

# PAJARO/SUNNY MESA

## COMMUNITY SERVICES DISTRICT

136 San Juan Road, Royal Oaks, CA 95076

O (831) 722-1389 | Fax (831) 722-2137

[www.pajarosunnymesa.com](http://www.pajarosunnymesa.com)

### AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

DISTRICT CONFERENCE BOARD ROOM

136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

OCTOBER 24, 2019

5:30 P.M.

#### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

#### ROLL CALL:

(11/21) President Harry Wiggins \_\_\_\_\_  
(11/21) Vice President Michael Moore \_\_\_\_\_  
(11/19) Secretary Darlene Lamboley \_\_\_\_\_  
(11/21) Assistant Secretary Sanford Coplin \_\_\_\_\_  
(11/19) Treasurer Robert Moody \_\_\_\_\_

#### ADMINISTRATIVE STAFF:

General Manager Don Rosa \_\_\_\_\_  
Operations Manager Judy Vazquez-Varela \_\_\_\_\_  
Recorder Simone Coke \_\_\_\_\_

#### DISTRICT COUNSEL:

Attorney Alan Smith \_\_\_\_\_

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

<u>ADDITIONS TO AGENDA (IF ANY):</u>	In accordance with Section 54954.2 (b) (2) of the Government Code (Brown Act) two-thirds vote required for action items. (Upon a determination by a two-thirds vote of the legislative body, or, unanimous vote of those members present, that there is a need act immediately and that the need to act immediately arose after the agenda was posted.)
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<u>PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA:</u>	Any person may address the Board on any item not on the agenda when recognized by the Board President. Any Board member may comment on any items not on the agenda. (This could result in an item being added to a future agenda.)
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Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1839 before the meeting to allow the District to make reasonable accommodations.

ACTION ITEMS

Consent Items:

1. Draft Minutes of August 22, 2019 Regular Meeting

- Staff Report
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Vote to Approve Motion

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_  
 Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

2. Draft Financials for August 2019

- Staff Report
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Vote to Approve Motion

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_  
 Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

3. Draft Financials for September 2019

- Staff Report
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Vote to Approve Motion

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_  
 Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

Monthly Expenditures Report for Review  
Approval of Warrants & Checks:

- 1. General Fund 605: Check #\_\_\_\_\_ through check #\_\_\_\_\_ for a total of \$\_\_\_\_\_
- 2. Water Account: Check #\_\_\_\_\_ through check #\_\_\_\_\_ for a total of \$\_\_\_\_\_
- 3. Holding Acct: Check #\_\_\_\_\_ through check #\_\_\_\_\_ for a total of \$\_\_\_\_\_
- 4. Street Maint. Acct: Check #\_\_\_\_\_ through check #\_\_\_\_\_ for a total of \$\_\_\_\_\_
- 5. Reorganization Acct: Check #\_\_\_\_\_ through check #\_\_\_\_\_ for a total of \$\_\_\_\_\_
- 6. Construction Acct: Check #\_\_\_\_\_ through check #\_\_\_\_\_ for a total of \$\_\_\_\_\_
- 7. Acct: Check #\_\_\_\_\_ through check #\_\_\_\_\_ for a total of \$\_\_\_\_\_

- Staff Report
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Vote to Approve Motion

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

**Old Business: NONE**

**New Business:**

- 1. 2019-2020 Pajaro Lighting Assessment
  - Board to decide if the assessment will be continued through the 2019-2020 fiscal year, based on public protests

- Staff Report
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Vote to Approve Motion

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

**Staff/Committee Reports: (Information Only, no action)**

This part of agenda is for the Staff to report to the Board on operations however no action is agendized and so no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. Pajaro Park- Lifecycle Costs
  - Copy of email from Christian Harris, SSA Landscape Architects
  - Copy of cost comparison- Natural Grass vs Synthetic Turf
  - Ad-Hoc Committee meeting update- No meeting this month
  
2. Meeting with Jim Rodems, Director of Parks- Monterey County on Thursday, October 17, 2019
  - GM and Director Coplin met with Jim Rodems to discuss Pajaro Park history and potential funding for the park
  
3. Emergency Generator Project
  - Opinion letter from Tom Yeager, District Engineer
  - Copy of email from Tom Yeager
  - Breakdown of costs per system for the addition of generators- Don
  
4. Hazard Mitigation Plan (HMP)
  - Staff has submitted a Notice of Interest (NOI) to Cal OES to be considered for grant assistance for HMP Planning
  - Total activity cost- \$150,000- 75% grant, 25% applicant cost share
  - District portion would be \$37,500 if \$150,000 is granted
  - NOI has been approved. District is invited to submit application for funding of LHMP
  - JPIA possibly would grant up to \$10,000 in assistance
  - Staff has researched PG&E website, no assistance found to date
  
5. PG&E Power Shut-offs
  - Birkeland email
  - Staff report- operations plan for outages
  
6. Annual Audit- Bianchi, Kasavan & Pope
  - Field audit was carried out September 16-September 20, 2019
  - Final Audit Presentation tentatively scheduled for November 21, 2019
  
7. Board Meeting schedule for the remainder of 2019
  - November meeting proposed for the week of the 19<sup>th</sup>
  - December meeting proposed for the week of the 16<sup>th</sup>



8. Board Directors terms
  - 2 terms are expiring on November 30, 2019  
Director Lamboley and Director Moody
  - Directors should contact GM Don Rosa and Supervisor Phillips' office to indicate if you would like to be reappointed or not
  
9. Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA)
  - SVBGSA is seeking an alternate director- application is included
  
10. Sexual Harassment Prevention Training took place on August 8, 2019
  - In attendance were Don Rosa, Judith Vazquez-Varela and Darlene Lamboley. Sanford Coplin attended remotely.
  - Copy of schedule for upcoming trainings
  
11. District Vehicle Purchase
  - The new service truck has been purchased from Chevrolet of Watsonville- total price \$33,024.41
  - Santa Cruz County Bank has financed the loan at 100% at 5% interest for 5 years at \$660 per month
  - Truck has been outfitted with necessary lights, storage and tools to adequately service the District's needs
  
12. District Operations Report
  
13. Usage Comparison Report 2013/2019

**Closed Session:**

**A. Public Comments for Closed Session**

Any person may address the Board on any item on the Closed Session Agenda when recognized by the Board President.

**B. Conference with Legal Counsel- Existing Litigation (Government Code § 54957)**

1. AWC Holdings Trust and AWC II Holdings Trust vs the County of Monterey through its Board of Supervisors et al Case No. 18CV001746, Monterey County Superior Court, filed May 11, 2018
2. Steve Pacheco, Trustee of the Salinas Land Holding Trust vs Pajaro/Sunny Mesa Community Services District et al Case No. (consolidated with above case), Monterey County Superior Court, filing date unknown

**C. Public Employee Performance Evaluation. Subd. (b)(1) of (§ 54957)**

⇒ Title: (General Manager)

Next Board meeting date: \_\_\_\_\_

Adjournment Time: \_\_\_\_\_ p.m.

Motioned by: Director \_\_\_\_\_

Seconded by: Director \_\_\_\_\_

# MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on August 22, 2019.

**ROLL CALL:**

President Harry Wiggins  
Vice President Michael Moore  
Secretary Darlene Lamboley  
Assistant Secretary Sanford Coplin via telephone  
Treasurer Robert Moody Arrived at 5:32 pm

TELECONFERENCING: This Meeting shall include teleconferencing as authorized and in accordance with [California Government Code § 54953](#). All votes shall be by rollcall. The audio teleconferencing will occur at two places: the Pajaro Sunny Mesa CSD Board Room and and [154 Morgan Way, Mount Shasta City, CA 96067](#). This agenda will be posted at both teleconferencing locations, which will be open to the public.

**ADMINISTRATIVE STAFF:**

General Manager Don Rosa  
Operations Manager Judy Vazquez-Varela  
Recorder Simone Coke

**ABSENT DIRECTOR(S) & STAFF:**

None

**DISTRICT COUNSEL:**

Alan Smith

**ADDITION(S) TO AGENDA:** None

**PUBLIC IN ATTENDANCE:** None

**PUBLIC COMMENTS:** None

**SCHEDULED ITEMS:** None

**Action Items**

1. Consider and approve of the Minutes from the July 25, 2019 regular Board Meeting

Director Wiggins pointed out that the minutes from the July 25, 2019 meeting, item 7 (seven) under Staff/Committee Reports state that the Hazard Mitigation Plan research be an action item on the next meeting agenda. The Director noticed the current agenda did not have item under action rather Staff/Committee Reports, Staff reported there was no action to be taken.

Motion was made by Director Moore and seconded by Director Lamboley to approve the regular Board Meeting Minutes of July 25, 2019. Motion carried.

Roll Call Vote: Ayes: S. Coplin; H. Wiggins; D. Lamboley; M. Moore; R. Moody  
Noes: None  
Absent: None  
Abstain: None

- 2. Consider and approve the July 2019 Financials.

Motion made by Director Moore and seconded by Director Moody to approve the July 2019 Financials. Motion carried.

Roll Call Vote:   Ayes:           S. Coplin; H. Wiggins; D. Lambolely; M. Moore; R. Moody  
                       Noes:           None  
                       Absent:       None  
                       Abstain:      None

- 3. Consider and approve the final draft of General Manager's Employment Contract with two edits, second paragraph on page 4 (four) of the General Manager Employment Agreement and fourth paragraph on page 2 (two) of Exhibit A.

Motion made by Director Moody and seconded by Director Moore to approve the final draft of General Manager's Employment Contract with edits. Motion carried.

Roll Call Vote:   Ayes:           S. Coplin; H. Wiggins; D. Lambolely; M. Moore; R. Moody  
                       Noes:           None  
                       Absent:       None  
                       Abstain:      None

**MONTHLY EXPENDITURES REPORT FOR REVIEW**

**APPROVAL OF WARRANTS/CHECKS:**

- 1. General Fund 633: None
- 2. Operating Account: Check No. 23929 through Check No. 23970 for a total of \$182,637.68
- 3. Capital Reserve Account: None
- 4. Street Maintenance Account: Check No. 500 through Check No. 501 for a total of \$ 1,073.72
- 5. Pajaro Park Account: Check No. 836 through Check No. 838 for a total of \$ 6,717.98
- 6. COP 2010 Account: for a total of \$5,162.32
- 7. Debt Service Reserve Account: for a total of \$ 7,218.75

Motion was made by Director Moore, seconded by Director Moody to approve all accounts for the month of July 2019. Motion carried.

Roll Call Vote:   Ayes:           S. Coplin; H. Wiggins; D. Lambolely; M. Moore; R. Moody  
                       Noes:           None  
                       Absent:       None  
                       Abstain:      None



OLD BUSINESS: None

NEW BUSINESS: (Action Items) None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. Pajaro Park: Lifecycle costs and Capital Improvement Plan (CIP)

- Staff is currently working on a CIP and will present to the Board upon completion
- Copy of Pajaro Park Budgetary Projections. Staff will contact SSA Landscape Architects, Inc. for further information on the base percentage of the low and high costs
- District currently requests and receives \$25,000 annually for park maintenance from Monterey County
- Director Wiggins proposes that 2 Board members form a committee to brainstorm ideas for revenue stream for Pajaro Park, Robert Moody and Sanford Coplin will meet with General Manager

2. Pajaro County Sanitation District (PCSD-Sewer)

- Monterey County is selling off its remaining sewer systems. Director Wiggins indicated Monterey County had reached out to California American Water
- PCSD services Las Lomas, Sunny Mesa, CSA73 and Pajaro
- Staff reported the impacts on PSMCSD would be; a new owner/operator and a possible increase in sewer bill.
- Director Wiggins reported, Monterey County would like to hold a Town Hall meeting to explain to Sunny Mesa, Pajaro and Las Lomas what the selling of the PCSD will entail and probable increase of rates
- According to Director Wiggins two ways this sale will affect PSMCSD are; rates will increase and the parcel owners who originally paid the sewer connections for this area would be entitled to a refund. Staff explained that there was 64 original owners who paid for their sewer connection and share in the cost for future sewer connections in the Sunny Mesa area, are due about \$29,000. This item is listed on the Operations Report under Sunny Mesa Sewer, we will need to determine the distribution of these funds

3. Hazard Mitigation Plan (HMP)

- Staff contacted Cal OES regarding the grant program, unfortunately the funding was closed, Staff recommends hiring an engineer or a consultant to help the District create a Hazard Mitigation Plan. Board requested Staff to explore costs to create an HMP and generate an estimate engineer report to install or explore options
- Board has given direction to Staff to check with Joint Powers Insurance Authority (JPIA) for assistance and PG&E for grant funding

4. SB 998-Discontinuation of Residential Water Service

- Implementation date is April 1, 2020, District must generate written policy that complies with SB 998. Currently District does not have a written policy, but the unwritten policy is very similar to SB 998
- District Ordinance differs from SB 998
- Board would like Staff to have a draft of District's SB 998 plan by December 1, 2019

5. Monterey County Agricultural Parcel APN 117-221-034

- Copy of letter and attachments sent to George Salcido of Monterey County to have Deed for APN 117-221-034 transferred to the District
- Once the property is deeded to the District, the Board and General Manager will determine the best option for the property, to either sell or lease and use the funds to support the annual maintenance costs of Pajaro Park

6. Cayetano Park Update

- Copy of draft Quitclaim Deed, currently being reviewed by Monterey County's counsel and Districts counsel
- Property would be deeded for the sole use as a public park or playground

7. Multi Community Bottled Water Project: Progress Report

- About 180 people are receiving bottled water in the Moss Landing Mobile Home Park and Springfield, Bluff, and Jensen Road areas. Lisa Eastman owner of the Moss Landing Mobile Home Park expressed her and the resident's gratitude to Staff

8. District Operations Report

- Pajaro Grant-
  - Wick drains have been installed. Soils consolidation has begun, settling period is 60 days. PG&E to be restored on September 3<sup>rd</sup>, 2019, system is currently running on rental generator.
- Springfield Planning Grant-
  - MNS Engineering team is currently surveying the project area. Conference call scheduled August 22, 2019 to finalize environmental scope of work
- Pajaro Valley Views-Fair Way Subdivision
  - Scenic easement brush cleanup; CalFire-Gavilan Conservation Camp will inspect the scenic easement on August 27, 2019

9. Usage Comparison Report 2013/2019-July 2019 Usage Comparison Report

- Water usage is down in all systems this month compared to July 2013

**Closed Session:**

A. Public Comments for Closed Session

No comment

B. Conference with Legal Counsel-Existing Litigation (Government Code § 54957)

- ACWA Holdings Trust and AWC II Holdings Trust vs the County of Monterey through its Board of Supervisors et al Case No. 18CV1746, Monterey County Superior Court, filed May 11, 2018
- Steve Pacheco, Trustee of the Salinas Land Holding Trust vs Pajaro/Sunny Mesa Community Services District et al Case No. unknown, Monterey County Superior Court, filing date unknown

Closed session opened at 7:29pm

Out of closed session at 7:32pm

No final action taken.

**NEXT BOARD MEETING:**

The next Board meeting is to be held on Thursday September 26, 2019 at 5:30 pm.

There being no further business, the regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 7:37 pm with motion made by Director Moore, seconded by Director Moody. Motion Carried.

Respectfully submitted by:

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Harry Wiggins, President

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Michael Moore, Vice President

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Simone Coke, Recorder



## FINANCIAL NOTES - August 2019

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	+	Seasonal Usage
Expenses: Indirect			
5165	Computer Software	+	Itron Handheld Software/Hardware Annual Renewal
5170	Office Equipment Repair and Maintenance	+	Quarterly Payment for Ricoh Copier
5200	Billing Supplies	+	Annual Purchase of Billing Envelopes
5255	Interest Expense	+	Semi-Annual Interest Payment
5340	Burglar Alarm Monitoring	+	Yard Alarm-Battery Replacement
Expenses: Direct			
5210	Customer Orders	+	Reimbursement for Invoice Maggiora #104462
5220	Water System Repair and Maint	+	Generator Rental for Pajaro Tank Site and Cleaning/Inspection of Tank Sites
5325	Permits	+	General Application Fees for 3 Generators
5360	Fuel-Generator	+	Fuel for Generator at Pajaro Tank Site
5433	Pajaro Water Bond Interest Expense	+	Pajaro Water Bond/Bi-Annual Interest Expense
Other Income:			



**Pajaro/Sunny Mesa  
Balance Sheet  
As of August 31, 2019**

September 19, 2019  
Accrual Basis

	Aug 31, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1001 · SCCB - Operating Account	131,065.80
1002 · SCCB Reserve Account	204,170.24
1003 · SCCB - Sick Leave Account	14,451.84
1004 · SCCB - Street Maint Acct	230,264.29
1006 · SCCB-GF 633	19,474.57
1007 · SCCB - Debt Service Reserve	63,474.73
1032 · SCCB-COP Acct (aka Const. Acct)	159,999.17
1036 · PSM Pajaro Park Acct	80,447.05
1050 · Cash in County Treasury - DS	32,203.91
1051 · Cash in County Treasury - GF	108,959.21
1066 · Union Bank Vega 2303	149,495.92
1068 · Union Bank Vega 2301	198,335.62
1069 · Union Bank Vega-2302	10,417.16
1095 · Union Bank Wtr Bond-Res 2204	148,945.23
2201 · Union Bank-2015 Wtr Rfd Bd 2201	382.27
Total Checking/Savings	1,552,087.01
Accounts Receivable	
1110 · Invoice Accounts Recv	5,498.51
1231 · Grants Receivable-A/R	367,360.91
Total Accounts Receivable	372,859.42
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	232,534.17
1101 · Allowance for Doubtful Accounts	-8,990.09
1115 · Prepaid Expenses	507.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	949.14
1252 · Assessments Rec. - Street Maint	6,255.76
1253 · Assessments Rec. - Water bond	300,206.00
1253.1 · Assess Rec - Water Bond - Count	116.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
Total Other Current Assets	516,277.07
Total Current Assets	2,441,223.50
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	253,942.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-44,861.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	134,443.43
1551 · A/D - District Office Building	-123,428.73
1555 · Office Equipment/Furniture	44,041.05
1556 · A/D - Office Equip/Furniture	-43,293.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	506,239.21
1571 · A/D - Equipment - Pumping Plant	-453,386.87
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,063,798.68
1590 · Meters	92,193.13
1591 · A/D - Meters	-84,656.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-4,556.72
1610 · Automotive Equipment	199,276.12
1611 · A/D - Automotive Equipment	-195,223.31

**Pajaro/Sunny Mesa  
Balance Sheet  
As of August 31, 2019**

September 19, 2019  
Accrual Basis

	<u>Aug 31, 19</u>
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-90,071.77
1622 · A/D - Moss Landing	-157,020.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-15,624.73
1650 · Trans & Distr Plant	81,133.08
1651 · A/D - Trans & Distr Plant	-59,380.30
1670 · Small Tools/Equipment	10,774.02
1671 · A/D - Small Tools/Equipment	-8,096.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-93,485.45
1804 · CIP-Springfield	217,307.49
1805 · CIP-Vega Imprvtmnt Project	4,604,699.33
1805.1 · A/D - Vega	-1,962,902.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	240,496.74
1807.1 · A/D - Langley/VP	-66,136.74
1808 · CIP-Normco	296,974.74
1808.1 · A/D - Normco Tank	-107,839.73
1811 · CIP-Vierra Estate	175,238.16
1811.1 · A/D - Vierra Estates	-38,242.72
1812 · CIP-Moss Landing Water System	297,669.12
1812.1 · A/D - Moss Landing Water	-65,436.55
1814 · CIP-Pajaro	347,029.80
1815 · CIP-Normco Improv Project	3,225.00
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-1,092,169.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-150,374.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-23,136.89
1820 · Normco Treatment Facility	111,943.00
1820.1 · A/D-Normco Treatment Facility	-68,865.85
1821 · CIP-Sunny Mesa	48,044.61
1822 · CIP-Vega	23,643.81
1823 · CIP-Blackie	10,230.04
<b>Total Fixed Assets</b>	<b>10,733,662.97</b>
<b>Other Assets</b>	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,873,859.72
1900 · Due From Other Funds	159,690.92
1950 · Deferred amount on refunding	73,213.60
1951 · Deferred Amt of Ref-Vega Bds15	95,017.09
<b>Total Other Assets</b>	<b>4,202,039.18</b>
<b>TOTAL ASSETS</b>	<b>17,376,925.65</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	24,385.82
2500 · Due to Other Funds	159,693.06
<b>Total Accounts Payable</b>	<b>184,078.88</b>
<b>Other Current Liabilities</b>	
2005 · Accrued Liabilities	67,274.00
2050 · Accrued Payroll	13,543.12
2100 · Payroll Tax Liabilities	1,000.00
2121 · Customer Security Deposits	16,552.15
2122 · Future Water Conn. Deposits	36,600.00

