

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
136 San Juan Road, Royal Oaks, CA 95076
O (831) 722-1389 | Fax (831) 722-2137
www.pajarosunnymesa.com

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
DISTRICT CONFERENCE BOARD ROOM
136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

OCTOBER 27, 2022
5:30 P.M.

“Notice of Teleconferenced/Virtual Meeting”

To reduce the spread of COVID-19, **members of the public** may join the meeting from their computers via Zoom Meeting by entering the following link: <https://us06web.zoom.us/j/85080451775?pwd=Vi9yK1RuSDVMQlloNXIDV2hCcWdzdz09> or by calling **1 (669) 900-9128** and when prompted, enter meeting ID: **850 8045 1775#** and passcode **456179#**. A link to the Zoom Meeting may also be found in a panel on the right side of the District’s home page at www.pajarosunnymesa.com identified as “Board Meeting” You may submit written comments in writing either at District Offices in person or by email through and including the time of the meeting.

To submit a comment by email, please send to info@pajarosunnymesa.com and write “Public Comment” in the subject line. Please include the item number and/or title of the item in the body of the email and your comments. All comments received by 2:00 pm will be emailed to the Board members and included as an “Add to Packet” on the District’s website before the meeting. All comments received after 2:00 PM will be provided to the Board at the beginning of the meeting. All comments received will be added to the record of the meeting.

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accommodations.

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1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER AND ROLL CALL

- o (11/25) President Sanford Coplin _____
- o (11/25) Vice President Donald Olsen _____
- o (11/23) Secretary Donald Chesterman _____
- o (11/23) Assistant Secretary Paul Anderson _____
- o (11/25) Treasurer Clinton Miller _____

<u>ADMINISTRATIVE STAFF:</u>	General Manager Donald Rosa _____
	Bookkeeper Amy Saldate _____
	Recorder Judy Vazquez-Varela _____
<u>DISTRICT COUNSEL:</u>	Attorney Alan Smith _____

3. ADDITIONS TO AGENDA [SUBDIVISION (b), CALIFORNIA GOVERNMENT CODE § 54954.2]

The Board may act on items of business not appearing on the posted agenda if (1) three members determine that an emergency (as defined in California Government Code Section 54956.5 exists), and (2) two-thirds vote of the members present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, find a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted.

4. COMMENTS FROM PUBLIC OR MEMBERS OF BOARD ON ITEMS NOT ON AGENDA

Any person may address the Board on any item not on the agenda when recognized by the Board President. Any Board member may comment on any item not on the agenda.

ACTION ITEMS

Consent Agenda

Any person may comment on any item on the consent agenda.

1. DRAFT MINUTES OF SEPTEMBER 22, 2022 REGULAR MEETING

Approval of draft minutes for Regular Meeting on 9/22/2022¹

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/25) Vice President Donald Olsen _____
- o (11/23) Secretary Donald Chesterman _____
- o (11/23) Assistant Secretary Paul Anderson _____
- o (11/25) Treasurer Clinton Miller _____

¹ Robert's Rules of Order Newly Revised, 12th edition says: "It should be noted that a member's absence from the meeting for which minutes are being approved does not prevent the member from participating in their correction or approval." 41:11. A newly elected member may vote to approve minutes for a meeting held before the member was appointed, and a member who was not present at a meeting also has the right to move approval of the minutes of that meeting.

See also <https://jurassicparliament.com/approving-minutes-if-you-were-absent/>

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Old Business:

1. AB-361 CONSIDER ADOPTION TO ALLOW TELECONFERENCE AND VIRTUAL MEETING FOR NOVEMBER 2022. RESOLUTION NO. 10-01-22

- [Staff Report from January 27, 2022 Regular Meeting](#)
- [Draft Resolution No. 10-01-22](#)

The Governor’s Executive Order No. N-08-21 (Jun. 11, 2021) says that certain COVID-19 Brown Act public meeting exemptions will remain in effect until September 30, 2021, after which it will expire. The Legislature adopted AB 361 as an Urgency Measure which provides, among other things that until January 1, 2024, local agencies may use teleconferencing without complying with specified Ralph M. Brown Act restrictions if the District Board makes certain findings every thirty days.

Staff recommends a teleconference and virtual meeting during November. The attached proposed Resolution 10-01-22 is substantially the same as previous months but must be adopted monthly. So attached is a proposed Resolution 10-01-22 for consideration at the October 2022 meeting that will affect the November 2022 meeting.

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion Resolution No. 10-01-22 allowing teleconference and virtual meetings, to remain in effect for the November 2022 Regular Board Meeting.

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

- Roll Call Vote:
- o (11/25) President Sanford Coplin _____
 - o (11/25) Vice President Donald Olsen _____
 - o (11/23) Secretary Donald Chesterman _____
 - o (11/23) Assistant Secretary Paul Anderson _____
 - o (11/25) Treasurer Clinton Miller _____

New Business:

1. PAJARO LIGHTING ASSESSMENT HEARING AT 5:45 PM

- [Sample notice](#)
- [Info Sheet](#)
- [Yearly Cost comparison](#)

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve of the lighting assessment continuing thru 2023

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____ Motion Tabled: _____

- Roll Call Vote:
- o (11/25) President Sanford Coplin _____
 - o (11/25) Vice President Donald Olsen _____
 - o (11/23) Secretary Donald Chesterman _____
 - o (11/23) Assistant Secretary Paul Anderson _____
 - o (11/25) Treasurer Clinton Miller _____

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2. REVIEW AND MOTION TO APPROVE DRAFT FINANCIAL REPORTS FOR SEPTEMBER 2022

- Financial notes
- Report from Staff

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Draft Financial Reports for September 2022

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

- Roll Call Vote:
- o (11/25) President Sanford Coplin _____
 - o (11/25) Vice President Donald Olsen _____
 - o (11/23) Secretary Donald Chesterman _____
 - o (11/23) Assistant Secretary Paul Anderson _____
 - o (11/25) Treasurer Clinton Miller _____

3. REVIEW AND MOTION TO APPROVE OCTOBER PAYMENTS (CHECK LISTING) AND AUTHORIZATION FOR STAFF TO SIGN CHECKS

1. General Fund 633: Check # _____ through check # _____ for a total of \$ _____
2. Operating Account: Check # _____ through check # _____ for a total of \$ _____
3. Reserve Acct: Check # _____ through check # _____ for a total of \$ _____
4. Street Maint. Acct: Check # _____ through check # _____ for a total of \$ _____
5. Debt Service Acct: Check # _____ through check # _____ for a total of \$ _____
6. COP Acct: Check # _____ through check # _____ for a total of \$ _____
7. Pajaro Park Acct: Check # _____ through check # _____ for a total of \$ _____

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve October payments, and authorizing staff to sign checks

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

- Roll Call Vote:
- o (11/25) President Sanford Coplin _____
 - o (11/25) Vice President Donald Olsen _____
 - o (11/23) Secretary Donald Chesterman _____
 - o (11/23) Assistant Secretary Paul Anderson _____
 - o (11/25) Treasurer Clinton Miller _____

4. COASTAL CONSERVATION AND RESEARCH: REQUEST FOR AGRICULTURAL DESIGNATION FOR WATER RATES

- Copy of email from John Oliver, Ecologist

- Clarifying and Technical Questions to Staff

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- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve of the Agricultural Water Rate request from CC&R

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____ Motion Tabled: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/25) Vice President Donald Olsen _____
- o (11/23) Secretary Donald Chesterman _____
- o (11/23) Assistant Secretary Paul Anderson _____
- o (11/25) Treasurer Clinton Miller _____

STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)

This part of agenda is for the Staff to report to the Board on District operations however no action is agendized and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. District Operations Update: due to COVID-19

- Office remains closed to public; continuing to take payments by phone or drop-off
- Office is at 100% staffing, with physical distancing requirements met and health screening protocols in place: masks or face coverings to be worn at all times while indoors.
- No vendors or members of public are allowed into Office

2. Meter Reader / Maintenance position:

- Job flyer included in water bills, and District has received 6 applications
- In-person interviews took place on Thursday, October 20th.
- Position has been filled. New person should begin working on October 31, 2022

3. On-line Bill Pay program update:

- 115 ratepayers utilized system in September
- 70 have enrolled in autopay

4. Pajaro Park Committee:

- Board President is to meet with Supervisor Phillips to discuss the needs for the Pajaro Park i.e.; funding for operations, maintenance, and capital improvements.

5. AB2449 – New Brown Act remote access rules effective 01-01-2023

- [Copy of memo from Attorney Alan Smith \(with attached analysis\)](#)

6. Pajaro County Sanitation District

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- The Pajaro County Sanitation District (PCSD) is a special district under the Sanitary District Act of 1923. It is one of two sanitation districts in Monterey County, the other being the Boronda County Sanitation District. And there are two other sanitary sewer systems: County Service Area 75 - Chualar sanitation system, and Zone 2 of the San Jerardo Water System.
- The Monterey County Board of Supervisors (BoS) sits also as board of directors of the PCSD. The BoS also directs operations and control of all four sanitation systems.
- PSMCSD operated the PCSD for eight years between 2007 and 2015 with the intent on ownership. PSMCSD and the PCSD could not come to terms on a sales contract, so PSMCSD turned over PCSD operations to the Monterey County Public Works Department in 2015. The Monterey County Public Works Department has operated the PCSD since 2015.
- The County entered into an exclusive negotiating agreement in 2019 to sell the PCSD system to California-America Water System. Cal Am is a subsidiary of American Water (NYSE: AWK), an investor-owned regulated utility headquartered in Camden NJ which operates hundreds and hundreds of water and wastewater systems. The parties could not agree on terms and negotiations ended without a sale.
- The County recently awarded \$4.1 million of American Rescue Plan Act funds to repair and improve all four systems.
- The BoS has publicly reported that it intends to sell all four systems.
- The BoS approved Requests for Qualifications and advertised in July 2022. The RFQ included descriptions of the maintenance and repairs proposed to be done with the American Rescue Plan Act funds.
- PSMCSD did not respond to the RFQ because (a) PSMCSD could not obtain satisfactory terms in 2015, (b) did not satisfy the qualification requirements in the RFQ to submit a proposal, nor (c) (based on operating experience between 2007 and 2015) does PSMCSD have the capability to operate the PCSD.
- Three finalists were selected. The three finalists met with County staff on August 16. PSMCSD did not submit and therefore was not a finalist and therefore did not participate in the mandatory tour.
- Several District residents have called to say PSMCSD should either purchase the PCSD or replace Monterey County Public Works Department again and operate it again under contract with PCSD .
- [Copy of email from Steve Snodgrass and response from President Coplin. Also received letter from Christine Shaw from Pajaro Community Matters.](#)

President Coplin and G.M. Rosa spoke with J. Erich Rauber, engineer and employee of Monterey County to receive a progress update to further inform staff and Board.

[7. District Operations Report](#)

[8. Usage Comparison Report 2021/2022](#)

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CLOSED SESSION:

A. NONE

MOTION TO ADJOURN

Next Board meeting date: _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

- o (11/25) President Sanford Coplin _____
- o (11/25) Vice President Donald Olsen _____
- o (11/23) Secretary Donald Chesterman _____
- o (11/23) Assistant Secretary Paul Anderson _____
- o (11/25) Treasurer Clinton Miller _____

Adjournment Time: _____ p.m.

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors via Zoom Video conferencing was called to order at 5:30 pm on September 22, 2022.

ROLL CALL: President Sanford Coplin
Vice President Donald Olsen
Secretary Donald Chesterman
Assistant Secretary Paul Anderson

ADMINISTRATIVE STAFF: General Manager Donald Rosa
Bookkeeper Amy Saldate
Recorder Judy Vazquez-Varela

ABSENT DIRECTOR(S) & STAFF: Treasurer Clinton Miller

DISTRICT COUNSEL: None

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE: None

PUBLIC COMMENTS: None

CLOSED SESSION: None

Action Items

1. Consider and approve the Minutes of the August 25, 2022, Regular Board Meeting

No discussion.

2. Consider and approve Local Hazard Mitigation Plan

Plan is available on District website.

The District acquired a grant for the preparation of the Local Hazard Mitigation Plan from CalOES and FEMA. In October 2021 Rincon Consultants were hired to prepare the Plan. The first step toward the Plan was to create a committee composed of representatives from community and organizations, including Pajaro CAC, PVWMA, City of Watsonville, Monterey County OES, Monterey County Resources Agency, Monterey One Water, Moss Landing Harbor District and Castroville CSD. Along with the committee the District worked on identifying the hazards within the District, creating a vulnerability assessment, mitigation strategy for the hazards identified and involved the public in this process.

The District is in the final stages of the Plan, after tonight's acceptance it will be ready to submit to CalOES for their review, once approved they will then submit to FEMA for approval.

Motion was made by Director Coplin and seconded by Director Anderson to approve the Regular Board Meeting Minutes of August 25, 2022, and Local Hazard Mitigation Plan. Motion carried.

MINUTES OF REGULAR MEETING – September 22, 2022

Roll Call Vote:	Ayes:	S. Coplin; D. Olsen; D. Chesterman; P. Anderson
	Noes:	None
	Absent:	C. Miller
	Abstain:	None

OLD BUSINESS:

1. Consider adoption of AB-361 to allow teleconference and virtual meetings Resolution No. 09-01-22

The Board of Directors received the Draft Resolution 09-01-22 to allow teleconference and virtual meetings based on the Governor's Executive Order No. N-08-21 (Jun. 11, 2021) and the Legislature adopted AB-361 as an Urgency Measure. Staff recommends considering the proposed resolution to continue with virtual meetings unless the Governor rescinds the Executive Order No. N-08-21 Staff will prepare for an in-person meeting. Staff recommends virtual meeting in October 2022.

Motion was made by Director Anderson and seconded by Director Olsen to approve Resolution No. 09-01-22 AB-361 to allow teleconference and virtual meeting. Motion carried.

Roll Call Vote:	Ayes:	S. Coplin; D. Olsen; D. Chesterman; P. Anderson
	Noes:	None
	Absent:	C. Miller
	Abstain:	None

NEW BUSINESS: (Action Items)

1. Review and consider approving financial reports for August 2022

Bookkeeper Saldade informed the Board of Directors that the Water Sales were 3 percent over projected monthly budgeted. Other Employee Expense Budget is above due to the online job advertisement for the meter reader position. Billing Supplies was over budget due to annual order of custom envelopes from PV Printing. We saw an increase in the Interest Expense due to the First Security Finance biannual interest payment for the Reorganization Loan. Membership Fees and Dues budget was increased due to the LAFCO annual payment for Budget Allocation 2022-2023. In the Direct expenses the COP Bond Expense and 2021 Bond Expense had an increase due to the US Bank annual admin fees for the 2015 Water Bond and 2021 Water Revenue Bond. In Other Income we saw an increase in Connection Fees because of the addition of a new 6-inch fire service connection in Pajaro Water System. We also saw an increase in Miscellaneous Revenue from a Wellness Grant received from JPIA that will be utilized for a wellness staff meeting/luncheon that will be scheduled soon. August's income was more than the Total Expenses by \$86,794.88. August's Cash was more than July's Cash by \$146,062. Total August cash on hand was \$807,147. Net income for August was above projected budget.

The total 90 days balance has increased by about \$130 a portion of that balance is owed by a Normco customer who has applied for assistance through LIHWAP and District received payment for the full past due balance for that particular customer which is not reflected in

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this report. The 60 days past due balance has increased significantly from prior month by approximately \$1,500. All 60 day past due customers received shut-off notices by mail and staff has performed outreach to several of these customers directing them to LIHWAP website for payment assistance.

Motion was made by Director Chesterman and seconded by Director Anderson to approve the financial reports for August 2022. Motion carried.

Roll Call Vote: Ayes: S. Coplin; D. Olsen; D. Chesterman; P. Anderson
 Noes: None
 Absent: C. Miller
 Abstain: None

MONTHLY EXPENDITURES REPORT FOR REVIEW

APPROVAL OF PAYMENTS:

2. Review and consider approving September 2022 payments and authorization for Staff to sign checks
 1. General Fund 633: Total of \$2,120.00
 2. Operating Account: Check No. 25174 through Check No. 25197 totaling \$158,262.36
 3. Reserve Account: Total of \$15,059.75
 4. Street Maintenance Account: Check No. 559 for a total of \$491.29
 5. Pajaro Park Account: Total of \$1,350.19
 6. COP 2010 Account: Total of \$0.00
 7. Debt Service Reserve Account: Total of \$0.00

Motion was made by Director Olsen and seconded by Director Anderson to approve the September 2022 payments and authorize Staff to sign checks. Motion carried.

Roll Call Vote: Ayes: S. Coplin; D. Olsen; D. Chesterman; P. Anderson
 Noes: None
 Absent: C. Miller
 Abstain: None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. District Operations update: due to COVID-19
 - No changes to COVID-19 District Operations
 - Office remains closed to public; continuing to take payments by phone or drop off

MINUTES OF REGULAR MEETING – September 22, 2022

- Office is at 100% staffing with physical distancing requirements met and health screening protocols in place: masks or face coverings to be worn at all times while indoors.
- No vendors or members of the public are allowed into Office

2. Meter Reader/Maintenance position

- Job advertisement has not been successful, no applications have been received. A job flyer will be included in the bills.