**Pajaro/Sunny Mesa**  
**Balance Sheet**  
**As of August 31, 2019**

	Aug 31, 19
2123 · Hydrant Meter Deposits	25,050.00
2225 · Accrued Vacation Liability	12,411.33
2230 · Accrued Sick Leave Liability	38,049.43
2263 · 457b EE Plan Payable	3,752.99
2264 · Employee Insurance Payable	-2,426.21
2265 · EE Aflac Insurance Payable	570.15
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	-6,392.47
	237,502.18
Total Other Current Liabilities	
Total Current Liabilities	421,581.06
Long Term Liabilities	
2256 · Vehicle Loan Payable	1,810.59
2257 · Reorganization Loan	275,000.00
2267 · Pajaro Tank Loan-0190	298,398.10
2333 · COP Bonds Payable	-190,000.00
2339 · Vega Project Bonds Payable	-72,100.00
2350 · Bonds Payable - Water Bond	224,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	2,200,000.00
2361 · Bonds Payable-2015 Vga Wtr Rf	3,835,083.67
2400 · Unamortized Discount on 2015	-34,205.01
2401 · Unamortized Discount-2015 Vega	-13,986.72
	6,524,000.63
Total Long Term Liabilities	
Total Liabilities	6,945,581.69
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	87,655.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	5,218,686.45
Net Income	82,400.63
	10,431,343.96
Total Equity	
TOTAL LIABILITIES & EQUITY	17,376,925.65

**Pajaro/Sunny Mesa**  
**Profit & Loss**  
**August 2019**

	Aug 19
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	21,090.30
4002 · Route 2 - Pajaro	22,401.91
4003 · Route 3 - Commercial	26,754.96
4004 · Route 4 - Trailer Park	1,047.02
4005 · Route 5 - San Juan Rd Apts	1,150.20
4006 · Route 6 - Sunny Mesa	11,521.86
4007 · Route 7 - CSA 73	15,295.20
4008 · Route 8 - Vega	14,349.84
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	21,991.67
4012 · Route 12 - Blackie Road	2,759.87
4013 · Route 13 - Normco	32,146.83
4014 · Route 14 - Vierra	4,412.92
4015 · Route 15 - Langley/VP	2,805.00
	178,577.58
Total Income	178,577.58
Gross Profit	178,577.58
Expense	
INDIRECT	
5000 · Salaries and Wages	55,377.42
5005 · Administrative Fees	468.67
5030 · Payroll Tax Expense	834.89
5050 · Employee Health Insurance	14,800.91
5070 · Employee Retirement	8,357.72
5090 · Other Employee Expense	129.14
5130 · Utilities - Office	181.33
5140 · Building Repair & Maint	464.50
5145 · District Wide Repair & Maint	645.56
5150 · Garbage Service	284.34
5160 · Office Equip Rental	776.86
5165 · Computer Software	2,389.56
5170 · Office Equipment Repair & Maint	604.17
5200 · Billing Supplies	2,291.16
5240 · Office Supplies	164.85
5245 · Postage	1,000.00
5250 · Legal Expenses	4,025.00
5255 · Interest Expense	8,827.96
5256 · Interest Exp-Financed Items	8.92
5270 · Automotive - Repair & Maint	413.72
5320 · Membership Fees and Dues	50.00
5330 · Telephone	1,120.65
5340 · Burglar Alarm Monitoring	208.00
5370 · Fuel - Trucks	1,911.46
5391 · Credit Card Transaction Fees	871.75
5XXX · Indirect Allocation	0.00
	106,208.54
Total INDIRECT	106,208.54
5190 · Soil and Water Tests	1,861.50
5210 · Customer Orders	-490.00
5220 · Water System - Repair & Maint	19,113.68
5225 · Street Maintenance	1,075.34
5231 · Pajaro Park Expense	6,268.77
5310 · Utilities - Well Site	16,994.80
5315 · Utilities - Street Lighting	2,123.65
5325 · Permits	4,854.00
5360 · Fuel - Generator	11,667.45
5427 · Improvement Project-Springfield	2,354.80
5428 · COP Bond Expense	2,225.00
5433 · Pajaro Water Bond Interest Exp	8,064.37
	182,321.90
Total Expense	182,321.90
Net Ordinary Income	-3,744.32
Other Income/Expense	
Other Income	



Pajaro/Sunny Mesa

Profit & Loss

August 2019

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	<u>Aug 19</u>
4100 · Late Payment Penalties	512.08
4110 · Hydrant Sales	445.73
4115 · Testing Fees	800.00
4285 · P.V.W.M.A. Collection Fee	2,765.53
4345 · Customer Order Reimbursements	1,250.00
4350 · Interest Revenue	587.41
	<hr/>
Total Other Income	6,360.75
Other Expense	
5435 · Improvement Project-Pajaro	108.75
	<hr/>
Total Other Expense	108.75
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Net Other Income	6,252.00
	<hr/>
Net Income	<u>2,507.68</u>

**Pajaro/Sunny Mesa**  
**Profit & Loss Budget Performance**  
August 2019

	Aug 19	Budget	% of Budget	Jul - Aug 19	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 - Route 1 - Pajaro	21,090.30	23,975.00	88.0%	44,560.80	47,950.00	92.9%	287,700.00
4002 - Route 2 - Pajaro	22,401.91	24,850.00	90.1%	47,409.15	49,700.00	95.4%	298,200.00
4003 - Route 3 - Commercial	26,754.96	22,750.00	117.6%	49,765.44	45,500.00	109.4%	273,000.00
4004 - Route 4 - Trailer Park	1,047.02	1,141.66	91.7%	2,244.68	2,283.32	98.3%	13,700.00
4005 - Route 5 - San Juan Rd Apts	1,150.20	1,225.00	93.9%	2,230.46	2,450.00	91.0%	14,700.00
4006 - Route 6 - Sunny Mesa	11,521.86	10,541.66	109.3%	27,272.26	21,083.32	129.4%	126,500.00
4007 - Route 7 - CSA 73	15,295.20	11,725.00	130.4%	29,917.90	23,450.00	127.6%	140,700.00
4008 - Route 8 - Vega	14,349.84	12,600.00	113.9%	31,330.50	25,200.00	124.3%	151,200.00
4010 - Route 10 - Springfield	850.00	875.00	97.1%	1,700.00	1,750.00	97.1%	10,500.00
4011 - Route 11 - Moss Landing	21,991.67	22,333.33	98.5%	44,601.56	44,666.66	99.9%	268,000.00
4012 - Route 12 - Blackie Road	2,759.87	2,758.33	100.1%	6,310.60	5,516.66	114.4%	33,100.00
4013 - Route 13 - Normco	32,146.83	27,125.00	118.5%	68,501.11	54,250.00	126.3%	325,500.00
4014 - Route 14 - Vierra	4,412.92	3,983.33	110.8%	9,622.21	7,966.66	120.8%	47,800.00
4015 - Route 15 - Langley/VP	2,805.00	2,758.33	101.7%	6,212.71	5,516.66	112.6%	33,100.00
Total Income	178,577.58	168,641.64	105.9%	371,679.38	337,283.28	110.2%	2,023,700.00
Gross Profit	178,577.58	168,641.64	105.9%	371,679.38	337,283.28	110.2%	2,023,700.00
Expense							
INDIRECT							
5000 - Salaries and Wages	55,377.42	62,750.00	88.3%	116,668.02	125,500.00	93.0%	753,000.00
5005 - Administrative Fees	468.67	475.00	98.7%	937.34	950.00	98.7%	5,700.00
5030 - Payroll Tax Expense	834.89	1,333.33	62.6%	2,176.26	2,666.66	81.6%	16,000.00
5040 - Worker's Comp Insurance	0.00	1,916.66	0.0%	0.00	3,833.32	0.0%	23,000.00
5050 - Employee Health Insurance	14,800.91	15,166.66	97.6%	29,601.82	30,333.32	97.6%	182,000.00
5070 - Employee Retirement	8,357.72	9,416.66	88.8%	21,809.93	18,833.32	115.8%	113,000.00
5090 - Other Employee Expense	129.14	208.33	62.0%	502.47	416.66	120.6%	2,500.00
5120 - Property Taxes	0.00	125.00	0.0%	0.00	250.00	0.0%	1,500.00
5130 - Utilities - Office	181.33	333.33	54.4%	181.33	666.66	27.2%	4,000.00
5140 - Building Repair & Maint	464.50	583.33	79.6%	789.66	1,166.66	67.7%	7,000.00
5145 - District Wide Repair & Maint	645.56	1,083.33	59.6%	1,090.75	2,166.66	50.3%	13,000.00
5150 - Garbage Service	284.34	300.00	94.8%	284.34	600.00	47.4%	3,600.00
5160 - Office Equip Rental	776.86	833.33	93.2%	1,546.08	1,666.66	92.8%	10,000.00
5165 - Computer Software	2,389.56	833.33	286.7%	2,862.32	1,666.66	171.7%	10,000.00
5170 - Office Equipment Repair & Maint	604.17	300.00	201.4%	1,204.17	600.00	200.7%	3,600.00
5175 - Small Tools - Repair & Maint.	0.00	83.33	0.0%	0.00	166.66	0.0%	1,000.00
5180 - Casualty Ins/Liability Ins	0.00	2,583.33	0.0%	6,484.26	5,166.66	125.5%	31,000.00
5200 - Billing Supplies	2,291.16	308.33	743.1%	2,291.16	616.66	371.5%	3,700.00
5240 - Office Supplies	164.85	291.66	56.5%	241.24	583.32	41.4%	3,500.00
5245 - Postage	1,000.00	708.33	141.2%	1,000.00	1,416.66	70.6%	8,500.00
5255 - Legal Expenses	4,025.00	11,666.66	34.5%	4,025.00	23,333.32	17.3%	140,000.00
5256 - Interest Expense	8,827.96	1,208.33	730.6%	10,372.45	2,416.66	429.2%	14,500.00
5256 - Interest Exp-Financed Items	8.92	66.66	13.4%	27.87	133.32	20.9%	800.00
5260 - Accounting & Bookkeeping	0.00	3,083.33	0.0%	2,000.00	6,166.66	32.4%	37,000.00
5266 - Engineering Svcs-Dist Wide	0.00	83.33	0.0%	0.00	166.66	0.0%	1,000.00
5270 - Automotive - Repair & Maint	413.72	833.33	49.6%	606.98	1,666.66	36.4%	10,000.00
5280 - Conferences, Meetings, Seminars	0.00	41.66	0.0%	64.00	83.32	76.8%	500.00
5290 - Travel Expenses	0.00	41.66	0.0%	0.00	83.32	0.0%	500.00

**Pajaro/Sunny Mesa**  
**Profit & Loss Budget Performance**  
August 2019

	Aug 19	Budget	% of Budget	Jul - Aug 19	YTD Budget	% of Budget	Annual Budget
5300 · Books & Subscriptions	0.00	125.00	0.0%	0.00	250.00	0.0%	1,500.00
5305 · Water Conservation Program	0.00	125.00	0.0%	0.00	250.00	0.0%	1,500.00
5320 · Membership Fees and Dues	50.00	1,583.33	3.2%	417.40	3,166.66	13.2%	19,000.00
5326 · Licenses and Certifications	0.00	166.66	0.0%	0.00	333.32	0.0%	2,000.00
5330 · Telephone	1,120.65	1,416.66	79.1%	2,004.32	2,833.32	70.7%	17,000.00
5340 · Burglar Alarm Monitoring	208.00	62.50	332.8%	238.00	125.00	190.4%	750.00
5370 · Fuel - Trucks	1,911.46	2,000.00	95.6%	3,970.42	4,000.00	99.3%	24,000.00
5390 · Bank Charges	0.00	16.66	0.0%	0.00	33.32	0.0%	200.00
5391 · Credit Card Transaction Fees	871.75	625.00	139.5%	1,631.41	1,250.00	130.5%	7,500.00
5400 · Miscellaneous Expense	0.00	16.66	0.0%	0.00	33.32	0.0%	200.00
5XXX · Indirect Allocation	0.00			0.00			
6560 · Payroll Processing Expenses	0.00	50.00	0.0%	0.00	100.00	0.0%	600.00
6577 · COP Debt Service - Interest	0.00	6,666.66	0.0%	0.00	13,333.32	0.0%	80,000.00
<b>Total INDIRECT</b>	<b>106,208.54</b>	<b>129,512.36</b>	<b>82.0%</b>	<b>215,029.20</b>	<b>259,024.72</b>	<b>83.0%</b>	<b>1,554,150.00</b>
5190 · Soil and Water Tests	1,861.50	2,833.33	65.7%	3,483.50	5,666.66	61.5%	34,000.00
5210 · Customer Orders	-490.00			-490.00			
5220 · Water System - Repair & Maint	19,113.68	16,666.66	114.7%	25,806.82	33,333.32	77.4%	200,000.00
5225 · Street Maintenance	1,075.34	2,720.83	39.5%	1,219.91	5,441.66	22.4%	32,650.00
5230 · Park - Repair & Maint	0.00	83.33	0.0%	0.00	166.66	0.0%	1,000.00
5231 · Pajaro Park Expense	6,268.77	0.00	100.0%	8,591.06	0.00	100.0%	0.00
5265 · Engineering Expenses	0.00	83.33	0.0%	0.00	166.66	0.0%	1,000.00
5310 · Utilities - Well Site	16,994.80	14,000.00	121.4%	17,767.64	28,000.00	63.5%	168,000.00
5315 · Utilities - Street Lighting	2,123.65	2,333.33	91.0%	2,137.78	4,666.66	45.8%	28,000.00
5325 · Permits	4,854.00	2,083.33	233.0%	4,854.00	4,166.66	116.5%	25,000.00
5360 · Fuel - Generator	11,667.45	125.00	9,334.0%	12,818.22	250.00	5,127.3%	1,500.00
5427 · Improvement Project-Springfield	2,354.80			4,094.80			
5428 · COP Bond Expense	2,225.00	291.66	762.9%	2,225.00	583.32	381.4%	3,500.00
5433 · Pajaro Water Bond Interest Exp	8,064.37	1,029.16	783.6%	8,064.37	2,058.32	391.8%	12,350.00
6575 · Vega Debt Service-Interest	0.00	12,333.33	0.0%	0.00	24,666.66	0.0%	148,000.00
<b>Total Expense</b>	<b>182,321.90</b>	<b>184,095.65</b>	<b>99.0%</b>	<b>305,602.30</b>	<b>368,191.30</b>	<b>83.0%</b>	<b>2,209,150.00</b>
<b>Net Ordinary Income</b>	<b>-3,744.32</b>	<b>-15,454.01</b>	<b>24.2%</b>	<b>66,077.08</b>	<b>-30,908.02</b>	<b>-213.8%</b>	<b>-185,450.00</b>
<b>Other Income/Expense</b>							
<b>Other Income</b>							
4100 · Late Payment Penalties	512.08	416.66	122.9%	914.80	833.32	109.8%	5,000.00
4101 · Billing Adjustments	0.00	41.66	0.0%	0.00	83.32	0.0%	500.00
4110 · Hydrant Sales	445.73	333.33	133.7%	2,272.16	666.66	340.8%	4,000.00
4115 · Testing Fees	800.00	625.00	128.0%	800.00	1,250.00	64.0%	7,500.00
4140 · Connection Fees	0.00	358.33	0.0%	0.00	716.66	0.0%	4,300.00
4141 · Application Fees	0.00	45.83	0.0%	0.00	91.66	0.0%	550.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	66.66	0.0%	400.00
4200 · Street Maintenance-Reimb	0.00	5,316.66	0.0%	0.00	10,633.32	0.0%	63,800.00
4210 · Vega Bond Assessments	0.00	22,750.00	0.0%	0.00	45,500.00	0.0%	273,000.00
4280 · Pro-Rata Tax Collection Share	0.00	2,083.33	0.0%	0.00	4,166.66	0.0%	25,000.00
4285 · P.V.W.M.A. Collection Fee	2,765.53	2,250.00	122.9%	5,776.93	4,500.00	128.4%	27,000.00
4300 · Collection of Previous W/O Acct	0.00	41.66	0.0%	0.00	83.32	0.0%	500.00
4305 · Miscellaneous Revenue	0.00	125.00	0.0%	250.00	250.00	100.0%	1,500.00
4340 · Utility Reimbursements	0.00	2,333.33	0.0%	0.00	4,666.66	0.0%	28,000.00



**Pajaro/Sunny Mesa**  
**Profit & Loss Budget Performance**  
August 2019

	Aug 19	Budget	% of Budget	Jul - Aug 19	YTD Budget	% of Budget	Annual Budget
4341 · Lighting Admin Reimbursements	0.00	1,000.00	0.0%	0.00	2,000.00	0.0%	12,000.00
4345 · Customer Order Reimbursements	1,250.00			1,250.00			
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	0.00	83.32	0.0%	500.00
4350 · Interest Revenue	587.41	475.00	123.7%	1,155.98	950.00	121.7%	5,700.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.33	0.0%	0.00	116.66	0.0%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.33	0.0%	0.00	66.66	0.0%	400.00
5424 · Springfield Grant Funds	0.00			4,012.43			
5794 · Water Bond Assessments	0.00	3,312.50	0.0%	0.00	6,625.00	0.0%	39,750.00
<b>Total Other Income</b>	<b>6,360.75</b>	<b>41,674.94</b>	<b>15.3%</b>	<b>16,432.30</b>	<b>83,349.88</b>	<b>19.7%</b>	<b>500,100.00</b>
<b>Other Expense</b>							
5435 · Improvement Project-Pajaro	108.75			108.75			
<b>Total Other Expense</b>	<b>108.75</b>			<b>108.75</b>			
<b>Net Other Income</b>	<b>6,252.00</b>	<b>41,674.94</b>	<b>15.0%</b>	<b>16,323.55</b>	<b>83,349.88</b>	<b>19.6%</b>	<b>500,100.00</b>
<b>Net Income</b>	<b>2,507.68</b>	<b>26,220.93</b>	<b>9.6%</b>	<b>82,400.63</b>	<b>52,441.86</b>	<b>157.1%</b>	<b>314,650.00</b>



Pajaro/Sunny Mesa  
 Profit & Loss Budget vs. Actual  
 August 2019

	Aug 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4001 · Route 1 - Pajaro	21,090.30	23,975.00	-2,884.70	87.97%
4002 · Route 2 - Pajaro	22,401.91	24,850.00	-2,448.09	90.15%
4003 · Route 3 - Commercial	26,754.96	22,750.00	4,004.96	117.6%
4004 · Route 4 - Trailer Park	1,047.02	1,141.66	-94.64	91.71%
4005 · Route 5 - San Juan Rd Apts	1,150.20	1,225.00	-74.80	93.89%
4006 · Route 6 - Sunny Mesa	11,521.86	10,541.66	980.20	109.3%
4007 · Route 7 - CSA 73	15,295.20	11,725.00	3,570.20	130.45%
4008 · Route 8 - Vega	14,349.84	12,600.00	1,749.84	113.89%
4010 · Route 10 -Springfield	850.00	875.00	-25.00	97.14%
4011 · Route 11 - Moss Landing	21,991.67	22,333.33	-341.66	98.47%
4012 · Route 12 - Blackie Road	2,759.87	2,758.33	1.54	100.06%
4013 · Route 13 - Normco	32,146.83	27,125.00	5,021.83	118.51%
4014 · Route 14 - Vierra	4,412.92	3,983.33	429.59	110.79%
4015 · Route 15 - Langley/VP	2,805.00	2,758.33	46.67	101.69%
Total Income	178,577.58	168,641.64	9,935.94	105.89%
Gross Profit	178,577.58	168,641.64	9,935.94	105.89%
Expense				
INDIRECT				
5000 · Salaries and Wages	55,377.42	62,750.00	-7,372.58	88.25%
5005 · Administrative Fees	468.67	475.00	-6.33	98.67%
5030 · Payroll Tax Expense	834.89	1,333.33	-498.44	62.62%
5040 · Worker's Comp Insurance	0.00	1,916.66	-1,916.66	0.0%
5050 · Employee Health Insurance	14,800.91	15,166.66	-365.75	97.59%
5070 · Employee Retirement	8,357.72	9,416.66	-1,058.94	88.76%
5090 · Other Employee Expense	129.14	208.33	-79.19	61.99%
5120 · Property Taxes	0.00	125.00	-125.00	0.0%
5130 · Utilities - Office	181.33	333.33	-152.00	54.4%
5140 · Building Repair & Maint	464.50	583.33	-118.83	79.63%
5145 · District Wide Repair & Maint	645.56	1,083.33	-437.77	59.59%
5150 · Garbage Service	284.34	300.00	-15.66	94.78%