3. 2021-2022 Annual Audit

- Field Audit has been complete. Final Audit presentation is expected on November 17, 2022, and Final Draft Audit will be available for review on November 11, 2022.

4. Online Bill Pay Program update

- 129 ratepayers utilized the Online Bill Pay system in August and 27 have enrolled in auto pay.

5. Pajaro Park Committee

- Board President would like to set a meeting date to discuss various ideas of funding for operation and maintenance of the Pajaro Park. The agricultural labor housing project was going to fund the park, but this project has received push back. The park Budget is approximately \$60,000, the District receives about \$31,000 annually and the balance is pulled from the initial Park donations remaining funds for approximately two (2) more years. The agricultural housing project had pledged \$25,000 per year for ten (10) years. Directors Chesterman and Miller are in the park committee, General Manager Rosa will set up a meeting in October to discuss ideas.

6. Grant awarded by Department of Water Resources

- Operations Manager Vazquez was successful in securing a grant for leak detection for all 9 water systems, three (3) of the systems the survey has been completed, three (3) are scheduled for next week and the rest are scheduled in October.

7. Drought Reporting for Springfield

- In previous years only urban water systems were required to submit drought reporting but the State has identified 258 water systems that are now required to report, Springfield Water System is amongst those identified. Staff has submitted two (2) months or records to the State.

MINUTES OF REGULAR MEETING – September 22, 2022

8. District Operations Report

Springfield Planning Grant

- The Environmental work continues. Robert with UC Davis Law Clinic has contacted the State with follow up questions from Lisa Eastman and will get back to the group to discuss.

Generator Project

- To date two (2) generators have yet to be installed. Staff is still waiting for the eleven (11) automatic transfer switches to be delivered.

Multi Community Bottled Water Project

- We received request for one more sign up, totaling about 206 homes receiving bottled water.

LIHWAP

- District received the first LIHWAP payment on September 13, 2022, Staff continues to refer arrears customers to program.

9. Usage Comparison Report 2021/2022

- Most systems water usage is down except for Moss Landing and Springfield, for an overall District decrease in use of 14% for this month last year.

NEXT BOARD MEETING:

The next Regular Board Meeting is to be held on Thursday October 27, 2022, at 5:30 pm via Zoom videoconferencing.

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 6:04 pm with motion made by Director Anderson seconded by Director Coplin. Motion carried.

Respectfully submitted by:

Sanford Coplin, President

Donald Olsen, Vice President

Judith Vazquez-Varela, Recorder

Staff Report
January 27, 2022

Consider, pursuant to AB 361 and in order for Board of Directors to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Committees have reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

RECOMMENDATION:

It is recommended that the Board of Directors find, pursuant to AB 361 and in order for the Board to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Committees have reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

SUMMARY/DISCUSSION:

On September 16, 2021, Governor Newsom signed AB 361. This legislation amends the Brown Act to allow meeting bodies subject to the Brown Act to meet via teleconference during a proclaimed state of emergency in accordance with teleconference procedures established by AB 361 rather than under the Brown Act's more narrow standard rules for participation in a meeting by teleconference. AB 361 provides that if a state or local health official recommends social distancing, a legislative body may meet remotely after September 30, 2021, provided and within 30 days of the first meeting after September 30, and every 30 days thereafter, the legislative body finds 1) the Governor's proclaimed state of emergency is still in effect; 2) the legislative body has reconsidered the circumstances of the state of emergency, and 3) either the Monterey County Health Officer continues to recommend social distancing measures for meetings of legislative bodies or the state of emergency continues to directly impact the ability of the members to meet in person.

The Monterey County Health Officer has recommended social distancing measures for meetings of legislative bodies. In order to continue meeting remotely, Board of Directors must make the findings outlined above.

Accordingly, staff recommends making the appropriate findings. This action will be required every 30 days in order to keep meeting remotely.

RESOLUTION NO. 10-01-22**A RESOLUTION OF THE PAJARO SUNNY MESA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS AUTHORIZING TELECONFERENCED PUBLIC MEETINGS IN NOVEMBER, 2022¹**

WHEREAS, the Governor issued a Proclamation of a State of Emergency in response to COVID-19 on March 4, 2020; and

WHEREAS, the Governor issued Executive Order N-29-20 on March 17, 2020, changing teleconferencing requirements under the Brown Act; and

WHEREAS, on, the Governor issued Executive Order N-08- 21 on June 11, 2021, extending Order N-29-20 until September 30, 2021; and

WHEREAS, California Assembly Bill 361 became law as an urgency measure on September 16, 2021; and

WHEREAS, AB 361 suspends certain provisions of the Brown Act under certain conditions¹, including

1. The public must be able to watch and comment during the teleconferenced public meetings; and
2. There must be notice of a way the public to access the meeting and comment, including by call-in or an internet connection; and
3. There can be no action when there is a disruption which prevents the District from broadcasting the meeting, or if of a disruption within the District's control which prevents members of the public from offering public comments, until public access is restored; and
4. The District may not require public comments be submitted before the meeting; and
5. The District must allow the public to address the District Board and offer contemporaneous comment; and
6. The Board may not close the public comment period until the public comment has ended or until a reasonable amount of time has passed; and

WHEREAS, the District intends to comply with subdivisions (e) (2) (A through G) of Government Code Sec. 54953; and

WHEREAS, subdivisions (e)(3)(A and B) of Government Code Section 54953 allow

¹ Subdivision (e)((2) (A) through (G) inclusive of the California Government Code (part of the Brown Act)

an alternative to having public meetings in accordance with Government Code Section 54953(b)(3) if the District can make certain findings; and

WHEREAS, although the District reviewed and considered staff recommendations and deliberated at its September 23, 2021 whether to direct Staff to prepare for in person meetings beginning with the October Regular Board Meeting; and

WHEREAS, a Motion was made by Director Coplin on September 23rd and seconded by Director Lamboley to direct Staff to prepare for in person public meetings beginning with the regular October, 2021 Regular Board Meeting and the motion was deliberated and passed 4-0 with one absence; and

WHEREAS, due to the recent increase in infection rates from the Omicron variant of COVID-19, staff recommends that the Board now adopt a resolution, in accordance with the requirements of AB 361, authorizing District Board teleconferenced meetings in September so that meetings may be conducted via teleconference; and

WHEREAS, Monterey County, the State of California and the Country in general, are currently facing a surge in infection rates due to the Omicron variant.

WHEREAS, the District continues to recommend measures to promote social distancing, which includes but is not limited to:

- Requiring District employees to either be vaccinated or show proof of negative COVID-19 testing.
- Requiring staff and the public to wear masks in District buildings.
- Posting COVID-19 safety measures on the District's social media pages; and

WHEREAS, the District Board has considered all information related to this matter, as presented at the public meetings including information provided by the General Manager and others during the public meeting.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The District Board declares that the above recitals are true and correct and are incorporated into this resolution as findings of the District Board.
2. The District Board hereby adopts the following additional findings:
 - (a) That proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting this Resolution does not meet CEQA's definition of a "project," because the Board's action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because the action is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment and is exempt pursuant to Section 15269(c) of the CEQA Guidelines, as specific actions necessary to prevent or mitigate an emergency.
 - (b) That as a result of the COVID-19 pandemic and the Governor's state of emergency, the District Board has determined that COVID-19, and particularly the Omicron variant, continue to impact the ability of members of the public, the District Board, District staff and consultants to meet safely in person at public meetings and that meeting in person during this period of a surge in COVID-19 cases would present imminent risks to the health or safety of attendees.
 - (c) The District continues to recommend measures to promote social

distancing and the District continues to follow safety measures in response to COVID-19 as ordered or recommended by the Centers for Disease Control and Prevention (CDC), California Department of Public Health (DPH), and/or County of Monterey, as applicable, including facial coverings and social distancing indoors, when required. Based upon that guidance, in person attendance at public meetings presents an imminent risk to the health and safety of attendees, necessitating teleconferencing to allow for meaningful public participation options for all District constituents.

3. The District Board hereby declares that, pursuant to the findings in this Resolution, the District Board shall use teleconferencing to conduct public meetings pursuant to AB 361 and Government Code § 54953, as amended during the month of October, 2022.

4. The District Board determines that, if necessary, it will reconsider these findings at the next regular meeting or within thirty days, whichever last occurs, to continue teleconference hearings if the surge in COVID-19 infections continue to directly impact the ability of the Board to meet safely in person beyond October, 2022.

5. If any section, subsection, sentence, clause, phrase or word of this resolution is for any reason held to be unconstitutional, unlawful or otherwise invalid by a court of competent jurisdiction or preempted by state legislation, such decision or legislation shall not affect the validity of the remaining portions of this resolution. The District Board hereby declares that it would have passed and adopted this resolution and each and all provisions thereof irrespective of the fact that any one or more of said provisions be declared unconstitutional, unlawful or otherwise invalid.

-
6. This Resolution shall become effective immediately as an urgency measure.

CERTIFICATE OF SECRETARY

I, Don Rosa, as the duly elected Secretary of the Board of Directors of the Pajaro/Sunny Mesa Community Services District, Monterey County, California, do hereby certify that the above Resolution is a full, true and correct copy of said Resolution passed and adopted by the Board of Directors at a meeting held on the 27 day of October 2022, and that said Resolution is now spread upon the minutes of said Board.

Don Rosa, Secretary of the Board of Directors

PAJARO/SUNNY MESA

COMMUNITY SERVICES DISTRICT
136 San Juan Road Royal Oaks, CA 95076
(831) 722-1389 • (831) 663-2181 • Fax (831) 722-2137

September 13, 2022

PUBLIC NOTICE

The Pajaro/Sunny Mesa Community Services District hereby gives notice of a public hearing to be held Thursday, October 27th, 2022, at 5:45 p.m. at Pajaro/Sunny Mesa Community Services District office, at 136 San Juan Road, Royal Oaks, to discuss proposed rates for lighting assessments in the Pajaro/Hudson Landing/Struve Road areas.

To reduce the spread of COVID-19, members of the public may join meeting via videoconference by entering the following link:

<https://us06web.zoom.us/j/85080451775?pwd=Vi9yK1RuSDVMQllhNXIDV2hCcWdzdz09>
(the link is also found on our website, under join Zoom meeting) or by calling 1 (669) 900-9128 and when prompted, enter meeting ID: **850 8045 1775#** and passcode **456179#**. *You may also submit written comments in writing either at District office in person or by email by 2:00 on October 27, 2022.* The Board of Directors shall hear and consider all objections and protests, if any, to said charges and may adopt, revise, change, reduce, or modify any assessment, provided that in no case may the Board increase any assessment over and above the charges stated. All interested persons may appear and object to any said assessment at the above hearing. A majority will cause the assessment to be abandoned as provided by law.

The proposed assessment for each parcel will fund the cost of the Pajaro Lighting District.

The estimated proposed total assessment charges for 2022-2023 Fiscal Year are \$41,096.70

The proposed assessment on your parcel for the 2022-2023 Fiscal Year is \$

NO CHANGE FROM PREVIOUS YEAR

Any inquiries concerning the assessment and any protest against the assessment may be mailed to:

PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT
ATTN: DON ROSA
136 SAN JUAN ROAD
ROYAL OAKS, CA 95076
(831)722-1389 / FAX (831)722-2137
Email: info@pajarosunnymesa.com

Please do not send payment at this time.

This assessment will appear on your 2022-2023 Property Tax Statement.

Thank you

PAJARO LIGHTING ASSESSMENT DISTRICT

- There are 213 lights in the assessment district

- 793 Parcels
 - Residential
 - Commercial
 - Industrial

- No projected P.G. & E. rate increase in 2022-2023
(Increase on L.E.D. October 2015 rate schedule)

- Monterey County provides list of current parcels to District upon request

- PSMCSD sends out information letter with amount of assessment determined by Monterey County EDU schedule, which is included on property tax bill

- All lights converted to L.E.D. in October of 2015

LIGHTING ASSESSMENT YEARLY COST COMPARISON

2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017
\$ 29.46	\$ 29.46	\$ 29.46	\$ 29.46	\$ 31.62	\$ 31.66	\$ 31.18
58.92	58.92	58.92	58.92	63.24	63.32	62.36
117.84	117.84	117.84	117.84	126.48	126.64	124.73
147.30	147.30	147.30	147.30	158.10	158.30	155.91
176.76	176.76	176.76	176.76	189.72	189.96	187.09
206.22	206.22	206.22	206.22	221.34	221.62	218.27
235.68	235.68	235.68	235.68	252.96	253.28	249.46
294.60	294.60	294.60				

<u>2022-2023</u>		
Assessment	Parcels	Total
\$ 29.46	610	\$ 17,970.60
\$ 58.92	64	\$ 3,770.88
\$ 117.84	22	\$ 2,592.48
\$ 147.30	62	\$ 9,132.60
\$ 176.76	11	\$ 1,944.36
\$ 206.22	1	\$ 206.22
\$ 235.68	22	\$ 5,184.96
\$ 294.60	1	\$ 294.60
	<u>793</u>	<u>\$ 41,096.70</u>

\$29.46 per EDU (Equivalent Dwelling Units)

FINANCIAL NOTES - SEPTEMBER 2022

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	+	3% over projected monthly budget
Expenses: Indirect			
5270	Automotive- Repair & Maintenance	+	2009 Chevy: New front brakes/rotors, idler arm repair 2011 Chevy: New front brakes/rotors, rear brake adjustment
5326	Licenses & Certifications	+	Exam enrollment: Backflow Certificate
Expenses: Direct			
5310	Utilities- Well Sites	+	Vierra WS: leak on main line, causing extended pump run time
Other Income:			
4110	Hydrant Sales	+	Steady usage: Moss Landing
4350	Interest Revenue	+	Monthly interest earned: US Bank Bonds

Income & Cash Summary

Total Income \$222,639.17	Total Expense \$148,205.02	Difference \$74,434.15
August Cash \$807,147.27	September Cash \$862,532.65	Difference \$55,385.38

Pajaro/Sunny Mesa Community Services District

Balance Sheet

As of September 30, 2022

October 20, 2022

Accrual Basis

	Sep 30, 22
ASSETS	
Current Assets	
Checking/Savings	
1001 · SCCB - Operating Account	523,899.47
1002 · SCCB Reserve Account	338,633.18
1003 · SCCB - Sick Leave Account	14,451.84
1004 · SCCB - Street Maint Acct	254,876.62
1006 · SCCB-GF 633	21,309.60
1007 · SCCB - Debt Service Reserve	105,985.18
1032 · SCCB-COP Acct	48,494.22
1036 · PSM Pajaro Park Acct	52,007.07
1050 · Cash in County Treasury - DS	16,440.05
1051 · Cash in County Treasury - GF	97,634.70
1052 · US Bank 2021 Gen. Bond -8000	0.56
1054 · US Bank 2021 Gen. Bond -8002	822,223.77
1055 · US Bank 2021 Gen. Bond -8003	10.41
1057 · US Bank 2021 Gen. Bond -8005	93,872.86
1066 · US Bank Vega 2303	148,216.21
1068 · US Bank Vega 2301	77.67
1069 · US Bank Vega-2302	536.21
1095 · US Bank Wtr Bond-Res 2204	148,494.39
2201 · US Bank-2015 Wtr Rfd Bd 2201	26.52
Total Checking/Savings	2,687,190.53
Accounts Receivable	
1110 · Invoice Accounts Recv	1,048.91
1231 · Grants Receivable-A/R	11,506.15
Total Accounts Receivable	12,555.06
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	253,842.44
1101 · Allowance for Doubtful Accounts	-7,108.02
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	2,540.14
1252 · Assessments Rec. - Street Maint	4,691.00
1253 · Assessments Rec. - Water bond	192,000.00
1253.1 · Assess Rec - Water Bond - Count	1,508.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
Total Other Current Assets	432,173.65
Total Current Assets	3,131,919.24
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-66,707.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	163,247.47
1551 · A/D - District Office Building	-129,997.73
1555 · Office Equipment/Furniture	30,573.05
1556 · A/D - Office Equip/Furniture	-30,572.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	510,984.21
1571 · A/D - Equipment - Pumping Plant	-452,362.87
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,116,993.68

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Pajaro/Sunny Mesa Community Services District