Pajaro/Sunny Mesa  
Profit & Loss Budget vs. Actual  
August 2019

	Aug 19	Budget	\$ Over Budget	% of Budget
5160 · Office Equip Rental	776.86	833.33	-56.47	93.22%
5165 · Computer Software	2,389.56	833.33	1,556.23	286.75%
5170 · Office Equipment Repair & Maint	604.17	300.00	304.17	201.39%
5175 · Small Tools - Repair & Maint.	0.00	83.33	-83.33	0.0%
5180 · Casualty Ins/Liability Ins	0.00	2,583.33	-2,583.33	0.0%
5200 · Billing Supplies	2,291.16	308.33	1,982.83	743.09%
5240 · Office Supplies	164.85	291.66	-126.81	56.52%
5245 · Postage	1,000.00	708.33	291.67	141.18%
5250 · Legal Expenses	4,025.00	11,666.66	-7,641.66	34.5%
5255 · Interest Expense	8,827.96	1,208.33	7,619.63	730.59%
5256 · Interest Exp-Financed Items	8.92	66.66	-57.74	13.38%
5260 · Accounting & Bookkeeping	0.00	3,083.33	-3,083.33	0.0%
5266 · Engineering Svcs-Dist Wide	0.00	83.33	-83.33	0.0%
5270 · Automotive - Repair & Maint	413.72	833.33	-419.61	49.65%
5280 · Conferences, Meetings, Seminars	0.00	41.66	-41.66	0.0%
5290 · Travel Expenses	0.00	41.66	-41.66	0.0%
5300 · Books & Subscriptions	0.00	125.00	-125.00	0.0%
5305 · Water Conservation Program	0.00	125.00	-125.00	0.0%
5320 · Membership Fees and Dues	50.00	1,583.33	-1,533.33	3.16%
5326 · Licenses and Certifications	0.00	166.66	-166.66	0.0%
5330 · Telephone	1,120.65	1,416.66	-296.01	79.11%
5340 · Burglar Alarm Monitoring	208.00	62.50	145.50	332.8%
5370 · Fuel - Trucks	1,911.46	2,000.00	-88.54	95.57%
5390 · Bank Charges	0.00	16.66	-16.66	0.0%
5391 · Credit Card Transaction Fees	871.75	625.00	246.75	139.48%
5400 · Miscellaneous Expense	0.00	16.66	-16.66	0.0%
6560 · Payroll Processing Expenses	0.00	50.00	-50.00	0.0%
6577 · COP Debt Service - Interest	0.00	6,666.66	-6,666.66	0.0%
Total INDIRECT	106,208.54	129,512.36	-23,303.82	82.01%
5190 · Soil and Water Tests	1,861.50	2,833.33	-971.83	65.7%
5220 · Water System - Repair & Maint	19,113.68	16,666.66	2,447.02	114.68%
5225 · Street Maintenance	1,075.34	2,720.83	-1,645.49	39.52%

**Pajaro/Sunny Mesa**  
**Profit & Loss Budget vs. Actual**  
August 2019

	Aug 19	Budget	\$ Over Budget	% of Budget
5230 · Park - Repair & Maint	0.00	83.33	-83.33	0.0%
5265 · Engineering Expenses	0.00	83.33	-83.33	0.0%
5310 · Utilities - Well Site	16,994.80	14,000.00	2,994.80	121.39%
5315 · Utilities - Street Lighting	2,123.65	2,333.33	-209.68	91.01%
5325 · Permits	4,854.00	2,083.33	2,770.67	232.99%
5360 · Fuel - Generator	11,667.45	125.00	11,542.45	9,333.96%
5428 · COP Bond Expense	2,225.00	291.66	1,933.34	762.88%
5433 · Pajaro Water Bond Interest Exp	8,064.37	1,029.16	7,035.21	783.59%
6575 · Vega Debt Service-Interest	0.00	12,333.33	-12,333.33	0.0%
<b>Total Expense</b>	<b>174,188.33</b>	<b>184,095.65</b>	<b>-9,907.32</b>	<b>94.62%</b>
<b>Net Ordinary Income</b>	<b>4,389.25</b>	<b>-15,454.01</b>	<b>19,843.26</b>	<b>-28.4%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
4100 · Late Payment Penalties	512.08	416.66	95.42	122.9%
4101 · Billing Adjustments	0.00	41.66	-41.66	0.0%
4110 · Hydrant Sales	445.73	333.33	112.40	133.72%
4115 · Testing Fees	800.00	625.00	175.00	128.0%
4140 · Connection Fees	0.00	358.33	-358.33	0.0%
4141 · Application Fees	0.00	45.83	-45.83	0.0%
4146 · Other Fees	0.00	33.33	-33.33	0.0%
4200 · Street Maintenance-Reimb	0.00	5,316.66	-5,316.66	0.0%
4210 · Vega Bond Assessments	0.00	22,750.00	-22,750.00	0.0%
4280 · Pro-Rata Tax Collection Share	0.00	2,083.33	-2,083.33	0.0%
4285 · P.V.W.M.A. Collection Fee	2,765.53	2,250.00	515.53	122.91%
4300 · Collection of Previous W/O Acct	0.00	41.66	-41.66	0.0%
4305 · Miscellaneous Revenue	0.00	125.00	-125.00	0.0%
4340 · Utility Reimbursements	0.00	2,333.33	-2,333.33	0.0%
4341 · Lighting Admin Reimbursements	0.00	1,000.00	-1,000.00	0.0%
4346 · District 25% Overhead Fee	0.00	41.66	-41.66	0.0%
4350 · Interest Revenue	587.41	475.00	112.41	123.67%
4355 · Audit/Bookkeeping Reimbursement	0.00	58.33	-58.33	0.0%
4360 · Legal Counsel Reimbursement	0.00	33.33	-33.33	0.0%

5794 - Water Bond Assessments

Total Other Income  
Other Expense

Total Other Expense

Net Other Income

Net Income

Pajaro/Sunny Mesa  
Profit & Loss Budget vs. Actual  
August 2019

Aug 19	Budget	\$ Over Budget	% of Budget
0.00	3,312.50	-3,312.50	0.0%
5,110.75	41,674.94	-36,564.19	12.26%
0.00			
5,110.75	41,674.94	-36,564.19	12.26%
9,500.00	26,220.93	-16,720.93	36.23%

Total Income      Total Expense      Difference  
\$183,688.33      \$174,188.33      \$9,500.00

July Cash      August Cash      Difference  
\$324,222.50      \$335,236.04      \$11,013.54



## FINANCIAL NOTES - September 2019

Account No:	Account Name:	Increase / Decrease	Description
<b>Income:</b>			
4001-4015	Total Income	+	Seasonal Usage
<b>Expenses: Indirect</b>			
5145	District Wide Repair & Maint	+	Chaz New Signs for Vehicles, Iconix Water Works Repair Parts for Inventory
5255	Interest Expense	+	Interest Expense on Line of Credit to Santa Cruz Bank for Construction
5266	Engineering Svcs- Dist Wide	+	Engineering Expenses for Generator Project
5320	Membership Fees and Dues	+	ACWA Membership & LAFCO Fees
5326	Licenses and Certifications	+	Backflow Class and Certification
5390	Bank Charges	+	New Vehicle Documentation Fees
<b>Expenses: Direct</b>			
5220	Water System Repair and Maint	+	Rental Generator Pajaro, Water Line Locating for Moss Landing, Maggiora Bros Langley Pump Repair
5360	Fuel Generator	+	Fuel for Generator for Standby Generator
<b>Other Income:</b>			
4140	Connection Fees	+	New Service on Hillcrest

**Pajaro/Sunny Mesa**  
**Balance Sheet**  
**As of September 30, 2019**

	Sep 30, 19
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1001 · SCCB - Operating Account	161,248.28
1002 · SCCB Reserve Account	211,944.91
1003 · SCCB - Sick Leave Account	14,451.84
1004 · SCCB - Street Maint Acct	230,106.97
1006 · SCCB-GF 633	19,674.57
1007 · SCCB - Debt Service Reserve	79,274.73
1032 · SCCB-COP Acct (aka Const. Acct)	144,279.50
1036 · PSM Pajaro Park Acct	78,905.85
1050 · Cash in County Treasury - DS	32,203.91
1051 · Cash in County Treasury - GF	108,759.21
1066 · Union Bank Vega 2303	149,495.92
1068 · Union Bank Vega 2301	198,335.62
1069 · Union Bank Vega-2302	10,417.16
1095 · Union Bank Wtr Bond-Res 2204	148,945.23
2201 · Union Bank-2015 Wtr Rfd Bd 2201	382.27
2300 · 2015 Vega Mutual Wtr-2300	2,225.00
	1,590,650.97
<b>Accounts Receivable</b>	
1110 · Invoice Accounts Recv	8,129.92
1231 · Grants Receivable-A/R	598,737.52
	606,867.44
<b>Other Current Assets</b>	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	244,872.51
1101 · Allowance for Doubtful Accounts	-8,990.09
1115 · Prepaid Expenses	507.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	949.14
1252 · Assessments Rec. - Street Maint	6,255.76
1253 · Assessments Rec. - Water bond	300,206.00
1253.1 · Assess Rec - Water Bond - Count	116.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
	528,615.41
<b>Total Current Assets</b>	<b>2,726,133.82</b>
<b>Fixed Assets</b>	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	253,942.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-44,861.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	134,443.43
1551 · A/D - District Office Building	-123,428.73
1555 · Office Equipment/Furniture	44,041.05
1556 · A/D - Office Equip/Furniture	-43,293.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	506,239.21
1571 · A/D - Equipment - Pumping Plant	-453,386.87
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,063,798.68
1590 · Meters	92,193.13
1591 · A/D - Meters	-84,656.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-4,556.72
1610 · Automotive Equipment	232,300.12

**Pajaro/Sunny Mesa  
Balance Sheet  
As of September 30, 2019**

	Sep 30, 19
1611 · A/D - Automotive Equipment	-195,223.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-90,071.77
1622 · A/D - Moss Landing	-157,020.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-15,624.73
1650 · Trans & Distr Plant	81,133.08
1651 · A/D - Trans & Distr Plant	-59,380.30
1670 · Small Tools/Equipment	10,774.02
1671 · A/D - Small Tools/Equipment	-8,096.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-93,485.45
1804 · CIP-Springfield	217,307.49
1805 · CIP-Vega Imprvtmnt Project	4,604,699.33
1805.1 · A/D - Vega	-1,962,902.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	240,496.74
1807.1 · A/D - Langley/VP	-66,136.74
1808 · CIP-Normco	296,974.74
1808.1 · A/D - Normco Tank	-107,839.73
1811 · CIP-Vierra Estate	175,238.16
1811.1 · A/D - Vierra Estates	-38,242.72
1812 · CIP-Moss Landing Water System	297,669.12
1812.1 · A/D - Moss Landing Water	-65,436.55
1814 · CIP-Pajaro	730,228.15
1815 · CIP-Normco Improv Project	3,225.00
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-1,092,169.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-150,374.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-23,136.89
1820 · Normco Treatment Facility	111,943.00
1820.1 · A/D-Normco Treatment Facility	-68,865.85
1821 · CIP-Sunny Mesa	48,044.61
1822 · CIP-Vega	23,643.81
1823 · CIP-Blackie	10,230.04
	11,149,885.32
<b>Total Fixed Assets</b>	
<b>Other Assets</b>	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,873,859.72
1900 · Due From Other Funds	159,690.92
1950 · Deferred amount on refunding	73,213.60
1951 · Deferred Amt of Ref-Vega Bds15	95,017.09
	4,202,039.18
<b>Total Other Assets</b>	
<b>TOTAL ASSETS</b>	<b>18,078,058.32</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	226,947.70
2500 · Due to Other Funds	159,693.06
	386,640.76
<b>Total Accounts Payable</b>	
<b>Other Current Liabilities</b>	
2005 · Accrued Liabilities	67,274.00
2050 · Accrued Payroll	16,189.30
2100 · Payroll Tax Liabilities	1,000.00
2121 · Customer Security Deposits	16,402.15



**Pajaro/Sunny Mesa**  
**Balance Sheet**  
**As of September 30, 2019**

	Sep 30, 19
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	25,050.00
2225 · Accrued Vacation Liability	10,759.97
2230 · Accrued Sick Leave Liability	37,555.66
2263 · 457b EE Plan Payable	3,699.15
2264 · Employee Insurance Payable	-2,426.21
2265 · EE Aflac Insurance Payable	570.15
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	-27,373.42
	216,818.44
<b>Total Other Current Liabilities</b>	<b>216,818.44</b>
<b>Total Current Liabilities</b>	<b>603,459.20</b>
<b>Long Term Liabilities</b>	
2256 · Vehicle Loan Payable	34,230.46
2257 · Reorganization Loan	275,000.00
2267 · Pajaro Tank Loan-0190	516,880.23
2333 · COP Bonds Payable	-190,000.00
2339 · Vega Project Bonds Payable	-72,100.00
2350 · Bonds Payable - Water Bond	224,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	2,200,000.00
2361 · Bonds Payable-2015 Vga Wtr Rf	3,835,083.67
2400 · Unamortized Discount on 2015	-34,205.01
2401 · Unamortized Discount-2015 Vega	-13,986.72
	6,774,902.63
<b>Total Long Term Liabilities</b>	<b>6,774,902.63</b>
<b>Total Liabilities</b>	<b>7,378,361.83</b>
<b>Equity</b>	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	87,655.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	5,218,686.45
Net Income	350,753.16
	10,699,696.49
<b>Total Equity</b>	<b>10,699,696.49</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>18,078,058.32</b>



**Pajaro/Sunny Mesa**  
**Profit & Loss**  
**September 2019**

October 18, 2019

Accrual Basis

	Sep 19
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4001 · Route 1 - Pajaro	24,178.43
4002 · Route 2 - Pajaro	23,301.96
4003 · Route 3 - Commercial	28,783.22
4004 · Route 4 - Trailer Park	1,160.00
4005 · Route 5 - San Juan Rd Apts	1,134.06
4006 · Route 6 - Sunny Mesa	13,447.76
4007 · Route 7 - CSA 73	13,379.92
4008 · Route 8 - Vega	14,973.92
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	23,923.09
4012 · Route 12 - Blackie Road	3,163.52
4013 · Route 13 - Normco	35,374.83
4014 · Route 14 - Vierra	4,805.79
4015 · Route 15 - Langley/VP	3,687.32
<b>Total Income</b>	<b>192,163.82</b>
<b>Gross Profit</b>	<b>192,163.82</b>
<b>Expense</b>	
<b>INDIRECT</b>	
5000 · Salaries and Wages	54,606.21
5005 · Administrative Fees	148.04
5030 · Payroll Tax Expense	803.39
5050 · Employee Health Insurance	14,800.91
5070 · Employee Retirement	8,022.18
5090 · Other Employee Expense	47.00
5130 · Utilities - Office	397.09
5140 · Building Repair & Maint	327.20
5145 · District Wide Repair & Maint	3,908.86
5150 · Garbage Service	568.68
5160 · Office Equip Rental	739.02
5165 · Computer Software	594.25
5170 · Office Equipment Repair & Maint	345.97
5175 · Small Tools - Repair & Maint.	41.94
5240 · Office Supplies	158.85
5245 · Postage	1,000.00
5255 · Interest Expense	2,407.01
5256 · Interest Exp-Financed Items	6.69
5266 · Engineering Svcs-Dist Wide	435.00
5270 · Automotive - Repair & Maint	1,305.41
5320 · Membership Fees and Dues	13,313.00
5326 · Licenses and Certifications	420.00
5330 · Telephone	1,622.09
5340 · Burglar Alarm Monitoring	114.00
5370 · Fuel - Trucks	1,792.90
5390 · Bank Charges	250.00
5391 · Credit Card Transaction Fees	932.69
<b>Total INDIRECT</b>	<b>109,108.38</b>
5190 · Soil and Water Tests	2,884.50
5210 · Customer Orders	-4,139.46
5220 · Water System - Repair & Maint	26,202.21
5225 · Street Maintenance	217.64
5230 · Park - Repair & Maint	234.94
5231 · Pajaro Park Expense	1,490.28
5310 · Utilities - Well Site	14,527.75
5315 · Utilities - Street Lighting	2,113.68
5325 · Permits	708.00
5360 · Fuel - Generator	733.28
5426 · Vega Assmnt Bond Expense	949.08
5427 · Improvement Project-Springfield	9,938.10
<b>Total Expense</b>	<b>164,968.38</b>
<b>Net Ordinary Income</b>	<b>27,195.44</b>
<b>Other Income/Expense</b>	

Pajaro/Sunny Mesa  
Profit & Loss  
September 2019

October 18, 2019

Accrual Basis

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	<u>Sep 19</u>
Other Income	
4100 · Late Payment Penalties	479.94
4110 · Hydrant Sales	194.22
4115 · Testing Fees	320.00
4140 · Connection Fees	5,380.00
4141 · Application Fees	275.00
4285 · P.V.W.M.A. Collection Fee	2,981.65
4305 · Miscellaneous Revenue	125.00
5409 · Pajaro Improve Proj-Grant Reimb	218,192.28
5424 · Springfield Bottled Wtr Gr Reimb	14,923.02
	<hr/>
Total Other Income	242,871.11
Other Expense	
5435 · Improvement Project-Pajaro	1,716.25
	<hr/>
Total Other Expense	1,716.25
	<hr/>
Net Other Income	241,154.86
	<hr/>
Net Income	<u>268,350.30</u>