Balance Sheet

As of September 30, 2022

October 20, 2022

Accrual Basis

	Sep 30, 22
1590 · Meters	90,114.13
1591 · A/D - Meters	-86,117.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-4,857.72
1610 · Automotive Equipment	229,909.12
1611 · A/D - Automotive Equipment	-171,078.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-96,120.77
1622 · A/D - Moss Landing	-182,144.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-19,839.73
1650 · Trans & Distr Plant	139,408.08
1651 · A/D - Trans & Distr Plant	-87,149.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-9,493.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-109,066.45
1804 · CIP-Springfield	393,244.44
1805 · CIP-Vega Imprvmtnt Project	4,620,002.33
1805.1 · A/D - Vega	-2,422,897.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	299,001.65
1807.1 · A/D - Langley/VP	-90,538.74
1808 · CIP-Normco	409,231.02
1808.1 · A/D - Normco Tank	-147,216.73
1811 · CIP-Vierra Estate	262,294.86
1811.1 · A/D - Vierra Estates	-61,204.72
1812 · CIP-Moss Landing Water System	371,095.32
1812.1 · A/D - Moss Landing Water	-92,276.55
1813 · CIP-Normco Water System	4,520.00
1814 · CIP-Pajaro	2,420,621.44
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-1,501,733.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-206,764.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-31,812.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-115,894.85
1821 · CIP-Sunny Mesa	132,972.31
1822 · CIP-Vega	101,412.34
1823 · CIP-Blackie	40,207.55
Total Fixed Assets	12,485,910.08
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,502,867.72
1950 · Deferred amount on refunding	63,229.60
1951 · Deferred Amt of Ref-Vega Bds15	80,014.09
Total Other Assets	3,646,369.26
TOTAL ASSETS	19,264,198.58
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	87,453.75
Total Accounts Payable	87,453.75
Credit Cards	

Pajaro/Sunny Mesa Community Services District

Balance Sheet

As of September 30, 2022

October 20, 2022

Accrual Basis

	Sep 30, 22
2900 · Wells Fargo- 6120	212.56
2905 · Wells Fargo- 0721	187.29
2910 · Elan	602.90
Total Credit Cards	1,002.75
Other Current Liabilities	
2005 · Accrued Liabilities	60,186.00
2050 · Accrued Payroll	33,020.95
2100 · Payroll Tax Liabilities	2,658.42
2121 · Customer Security Deposits	22,528.70
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	20,050.00
2225 · Accrued Vacation Liability	40,729.19
2230 · Accrued Sick Leave Liability	41,186.12
2263 · 457b EE Plan Payable	5,014.63
2264 · Employee Insurance Payable	244.05
2265 · EE Aflac Insurance Payable	835.07
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	-7,170.68
Total Other Current Liabilities	287,400.14
Total Current Liabilities	375,856.64
Long Term Liabilities	
2256 · Vehicle Loan Payable	32,461.99
2257 · Reorganization Loan	185,000.00
2350 · Bonds Payable - Water Bond	123,000.00
2355 · Bonds Payable- 2021 Gen. Bond	1,620,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,805,000.00
2361 · Bonds Payable-2015 Vega Wtr Rf	3,197,599.67
2400 · Unamortized Discount on 2015	-29,541.01
2401 · Unamortized Discount-2015 Vega	-11,778.72
2402 · 2021 Gen. Bond Premium	42,391.80
Total Long Term Liabilities	6,964,133.73
Total Liabilities	7,339,990.37
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	202,911.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	6,582,464.80
Net Income	96,230.53
Total Equity	11,924,208.21
TOTAL LIABILITIES & EQUITY	19,264,198.58

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Pajaro/Sunny Mesa Community Services District

Profit & Loss

September 2022

October 19, 2022

Accrual Basis

	<u>Sep 22</u>
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	25,499.10
4002 · Route 2 - Pajaro	24,806.23
4003 · Route 3 - Commercial	30,569.59
4004 · Route 4 - Trailer Park	1,454.20
4005 · Route 5 - San Juan Rd Apts	1,183.08
4006 · Route 6 - Sunny Mesa	14,832.28
4007 · Route 7 - CSA 73	17,299.44
4008 · Route 8 - Vega	17,723.84
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	29,479.56
4012 · Route 12 - Blackie Road	4,351.00
4013 · Route 13 - Normco	37,873.81
4014 · Route 14 - Vierra	6,195.06
4015 · Route 15 - Langley/VP	3,907.27
Total Income	<u>216,024.46</u>
Gross Profit	216,024.46
Expense	
INDIRECT	
5000 · Salaries and Wages	70,141.92
5005 · Administrative Fees	512.28
5030 · Payroll Tax Expense	964.90
5050 · Employee Health Insurance	14,860.43
5070 · Employee Retirement	9,842.19
5090 · Other Employee Expense	1.00
5130 · Utilities - Office	399.17
5140 · Building Repair & Maint	384.40
5145 · District Wide Repair & Maint	301.74
5150 · Garbage Service	368.76
5160 · Office Equip Rental	685.16
5165 · Computer Software	1,016.06
5240 · Office Supplies	60.32
5245 · Postage	1,000.00
5256 · Interest Exp-Financed Items	139.83
5270 · Automotive - Repair & Maint	5,462.96
5280 · Conferences, Meetings, Seminars	14.99
5326 · Licenses and Certifications	325.00
5330 · Telephone	1,362.37
5340 · Burglar Alarm Monitoring	30.00
5370 · Fuel - Trucks	3,646.36
5391 · Credit Card Transaction Fees	22.95
5XXX · Indirect Allocation	0.00
6578 · 2021 Bond- Debt Svc. Interest	24,025.00
Total INDIRECT	<u>135,567.79</u>
5190 · Soil and Water Tests	1,957.80
5220 · Water System - Repair & Maint	16,258.21
5225 · Street Maintenance	429.18
5231 · Pajaro Park Expense	1,353.04
5310 · Utilities - Well Site	18,446.22
5315 · Utilities - Street Lighting	2,217.06
5426 · Vega Assmnt Bond Expense	1,036.34
5427 · Improvement Project-Springfield	0.00
6575 · Vega Debt Service-Interest	67,017.50
Total Expense	<u>244,283.14</u>
Net Ordinary Income	-28,258.68
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	390.13
4110 · Hydrant Sales	1,705.79
4280 · Pro-Rata Tax Collection Share	10.20

1:59 PM
October 19, 2022
Accrual Basis

Pajaro/Sunny Mesa Community Services District
Profit & Loss
September 2022

	<u>Sep 22</u>
4285 · P.V.W.M.A. Collection Fee	2,609.06
4307 · Returned Check Charges	20.00
4345 · Customer Order Reimbursements	250.00
4350 · Interest Revenue	1,909.73
5424 · Springfield Bottled Wtr Gr Reimb	371.07
Total Other Income	<u>7,265.98</u>
Other Expense	
5438 · LHMP Project- Dist. Wide	14,977.25
5441 · Small Comm. Drought Relief Proj	82.50
Total Other Expense	<u>15,059.75</u>
Net Other Income	<u>-7,793.77</u>
Net Income	<u><u>-36,052.45</u></u>

**Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
September 2022**

October 20, 2022
Accrual Basis

	Sep 22	Budget	% of Budget	Jul - Sep 22	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	25,499.10	26,916.66	94.7%	80,274.54	80,750.06	99.4%	323,000.00
4002 · Route 2 - Pajaro	24,806.23	26,500.00	93.6%	81,589.32	79,500.00	102.6%	318,000.00
4003 · Route 3 - Commercial	30,569.59	26,916.66	113.6%	92,035.17	80,750.06	114.0%	323,000.00
4004 · Route 4 - Trailer Park	1,454.20	1,416.66	102.6%	4,385.34	4,250.06	103.2%	17,000.00
4005 · Route 5 - San Juan Rd Apts	1,183.08	1,166.66	101.4%	3,750.52	3,500.06	107.2%	14,000.00
4006 · Route 6 - Sunny Mesa	14,832.28	14,000.00	105.9%	46,710.24	42,000.00	111.2%	168,000.00
4007 · Route 7 - CSA 73	17,299.44	15,833.33	109.3%	52,197.60	47,500.03	109.9%	190,000.00
4008 · Route 8 - Vega	17,723.84	16,416.66	108.0%	55,607.16	49,250.06	112.9%	197,000.00
4010 · Route 10 -Springfield	850.00	833.33	102.0%	2,550.00	2,500.03	102.0%	10,000.00
4011 · Route 11 - Moss Landing	29,479.56	29,083.33	101.4%	93,722.53	87,250.03	107.4%	349,000.00
4012 · Route 12 - Blackie Road	4,351.00	4,083.33	106.6%	13,613.26	12,250.03	111.1%	49,000.00
4013 · Route 13 - Normco	37,873.81	36,333.33	104.2%	119,141.60	109,000.03	109.3%	436,000.00
4014 · Route 14 - Vierra	6,195.06	6,000.00	103.3%	19,760.13	18,000.00	109.8%	72,000.00
4015 · Route 15 - Langley/VP	3,907.27	3,500.00	111.6%	12,086.29	10,500.00	115.1%	42,000.00
Total Income	216,024.46	208,999.95	103.4%	677,423.70	627,000.45	108.0%	2,508,000.00
Gross Profit	216,024.46	208,999.95	103.4%	677,423.70	627,000.45	108.0%	2,508,000.00
Expense							
INDIRECT							
5000 · Salaries and Wages	70,141.92	74,500.00	94.2%	210,073.26	223,500.00	94.0%	894,000.00
5005 · Administrative Fees	512.28	516.66	99.2%	1,516.74	1,550.06	97.9%	6,200.00
5030 · Payroll Tax Expense	964.90	1,333.33	72.4%	2,874.77	4,000.03	71.9%	16,000.00
5040 · Worker's Comp Insurance	0.00	1,208.33	0.0%	3,001.37	3,625.03	82.8%	14,500.00
5050 · Employee Health Insurance	14,860.43	15,166.66	98.0%	44,801.65	45,500.06	98.5%	182,000.00
5070 · Employee Retirement	9,842.19	11,333.33	86.8%	29,556.71	34,000.03	86.9%	136,000.00
5090 · Other Employee Expense	1.00	250.00	0.4%	603.89	750.00	80.5%	3,000.00
5120 · Property Taxes	0.00	166.66	0.0%	286.90	500.06	57.4%	2,000.00
5130 · Utilities - Office	399.17	333.33	119.8%	1,156.22	1,000.03	115.6%	4,000.00
5140 · Building Repair & Maint	384.40	583.33	65.9%	1,831.79	1,750.03	104.7%	7,000.00
5145 · District Wide Repair & Maint	301.74	1,000.00	30.2%	2,611.87	3,000.00	87.1%	12,000.00
5150 · Garbage Service	368.76	375.00	98.3%	1,106.28	1,125.00	98.3%	4,500.00
5160 · Office Equip Rental	685.16	833.33	82.2%	2,015.48	2,500.03	80.6%	10,000.00
5165 · Computer Software	1,016.06	1,500.00	67.7%	8,042.47	4,500.00	178.7%	18,000.00
5170 · Office Equipment Repair & Maint	0.00	300.00	0.0%	380.20	900.00	42.2%	3,600.00
5175 · Small Tools - Repair & Maint.	0.00	83.33	0.0%	307.79	250.03	123.1%	1,000.00
5180 · Casualty Ins/Liability Ins	0.00	3,500.00	0.0%	15,769.42	10,500.00	150.2%	42,000.00
5200 · Billing Supplies	0.00	325.00	0.0%	3,886.73	975.00	398.6%	3,900.00
5240 · Office Supplies	60.32	316.66	19.0%	1,627.54	950.06	171.3%	3,800.00
5245 · Postage	1,000.00	800.00	125.0%	2,000.00	2,400.00	83.3%	9,600.00
5250 · Legal Expenses	0.00	1,416.66	0.0%	152.91	4,250.06	3.6%	17,000.00

October 20, 2022
Accrual Basis

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
September 2022

	Sep 22	Budget	% of Budget	Jul - Sep 22	YTD Budget	% of Budget	Annual Budget
5255 · Interest Expense	0.00	816.66	0.0%	4,856.25	2,450.06	198.2%	9,800.00
5256 · Interest Exp-Financed Items	139.83	333.33	41.9%	436.24	1,000.03	43.6%	4,000.00
5260 · Accounting & Bookkeeping	0.00	3,208.33	0.0%	2,500.00	9,625.03	26.0%	38,500.00
5266 · Engineering Svcs-Dist Wide	0.00	1,666.66	0.0%	0.00	5,000.06	0.0%	20,000.00
5270 · Automotive - Repair & Maint	5,462.96	833.33	655.6%	5,849.45	2,500.03	234.0%	10,000.00
5280 · Conferences, Meetings, Seminars	14.99	41.66	36.0%	44.97	125.06	36.0%	500.00
5290 · Travel Expenses	0.00	41.66	0.0%	0.00	125.06	0.0%	500.00
5300 · Books & Subscriptions	0.00	125.00	0.0%	0.00	375.00	0.0%	1,500.00
5305 · Water Conservation Program	0.00	250.00	0.0%	0.00	750.00	0.0%	3,000.00
5320 · Membership Fees and Dues	0.00	1,666.66	0.0%	4,334.60	5,000.06	86.7%	20,000.00
5326 · Licenses and Certifications	325.00	166.66	195.0%	325.00	500.06	65.0%	2,000.00
5330 · Telephone	1,362.37	1,416.66	96.2%	4,474.17	4,250.06	105.3%	17,000.00
5340 · Burglar Alarm Monitoring	30.00	75.00	40.0%	144.00	225.00	64.0%	900.00
5370 · Fuel - Trucks	3,646.36	3,583.33	101.8%	10,503.49	10,750.03	97.7%	43,000.00
5390 · Bank Charges	0.00	25.00	0.0%	0.00	75.00	0.0%	300.00
5391 · Credit Card Transaction Fees	22.95	50.00	45.9%	70.09	150.00	46.7%	600.00
5400 · Miscellaneous Expense	0.00	16.66	0.0%	0.00	50.06	0.0%	200.00
6577 · COP Debt Service - Interest	0.00	6,125.00	0.0%	0.00	18,375.00	0.0%	73,500.00
Total INDIRECT	111,542.79	136,283.21	81.8%	367,142.25	408,851.11	89.8%	1,635,400.00
5190 · Soil and Water Tests	1,957.80	2,500.00	78.3%	7,438.50	7,500.00	99.2%	30,000.00
5220 · Water System - Repair & Maint	16,258.21	18,750.00	86.7%	35,706.73	56,250.00	63.5%	225,000.00
5265 · Engineering Expenses	0.00	83.33	0.0%	0.00	250.03	0.0%	1,000.00
5310 · Utilities - Well Site	18,446.22	14,166.66	130.2%	53,830.09	42,500.06	126.7%	170,000.00
5325 · Permits	0.00	3,000.00	0.0%	0.00	9,000.00	0.0%	36,000.00
5360 · Fuel - Generator	0.00	833.33	0.0%	0.00	2,500.03	0.0%	10,000.00
5428 · COP Bond Expense	0.00	291.66	0.0%	2,000.00	875.06	228.6%	3,500.00
6565 A · 2021 Bond Expense- Fees	0.00	125.00	0.0%	2,300.00	375.00	613.3%	1,500.00
Total Expense	148,205.02	176,033.19	84.2%	468,417.57	528,101.29	88.7%	2,112,400.00
Net Ordinary Income	67,819.44	32,966.76	205.7%	209,006.13	98,899.16	211.3%	395,600.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	390.13	416.66	93.6%	1,614.14	1,250.06	129.1%	5,000.00
4101 · Billing Adjustments	0.00	16.66	0.0%	0.00	50.06	0.0%	200.00
4110 · Hydrant Sales	1,705.79	1,250.00	136.5%	6,437.35	3,750.00	171.7%	15,000.00
4115 · Testing Fees	0.00	916.66	0.0%	700.00	2,750.06	25.5%	11,000.00
4140 · Connection Fees	0.00	616.66	0.0%	38,417.00	1,850.06	2,076.5%	7,400.00
4141 · Application Fees	0.00	45.83	0.0%	0.00	137.53	0.0%	550.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	100.03	0.0%	400.00
4285 · P.V.W.M.A. Collection Fee	2,609.06	2,416.66	108.0%	8,388.00	7,250.06	115.7%	29,000.00
4300 · Collection of Previous W/O Acct	0.00	20.83	0.0%	0.00	62.53	0.0%	250.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 September 2022

	Sep 22	Budget	% of Budget	Jul - Sep 22	YTD Budget	% of Budget	Annual Budget
4305 · Miscellaneous Revenue	0.00	83.33	0.0%	306.00	250.03	122.4%	1,000.00
4341 · Lighting Admin Reimbursements	0.00	1,083.33	0.0%	0.00	3,250.03	0.0%	13,000.00
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	0.00	125.06	0.0%	500.00
4350 · Interest Revenue	1,909.73	12.50	15,277.8%	4,152.99	37.50	11,074.6%	150.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.33	0.0%	0.00	175.03	0.0%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.33	0.0%	0.00	100.03	0.0%	400.00
Total Other Income	6,614.71	7,045.77	93.9%	60,015.48	21,138.07	283.9%	84,550.00
Net Other Income	6,614.71	7,045.77	93.9%	60,015.48	21,138.07	283.9%	84,550.00
Net Income	74,434.15	40,012.53	186.0%	269,021.61	120,037.23	224.1%	480,150.00

AGING REPORT: SEPTEMBER 2022

ALL SYSTEMS: Aging Balance as of 10/1/22

Balance	Current	30 Days	60 Days	90 Days
\$244,281.64	\$206,450.46	\$22,063.55	\$3,591.50	\$12,176.13

Notes:

The total 90 day+ balance has decreased by approximately \$10.00. One Pajaro customer owes a portion of that balance and has been approved to receive LIHWAP assistance for their entire balance to date. One Sunny Mesa customer also owes a portion of the 90 day+ balance and has reached out to United Way for payment assistance. Staff has performed continued outreach to delinquent customers for payment assistance. The 60 day and 30 day past due balances have decreased significantly from prior month by a combined total of \$20,800.00

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October 24, 2022

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
September 23 through October 24, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	AP	09/26/2022	Total Merchant Services	1001 - SCCB - Operating Account		-0.25
				5391 - Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Check	AP	09/30/2022	Total Merchant Services	1001 - SCCB - Operating Account		-15.20
				5391 - Credit Card Transaction Fees	-15.20	15.20
TOTAL					-15.20	15.20
Check	AP	09/30/2022	Total Merchant Services	1001 - SCCB - Operating Account		-6.00
				5391 - Credit Card Transaction Fees	-6.00	6.00
TOTAL					-6.00	6.00
Check	AP	10/03/2022	Total Merchant Services	1001 - SCCB - Operating Account		-0.50
				5391 - Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Check	AP	10/06/2022	FP Mailing Solutions-Online	1001 - SCCB - Operating Account		-1,000.00
				5245 - Postage	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Bill Pmt -Check	AP	10/07/2022	Ace Hardware Prunedale- ACH	1001 - SCCB - Operating Account		-107.23
Bill	05586...	09/08/2022		5220 - Water System - Repair & Maint	-12.04	12.04
Bill	05591...	09/14/2022		5220 - Water System - Repair & Maint	-28.64	28.64
Bill	05591...	09/14/2022		5220 - Water System - Repair & Maint	-26.94	26.94
Bill	05592...	09/15/2022		5220 - Water System - Repair & Maint	-29.07	29.07
Bill	05596...	09/20/2022		5145 - District Wide Repair & Maint	-10.54	10.54
TOTAL					-107.23	107.23
Bill Pmt -Check	AP	10/07/2022	Ace Hardware Watsonville- ACH	1001 - SCCB - Operating Account		-48.04
Bill	217110	09/12/2022		5220 - Water System - Repair & Maint	-29.48	29.48
Bill	217296	09/20/2022	Ron Cruysen	5220 - Water System - Repair & Maint	-18.56	18.56
TOTAL					-48.04	48.04
Bill Pmt -Check	AP	10/07/2022	Aramark- ACH	1001 - SCCB - Operating Account		-193.36
Bill	51100...	09/02/2022		5140 - Building Repair & Maint	-48.34	48.34
Bill	51100...	09/09/2022		5140 - Building Repair & Maint	-48.34	48.34
Bill	51100...	09/16/2022		5140 - Building Repair & Maint	-48.34	48.34
Bill	51100...	09/23/2022		5140 - Building Repair & Maint	-48.34	48.34
TOTAL					-193.36	193.36
Bill Pmt -Check	AP	10/07/2022	AT&T 2043-Online	1001 - SCCB - Operating Account		-480.26
Bill	SET 2...	09/26/2022		5330 - Telephone	-480.26	480.26
TOTAL					-480.26	480.26
Bill Pmt -Check	AP	10/07/2022	AT&T 2486-Online	1001 - SCCB - Operating Account		-249.96
Bill	SEPT ...	09/26/2022		5310 - Utilities - Well Site	-249.96	249.96
TOTAL					-249.96	249.96
Bill Pmt -Check	AP	10/07/2022	AT&T 5283-Online	1001 - SCCB - Operating Account		-249.96
Bill	9/11/2...	09/11/2022		5310 - Utilities - Well Site	-249.96	249.96

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Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 September 23 through October 24, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-249.96	249.96
Bill Pmt -Check	AP	10/07/2022	California Tire Mobil Service- Online	1001 · SCCB - Operating Account		-20.00
Bill	57043	09/23/2022		5270 · Automotive - Repair & Maint	-20.00	20.00
TOTAL					-20.00	20.00
Bill Pmt -Check	AP	10/07/2022	Chevrolet of Watsonville- Online	1001 · SCCB - Operating Account		-3,959.32
Bill	266614	09/01/2022		5270 · Automotive - Repair & Maint	-3,959.32	3,959.32
TOTAL					-3,959.32	3,959.32
Bill Pmt -Check	AP	10/07/2022	Corbin Willits Systems-Online	1001 · SCCB - Operating Account		-485.17
Bill	000C...	09/15/2022		5165 · Computer Software	-485.17	485.17
TOTAL					-485.17	485.17
Bill Pmt -Check	AP	10/07/2022	Core & Main- ACH	1001 · SCCB - Operating Account		-658.82
Bill	R540...	09/08/2022		5220 · Water System - Repair & Maint	-107.11	107.11
Bill	R537...	09/09/2022		5220 · Water System - Repair & Maint	-44.84	44.84
Bill	R562...	09/12/2022		5220 · Water System - Repair & Maint	-278.91	278.91
Bill	R590...	09/15/2022		5220 · Water System - Repair & Maint	-145.25	145.25
Bill	R623...	09/23/2022		5145 · District Wide Repair & Maint	-82.71	82.71
TOTAL					-658.82	658.82
Bill Pmt -Check	AP	10/07/2022	GreatAmerica Financial-Online	1001 · SCCB - Operating Account		-470.76
Bill	32521...	09/27/2022		5160 · Office Equip Rental	-470.76	470.76
TOTAL					-470.76	470.76
Bill Pmt -Check	AP	10/07/2022	Green Rubber Kennedy Ag- ACH	1001 · SCCB - Operating Account		-384.76
Bill	W-56...	09/07/2022		5220 · Water System - Repair & Maint	-96.00	96.00
Bill	W-56...	09/09/2022		5220 · Water System - Repair & Maint	-49.13	49.13
Bill	W-56...	09/12/2022		5220 · Water System - Repair & Maint	-114.70	114.70
Bill	S-731...	09/20/2022		5220 · Water System - Repair & Maint	-20.47	20.47
Bill	w-569...	09/20/2022	Ron Cruysen	5220 · Water System - Repair & Maint	-39.30	39.30
Bill	w-569...	09/20/2022	Ron Cruysen	5220 · Water System - Repair & Maint	-11.34	11.34
Bill	W-56...	09/22/2022		5220 · Water System - Repair & Maint	-53.82	53.82
TOTAL					-384.76	384.76
Bill Pmt -Check	AP	10/07/2022	ICONIX Waterworks (US), Inc- ACH	1001 · SCCB - Operating Account		-696.78
Bill	U221...	09/06/2022	Ron Cruysen	5220 · Water System - Repair & Maint	-696.78	696.78
TOTAL					-696.78	696.78
Bill Pmt -Check	AP	10/07/2022	J Johnson & Company, Inc.- ACH	1001 · SCCB - Operating Account		-2,164.12
Bill	22-00...	09/18/2022		5220 · Water System - Repair & Maint	-2,164.12	2,164.12
TOTAL					-2,164.12	2,164.12
Bill Pmt -Check	AP	10/07/2022	Monterey One Water- Online	1001 · SCCB - Operating Account		-69.98
Bill	9/1/22...	09/30/2022		5310 · Utilities - Well Site	-44.25	44.25
Bill	Oct 2...	09/30/2022		5130 · Utilities - Office	-25.73	25.73
TOTAL					-69.98	69.98
Bill Pmt -Check	AP	10/07/2022	PG&E 1438-Online	1001 · SCCB - Operating Account		-2,705.86
Bill	8/25/2...	09/26/2022		5310 · Utilities - Well Site	-2,705.86	2,705.86
TOTAL					-2,705.86	2,705.86