**Pajaro/Sunny Mesa**  
**Profit & Loss Budget Performance**  
September 2019

	Sep 19	Budget	% of Budget	Jul - Sep 19	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	24,178.43	23,975.00	100.8%	68,739.23	71,925.00	95.6%	287,700.00
4002 · Route 2 - Pajaro	23,301.96	24,850.00	93.8%	70,711.11	74,550.00	94.9%	298,200.00
4003 · Route 3 - Commercial	28,783.22	22,750.00	126.5%	78,548.66	68,250.00	115.1%	273,000.00
4004 · Route 4 - Trailer Park	1,160.00	1,141.66	101.6%	3,404.68	3,424.98	99.4%	13,700.00
4005 · Route 5 - San Juan Rd Apts	1,134.06	1,225.00	92.6%	3,364.52	3,675.00	91.6%	14,700.00
4006 · Route 6 - Sunny Mesa	13,447.76	10,541.66	127.6%	40,720.02	31,624.98	128.8%	126,500.00
4007 · Route 7 - CSA 73	13,379.92	11,725.00	114.1%	43,297.82	35,175.00	123.1%	140,700.00
4008 · Route 8 - Vega	14,973.92	12,600.00	118.8%	46,304.42	37,800.00	122.5%	151,200.00
4010 · Route 10 - Springfield	850.00	875.00	97.1%	2,550.00	2,625.00	97.1%	10,500.00
4011 · Route 11 - Moss Landing	23,923.09	22,333.33	107.1%	68,524.65	66,999.99	102.3%	268,000.00
4012 · Route 12 - Blackie Road	3,163.52	2,758.33	114.7%	9,474.12	8,274.99	114.5%	33,100.00
4013 · Route 13 - Normco	35,374.83	27,125.00	130.4%	103,875.94	81,375.00	127.7%	325,500.00
4014 · Route 14 - Vierra	4,805.79	3,983.33	120.6%	14,428.00	11,949.99	120.7%	47,800.00
4015 · Route 15 - Langley/VP	3,687.32	2,758.33	133.7%	9,900.03	8,274.99	119.6%	33,100.00
<b>Total Income</b>	<b>192,163.82</b>	<b>168,641.64</b>	<b>113.9%</b>	<b>563,843.20</b>	<b>505,924.92</b>	<b>111.4%</b>	<b>2,023,700.00</b>
<b>Gross Profit</b>	<b>192,163.82</b>	<b>168,641.64</b>	<b>113.9%</b>	<b>563,843.20</b>	<b>505,924.92</b>	<b>111.4%</b>	<b>2,023,700.00</b>
Expense							
INDIRECT							
5000 · Salaries and Wages	54,606.21	62,750.00	87.0%	171,274.23	188,250.00	91.0%	753,000.00
5005 · Administrative Fees	148.04	475.00	31.2%	1,085.38	1,425.00	76.2%	5,700.00
5030 · Payroll Tax Expense	803.39	1,333.33	60.3%	2,979.65	3,999.99	74.5%	16,000.00
5040 · Worker's Comp Insurance	0.00	1,916.66	0.0%	0.00	5,749.98	0.0%	23,000.00
5050 · Employee Health Insurance	14,800.91	15,166.66	97.6%	44,402.73	45,499.98	97.6%	182,000.00
5070 · Employee Retirement	8,022.18	9,416.66	85.2%	29,832.11	28,249.98	105.6%	113,000.00
5090 · Other Employee Expense	47.00	208.33	22.6%	549.47	624.99	87.9%	2,500.00
5120 · Property Taxes	0.00	125.00	0.0%	0.00	375.00	0.0%	1,500.00
5130 · Utilities - Office	397.09	333.33	119.1%	578.42	999.99	57.8%	4,000.00
5140 · Building Repair & Maint	327.20	583.33	56.1%	1,117.06	1,749.99	63.8%	7,000.00
5145 · District Wide Repair & Maint	3,908.86	1,083.33	360.8%	4,999.61	3,249.99	153.8%	13,000.00
5150 · Garbage Service	568.68	300.00	189.6%	853.02	900.00	94.8%	3,600.00
5160 · Office Equip Rental	739.02	833.33	88.7%	2,285.10	2,499.99	91.4%	10,000.00
5165 · Computer Software	594.25	833.33	71.3%	3,456.57	2,499.99	138.3%	10,000.00
5170 · Office Equipment Repair & Maint	345.97	300.00	115.3%	1,550.14	900.00	172.2%	3,600.00
5175 · Small Tools - Repair & Maint	41.94	83.33	50.3%	41.94	249.99	16.8%	1,000.00
5180 · Casualty Ins/Liability Ins	0.00	2,583.33	0.0%	6,484.26	7,749.99	83.7%	31,000.00
5200 · Billing Supplies	0.00	308.33	0.0%	2,291.16	924.99	247.7%	3,700.00
5240 · Office Supplies	158.85	291.66	54.5%	400.09	874.98	45.7%	3,500.00
5245 · Postage	1,000.00	708.33	141.2%	2,000.00	2,124.99	94.1%	8,500.00
5250 · Legal Expenses	0.00	11,666.66	0.0%	4,025.00	34,999.98	11.5%	140,000.00
5255 · Interest Expense	2,407.01	1,208.33	199.2%	12,779.46	3,624.99	352.5%	14,500.00
5256 · Interest Exp-Financed Items	6.69	66.66	10.0%	32.33	199.98	16.2%	800.00
5260 · Accounting & Bookkeeping	0.00	3,083.33	0.0%	2,000.00	9,249.99	21.6%	37,000.00
5266 · Engineering Svcs-Dist Wide	435.00	83.33	522.0%	435.00	249.99	174.0%	1,000.00
5270 · Automotive - Repair & Maint	1,305.41	833.33	156.6%	1,912.39	2,499.99	76.5%	10,000.00
5280 · Conferences, Meetings, Seminars	0.00	41.66	0.0%	64.00	124.98	51.2%	500.00
5290 · Travel Expenses	0.00	41.66	0.0%	0.00	124.98	0.0%	500.00



**Pajaro/Sunny Mesa**  
**Profit & Loss Budget Performance**  
September 2019

	Sep 19	Budget	% of Budget	Jul - Sep 19	YTD Budget	% of Budget	Annual Budget
5300 · Books & Subscriptions	0.00	125.00	0.0%	0.00	375.00	0.0%	1,500.00
5305 · Water Conservation Program	0.00	125.00	0.0%	0.00	375.00	0.0%	1,500.00
5320 · Membership Fees and Dues	13,313.00	1,583.33	840.8%	13,730.40	4,749.99	289.1%	19,000.00
5326 · Licenses and Certifications	420.00	166.66	252.0%	420.00	499.98	84.0%	2,000.00
5330 · Telephone	1,622.09	1,416.66	114.5%	3,626.41	4,249.98	85.3%	17,000.00
5340 · Burglar Alarm Monitoring	114.00	62.50	182.4%	352.00	187.50	187.7%	750.00
5370 · Fuel - Trucks	1,792.90	2,000.00	89.6%	5,763.32	6,000.00	96.1%	24,000.00
5390 · Bank Charges	250.00	16.66	1,500.6%	250.00	49.98	500.2%	200.00
5391 · Credit Card Transaction Fees	932.69	625.00	149.2%	2,564.10	1,875.00	136.8%	7,500.00
5400 · Miscellaneous Expense	0.00	16.66	0.0%	0.00	49.98	0.0%	200.00
5XXX · Indirect Allocation	0.00			0.00			
6560 · Payroll Processing Expenses	0.00	50.00	0.0%	0.00	150.00	0.0%	600.00
6577 · COP Debt Service - Interest	0.00	6,666.66	0.0%	0.00	19,999.98	0.0%	80,000.00
<b>Total INDIRECT</b>	<b>109,108.38</b>	<b>129,512.36</b>	<b>84.2%</b>	<b>324,135.35</b>	<b>388,537.08</b>	<b>83.4%</b>	<b>1,554,150.00</b>
5190 · Soil and Water Tests	2,884.50	2,833.33	101.8%	6,368.00	8,499.99	74.9%	34,000.00
5210 · Customer Orders	-4,139.46			-4,629.46			
5220 · Water System - Repair & Maint	26,202.21	16,666.66	157.2%	52,009.03	49,999.98	104.0%	200,000.00
5225 · Street Maintenance	217.64	2,720.83	8.0%	1,437.55	8,162.49	17.6%	32,650.00
5230 · Park - Repair & Maint	234.94	83.33	281.9%	234.94	249.99	94.0%	1,000.00
5231 · Pajaro Park Expense	1,490.28	0.00	100.0%	10,081.34	0.00	100.0%	0.00
5265 · Engineering Expenses	0.00	83.33	0.0%	0.00	249.99	0.0%	1,000.00
5310 · Utilities - Well Site	14,527.75	14,000.00	103.8%	32,295.39	42,000.00	76.9%	168,000.00
5315 · Utilities - Street Lighting	2,113.68	2,333.33	90.6%	4,251.46	6,999.99	60.7%	28,000.00
5325 · Permits	708.00	2,083.33	34.0%	5,562.00	6,249.99	89.0%	25,000.00
5360 · Fuel - Generator	733.28	129.00	586.6%	13,551.50	375.00	3,613.7%	1,500.00
5426 · Vega Assmnt Bond Expense	949.08			949.08			
5427 · Improvement Project-Springfield	9,938.10			14,032.90			
5428 · COP Bond Expense	0.00	291.66	0.0%	2,225.00	874.98	254.3%	3,500.00
5433 · Pajaro Water Bond Interest Exp	0.00	1,029.16	0.0%	8,064.37	3,087.48	261.2%	12,350.00
6575 · Vega Debt Service-Interest	0.00	12,333.33	0.0%	0.00	36,999.99	0.0%	148,000.00
<b>Total Expense</b>	<b>164,968.38</b>	<b>184,095.65</b>	<b>89.6%</b>	<b>470,568.45</b>	<b>552,286.95</b>	<b>85.2%</b>	<b>2,209,150.00</b>
<b>Net Ordinary Income</b>	<b>27,195.44</b>	<b>-15,454.01</b>	<b>-176.0%</b>	<b>93,274.75</b>	<b>-46,362.03</b>	<b>-201.2%</b>	<b>-185,450.00</b>
<b>Other Income/Expense</b>							
<b>Other Income</b>							
4100 · Late Payment Penalties	479.94	416.66	115.2%	1,394.74	1,249.98	111.6%	5,000.00
4101 · Billing Adjustments	0.00	41.66	0.0%	0.00	124.98	0.0%	500.00
4110 · Hydrant Sales	194.22	333.33	58.3%	2,466.38	999.99	246.6%	4,000.00
4115 · Testing Fees	320.00	625.00	51.2%	1,120.00	1,875.00	59.7%	7,500.00
4140 · Connection Fees	5,380.00	358.33	1,501.4%	5,380.00	1,074.99	500.5%	4,300.00
4141 · Application Fees	275.00	45.83	600.0%	275.00	137.49	200.0%	550.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	99.99	0.0%	400.00
4200 · Street Maintenance-Reimb	0.00	5,316.66	0.0%	0.00	15,949.98	0.0%	63,800.00
4210 · Vega Bond Assessments	0.00	22,750.00	0.0%	0.00	68,250.00	0.0%	273,000.00
4280 · Pro-Rata Tax Collection Share	0.00	2,083.33	0.0%	0.00	6,249.99	0.0%	25,000.00
4285 · P.V.W.M.A. Collection Fee	2,981.65	2,250.00	132.5%	8,758.58	6,750.00	129.8%	27,000.00
4300 · Collection of Previous W/O Acct	0.00	41.66	0.0%	0.00	124.98	0.0%	500.00
4305 · Miscellaneous Revenue	125.00	125.00	100.0%	375.00	375.00	100.0%	1,500.00



**Pajaro/Sunny Mesa**  
**Profit & Loss Budget Performance**  
 September 2019

	Sep 19	Budget	% of Budget	Jul - Sep 19	YTD Budget	% of Budget	Annual Budget
4340 · Utility Reimbursements	0.00	2,333.33	0.0%	0.00	6,999.99	0.0%	28,000.00
4341 · Lighting Admin Reimbursements	0.00	1,000.00	0.0%	0.00	3,000.00	0.0%	12,000.00
4345 · Customer Order Reimbursements	0.00			1,250.00			
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	0.00	124.98	0.0%	500.00
4350 · Interest Revenue	0.00	475.00	0.0%	1,155.98	1,425.00	81.1%	5,700.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.33	0.0%	0.00	174.99	0.0%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.33	0.0%	0.00	99.99	0.0%	400.00
5409 · Pajaro Improve Proj-Grant Reimb	218,192.28			218,192.28			
5424 · Springfld Bottled Wtr Gr Reimb	14,923.02			18,935.45			
5794 · Water Bond Assessments	0.00	3,312.50	0.0%	0.00	9,937.50	0.0%	39,750.00
<b>Total Other Income</b>	<b>242,871.11</b>	<b>41,674.94</b>	<b>582.8%</b>	<b>259,303.41</b>	<b>125,024.82</b>	<b>207.4%</b>	<b>500,100.00</b>
<b>Other Expense</b>							
5435 · Improvement Project-Pajaro	1,716.25			1,825.00			
<b>Total Other Expense</b>	<b>1,716.25</b>			<b>1,825.00</b>			
<b>Net Other Income</b>	<b>241,154.86</b>	<b>41,674.94</b>	<b>578.7%</b>	<b>257,478.41</b>	<b>125,024.82</b>	<b>205.9%</b>	<b>500,100.00</b>
<b>Net Income</b>	<b>268,350.30</b>	<b>26,220.93</b>	<b>1,023.4%</b>	<b>350,753.16</b>	<b>78,662.79</b>	<b>445.9%</b>	<b>314,650.00</b>

**Pajaro/Sunny Mesa**  
**Profit & Loss Budget vs. Actual**  
September 2019

	Sep 19	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4001 · Route 1 - Pajaro	24,178.43	23,975.00	203.43	100.85%
4002 · Route 2 - Pajaro	23,301.96	24,850.00	-1,548.04	93.77%
4003 · Route 3 - Commercial	28,783.22	22,750.00	6,033.22	126.52%
4004 · Route 4 - Trailer Park	1,160.00	1,141.66	18.34	101.61%
4005 · Route 5 - San Juan Rd Apts	1,134.06	1,225.00	-90.94	92.58%
4006 · Route 6 - Sunny Mesa	13,447.76	10,541.66	2,906.10	127.57%
4007 · Route 7 - CSA 73	13,379.92	11,725.00	1,654.92	114.11%
4008 · Route 8 - Vega	14,973.92	12,600.00	2,373.92	118.84%
4010 · Route 10 -Springfield	850.00	875.00	-25.00	97.14%
4011 · Route 11 - Moss Landing	23,923.09	22,333.33	1,589.76	107.12%
4012 · Route 12 - Blackie Road	3,163.52	2,758.33	405.19	114.69%
4013 · Route 13 - Normco	35,374.83	27,125.00	8,249.83	130.41%
4014 · Route 14 - Vierra	4,805.79	3,983.33	822.46	120.65%
4015 · Route 15 - Langley/VP	3,687.32	2,758.33	928.99	133.68%
<b>Total Income</b>	<b>192,163.82</b>	<b>168,641.64</b>	<b>23,522.18</b>	<b>113.95%</b>
<b>Gross Profit</b>	<b>192,163.82</b>	<b>168,641.64</b>	<b>23,522.18</b>	<b>113.95%</b>
<b>Expense</b>				
<b>INDIRECT</b>				
5000 · Salaries and Wages	54,606.21	62,750.00	-8,143.79	87.02%
5005 · Administrative Fees	148.04	475.00	-326.96	31.17%
5030 · Payroll Tax Expense	803.39	1,333.33	-529.94	60.25%
5040 · Worker's Comp Insurance	0.00	1,916.66	-1,916.66	0.0%
5050 · Employee Health Insurance	14,800.91	15,166.66	-365.75	97.59%
5070 · Employee Retirement	8,022.18	9,416.66	-1,394.48	85.19%
5090 · Other Employee Expense	47.00	208.33	-161.33	22.56%
5120 · Property Taxes	0.00	125.00	-125.00	0.0%
5130 · Utilities - Office	397.09	333.33	63.76	119.13%
5140 · Building Repair & Maint	327.20	583.33	-256.13	56.09%
5145 · District Wide Repair & Maint	3,908.86	1,083.33	2,825.53	360.82%
5150 · Garbage Service	568.68	300.00	268.68	189.56%

Rajaro/Sunny Mesa  
Profit & Loss Budget vs. Actual  
September 2019

	Sep 19	Budget	\$ Over Budget	% of Budget
5160 · Office Equip Rental	739.02	833.33	-94.31	88.68%
5165 · Computer Software	594.25	833.33	-239.08	71.31%
5170 · Office Equipment Repair & Maint	345.97	300.00	45.97	115.32%
5175 · Small Tools - Repair & Maint.	41.94	83.33	-41.39	50.33%
5180 · Casualty Ins/Liability Ins	0.00	2,583.33	-2,583.33	0.0%
5200 · Billing Supplies	0.00	308.33	-308.33	0.0%
5240 · Office Supplies	158.85	291.66	-132.81	54.46%
5245 · Postage	1,000.00	708.33	291.67	141.18%
5250 · Legal Expenses	0.00	11,666.66	-11,666.66	0.0%
5255 · Interest Expense	2,407.01	1,208.33	1,198.68	199.2%
5256 · Interest Exp-Financed Items	6.69	66.66	-59.97	10.04%
5260 · Accounting & Bookkeeping	0.00	3,083.33	-3,083.33	0.0%
5266 · Engineering Svcs-Dist Wide	435.00	83.33	351.67	522.02%
5270 · Automotive - Repair & Maint	1,305.41	833.33	472.08	156.65%
5280 · Conferences, Meetings, Seminars	0.00	41.66	-41.66	0.0%
5290 · Travel Expenses	0.00	41.66	-41.66	0.0%
5300 · Books & Subscriptions	0.00	125.00	-125.00	0.0%
5305 · Water Conservation Program	0.00	125.00	-125.00	0.0%
5320 · Membership Fees and Dues	13,313.00	1,583.33	11,729.67	840.82%
5326 · Licenses and Certifications	420.00	166.66	253.34	252.01%
5330 · Telephone	1,622.09	1,416.66	205.43	114.5%
5340 · Burglar Alarm Monitoring	114.00	62.50	51.50	182.4%
5370 · Fuel - Trucks	1,792.90	2,000.00	-207.10	89.65%
5390 · Bank Charges	250.00	16.66	233.34	1,500.6%
5391 · Credit Card Transaction Fees	932.69	625.00	307.69	149.23%
5400 · Miscellaneous Expense	0.00	16.66	-16.66	0.0%
6560 · Payroll Processing Expenses	0.00	50.00	-50.00	0.0%
6577 · COP Debt Service - Interest	0.00	6,666.66	-6,666.66	0.0%
<b>Total INDIRECT</b>	<b>109,108.38</b>	<b>129,512.36</b>	<b>-20,403.98</b>	<b>84.25%</b>
5190 · Soil and Water Tests	2,884.50	2,833.33	51.17	101.81%
5210 · Customer Orders	-4,139.46			
5220 · Water System - Repair & Maint	26,202.21	16,666.66	9,535.55	157.21%

**Pajaro/Sunny Mesa**  
**Profit & Loss Budget vs. Actual**  
September 2019

	Sep 19	Budget	\$ Over Budget	% of Budget
5225 · Street Maintenance	217.64	2,720.83	-2,503.19	8.0%
5230 · Park - Repair & Maint	234.94	83.33	151.61	281.94%
5231 · Pajaro Park Expense	1,490.28	0.00	1,490.28	100.0%
5265 · Engineering Expenses	0.00	83.33	-83.33	0.0%
5310 · Utilities - Well Site	14,527.75	14,000.00	527.75	103.77%
5315 · Utilities - Street Lighting	2,113.68	2,333.33	-219.65	90.59%
5325 · Permits	708.00	2,083.33	-1,375.33	33.98%
5360 · Fuel - Generator	733.28	125.00	608.28	586.62%
5426 · Vega Assmnt Bond Expense	949.08			
5427 · Improvement Project-Springfield	9,938.10			
5428 · COP Bond Expense	0.00	291.66	-291.66	0.0%
5433 · Pajaro Water Bond Interest Exp	0.00	1,029.16	-1,029.16	0.0%
6575 · Vega Debt Service-Interest	0.00	12,333.33	-12,333.33	0.0%
<b>Total Expense</b>	<b>164,968.38</b>	<b>184,095.65</b>	<b>-19,127.27</b>	<b>89.61%</b>
<b>Net Ordinary Income</b>	<b>27,195.44</b>	<b>-15,454.01</b>	<b>42,649.45</b>	<b>-175.98%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
4100 · Late Payment Penalties	479.94	416.66	63.28	115.19%
4101 · Billing Adjustments	0.00	41.66	-41.66	0.0%
4110 · Hydrant Sales	194.22	333.33	-139.11	58.27%
4115 · Testing Fees	320.00	625.00	-305.00	51.2%
4140 · Connection Fees	5,380.00	358.33	5,021.67	1,501.41%
4141 · Application Fees	275.00	45.83	229.17	600.04%
4146 · Other Fees	0.00	33.33	-33.33	0.0%
4200 · Street Maintenance-Reimb	0.00	5,316.66	-5,316.66	0.0%
4210 · Vega Bond Assessments	0.00	22,750.00	-22,750.00	0.0%
4280 · Pro-Rata Tax Collection Share	0.00	2,083.33	-2,083.33	0.0%
4285 · P.V.W.M.A. Collection Fee	2,981.65	2,250.00	731.65	132.52%
4300 · Collection of Previous W/O Acct	0.00	41.66	-41.66	0.0%
4305 · Miscellaneous Revenue	125.00	125.00	0.00	100.0%
4340 · Utility Reimbursements	0.00	2,333.33	-2,333.33	0.0%
4341 · Lighting Admin Reimbursements	0.00	1,000.00	-1,000.00	0.0%



**Pajaro/sunny mesa**  
**Profit & Loss Budget vs. Actual**  
 September 2019

	Sep 19	Budget	\$ Over Budget	% of Budget
4346 - District 25% Overhead Fee	0.00	41.66	-41.66	0.0%
4350 - Interest Revenue	0.00	475.00	-475.00	0.0%
4355 - Audit/Bookkeeping Reimbursement	0.00	58.33	-58.33	0.0%
4360 - Legal Counsel Reimbursement	0.00	33.33	-33.33	0.0%
5794 - Water Bond Assessments	0.00	3,312.50	-3,312.50	0.0%
<b>Total Other Income</b>	<b>9,755.81</b>	<b>41,674.94</b>	<b>-31,919.13</b>	<b>23.41%</b>
Other Expense				
5435 - Improvement Project-Pajaro	1,716.25			
<b>Total Other Expense</b>	<b>1,716.25</b>			
<b>Net Other Income</b>	<b>8,039.56</b>	<b>41,674.94</b>	<b>-33,635.38</b>	<b>19.29%</b>
<b>Net Income</b>	<b>35,235.00</b>	<b>26,220.93</b>	<b>9,014.07</b>	<b>134.38%</b>

**Total Income** 201,919.63  
**Total Expense** 166,684.63  
**Difference** 35,235.00

**August Cash** \$335,236.04  
**September Cash** \$ 373,193.19  
**Difference** \$ 37,957.15

**Pajaro/Sunny Mesa**  
**Check Detail - Operating Account**  
**August 23 through September 24, 2019**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	08/28/2019	PG&E 0819-Online	1001 · SCCB - Operating Account		-8,144.07
Bill	7/8/19...	08/16/2019		5310 · Utilities - Well Site	-755.88	755.88
				5310 · Utilities - Well Site	-2,071.99	2,071.99
				5310 · Utilities - Well Site	-181.57	181.57
				5310 · Utilities - Well Site	-4,037.72	4,037.72
				5310 · Utilities - Well Site	-743.95	743.95
				5315 · Utilities - Street Lighting	-87.61	87.61
				5310 · Utilities - Well Site	-265.35	265.35
TOTAL					-8,144.07	8,144.07
Bill Pmt -Check	AP	09/10/2019	Ace Hardware Prunedale-Online	1001 · SCCB - Operating Account		-24.76
Bill	047/0...	08/21/2019		5220 · Water System - Repair & Maint	-19.38	19.38
Bill	04715...	09/06/2019		5220 · Water System - Repair & Maint	-5.38	5.38
TOTAL					-24.76	24.76
Bill Pmt -Check	AP	09/10/2019	Ace Hardware Watsonville-Online	1001 · SCCB - Operating Account		-49.15
Bill	184808	09/06/2019		5220 · Water System - Repair & Maint	-49.15	49.15
TOTAL					-49.15	49.15
Bill Pmt -Check	AP	09/10/2019	Ally 2015-Online	1001 · SCCB - Operating Account		-608.59
Bill	Septe...	08/28/2019		2256 · Vehicle Loan Payable	-599.67	599.67
				5256 · Interest Exp-Financed Items	-8.92	8.92
TOTAL					-608.59	608.59
Bill Pmt -Check	AP	09/10/2019	AT&T 2043-Online	1001 · SCCB - Operating Account		-194.20
Bill	Aug 2...	08/26/2019		5330 · Telephone	-194.20	194.20
TOTAL					-194.20	194.20
Bill Pmt -Check	AP	09/10/2019	AT&T 2486-Online	1001 · SCCB - Operating Account		-118.75
Bill	Aug 2...	08/26/2019		5310 · Utilities - Well Site	-118.75	118.75
TOTAL					-118.75	118.75
Bill Pmt -Check	AP	09/10/2019	CB&T/ACWA-JPIA-Online	1001 · SCCB - Operating Account		-15,968.83
Bill	06277...	09/03/2019		5050 · Employee Health Insurance	-14,800.91	14,800.91
				2264 · Employee Insurance Payable	-1,167.92	1,167.92
TOTAL					-15,968.83	15,968.83
Bill Pmt -Check	AP	09/10/2019	Corbin Willits Systems-Online	1001 · SCCB - Operating Account		-232.76
Bill	B908...	08/15/2019		5165 · Computer Software	-232.76	232.76
TOTAL					-232.76	232.76
Bill Pmt -Check	AP	09/10/2019	Data Flow Business Systems-Online	1001 · SCCB - Operating Account		-544.54
Bill	271668	08/29/2019		5170 · Office Equipment Repair & Maint	-544.54	544.54
TOTAL					-544.54	544.54
Bill Pmt -Check	AP	09/10/2019	Mission Uniform Service-Online	1001 · SCCB - Operating Account		-120.00
Bill	51060...	08/26/2019		5140 · Building Repair & Maint	-40.00	40.00
Bill	51065...	09/02/2019		5140 · Building Repair & Maint	-40.00	40.00
Bill	51070...	09/09/2019		5140 · Building Repair & Maint	-40.00	40.00
TOTAL					-120.00	120.00
Bill Pmt -Check	AP	09/10/2019	PG&E 1826-Online	1001 · SCCB - Operating Account		-67.89

**Pajaro/Sunny Mesa**  
**Check Detail - Operating Account**  
August 23 through September 24, 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	7/19/1...	08/26/2019		5310 · Utilities - Well Site	-67.89	67.89
TOTAL					-67.89	67.89
Bill Pmt -Check	AP	09/10/2019	PG&E 6022-Online	1001 · SCCB - Operating Account		-14.08
Bill	7/23/1...	08/27/2019		5315 · Utilities - Street Lighting	-14.08	14.08
TOTAL					-14.08	14.08
Bill Pmt -Check	AP	09/10/2019	Santa Cruz Answering Service-Online	1001 · SCCB - Operating Account		-72.86
Bill	19080...	08/22/2019		5330 · Telephone	-72.86	72.86
TOTAL					-72.86	72.86
Bill Pmt -Check	AP	09/10/2019	Soil Control Lab-Online	1001 · SCCB - Operating Account		-25.00
Bill	90807...	08/29/2019		5220 · Water System - Repair & Maint	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pmt -Check	AP	09/10/2019	Sturdy Oil Company-Online	1001 · SCCB - Operating Account		-1,090.78
Bill	CL39...	08/31/2019		5370 · Fuel - Trucks	-1,090.78	1,090.78
TOTAL					-1,090.78	1,090.78
Bill Pmt -Check	AP	09/10/2019	Tom's Site Service-Online	1001 · SCCB - Operating Account		-166.43
Bill	38718	08/30/2019		5145 · District Wide Repair & Maint	-166.43	166.43
TOTAL					-166.43	166.43
Bill Pmt -Check	AP	09/10/2019	WM / Carmel Marina - Office-Online	1001 · SCCB - Operating Account		-284.34
Bill	93276...	09/01/2019		5150 · Garbage Service	-284.34	284.34
TOTAL					-284.34	284.34
Bill Pmt -Check	AP	09/10/2019	MBAS-Online	1001 · SCCB - Operating Account		-2,155.50
Bill	19081...	08/22/2019		5190 · Soil and Water Tests	-85.50	85.50
Bill	19081...	08/26/2019		5190 · Soil and Water Tests	-184.50	184.50
Bill	19081...	08/29/2019		5190 · Soil and Water Tests	-45.00	45.00
Bill	19081...	09/06/2019		5190 · Soil and Water Tests	-1,138.50	1,138.50
Bill	19081...	09/06/2019		5190 · Soil and Water Tests	-661.50	661.50
Bill	19083...	09/06/2019		5190 · Soil and Water Tests	-40.50	40.50
TOTAL					-2,155.50	2,155.50
Bill Pmt -Check	AP	09/10/2019	Mid Valley Supply-Online	1001 · SCCB - Operating Account		-114.71
Bill	1239591	09/03/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	1239585	09/03/2019		5220 · Water System - Repair & Maint	-86.03	86.03
TOTAL					-114.71	114.71
Bill Pmt -Check	AP	09/10/2019	Soil Control Lab-Online	1001 · SCCB - Operating Account		-425.00
Bill	90805...	08/22/2019		5190 · Soil and Water Tests	-75.00	75.00
Bill	90805...	08/22/2019		5190 · Soil and Water Tests	-25.00	25.00
Bill	90805...	08/22/2019		5190 · Soil and Water Tests	-25.00	25.00
Bill	90805...	08/22/2019		5190 · Soil and Water Tests	-25.00	25.00
Bill	90805...	08/22/2019		5190 · Soil and Water Tests	-50.00	50.00
Bill	90805...	08/22/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90805...	08/22/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90805...	08/22/2019		5220 · Water System - Repair & Maint	-75.00	75.00
Bill	90805...	08/22/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90807...	08/29/2019		5220 · Water System - Repair & Maint	-75.00	75.00
TOTAL					-425.00	425.00
Bill Pmt -Check	AP	09/10/2019	Mid Valley Supply-Online	1001 · SCCB - Operating Account		-344.15

**Pajaro/Sunny Mesa**  
**Check Detail - Operating Account**  
August 23 through September 24, 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	I239429	08/27/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239428	08/27/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239427	08/27/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239426	08/27/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239425	08/27/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239424	08/27/2019		5220 · Water System - Repair & Maint	-86.03	86.03
Bill	I239590	09/03/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239589	09/03/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239587	09/03/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239586	09/03/2019		5220 · Water System - Repair & Maint	-28.68	28.68
TOTAL					-344.15	344.15
Bill Pmt -Check	AP	09/20/2019	AT&T 8925-Online	1001 · SCCB - Operating Account		-383.26
Bill	Septe...	09/01/2019		5330 · Telephone	-383.26	383.26
TOTAL					-383.26	383.26
Bill Pmt -Check	AP	09/20/2019	PG&E 1438-Online	1001 · SCCB - Operating Account		-1,693.77
Bill	July 2...	09/03/2019		5310 · Utilities - Well Site	-1,693.77	1,693.77
TOTAL					-1,693.77	1,693.77
Bill Pmt -Check	AP	09/20/2019	PG&E 6857-Online	1001 · SCCB - Operating Account		-6,242.37
Bill	Augu...	09/09/2019		5130 · Utilities - Office	-377.10	377.10
				5310 · Utilities - Well Site	-88.30	88.30
				5310 · Utilities - Well Site	-2,595.79	2,595.79
				5310 · Utilities - Well Site	-1,169.27	1,169.27
				5315 · Utilities - Street Lighting	-2,011.91	2,011.91
TOTAL					-6,242.37	6,242.37
Bill Pmt -Check	AP	09/24/2019	Ace Hardware Prunedale-Online	1001 · SCCB - Operating Account		-19.79
Bill	04717...	09/09/2019		5220 · Water System - Repair & Maint	-19.79	19.79
TOTAL					-19.79	19.79
Bill Pmt -Check	AP	09/24/2019	Ace Hardware Watsonville-Online	1001 · SCCB - Operating Account		-116.06
Bill	188598	09/08/2019		5220 · Water System - Repair & Maint	-116.06	116.06
TOTAL					-116.06	116.06
Bill Pmt -Check	AP	09/24/2019	AT&T 0646-Online	1001 · SCCB - Operating Account		-97.69
Bill	Sept ...	09/05/2019		5310 · Utilities - Well Site	-97.69	97.69
TOTAL					-97.69	97.69
Bill Pmt -Check	AP	09/24/2019	AT&T 1782-Online	1001 · SCCB - Operating Account		-33.03
Bill	Sept ...	09/07/2019		5310 · Utilities - Well Site	-33.03	33.03
TOTAL					-33.03	33.03
Bill Pmt -Check	AP	09/24/2019	AT&T 2627-Online	1001 · SCCB - Operating Account		-33.03
Bill	Sept ...	09/07/2019		5310 · Utilities - Well Site	-33.03	33.03
TOTAL					-33.03	33.03
Bill Pmt -Check	AP	09/24/2019	AT&T 3439-Online	1001 · SCCB - Operating Account		-33.03
Bill	Sep 1...	09/01/2019		5310 · Utilities - Well Site	-33.03	33.03
TOTAL					-33.03	33.03
Bill Pmt -Check	AP	09/24/2019	AT&T 5283-Online	1001 · SCCB - Operating Account		-129.73
Bill	Sept ...	09/11/2019		5310 · Utilities - Well Site	-129.73	129.73



**Pajaro/Sunny Mesa**  
**Check Detail - Operating Account**  
August 23 through September 24, 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-129.73	129.73
Bill Pmt -Check	AP	09/24/2019	AT&T 6542-Online	1001 · SCCB - Operating Account		-64.67
Bill	Sept ...	09/07/2019		5310 · Utilities - Well Site	-64.67	64.67
TOTAL					-64.67	64.67
Bill Pmt -Check	AP	09/24/2019	Castroville Ace Hardware-Online	1001 · SCCB - Operating Account		-36.93
Bill	16994...	09/12/2019		5220 · Water System - Repair & Maint	-29.08	29.08
Bill	17009...	09/20/2019		5220 · Water System - Repair & Maint	-7.85	7.85
TOTAL					-36.93	36.93
Bill Pmt -Check	AP	09/24/2019	Elan-Online	1001 · SCCB - Operating Account		-1,184.28
Bill	Closin...	09/05/2019		5240 · Office Supplies	-64.07	64.07
				5370 · Fuel - Trucks	-178.93	178.93
				5130 · Utilities - Office	-19.99	19.99
				5231 · Pajaro Park Expense	-84.85	84.85
				5270 · Automotive - Repair & Maint	-821.25	821.25
				5145 · District Wide Repair & Maint	-15.19	15.19
TOTAL					-1,184.28	1,184.28
Bill Pmt -Check	AP	09/24/2019	GreatAmerica Financial-Online	1001 · SCCB - Operating Account		-506.43
Bill	25480...	09/04/2019		5160 · Office Equip Rental	-506.43	506.43
TOTAL					-506.43	506.43
Bill Pmt -Check	AP	09/24/2019	ICONIX Waterworks (US), Inc-Online	1001 · SCCB - Operating Account		-404.75
Bill	17913...	09/17/2019		5220 · Water System - Repair & Maint	-404.75	404.75
TOTAL					-404.75	404.75
Bill Pmt -Check	AP	09/24/2019	MBAS-Online	1001 · SCCB - Operating Account		-1,044.00
Bill	19081...	09/16/2019		5190 · Soil and Water Tests	-432.00	432.00
Bill	19090...	09/17/2019		5190 · Soil and Water Tests	-45.00	45.00
Bill	19090...	09/17/2019		5190 · Soil and Water Tests	-90.00	90.00
Bill	19090...	09/20/2019		5190 · Soil and Water Tests	-477.00	477.00
TOTAL					-1,044.00	1,044.00
Bill Pmt -Check	AP	09/24/2019	Mid Valley Supply-Online	1001 · SCCB - Operating Account		-86.04
Bill	1239981	09/17/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	1239983	09/17/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	1239984	09/17/2019		5220 · Water System - Repair & Maint	-28.68	28.68
TOTAL					-86.04	86.04
Bill Pmt -Check	AP	09/24/2019	Mission Uniform Service-Online	1001 · SCCB - Operating Account		-80.00
Bill	51074...	09/16/2019		5140 · Building Repair & Maint	-40.00	40.00
Bill	51079...	09/23/2019		5140 · Building Repair & Maint	-40.00	40.00
TOTAL					-80.00	80.00
Bill Pmt -Check	AP	09/24/2019	PARS-Online	1001 · SCCB - Operating Account		-478.04
Bill	43825	09/16/2019		5005 · Administrative Fees	-478.04	478.04
TOTAL					-478.04	478.04
Bill Pmt -Check	AP	09/24/2019	Santa Cruz Answering Service-Online	1001 · SCCB - Operating Account		-67.86
Bill	10092...	09/22/2019		5330 · Telephone	-67.86	67.86
TOTAL					-67.86	67.86

**Pajaro/Sunny Mesa**  
**Check Detail - Operating Account**  
August 23 through September 24, 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	09/24/2019	Singh Computech-Online	1001 · SCCB - Operating Account		-240.00
Bill	7952	09/12/2019		5165 · Computer Software	-240.00	240.00
TOTAL					-240.00	240.00
Bill Pmt -Check	AP	09/24/2019	Soil Control Lab-Online	1001 · SCCB - Operating Account		-100.00
Bill	90905...	09/18/2019		5220 · Water System - Repair & Maint	-75.00	75.00
Bill	90905...	09/20/2019		5220 · Water System - Repair & Maint	-25.00	25.00
TOTAL					-100.00	100.00
Bill Pmt -Check	AP	09/24/2019	Staples Credit Plan-Online	1001 · SCCB - Operating Account		-94.78
Bill	Closin...	09/08/2019		5240 · Office Supplies	-94.78	94.78
TOTAL					-94.78	94.78
Bill Pmt -Check	AP	09/24/2019	Sturdy Oil Company-Online	1001 · SCCB - Operating Account		-670.93
Bill	CL40...	09/15/2019		5370 · Fuel - Trucks	-670.93	670.93
TOTAL					-670.93	670.93
Bill Pmt -Check	AP	09/24/2019	TIAA Commercial Finance, Inc.	1001 · SCCB - Operating Account		-194.47
Bill	65321...	09/12/2019		5160 · Office Equip Rental	-194.47	194.47
TOTAL					-194.47	194.47
Bill Pmt -Check	AP	09/24/2019	Wells Fargo- 6120	1001 · SCCB - Operating Account		-456.50
Bill	9/10/19	09/09/2019		5165 · Computer Software	-121.49	121.49
				5270 · Automotive - Repair & Maint	-288.10	288.10
				5170 · Office Equipment Repair & Maint	-46.91	46.91
TOTAL					-456.50	456.50
Bill Pmt -Check	AP	09/24/2019	WM / Carmel Marina - Office-Online	1001 · SCCB - Operating Account		-284.34
Bill	93350...	09/20/2019		5150 · Garbage Service	-284.34	284.34
TOTAL					-284.34	284.34
Bill Pmt -Check	AP	09/24/2019	Soil Control Lab-Online	1001 · SCCB - Operating Account		-325.00
Bill	90900...	09/04/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90900...	09/04/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90900...	09/04/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90900...	09/04/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90900...	09/04/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90900...	09/04/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90900...	09/04/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90900...	09/04/2019		5220 · Water System - Repair & Maint	-50.00	50.00
Bill	90900...	09/04/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90900...	09/04/2019		5220 · Water System - Repair & Maint	-75.00	75.00
Bill	90900...	09/04/2019		5220 · Water System - Repair & Maint	-25.00	25.00
TOTAL					-325.00	325.00
Bill Pmt -Check	AP	09/24/2019	Mid Valley Supply-Online	1001 · SCCB - Operating Account		-443.71
Bill	I239796	09/10/2019		5220 · Water System - Repair & Maint	-86.03	86.03
Bill	I239802	09/10/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239801	09/10/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239800	09/10/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239799	09/10/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239797	09/10/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239798	09/10/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239982	09/17/2019		5220 · Water System - Repair & Maint	-28.68	28.68
Bill	I239986	09/17/2019		5145 · District Wide Repair & Maint	-128.24	128.24
Bill	I239985	09/17/2019		5220 · Water System - Repair & Maint	-28.68	28.68
TOTAL					-443.71	443.71
Bill Pmt -Check	AP	09/24/2019	Soil Control Lab-Online	1001 · SCCB - Operating Account		-570.00

**Pajaro/Sunny Mesa**  
**Check Detail - Operating Account**  
August 23 through September 24, 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	90901...	09/05/2019		5220 · Water System - Repair & Maint	-195.00	195.00
Bill	90903...	09/11/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90903...	09/11/2019		5220 · Water System - Repair & Maint	-75.00	75.00
Bill	90903...	09/11/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90903...	09/11/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90903...	09/11/2019		5220 · Water System - Repair & Maint	-75.00	75.00
Bill	90903...	09/11/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90903...	09/11/2019		5220 · Water System - Repair & Maint	-75.00	75.00
Bill	90904...	09/13/2019		5220 · Water System - Repair & Maint	-25.00	25.00
Bill	90905...	09/18/2019		5220 · Water System - Repair & Maint	-25.00	25.00
TOTAL					-570.00	570.00
Check	PARS	08/28/2019	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,226.93
				5070 · Employee Retirement	-4,226.93	4,226.93
TOTAL					-4,226.93	4,226.93
Check	PARS	09/11/2019	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,016.14
				5070 · Employee Retirement	-4,016.14	4,016.14
TOTAL					-4,016.14	4,016.14
Bill Pmt -Check	23981	08/26/2019	Monterey Bay Air Resources District	1001 · SCCB - Operating Account		-4,854.00
Bill	Gen ...	08/26/2019		5325 · Permits	-4,854.00	4,854.00
TOTAL					-4,854.00	4,854.00
Bill Pmt -Check	23992	09/10/2019	Aramark	1001 · SCCB - Operating Account		-95.40
Bill	76039...	08/23/2019		5140 · Building Repair & Maint	-31.80	31.80
Bill	76040...	08/30/2019		5140 · Building Repair & Maint	-31.80	31.80
Bill	76041...	09/06/2019		5140 · Building Repair & Maint	-31.80	31.80
TOTAL					-95.40	95.40
Bill Pmt -Check	23993	09/10/2019	Chevrolet of Watsonville	1001 · SCCB - Operating Account		-399.74
Bill	221704	08/20/2019		5270 · Automotive - Repair & Maint	-399.74	399.74
TOTAL					-399.74	399.74
Bill Pmt -Check	23994	09/10/2019	Itron, Inc.	1001 · SCCB - Operating Account		-1,647.56
Bill	529133	08/22/2019		5165 · Computer Software	-1,647.56	1,647.56
TOTAL					-1,647.56	1,647.56
Bill Pmt -Check	23995	09/10/2019	Monterey One Water	1001 · SCCB - Operating Account		-25.73
Bill	Septe...	08/31/2019		5310 · Utilities - Well Site	-25.73	25.73
TOTAL					-25.73	25.73
Bill Pmt -Check	23996	09/10/2019	Mr. Rolando Marquez	1001 · SCCB - Operating Account		-100.00
Bill	Reim...	08/28/2019		5090 · Other Employee Expense	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pmt -Check	23997	09/10/2019	National Meter & Automation, Inc	1001 · SCCB - Operating Account		-338.48
Bill	S111...	08/27/2019		5145 · District Wide Repair & Maint	-338.48	338.48
TOTAL					-338.48	338.48
Bill Pmt -Check	23998	09/10/2019	Optimum Business Services	1001 · SCCB - Operating Account		-59.63
Bill	IN328...	08/28/2019		5170 · Office Equipment Repair & Maint	-59.63	59.63



**Pajaro/Sunny Mesa**  
**Check Detail - Operating Account**  
August 23 through September 24, 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-59.63	59.63
Bill Pmt -Check	23999	09/10/2019	R & B Company	1001 · SCCB - Operating Account		-63.94
Bill	S187...	08/30/2019		5220 · Water System - Repair & Maint	-63.94	63.94
TOTAL					-63.94	63.94
Bill Pmt -Check	24000	09/10/2019	USA Blue Book	1001 · SCCB - Operating Account		-73.74
Bill	990973	08/26/2019		5145 · District Wide Repair & Maint	-73.74	73.74
TOTAL					-73.74	73.74
Bill Pmt -Check	24001	09/10/2019	Davis Auto Parts	1001 · SCCB - Operating Account		-13.98
Bill	559676	08/23/2019		5270 · Automotive - Repair & Maint	-13.98	13.98
TOTAL					-13.98	13.98
Bill Pmt -Check	24002	09/10/2019	MBWWA	1001 · SCCB - Operating Account		-120.00
Bill	Vend...	09/10/2019		5326 · Licenses and Certifications	-120.00	120.00
TOTAL					-120.00	120.00
Bill Pmt -Check	24013	09/24/2019	Aramark	1001 · SCCB - Operating Account		-63.60
Bill	76042...	09/13/2019		5140 · Building Repair & Maint	-31.80	31.80
Bill	76043...	09/20/2019		5140 · Building Repair & Maint	-31.80	31.80
TOTAL					-63.60	63.60
Bill Pmt -Check	24014	09/24/2019	Berry & Sheillah Haberman	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	09/20/2019		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	24015	09/24/2019	Bianchi Alarm Systems-Online	1001 · SCCB - Operating Account		-84.00
Bill	22217	09/04/2019		5340 · Burglar Alarm Monitoring	-84.00	84.00
TOTAL					-84.00	84.00
Bill Pmt -Check	24016	09/24/2019	Cal Valley Construction, Inc.	1001 · SCCB - Operating Account		-2,500.00
Bill	Hydra...	09/20/2019		2123 · Hydrant Meter Deposits	-2,500.00	2,500.00
TOTAL					-2,500.00	2,500.00
Bill Pmt -Check	24017	09/24/2019	Corbin Willits Systems-Online	1001 · SCCB - Operating Account		-232.76
Bill	B909...	09/15/2019		5165 · Computer Software	-232.76	232.76
TOTAL					-232.76	232.76
Bill Pmt -Check	24018	09/24/2019	County of Mntry Sheriff's Alarm-Online	1001 · SCCB - Operating Account		-30.00
Bill	145614	09/11/2019		5340 · Burglar Alarm Monitoring	-30.00	30.00
TOTAL					-30.00	30.00
Bill Pmt -Check	24019	09/24/2019	Cruz By Leak Detection & Pipe Locat...	1001 · SCCB - Operating Account		-3,075.00
Bill	190717	09/20/2019		5220 · Water System - Repair & Maint	-300.00	300.00
Bill	19190...	09/20/2019		5220 · Water System - Repair & Maint	-900.00	900.00
Bill	19240...	09/20/2019		5220 · Water System - Repair & Maint	-675.00	675.00
Bill	192907	09/20/2019		5220 · Water System - Repair & Maint	-1,200.00	1,200.00
TOTAL					-3,075.00	3,075.00
Bill Pmt -Check	24020	09/24/2019	Department of Motor Vehicles	1001 · SCCB - Operating Account		-2.00

**Pajaro/Sunny Mesa**  
**Check Detail - Operating Account**  
August 23 through September 24, 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	06299...	09/10/2019		5090 · Other Employee Expense	-2.00	2.00
TOTAL					-2.00	2.00
Bill Pmt -Check	24021	09/24/2019	East gate Petroleum	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	09/20/2019		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	24022	09/24/2019	Maggiora Bros. Drilling, Inc.	1001 · SCCB - Operating Account		-2,173.55
Bill	104898	09/16/2019		5220 · Water System - Repair & Maint	-2,173.55	2,173.55
TOTAL					-2,173.55	2,173.55
Bill Pmt -Check	24023	09/24/2019	Michael Noffsinger	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	09/20/2019		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	24024	09/24/2019	Monterey County Auditor-Controller	1001 · SCCB - Operating Account		-3,673.00
Bill	Invoic...	09/19/2019		5320 · Membership Fees and Dues	-3,673.00	3,673.00
TOTAL					-3,673.00	3,673.00
Bill Pmt -Check	24025	09/24/2019	National Meter & Automation, Inc	1001 · SCCB - Operating Account		-269.52
Bill	S111...	09/09/2019		5145 · District Wide Repair & Maint	-269.52	269.52
TOTAL					-269.52	269.52
Bill Pmt -Check	24026	09/24/2019	Optimum Business Services	1001 · SCCB - Operating Account		-299.06
Bill	IN329...	09/08/2019		5170 · Office Equipment Repair & Maint	-299.06	299.06
TOTAL					-299.06	299.06
Bill Pmt -Check	24027	09/24/2019	Penhall Company	1001 · SCCB - Operating Account		-4,890.00
Bill	8268	09/19/2019		5220 · Water System - Repair & Maint	-4,890.00	4,890.00
TOTAL					-4,890.00	4,890.00
Bill Pmt -Check	24028	09/24/2019	Pure Water	1001 · SCCB - Operating Account		-12,256.65
Bill	345932	08/01/2019		5427 · Improvement Project-Springfield	-2,318.55	2,318.55
Bill	345933	09/18/2019		5427 · Improvement Project-Springfield	-9,938.10	9,938.10
TOTAL					-12,256.65	12,256.65
Bill Pmt -Check	24029	09/24/2019	R & B Company	1001 · SCCB - Operating Account		-67.59
Bill	S188...	09/19/2019		5220 · Water System - Repair & Maint	-67.59	67.59
TOTAL					-67.59	67.59
Bill Pmt -Check	24030	09/24/2019	Santa Cruz County Bank-0190	1001 · SCCB - Operating Account		-2,407.01
Bill	Intere...	09/08/2019		5255 · Interest Expense	-2,407.01	2,407.01
TOTAL					-2,407.01	2,407.01
Bill Pmt -Check	24031	09/24/2019	USA Blue Book	1001 · SCCB - Operating Account		-156.30
Bill	006491	09/11/2019		5145 · District Wide Repair & Maint	-156.30	156.30
TOTAL					-156.30	156.30
Bill Pmt -Check	24032	09/24/2019	Valvoline	1001 · SCCB - Operating Account		-70.42

Pajaro/Sunny Mesa  
Check Detail - Operating Account  
August 23 through September 24, 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	46949	09/10/2019		5270 · Automotive - Repair & Maint	-70.42	70.42
TOTAL					-70.42	70.42
Bill Pmt -Check	24033	09/24/2019	Townsend's Auto Parts	1001 · SCCB - Operating Account		-125.64
Bill	TAP...	09/10/2019		5270 · Automotive - Repair & Maint	-125.64	143.12
TOTAL					-125.64	143.12

**Pajaro/Sunny Mesa**  
**Check Detail - COP 2010 Account**  
August 23 through September 24, 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	09/10/2019	Sturdy Oil Company-Online	1032 · SCCB-COP Acct (aka Const. A...		-7,655.90
Bill	01779...	08/08/2019		5360 · Fuel - Generator	-1,263.20	1,263.20
Bill	01782...	08/16/2019		5360 · Fuel - Generator	-1,156.38	1,156.38
Bill	F1466...	08/16/2019		5360 · Fuel - Generator	-90.45	90.45
Bill	01782...	08/20/2019		5360 · Fuel - Generator	-1,445.46	1,445.46
Bill	01819...	08/23/2019		5360 · Fuel - Generator	-1,300.94	1,300.94
Bill	01819...	08/27/2019		5360 · Fuel - Generator	-1,214.18	1,214.18
Bill	01819...	08/30/2019		5360 · Fuel - Generator	-1,185.29	1,185.29
TOTAL					-7,655.90	7,655.90
Bill Pmt -Check	AP	09/10/2019	Thomas E Yeager, P.E.-Online	1032 · SCCB-COP Acct (aka Const. A...		-145.00
Bill	Invoic...	08/01/2019		5435 · Improvement Project-Pajaro	-108.75	108.75
				5427 · Improvement Project-Springfield	-36.25	36.25
TOTAL					-145.00	145.00
Bill Pmt -Check	815	09/10/2019	Anderson Pacific Engineering Const...	1032 · SCCB-COP Acct (aka Const. A...		-202,696.75
Bill	Job 1...	09/09/2019		1814 · CIP-Pajaro	-202,696.75	202,696.75
TOTAL					-202,696.75	202,696.75
Bill Pmt -Check	816	09/10/2019	MNS Engineers Inc-Online	1032 · SCCB-COP Acct (aka Const. A...		-15,676.63
Bill	73136	09/09/2019		1814 · CIP-Pajaro	-15,676.63	15,676.63
TOTAL					-15,676.63	15,676.63
Bill Pmt -Check	817	09/10/2019	Quinn Company	1032 · SCCB-COP Acct (aka Const. A...		-7,050.49
Bill	E241...	08/26/2019		5220 · Water System - Repair & Maint	-7,050.49	7,050.49
TOTAL					-7,050.49	7,050.49
Bill Pmt -Check	818	09/24/2019	Maggiora Bros. Drilling, Inc.	1032 · SCCB-COP Acct (aka Const. A...		-280.00
Bill	104909	09/16/2019		5220 · Water System - Repair & Maint	-280.00	280.00
TOTAL					-280.00	280.00



**Pajaro/Sunny Mesa**  
**Check Detail - Pajaro Park Account**  
August 23 through September 24, 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	09/10/2019	A. L. Lease Company, Inc.-Online	1036 · PSM Pajaro Park Acct		-33.76
Bill	114165	08/24/2019		5231 · Pajaro Park Expense	-33.76	33.76
TOTAL					-33.76	33.76
Bill Pmt -Check	AP	09/10/2019	Ace Hardware Watsonville-Online	1036 · PSM Pajaro Park Acct		-50.17
Bill	188042	08/23/2019		5231 · Pajaro Park Expense	-28.36	28.36
Bill	188046	08/23/2019		5231 · Pajaro Park Expense	-4.36	4.36
Bill	188102	08/26/2019		5231 · Pajaro Park Expense	-17.45	17.45
TOTAL					-50.17	50.17
Bill Pmt -Check	AP	09/10/2019	Mid Valley Supply-Online	1036 · PSM Pajaro Park Acct		-86.55
Bill	I239514	08/30/2019		5231 · Pajaro Park Expense	-86.55	86.55
TOTAL					-86.55	86.55
Bill Pmt -Check	AP	09/10/2019	PG&E 3540 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-94.31
Bill	7/22/1...	08/27/2019		5231 · Pajaro Park Expense	-94.31	94.31
TOTAL					-94.31	94.31
Bill Pmt -Check	AP	09/10/2019	WM / Carmel Marina - Pajaro Park-O...	1036 · PSM Pajaro Park Acct		-284.34
Bill	Septe...	09/01/2019		5231 · Pajaro Park Expense	-284.34	284.34
TOTAL					-284.34	284.34
Bill Pmt -Check	AP	09/24/2019	Ace Hardware Watsonville-Online	1036 · PSM Pajaro Park Acct		-158.41
Bill	188543	09/09/2019		5231 · Pajaro Park Expense	-26.18	26.18
Bill	K88527	09/09/2019		5231 · Pajaro Park Expense	-12.74	12.74
Bill	188562	09/10/2019		5231 · Pajaro Park Expense	-33.27	33.27
Bill	188647	09/12/2019		5231 · Pajaro Park Expense	-37.11	37.11
Bill	188844	09/19/2019		5231 · Pajaro Park Expense	-27.28	27.28
Bill	188890	09/20/2019		5231 · Pajaro Park Expense	-21.83	21.83
TOTAL					-158.41	158.41
Bill Pmt -Check	AP	09/24/2019	AT&T 0577 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-248.50
Bill	Sept ...	09/13/2019		5231 · Pajaro Park Expense	-248.50	248.50
TOTAL					-248.50	248.50
Bill Pmt -Check	AP	09/24/2019	Mid Valley Supply-Online	1036 · PSM Pajaro Park Acct		-135.16
Bill	I239854	09/12/2019		5231 · Pajaro Park Expense	-135.16	135.16
TOTAL					-135.16	135.16
Bill Pmt -Check	839	09/10/2019	Panther Protective Services	1036 · PSM Pajaro Park Acct		-450.00
Bill	009/2...	09/04/2019		5231 · Pajaro Park Expense	-450.00	450.00
TOTAL					-450.00	450.00

Pajaro/Sunny Mesa  
Check Detail - Reserve Account  
August 23 through September 24, 2019

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Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	09/24/2019	NBS-Online	1002 · SCCB Reserve Account		-949.08
Bill	91900...	09/20/2019		5426 · Vega Assmnt Bond Expense	-949.08	949.08
TOTAL					-949.08	949.08

**Pajaro/Sunny Mesa**  
**Check Detail - Street Maintenance Account**  
August 23 through September 24, 2019

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	08/28/2019	PG&E 9545 Street Maint-Online	1004 · SCCB - Street Maint Acct		-57.75
Bill	7/20/1...	08/21/2019		5225 · Street Maintenance	-57.75	57.75
TOTAL					-57.75	57.75
Bill Pmt -Check	AP	09/20/2019	AT&T 5203 Street Maint-Online	1004 · SCCB - Street Maint Acct		-85.21
Bill	9/1/19...	09/01/2019		5225 · Street Maintenance	-85.21	85.21
TOTAL					-85.21	85.21
Bill Pmt -Check	502	09/10/2019	Pajaro/Sunny Mesa Comm Svcs Dist	1004 · SCCB - Street Maint Acct		-72.11
Bill	Augu...	09/04/2019		5225 · Street Maintenance	-72.11	72.11
TOTAL					-72.11	72.11

# *PAJARO/SUNNY MESA*

COMMUNITY SERVICES DISTRICT

136 San Juan Road Royal Oaks, CA 95076

(831) 722-1389 • (831) 663-2181 • Fax (831) 722-2137

## PUBLIC NOTICE

The Pajaro/Sunny Mesa Community Services District hereby gives notice of a public hearing to be held Thursday, October 24th, 2019 at 5:45 p.m. at Pajaro/Sunny Mesa Community Services District office, at 136 San Juan Road, Royal Oaks, CA to discuss proposed rates for lighting assessments in the Pajaro/Hudson Landing/Struve Road areas. The Board of Directors shall hear and consider all objections and protests, if any, to said charges and may adopt, revise, change, reduce, or modify any assessment, provided that in no case may the Board increase any assessment over and above the charges stated. All interested persons may appear and object to any said assessment at the above hearing. A majority will cause the assessment to be abandoned as provided by law.

The proposed assessment for each parcel will fund the cost of the Pajaro Lighting District.

The estimated proposed total assessment charges for the 2019-2020 Fiscal Year is \$41,096.70

The estimated assessment on your parcel for the 2019-2020 Fiscal Year is \$29.46 as now proposed.

***The assessment has been reduced***  
***Encontrará que la tarifa fue reducida***

Any inquiries concerning the assessment and any protest against the assessment may be mailed to:

PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT

ATTN: DON ROSA

136 SAN JUAN ROAD

ROYAL OAKS, CA 95076

(831)722-1389 / FAX (831)722-2137

***Please do not send payment at this time.***

This assessment will appear on your 2019-2020 Property Tax Statement.

Thank you



## PAJARO LIGHTING ASSESSMENT DISTRICT

- There are 213 lights in the assessment district
  
- 797 Parcels
  - Residential
  - Commercial
  - Industrial
  
- No projected P.G. & E. rate increase in 2019-2020  
*(Increase on L.E.D. October 2015 rate schedule)*
  
- Monterey County provides list of current parcels to District upon request
  
- PSMCSD sends out information letter with amount of assessment determined by Monterey County EDU schedule, which is included on property tax bill
  
- All lights converted to L.E.D. in October of 2015

LIGHTING ASSESSMENT YEARLY COST COMPARISON

2019-2020	2018-2019	2017-2018	2016-2017	2015-2016	2014-2015	2013-2014
\$ 29.46	\$ 31.62	\$ 31.66	\$ 31.18	\$ 34.96	\$ 34.96	\$ 34.96
58.92	63.24	63.32	62.36	69.62	69.62	69.62
117.84	126.48	126.64	124.73	139.82	139.82	139.82
147.30	158.10	158.30	155.91	174.78	174.78	174.78
176.76	189.72	189.96	187.09	209.74	209.74	209.74
206.22	221.34	221.62	218.27	244.70	244.70	244.70
235.68	252.96	253.28	249.46	279.66	279.66	279.66

2018-2019		
Assessment	Parcels	Total
\$ 29.46	614	\$ 18,088.44
\$ 58.92	64	\$ 3,770.88
\$ 117.84	22	\$ 2,592.48
\$ 147.30	62	\$ 9,132.60
\$ 176.76	12	\$ 2,121.12
\$ 206.22	1	\$ 206.22
\$ 235.68	22	\$ 5,184.96
	<u>797</u>	<u>\$ 41,096.70</u>

\$29.46 per EDU (Equivalent Dwelling Units)

LIFECYCLE COSTS-PAJARO PARK September 2019

	Unit Cost	Life Cycle (years)	Annual Funding
Asphalt seal coat and repair Pathway/Track	30,000	10	3,000
Asphalt overlay & restripe Parking Lot	47,250	14	3,307.50
Synthetic carpet and infill replacement (Field and Playground)	550,000	11	50,000
Synthetic carpet and infill repairs (Field and Playground)	204,360	50	4,087.20
Site furnishings/Playground Equipment	<u>204,360</u>	20	<u>10,218</u>
Totals	951,970		70,613.00

Cost Comparison For Replacement

Synthetic Turf Replacement	550,000
Natural Grass Field	550,000 (In Excess of)

Cost Comparison annual maintenance

Turf	20,300
Grass	77,000



Don Rosa

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**From:** Christian Harris <christian@ssala.com>  
**Sent:** Wednesday, August 28, 2019 10:50 AM  
**To:** Don Rosa  
**Cc:** Steve Sutherland  
**Subject:** RE: Pajaro Park  
**Attachments:** 16-09-01 Orange Memorial Park Feasibility Study Narrative.pdf; 16-09-01 Orange Memorial Park Construction Cost Estimate.pdf; Natural vs Synthetic Maintenance Costs.pdf

Don,

Per our conversation yesterday, please see the attached comparison between natural and synthetic turf. This is not directly applicable to Pajaro Park as you already have synthetic turf installed, but should give you a baseline understanding of the costs to install each from scratch.

To install natural turf in place of the existing synthetic turf you would need to remove and dispose of +/- 2' of synthetic turf, rock and lime-treated subgrade and install a new drainage system in addition to a full irrigation system. Costs to install a natural grass field would exceed the cost of replacing the synthetic turf carpet.

I've also included a breakdown of anticipated maintenance costs comparing natural and synthetic turf for your use.

In reviewing numbers, I believe Scott did include both the playground and field in the Synthetic Carpet and Infill category of the Maintenance Operations Cost Estimate.

Based on recent quotes and back of napkin math, I would estimate replacement of the carpet only for both the field and playground to be approximately \$550,000 installed in today's dollars. Any additional work including drainage improvements, etc. would be add to the cost.

Hope this is helpful. Feel free to contact us with any questions.

Best regards,



**Christian Harris**  
*Project Manager*  
 CA Registered Landscape Architect #8217

**SSA LANDSCAPE ARCHITECTS, INC.**  
 303 Potrero Street, Suite 40-C  
 Santa Cruz, CA 95060  
 P: 831-459-0455 // F: 831-459-0484

[www.ssala.com](http://www.ssala.com)

**From:** Don Rosa <donrosa@pajarosunnymesa.com>  
**Sent:** Friday, August 23, 2019 11:02 AM



# Field Maintenance Natural Grass VS Synthetic Turf

Data supplied from SSA Landscape Architects ~ Designer of the field

**1. ANNUAL NATURAL GRASS MAINTENANCE REQUIREMENTS (for 91,000 sf of grass)**

a. Water consumption	= \$20,000/year
b. Fertilizer, amendments, seeding, top-dressing materials (\$.015/mo.)	= \$16,380/year
c. Mowing (\$.02/month)	= \$21,840/year
d. Aerating (\$.03/year)	= \$2,730/year
e. Gopher eradication	= \$5,000/year
f. Weed abatement	= \$5,000/year
g. Irrigation repairs	= \$6,000/year
<b>TOTAL:</b>	<b>= \$76,950/Year</b>

**2. ANNUAL SYNTHETIC TURF MAINTENANCE REQUIREMENTS  
(for 91,000 sf of synthetic turf)**

a. Water consumption	= ~1,000 gal./year	
b. Spot cleaning	= 52 hrs./year x \$80	= \$4,160/year
c. Surface brushing	= 75 hrs./year x \$80	= \$6,000/year
d. Surface aerating	= 4 hrs./year x \$80	= \$320/year
e. Surface raking	= 24 hrs./year x \$80	= \$1,920/year
f. Seam repairs	= 12 hrs./year x \$80	= \$960/year
g. Infill replenishment	= 10 hr./year x \$80	= \$800/year
h. Irrigation repairs	= 8 hr./year x \$80	= \$640/year
i. Preventative sanitation		= \$1,500/year
j. Lighting (25 year warranty)	= \$4,000/year	
<b>TOTAL:</b>		<b>= \$20,300/Year</b>

**Turf Replacement**

The artificial turf will need to be replaced in ten to twelve years. A fund, based on user fees and a contribution from Shoreline Middle School will be collected, beginning the first year, to fund this replacement.

Turf User Fees	\$50,000	
Shoreline Contribution	\$18,000	(Proposed)
Yearly total	\$68,000	
11 years with 5% return	\$824,000	
Cost of replacement	\$700,000	

Branciforte Middle School has rental fees of \$40,000 / Mission Hill Middle School has rental fees of \$43,000 (recorded in 2015) Note that Branciforte and Mission Hill do not have lights.



*Thomas E. Yeager, P.E.*  
*Consulting Engineer*  
4578 Ojai Loop -- Union City, CA 94587  
*teyeagerpe@gmail.com 510-469-3156*

28 August 2019

Mr. Don Rosa  
Pajaro/Sunny Mesa Community Services District  
Royal Oaks, CA

Dear Don:

In order for me to prepare a detailed cost estimate for the installation of permanent or standby generators at various locations within the Pajaro/Sunny Mesa Community Services District, I would have to retain the services of an electrical engineer or an electrical contractor and conduct a field review of the 16 proposed sites. The cost for this study would be between \$15,000 and \$20,000.

I am also the District Engineer for the Bayshore Sanitary District in San Mateo County, CA. Recently the District had to replace their generator and transfer switch. In 2012, the transfer switch failed and caused a fire. An emergency replacement was required and a new switch was installed at a cost of approximately \$8500. No new cabinets were required in the motor control center (MCC) and only a minimum amount of damaged wiring had to be replaced.

In 2017, the District replaced their generator which had been in service since 1972. While functional, this generator was 45 years old and finding replacement parts was difficult. Maintaining a functioning standby generator at this site is critical as the failure to have a functioning generator during a power failure could lead to a sewage overflow entering San Francisco Bay. The cost of this generator which was sized for 4-30 h.p. pumps was \$65,000 and the contractor retained the functioning old generator. No foundation work was required as the new generator fit in the space of the old generator and only minimal new wiring was required. This cost did not include the cost of obtaining an air quality permit which was approximately \$3000.

I have prepared the attached table which summarizes the proposal received from Varni Electric. The first column shows the cost of a new stationary generator at each site together with an automatic transfer switch, and the second column shows the cost of a manual transfer switch, plug and any extra MCC cabinets. The cost of portable generators is extra. The remaining columns show the number of pumps at each site and the motor horsepower at each side.

I believe that these costs are reasonable and are adequate "engineer's estimate of the probable cost of construction". They are in line with the actual costs of similar work performed for the Bayshore Sanitary District, and can be used for planning and budgetary purposes.

Don Rosa  
28 August 2019  
Page 2

Procurement and installation should be negotiated or bid on a case-by-case basis, once the District has developed a long-range plan for the installation of permanent or portable generators at the appropriate sites. Installation plans will require a detailed description of all electrical work to be performed as well as any site or structural work and permitting requirements.

If you or the Board has any additional questions, please do not hesitate to contact me.

Sincerely yours,



Thomas E. Yeager  
District Engineer



Don Rosa

---

**From:** Tom Yeager <teyeagerpe@gmail.com>  
**Sent:** Wednesday, August 28, 2019 3:33 PM  
**To:** Don Rosa; Judy Vazquez  
**Subject:** Generators  
**Attachments:** Generators.pdf; DR 082819.pdf

Don

Attached is a letter that I prepared concerning the proposal that the District received from Varni. This is a good cost estimate and a preliminary engineer report would not improve it.

Procurement and installation of any generators would come after this list is prioritized and decisions made, if generators and/or transfer switches would be installed at each site. Procurement might have to follow the Public Works Contracting laws, but there might be exceptions. We can discuss later.

Tom

SITE	GEN W/AUTO TS	MAN TS/PG OUT	# of PUMPS	HP of EACH
Well #1 Pajaro	\$ 93,000.00	\$ 21,000.00	3	5-50, 1-100
Office	\$ 53,000.00	\$ 10,500.00	1	60
Andreas Tank	\$ 64,000.00	\$ 13,000.00	2	5
Convenant BP	\$ 44,000.00	\$ 10,000.00	1	2.5
Kari Lane	\$ 51,000.00	\$ 13,000.00	1	5
Sunny Mesa Tank	\$ 120,000.00	\$ 23,000.00	4	2-15, 1-5, 1-50
Sunny Mesa Well	\$ 118,000.00	\$ 33,000.00	2	1-50, 1-25
Langley Canyon Lower	\$ 63,000.00	\$ 13,000.00	2	5
Langley Canyon Upper	\$ 75,000.00	\$ 15,000.00	2	20
Matehorn Well	\$ 87,000.00	\$ 13,000.00	2	1-5, 1-10
Claghorn Well	\$ 44,000.00	\$ 10,000.00	1	5
Normco Tank BP	\$ 125,000.00	\$ 13,000.00	2	5
Berta Well #1	\$ 125,000.00	\$ 13,000.00	1	30
Manzanita	\$ 96,000.00	\$ 13,000.00	1	125
Blackie	\$ 63,000.00	\$ 12,000.00	3	1-7.5, 1-3, 1-5
Moss Landing*	\$ 137,000.00	\$ 30,500.00	2	50
TOTAL	\$ 1,358,000.00	\$ 256,000.00		
* Includes upgrade to 3phase, 4wire (\$13,500)				

GENERATOR PROJECT - COST BREAKDOWN PER WATER SYSTEM AND CUSTOMER  
10/24/2019

STATIONARY GENERATORS

	Equipment	Connections	Cost/connection
PAJARO	146000	450	325
VEGA	159000	130	1223
SUNNY MESA	238000	250	952
LANGLEY/VALLE PACIFICO	138000	31	4452
VIERRA ESTATES	131000	46	2850
NORMCO	346000	293	1180
BLACKIE	63000	22	2863
MOSS LANDING	137000	141	972
	<hr/>		
TOTAL	1358000	1363	Avg. 996

PORTABLE GENERATOR(S) WITH FIXED OUTLET AND MANUAL TRANSFER SWITCHES  
10/24/2019

COST BREAKDOWN PER WATER SYSTEM AND CUSTOMER

	Fixed Equipment	Connections	Cost/connection
PAJARO	31500	450	70
VEGA	36000	130	277
SUNNY MESA	56000	250	224
LANGLEY/VALLE PACIFICO	28000	31	903
VIERRA ESTATES	23000	46	500
NORMCO	39000	293	133
BLACKIE	12000	22	545
MOSS LANDING	30500	141	216
TOTAL	256000	1363	Avg. 188
	Portable Generator		
	90000	1363	Avg. 66
Total Project Cost	346000	1363	Avg. 254



Control Number: 19-0035: The PDM/FMA NOI for Pajaro/Sunny Mesa Community Services District has successfully been submitted to the Cal OES, Pre-Disaster and Flood Mitigation Division.

Return to Cal OES

Pre-Disaster and Flood Mitigation Assistance  
NOTICE OF INTEREST (NOI)

Control No:

All fields must be completed with valid input

[Click on Links for Help](#)

1. Grant Program:

PDM  FMA

2. This NOI is for a (select one):

Project  Planning

3. Eligible Sub-applicant Type:

City  County  State  Special District

4. Hazard Type:

Multi-Hazard v

5. Mitigation Activity Type:

Planning v

6. Does this activity incorporate climate resilient mitigation activities?  No  Yes

7. Activity Costs:

Federal Requested Share:	\$ 112500
Applicant Cost Share:	\$ 37500
Total Activity Cost:	\$ 150000

8. Have you completed a Benefit Cost Analysis (BCA) using the most current FEMA BCA Toolkit version?

No  Yes  N/A

Benefit: \$

Cost: \$

Ratio:

9. Have the Cost Sharing Funds been secured?  No  Yes

10. Activity Title/Name: Planning of a Hazard Mitigation Plan

11. Population: 9,850

12. Activity Location:

Pajaro/Sunny Mesa Community Services District provides potable water services, fire flows, parks, and streetlight services to thousands of residents of North Monterey County. The District provides these services from the Pajaro River in the north, to Moss Landing in the west, to the Highway 101 corridor in the south. Part of PSMCSD's senior groundwater rights were granted by the U.S. District Court in San Jose, CA. It is the only public agency which provides public potable water services in the Pajaro, Elkhorn, and Prunedale areas.

Latitude & Longitude:

e.g. 34.324862 -120.345677

13. Describe the problem to be mitigated: \*Include past occurrence and how often they occur.

drought, extreme temperatures), climate change, man-made and soils hazards. The District experienced high winds causing down power lines for over 5 days, being no backup power at most of the well and pump stations. The District has also experienced two floods and high risks of flooding every year due to low plain area. The District experienced 2 consecutive years of drought, implementing conservation restrictions. The District is at risk of an earthquake being on the San Andreas Fault line.

14. Describe the scope of work: Describe in detail the proposed mitigation activity. Explain how the activity will solve the problem(s), and provide the level(s) of protection. Include a description of the desired outcome and methodology of the proposed activity, alternative solutions evaluated, and objective to be achieved.

1. Planning process which will include neighboring jurisdictions and inviting the public to be part of the planning team.
2. Hazard identification and risk assessment which will include the description of the hazard and the definition of the hazard, location of the hazard (hazard maps), previous events, the impacts and vulnerabilities,
3. Mitigation Strategies which will include goals to reduce/avoid long-term vulnerabilities, the CSD existing authorities, programs,

15. Performance Period (Not to exceed 36 Months):

\*NOTE: For LHMPs, you must include at least 6 months for OES and FEMA review and approval process.  
36 months

16. Does this project include National Flood Insurance Program (NFIP) Properties?  No  Yes

**17. Duplicate Programs:**

Is this activity eligible for funding from another federal program such as the NRCS Emergency Watershed Protection Act, FEMA Public Assistance Program, and the US Department of Agriculture/Department of the Interior Healthy Forest Restoration Act of 2002?

Yes  No  Uncertain

If yes, identify the program and the Disaster Survey Report, Project Worksheet, or application number(s).

**18. Local Hazard Mitigation Plan Requirement (For Projects Only):**

Provide a narrative that identifies how the proposed project activity is in conformance with your FEMA-approved Local Hazard Mitigation Plan (LHMP). Any references to the LHMP must include the page number and/or section.

19. LHMIP Approval Date:

NOTE: All Subapplicants submitting mitigation projects must have a FEMA approved LHMIP by the FEMA application deadline and at time of obligation in accordance with Title 44 CFR Part 201.

20. Sub-applicant Name:

Pajaro/Sunny Mesa Community Services District

136 San Juan Road

City: Royal Oaks

County: Monterey

State: California

Zip Code: 95076

22. Name of Person Completing NOI:

Judith Vazquez-Varela

23. Federal Information Processing Number (FIPS #):

053-91022

###-####

24. Data Universal Numbering System (DUNS #):

883830705

#####

25. Legislative Districts:

State Assembly:

United States

State Senate:

District 17

U.S. Congressional District:

District 20

Project Site

United States

District 17

District 20

26. Sub-applicant Authorized Agent (AA):

First Name: Don

Last Name:

Rosa

Salutation:

Mr.

Title:

General Manager

Address:

136 San Juan Road

City:

Royal Oaks

Phone:

831 - 722

- 1389

Ext:

Fax #:

831 - 722

- 2137

State:

California

Zip Code:

95076



Email Address: info@pajarosunnymesa.co

27. Project Manager/Working Contact:  
First Name: Judith

Last Name: Vazquez-Varela Salutation: Ms. ▾

Title: Operations Manager  
Address: 136 San Juan Road

State: California Zip Code: 95076

City: Royal Oaks  
Phone: 831 - 722 - 1389 Ext:

Fax #: 831 - 722 - 2137  
Email Address: judyvazquez@pajarosunnymesa.com

28. Project Manager/Working Contact (Alternate):  
First Name: Don

Last Name: Rosa Salutation: Mr. ▾

Title: General Manager  
Address: 136 San Juan Road

State: California Zip Code: 95076

City: Royal Oaks  
Phone: 831 - 722 - 1389 Ext:

Fax #: 831 - 722 - 2137  
Email Address: info@pajarosunnymesa.com

29. CA Public Records Act

I believe there is information in the application that is exempt from the Public Records Act and have attached a document to support it. (Initials)

Electronic Notification of NOI Status, and Application Updates

The Pre-Disaster and Flood Mitigation Division will provide immediate notification of your NOI status following our review. Please provide us with the contact information for one of your staff. (If the contact is the same as entered above, please re-enter the information below. This person will receive information and updates regarding the application process.)

Contact Person:

Name: (Last, First)  
Vazquez-Varela, Judith

Email Address:

judyvazquez@pajarosunnymesa.com

Created on 09/13/2019 09:54:58 AM

NOTE: Please print this form before clicking the *Submit NOI* button below.  
You will not be able to print the NOI once submitted.

FYI: Pressing the Submit NOI button will submit your NOI to the Governor's Office of Emergency Services for approval. Please ensure that you have filled out this form with as much detail as possible.

#12. *Activity Location* The District provides potable water services, fire flows, parks, and streetlight services to thousands of residents of North Monterey County. The District provides these services from the Pajaro River in the north, to Moss Landing in the west, to the Highway 101 corridor in the south. Part of PSMCSD's senior groundwater rights were granted by the U.S. District Court in San Jose, CA. It is the only public agency which provides public potable water services in the Pajaro, Elkhorn, and Prunedale areas.

13. *Describe problem to be mitigated* Hazards to be mitigate are wildfire, flood related, earthquake, severe weather (heavy rain/thunderstorms/lighting, high winds, drought, extreme temperatures), climate change, man-made and soils hazards. The District experienced high winds causing down power lines for over 5 days, being no backup power at most of the well and pump stations. The District has also experienced two floods and high risks of flooding every year due to low plain area. The District experienced 2 consecutive years of drought, implementing conservation restrictions. The District is at risk of an earthquake being on the San Andreas Fault line.

14. *Describe the scope of work*

1. Planning process which will include neighboring jurisdictions and inviting the public to be part of the planning team.
2. Hazard identification and risk assessment which will include the description of the hazard and the definition of the hazard, location of the hazard (hazard maps), previous events, the impacts and vulnerabilities,
3. Mitigation Strategies which will include goals to reduce/avoid long-term vulnerabilities, the CSD existing authorities, programs, policies and resources, and it will have a list of mitigation action items that will help those vulnerable areas.
4. The end result will be a FEMA approved and Pajaro//Sunny Mesa Community Services District adopted local hazard mitigation plan.



**From:** Info  
**Sent:** Thursday, October 3, 2019 7:29 AM  
**To:** Judy Vazquez  
**Subject:** FW: eGrant Application Instructions  
**Attachments:** FY 2019 FMA NOFO FINAL 8-26\_508.pdf; FY 2019 PDM NOFO FINAL 8-26\_508.pdf; FACT SHEET-Advance Assistance.pdf; FMA Community Project Fact Sheet.pdf; FMA Fact Sheet FY19 Final 8-26\_508.pdf; PDM Community Project Fact Sheet.pdf; PDM Fact Sheet FY19 Final 8-26\_508.pdf

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**From:** CalOES Hazard Mitigation Assistance <HMA@Caloes.ca.gov>  
**Sent:** Wednesday, October 2, 2019 3:59 PM  
**To:** CalOES Hazard Mitigation Assistance <HMA@Caloes.ca.gov>  
**Subject:** eGrant Application Instructions

The California Governor's Office of Emergency Services (Cal OES) has approved your jurisdiction's submitted Notice of Interest (NOI), for the 2019 PDM/FMA sub-award eligibility. This conformation email invites your jurisdiction to develop a full subapplication for PDM and/or FMA funding.

#### Important Notes:

1. NOIs were reviewed for Subapplicant eligibility and project/plan eligibility **ONLY**. Cal OES's initial review was broad in scope to allow projects/plans to move to the application stage, even if the NOI Scope of Work (SOW) described did not meet the required application expectation, or was not clearly defined, needing further development and or clarification.
2. All Subapplicants, or Subapplicants applying on your behalf, **MUST** have or be included in a FEMA approved and locally adopted Local Hazard Mitigation Plan (LHMP) by January 31, 2020 (OES' due date to FEMA), and be current at the time of award.

Cal OES **encourages** all Subapplicants to review the FMA & PDM NOFO's (as applicable) and the Hazard Mitigation Assistance Guidance (HMA) to ensure your project/plan meets program requirements. FEMA's HMA Guidance is available at:  
<https://www.fema.gov/media-library/assets/documents/103279>

**Click below for eGrants application open and close dates.**

<https://www.caloes.ca.gov/cal-oes-divisions/hazard-mitigation/pre-disaster-flood-mitigation>

If you have not already done so, you will have to register on the eGrants website  
<https://portal.fema.gov/famsVuWeb/home>

**If this is the first time registering on eGrants you will need the following Access ID: S06 (Sierra zero six).**



**Mitigation eGrants System for Subapplicant Users:**

This page provides information on the Mitigation External eGrants system for Subgrant Applicant users, including local governments, state agencies, state-recognized tribes, and Alaskan villages, to apply for mitigation assistance to their state under the Pre-Disaster Mitigation (PDM) and Flood Mitigation Assistance (FMA) grant programs.

<https://www.fema.gov/mitigation-egrants-system-subapplicant-users>

**Application Development:**

This page provides information on developing mitigation planning and projects subapplications for the Hazard Mitigation Assistance grant programs. FEMA does not accept incomplete mitigation planning or project subapplications. Applications submitted to FEMA must meet the minimum eligibility criteria for all submittals.

<https://www.fema.gov/application-development-1>

**Scope of Work Fact Sheet:**

The project subapplications SOW provides a detailed description of the problem that needs to be mitigated and the proposed project. Knowing the causes of the damage will help you identify the type of project you should be considering.

[https://www.fema.gov/media-library-data/20130726-1758-25045-7541/sow\\_fact\\_sheet.pdf](https://www.fema.gov/media-library-data/20130726-1758-25045-7541/sow_fact_sheet.pdf)

**FEMA's Benefit-Cost Analysis (BCA):**

Benefit-Cost Analysis (BCA) program guidelines, methodologies, and tools for the Hazard Mitigation Assistance (HMA) grant programs.

<https://www.fema.gov/benefit-cost-analysis>

**Cost Share Guidance:**

The Hazard Mitigation Assistance Cost Share Guidance is a tool for Applicants, Subapplicants and FEMA to assist with understanding match requirements for FEMA's Hazard Mitigation Assistance (HMA) grants. The Guide encourages early coordination for cost share strategies and provides helpful examples for various approaches such as donated resources for the non-Federal cost share.

<https://www.fema.gov/media-library-data/1463766664964-4e6dd22652cb7c8a6162904f3b1b2022/FinalHMACostShareGuide508.pdf>

Please direct any immediate questions or concerns to [HMA@caloes.ca.gov](mailto:HMA@caloes.ca.gov).

Thank you,  
California Governor's Office of Emergency Services  
Hazard Mitigation Assistance Branch

P. 72



Don Rosa

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**From:** Thor Benzing <tbenzing@acwajpia.com>  
**Sent:** Monday, September 16, 2019 11:51 AM  
**To:** Don Rosa  
**Cc:** Judy Vazquez  
**Subject:** RE: Financial Assistance for Risk Mitigation

Hello Don –

Currently the only grant that JPIA has that would fit this request is the [Risk Control Grant](#). The District could apply for the grant to help purchase the generators, and if awarded, it would provide up to \$10k. The grant application is due Oct. 1. I am sure you can reuse the information from the 75/25 grant with our grant application.

- Thor

**From:** Don Rosa [mailto:donrosa@pajarosunnymesa.com]  
**Sent:** Monday, September 16, 2019 11:08 AM  
**To:** Thor Benzing <tbenzing@acwajpia.com>  
**Cc:** Judy Vazquez <judyvazquez@pajarosunnymesa.com>  
**Subject:** Financial Assistance for Risk Mitigation

Thor,

We are in the process of applying for grant funds, 75/25% matching, for the purpose of generating a Hazard Mitigation Plan for Monterey County/ FEMA purposes.

Is there any assistance available from JPIA to help with the 25% ? We are applying for \$150k, so our liability would be as high as \$37.5k.

The main reason for this is, we have 16 sites that do not have back-up power, and we would like to add generators and/or plug-in capabilities for a portable generators.

Currently we have exposure in fire season, as P G & E could cut the power intermittently, and weather related storm events.

Any help would be appreciated,

Don Rosa  
General Manager  
Pajaro/Sunny Mesa CSD  
136 San Juan Rd.  
Royal Oaks, Ca.  
831-722-1389



This email has been checked for viruses by Avast antivirus software.  
[www.avast.com](http://www.avast.com)

Don Rosa

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**From:** birkeland .brian <birkeland.brian@gmail.com>  
**Sent:** Tuesday, October 8, 2019 8:46 PM  
**To:** Don Rosa; Judy Vazquez  
**Cc:** John Gianelli; Charlie & Mary Paull & Linzer; Bill & Joanne Hellwig  
**Subject:** Fwd: Potential PG&E Power Shutoff

Hi Don & Judy,

Although this notice does not affect PSMCSD directly the concept and the concern is there. I could only imagine if some large portion of your service area were to receive such an email. I believe with the new policies of PG&E it is a real possibility too.

Maybe you could share this with the PSMCSD board as an additional reason to move the installation of transfer switches to the top of the priority list? Could you imagine if all PSMCSD wells had no electricity for 7 days? Where would you get generators and how would you connect than to our wells if we receive such an email tomorrow?

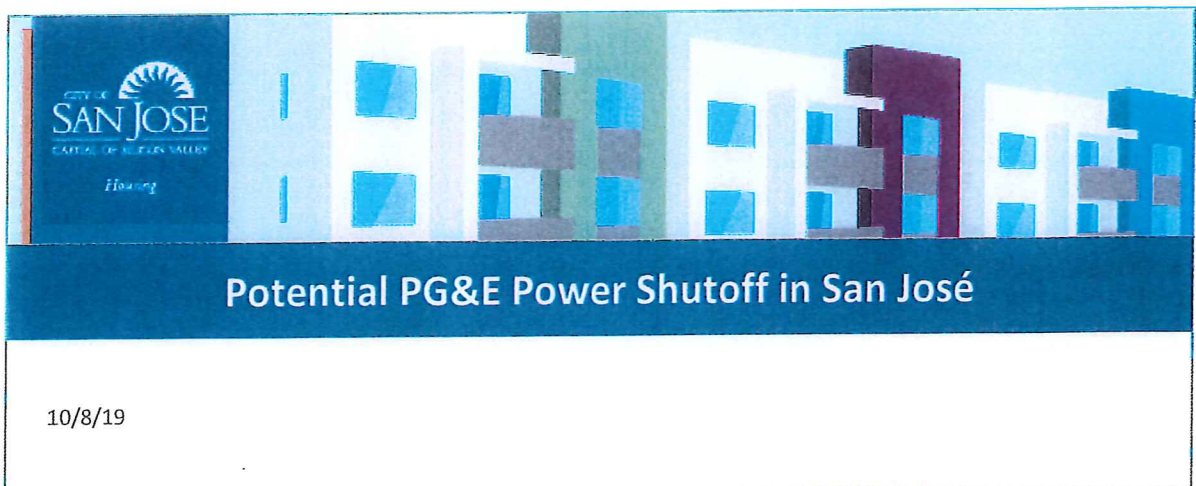
Thanks and I appreciate your efforts,

Brian Birkeland, 2019 President PVEHOA

Brian Birkeland  
Sent from 408-504-1584

Begin forwarded message:

**From:** "Jacky Morales-Ferrand, Director of Housing" <maria.malloy@sanjoseca.gov>  
**Date:** October 8, 2019 at 6:17:44 PM PDT  
**To:** Birkeland.Brian@gmail.com  
**Subject:** Potential PG&E Power Shutoff in San José  
**Reply-To:** maria.malloy@sanjoseca.gov





Dear Partners:

Pacific Gas & Electric (PG&E) forecasts high winds and low humidity on Wednesday, October 9 through noon on Thursday, October 10. According to PG&E, a power shutoff could occur between midnight on Wednesday (late Tuesday night) and noon on Wednesday. PG&E has indicated a full power restoration could take up to five days.

The [City of San José has released a flash report on the PG&E Power Shutoff](#) with more details, and provides information to plan accordingly.

Please share this information with your community broadly.

Sincerely,

Jacky Morales-Ferrand  
Director, Housing Department



408-535-3860 | [www.sjhousing.org](http://www.sjhousing.org) | Follow us! [Twitter](#) | [Youtube](#)



Share



Tweet



Share

San José Housing Department | 200 East Santa Clara Street, 12th Floor, San José, CA 95113

[Unsubscribe birkeland.brian@gmail.com](mailto:birkeland.brian@gmail.com)

[Update Profile](#) | [About Constant Contact](#)

Sent by [maria.malloy@sanjoseca.gov](mailto:maria.malloy@sanjoseca.gov) in collaboration with



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## OPERATIONS PLAN

### POWER OUTAGE-PLANNED OR UNPLANNED

In the event of a wide-spread power outage, District would first assess the extent of the outage to determine what the immediate needs are, then prioritize accordingly. District staff and operators will be mobilized and prepared to answer questions and advise customers, in field and in office.

Contact Mo. Co. Office of Emergency Services to provide detailed information of the situation, and inquire as to the possible activation of the Emergency Operations Center.

Provide OES/EOC with a list of immediate needs, 10-15 generators, bottled water, media coverage, etc.

Contact Quinn Caterpillar with immediate needs for generators.

Contact Sala Brothers Water Trucks to initiate water deliveries, most critical areas first, and so on.

Sala will have 1 truck dedicated to District initially, then progress up to three trucks if needed.

Our District's nine water systems are separate and independent of one another. Some systems will have gravity fed water, both domestic and fire suppression available. Other systems will have not have any type of water available without electricity, and some systems have a combination of both gravity fed and electric power. pressure systems.

**Seeking Applications for an Alternate Director for the Small Water System /  
Disadvantaged Community Seat on the Board of Directors for the Salinas Valley  
Groundwater Sustainability Agency (GSA)**

The nominating group will review applications for this seat and select potential candidates for follow-up interviews and/or make nominations for an alternate director position to the Castroville Community Services District (CSD), the appointing authority for this seat. This appointment is for an alternate to the primary representative on the initial board only ending on **September 30, 2017**. **Please submit your application at your earliest convenience to Castroville CSD (eric@castrovillecsd.org).**

**QUALIFICATIONS:**

- Primary residence must be within the boundary of the Salinas Valley water basin (see map here: <http://www.salinasmgroundwater.org/>)
- Must be a resident of a Disadvantaged Community in the unincorporated area, or a representative of a Public Water System or Private Non-Profit Water System, serving residential customers only. Representatives of water systems must be ratepayers or staff of the water system and approved by the board of the water system to serve on the Salinas Valley GSA. (See definitions on second page of this document)
- Must be willing to represent all Disadvantaged Communities and Small Water Systems located in unincorporated areas of the Salinas Valley water basin.
- Must be willing to complete a financial disclosure statement as required by the Fair Political Practices Commission. (fppc.ca.gov/Form700.html)
- Must meet General Qualifications as described in the Governing Board of Groundwater Sustainability Agency JPA Agreement Section 6.4. (See second page of this document for a quick reference).

**QUESTIONS:**

1. In which Disadvantaged Community, Disadvantaged Community census block group, Public Water System, or Private Non-Profit Water System are you a resident, ratepayer, and/or staff?
2. Are you able to dedicate the time necessary to serve on the board of directors and report back to the nominating committee (estimated 20-40 hours per month)?
3. Why do you want to serve on the Salinas Valley Groundwater Sustainability Board of Directors?
4. What special interest or area of expertise do you have, which would be of value to the Board of Directors and the Nominating Group?

**Please submit a Statement of Interest answering these questions and return to the nominating group contact, the Castroville Community Services District at your earliest convenience. Thank you.**

<b>Signature</b>	<b>Print Name</b>	<b>Date</b>	<b>Daytime Telephone</b>
------------------	-------------------	-------------	--------------------------

Castroville Community Services District (CSD)  
 PO Box 1065 – 11499 Geil Street Castroville, CA 95012  
 Telephone (831) 633-2560, Fax (831) 633-3103, email- [eric@castrovillecsd.org](mailto:eric@castrovillecsd.org)



Background: Salinas Valley Groundwater Sustainability Agency

On December 13th, the Monterey County Board of Supervisors unanimously approved the Joint Powers Agreement (JPA) creating the Salinas Valley Groundwater Basin Groundwater Sustainability Agency. This is an important step in establishing an agency to meet the Sustainable Groundwater Management Act (SGMA) requirements in the Monterey County portion of the Salinas Valley Groundwater Basin. It is an 11-member board. One seat will represent both disadvantaged communities and public water systems. For background on the SGMA formation process including the draft JPA agreement, please visit [www.salinasgroundwater.org](http://www.salinasgroundwater.org)

**QUALIFICATIONS:**

As described in the Governing Board of Groundwater Sustainability Agency JPA Agreement Section 6.4 - General Qualifications.

- a) Each Director, whether on the Initial Board or Permanent Board, must have the following general qualifications:
- i. General education and/or knowledge, interest in and experience relating to the control, storage, and beneficial use of groundwater.
  - ii. General understanding and knowledge of the Basin and all its beneficial users.
  - iii. Working knowledge and understanding of how to develop strategic plans, policies, programs, and financing/funding mechanisms.
  - iv. Genuine commitment to collaboratively work together to (i) achieve groundwater sustainability through the adoption and implementation of a GSP for the Basin, and all its beneficial uses; and (ii) provide for the ongoing sustainable management of the Basin.
  - v. General knowledge and understanding of one or more of the different facets (administration, financial, legal, organizational, personnel, etc.) needed for a successful and productive organization.
  - vi. Ability to commit the time necessary, estimated at a minimum 15-20 hours per month, to responsibly fulfill their commitment to the organization. This includes, but is not limited to: (i) Board meetings, (ii) Board training, (iii) analyzing financial statements and technical reports, (iv) reviewing Board documents before Board meetings, (v) attending Board meetings, and (vi) serving on committees to which they are assigned.
  - vii. A permanent resident within the Basin, or a representative of an agency with jurisdiction, or a business or organization with a presence, within the Basin.

**DEFINITIONS:**

**“Public Water System”** means a system for the provision of water for human consumption through pipes or other constructed conveyances that has 15 or more service connections or regularly serves at least 25 individuals daily at least 60 days out of the year. A public water system includes the following: (1) Any collection, treatment, storage, and distribution facilities under control of the operator of the system that are used primarily in connection with the system, (2) Any collection or pretreatment storage facilities not under the control of the operator that are used primarily in connection with the system, or (3) Any water system that treats water on behalf of one or more public water systems for the purpose of rendering it safe for human consumption, all as set forth in Health and Safety Code section 116275 (h). (Source: Joint Powers Authority Agreement Page 6) [Please note that this definition includes private, non-profit water systems serving 15 connections or more.]

**“Disadvantaged Community”** means a disadvantaged community or economically distressed area as those terms are defined in Water Code section 79702 (as may be amended from time-to-time) within the Basin. (Source: Joint Powers Authority Agreement Page 5)

“Disadvantaged community” means a community with an annual median household income that is less than 80 percent of the statewide annual median household income. (Source: California Water Code Section 79505.5)

“Economically distressed area” means a municipality with a population of 20,000 persons or less, a rural county, or a reasonably isolated and divisible segment of a larger municipality where the segment of the population is 20,000 persons or less, with an annual median household income that is less than 85 percent of the statewide median household income, and with one or more of the following conditions as determined by the department: (1) Financial hardship. (2) Unemployment rate at least 2 percent higher than the statewide average. (3) Low population density. (Source: California Water Code Section 79702)



Additional information on the new law and how to comply, including FAQ's, is available on the [DFEH website](#).

**August 13, 2019 Update**

There seems to be some confusion as to who should be trained in 2019 on the topic of Sexual Harassment Prevention of a one-hour duration. I have seen a lot of differing opinions about the new law. After consulting our own counsel and the California Chamber of Commerce (who sought clarification from DFEH), the JPIA feels that the new law requires all staff to be trained in 2019 in a session of one hour duration, supervisors and non-supervisors alike. It does not require that all supervisors complete the required 2-hour training again if it is not the year in which they are due.

Therefore, JPIA recommends that you have all employees attend a one-hour session together (no separation of supervisors) so that everyone hears the same message and it brings you compliant with the law. This needs to be done by the end of the year. Then, if your supervisors are due for the regular 2-hour session (every other year), you would need to schedule that, according to your timing.

A convenient way to accomplish this training is by utilizing the resources mentioned above, or by organizing your staff to attend a live webinar as a group. JPIA has added a number of webinars to the calendar and invites you to take advantage of these to meet this requirement. More will be added if the need arises.

**JPIA WEBINARS Just Added:**

Topic	Date	Time
<b>Sexual Harassment Prevention for all Staff (SB1343) – 1 hour</b>	Sept. 24, 2019	8:00 – 9:00am 2:00 – 3:00pm
	Nov. 14, 2019	8:30am
		1:00 – 2:00pm
	Dec. 12, 2019	1:00 – 2:00pm
<b>Sexual Harassment Prevention for Managers (AB1825) – 2 hours</b>	Oct. 22, 2019	8:30 – 10:30am
	Dec. 18, 2019	9:00 – 11:00am

Webinars are offered to JPIA members at no cost. Registration is required for the webinars. If attending as a group, only one person needs to register and then run the webinar; all participants will need to sign a roster to attest they attended.

Please [register here](#) and call (800-231-5742) or email ([training@acwajpia.com](mailto:training@acwajpia.com)) the JPIA Training department with any questions. We are here to help.

## DISTRICT OPERATIONS REPORT

October 24, 2019

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Arrowhead Tank Replacement Project	Bid docs prepared by Wyeast Engineering. Documents 100% complete. Project is ready to go out for bid, will need updating. Board has given direction to monitor the integrity of the tanks and report as needed.	No Report
Grants & Loans Active	<p>A. SRF Planning Grant Springfield &amp; IRWMP Grant Pajaro.</p> <ul style="list-style-type: none"> <li>o Pajaro Grant – Soils consolidation has begun, settling period is 60 days. PG&amp;E power was restored on September 3<sup>rd</sup>, 2019.</li> <li>o Springfield Planning Grant – MNS Engineering is to submit Preliminary Engineering Report to the District in October, once reviewed by Staff it will be submitted to the State.</li> </ul>	October 2019
Tot Lot Park or Cayetano Park	<p>Monterey County Resource Management Agency Director will submit the intent to process quitclaim deed for Board of Supervisors consideration, process could take 30 to 60 days. County also desires to transfer adjacent parcel, west of Pajaro Park, to the District. Monterey County has delivered two park benches.</p> <p>County Staff is working toward an August date for transfer</p>	No Report
Pajaro Park	<p>Northern Monterey County Foundation Grant application was submitted on May 29, 2019.</p> <p>Northern Monterey County Foundation has approved a \$3,000.00 grant to Together in Pajaro (TIP)</p>	On Agenda
Sunny Mesa Sewer	<p>District is holding monies that is to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.</p>	No Report
Emergency Generators	<p>Staff was directed to obtain a cost estimate for generating a preliminary engineering report for the cost associated with generator purchases.</p>	On Agenda
Hazard Mitigation Plan	<p>Generate a Disaster Mitigation Plan for submission to Monterey County and FEMA.</p> <ul style="list-style-type: none"> <li>o Staff has submitted a Notice of Interest for Pre-Disaster assistance to Cal OES.</li> </ul>	On Agenda
Pajaro Valley Views-Fair Way Subdivision	<p>Scenic easement brush cleanup:</p> <ul style="list-style-type: none"> <li>o Staff met with CalFire-Gavilan Conservation Camp for an inspection of the scenic easement on August 27, 2019. They will contact Staff to schedule the cleanup.</li> </ul>	October 2019



## DISTRICT OPERATIONS REPORT

October 24, 2019

Water Rate Study	Discuss the Water Rate Study in February 2020.	No Report.
Compensation Plan Review	Discuss the Compensation Plan Review in February 2020.	No Report
SB 998	<p>Present the Board of Directors with a draft of the SB 998 policy December 1<sup>st</sup>, 2019.</p> <ul style="list-style-type: none"> <li>• Contacted State Water Resources Control Board (SWRCB) Monterey District</li> </ul> <p>At this time SWRCB does not know who will be approving the policies nor could they provide a draft of the policy</p>	October 2019
Multi Community Bottled Water Project	<p>Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen/Giberson Roads.</p> <p>All eligible residents are receiving bottled water deliveries every week. 187 residents.</p>	October 2019

## Usage Comparison in Gallons 2013-2019

Water Systems	Aug-16	Aug-17	Aug-18	Aug-19
Pajaro	9,459,956	9,430,784	7,657,276	7,581,728
Normco	3,506,624	3,968,140	3,606,856	3,380,960
Sunny Mesa	2,764,608	3,174,512	3,119,908	2,845,392
Moss Landing	2,860,352	3,771,416	2,285,140	2,412,300
Vega	1,810,160	1,664,300	1,513,952	1,481,788
Vierra Estates	441,320	425,612	457,776	388,212
Springfield (pumped)	670,806	620,765	632,060	596,231
Langley/Valle Pacifico	352,308	345,576	343,332	289,476
Blackie	255,816	276,760	265,540	227,392
District Total	22,121,950	23,677,865	19,881,840	19,203,479

Water Systems	Aug-13	Aug-19	Percentage
Pajaro	9,408,299	7,581,728	↓ -19.4%
Normco	3,475,956	3,380,960	↓ -2.7%
Sunny Mesa	3,328,495	2,845,392	↓ -14.5%
Moss Landing	2,946,372	2,412,300	↓ -18.1%
Vega	2,114,080	1,481,788	↓ -29.9%
Vierra Estates	445,060	388,212	↓ -12.8%
Springfield (pumped)	634,304	596,231	↓ -6.0%
Langley/Valle Pacifico	421,124	289,476	↓ -31.3%
Blackie	332,860	227,392	↓ -31.7%
District Total	23,106,550	19,203,479	↓ -16.9%



### Large Systems

### Small Systems