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Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
September 23 through October 24, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	10/07/2022	PG&E 1826-Online	1001 · SCCB - Operating Account		-29.03
Bill	8/18/2...	09/19/2022		5310 · Utilities - Well Site	-29.03	29.03
TOTAL					-29.03	29.03
Bill Pmt -Check	AP	10/07/2022	PG&E 6022-Online	1001 · SCCB - Operating Account		-16.02
Bill	8/20/2...	09/20/2022		5315 · Utilities - Street Lighting	-16.02	16.02
TOTAL					-16.02	16.02
Bill Pmt -Check	AP	10/07/2022	PG&E 6857-Online	1001 · SCCB - Operating Account		-5,739.15
Bill	8/26/2...	09/27/2022		5310 · Utilities - Well Site	-1,909.39	1,909.39
				5310 · Utilities - Well Site	-1,347.49	1,347.49
				5130 · Utilities - Office	-286.45	286.45
				5310 · Utilities - Well Site	-89.78	89.78
				5315 · Utilities - Street Lighting	-2,106.04	2,106.04
TOTAL					-5,739.15	5,739.15
Bill Pmt -Check	AP	10/07/2022	Valvoline	1001 · SCCB - Operating Account		-111.33
Bill	51085	09/22/2022		5270 · Automotive - Repair & Maint	-111.33	111.33
TOTAL					-111.33	111.33
Bill Pmt -Check	AP	10/07/2022	WM / Carmel Marina - Office-Online	1001 · SCCB - Operating Account		-365.71
Bill	97932...	10/01/2022		5150 · Garbage Service	-365.71	365.71
TOTAL					-365.71	365.71
Bill Pmt -Check	AP	10/07/2022	J Johnson & Company, Inc.- ACH	1001 · SCCB - Operating Account		-3,449.78
Bill	22-00...	09/18/2022		5220 · Water System - Repair & Maint	-3,449.78	3,449.78
TOTAL					-3,449.78	3,449.78
Bill Pmt -Check	AP	10/07/2022	MBAS- ACH	1001 · SCCB - Operating Account		-1,870.80
Bill	22090...	09/07/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22090...	09/09/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22090...	09/09/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22090...	09/09/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22090...	09/09/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22090...	09/09/2022		5190 · Soil and Water Tests	-75.60	75.60
Bill	22080...	09/09/2022		5190 · Soil and Water Tests	-253.80	253.80
Bill	22080...	09/09/2022		5190 · Soil and Water Tests	-234.00	234.00
Bill	22091...	09/13/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22091...	09/15/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22091...	09/15/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22091...	09/15/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22091...	09/15/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22091...	09/15/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22091...	09/15/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22091...	09/15/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22091...	09/16/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22090...	09/20/2022		5190 · Soil and Water Tests	-93.60	93.60
Bill	22092...	09/22/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22092...	09/22/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22092...	09/22/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22091...	09/23/2022		5190 · Soil and Water Tests	-97.20	97.20
Bill	22092...	09/27/2022		5190 · Soil and Water Tests	-60.00	60.00
Bill	22091...	09/27/2022		5190 · Soil and Water Tests	-477.00	477.00
TOTAL					-1,870.80	1,870.80
Bill Pmt -Check	AP	10/07/2022	Mid Valley Supply- ACH	1001 · SCCB - Operating Account		-2,113.54
Bill	1265925	09/01/2022		5220 · Water System - Repair & Maint	-222.44	222.44
				5220 · Water System - Repair & Maint	-111.22	111.22
				5220 · Water System - Repair & Maint	-111.22	111.22
				5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-55.70	55.70

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Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 September 23 through October 24, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	1266028	09/08/2022		5220 · Water System - Repair & Maint	-166.83	166.83
				5220 · Water System - Repair & Maint	-111.22	111.22
				5220 · Water System - Repair & Maint	-166.83	166.83
				5220 · Water System - Repair & Maint	-111.31	111.31
Bill	1266103	09/13/2022		5220 · Water System - Repair & Maint	-166.83	166.83
				5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-55.67	55.67
Bill	1266258	09/22/2022		5220 · Water System - Repair & Maint	-111.22	111.22
				5220 · Water System - Repair & Maint	-111.22	111.22
				5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-55.67	55.67
Bill	1266306	09/26/2022		5220 · Water System - Repair & Maint	-166.83	166.83
				5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-55.67	55.67
TOTAL					-2,113.54	2,113.54
Bill Pmt -Check	AP	10/07/2022	Mission Uniform Service-Online	1001 · SCCB - Operating Account		-191.04
Bill	51771...	09/05/2022		5140 · Building Repair & Maint	-47.76	47.76
Bill	51775...	09/12/2022		5140 · Building Repair & Maint	-47.76	47.76
Bill	51779...	09/19/2022		5140 · Building Repair & Maint	-47.76	47.76
Bill	51784...	09/26/2022		5140 · Building Repair & Maint	-47.76	47.76
TOTAL					-191.04	191.04
Bill Pmt -Check	AP	10/07/2022	PARS- ACH	1001 · SCCB - Operating Account		-512.28
Bill	51446	09/08/2022		5005 · Administrative Fees	-512.28	512.28
TOTAL					-512.28	512.28
Bill Pmt -Check	AP	10/07/2022	Santa Cruz Answering Service-ACH	1001 · SCCB - Operating Account		-165.60
Bill	1009 ...	09/22/2022		5330 · Telephone	-165.60	165.60
TOTAL					-165.60	165.60
Bill Pmt -Check	AP	10/07/2022	Singh Computech- ACH	1001 · SCCB - Operating Account		-127.50
Bill	9422	09/21/2022		5165 · Computer Software	-127.50	127.50
TOTAL					-127.50	127.50
Bill Pmt -Check	AP	10/07/2022	Soil Control Lab- ACH	1001 · SCCB - Operating Account		-87.00
Bill	20905...	09/27/2022		5190 · Soil and Water Tests	-29.00	29.00
Bill	20905...	09/27/2022		5190 · Soil and Water Tests	-29.00	29.00
Bill	20905...	09/27/2022		5190 · Soil and Water Tests	-29.00	29.00
TOTAL					-87.00	87.00
Bill Pmt -Check	AP	10/07/2022	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-3,083.35
Bill	CL84...	09/15/2022		5370 · Fuel - Trucks	-1,519.83	1,519.83
Bill	CL85...	09/30/2022		5370 · Fuel - Trucks	-1,563.52	1,563.52
TOTAL					-3,083.35	3,083.35
Bill Pmt -Check	AP	10/07/2022	Tom's Site Service- ACH	1001 · SCCB - Operating Account		-208.49
Bill	72214	09/11/2022		5145 · District Wide Repair & Maint	-208.49	208.49
TOTAL					-208.49	208.49
Bill Pmt -Check	AP	10/07/2022	Univar-ACH	1001 · SCCB - Operating Account		-2,341.78
Bill	50565...	09/16/2022		5220 · Water System - Repair & Maint	-2,341.78	2,341.78
TOTAL					-2,341.78	2,341.78
Check	AP	10/11/2022	Total Merchant Services	1001 · SCCB - Operating Account		-0.50

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Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 September 23 through October 24, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				5391 · Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Check	AP	10/17/2022	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Check	AP	10/19/2022	Santa Cruz County Bank	1001 · SCCB - Operating Account		-623.25
				2256 · Vehicle Loan Payable	-565.04	565.04
				5256 · Interest Exp-Financed Items	-58.21	58.21
TOTAL					-623.25	623.25
Bill Pmt -Check	AP	10/24/2022	ACWA-JPIA (med ins)-ACH	1001 · SCCB - Operating Account		-16,275.89
Bill	06939...	10/04/2022		5050 · Employee Health Insurance	-14,860.43	14,860.43
				2264 · Employee Insurance Payable	-1,415.46	1,415.46
TOTAL					-16,275.89	16,275.89
Bill Pmt -Check	AP	10/24/2022	ACWA/JPIA-Workers Comp-ACH	1001 · SCCB - Operating Account		-4,231.84
Bill	7/01/2...	10/13/2022		5040 · Worker's Comp Insurance	-4,231.84	4,231.84
TOTAL					-4,231.84	4,231.84
Bill Pmt -Check	AP	10/24/2022	ACWA/JPIA Auto & Gen Lia- ACH	1001 · SCCB - Operating Account		-27,264.00
Bill	10/1/2...	10/01/2022		5180 · Casualty Ins/Liability Ins	-27,264.00	27,264.00
TOTAL					-27,264.00	27,264.00
Bill Pmt -Check	AP	10/24/2022	AT&T 0646-Online	1001 · SCCB - Operating Account		-252.26
Bill	10/5/2...	10/05/2022		5310 · Utilities - Well Site	-252.26	252.26
TOTAL					-252.26	252.26
Bill Pmt -Check	AP	10/24/2022	AT&T 1782-Online	1001 · SCCB - Operating Account		-33.97
Bill	10/7/2...	10/07/2022		5310 · Utilities - Well Site	-33.97	33.97
TOTAL					-33.97	33.97
Bill Pmt -Check	AP	10/24/2022	AT&T 2627-Online	1001 · SCCB - Operating Account		-33.97
Bill	10/7-1...	10/07/2022		5310 · Utilities - Well Site	-33.97	33.97
TOTAL					-33.97	33.97
Bill Pmt -Check	AP	10/24/2022	AT&T 3439-Online	1001 · SCCB - Operating Account		-33.97
Bill	OCT ...	10/01/2022		5310 · Utilities - Well Site	-33.97	33.97
TOTAL					-33.97	33.97
Bill Pmt -Check	AP	10/24/2022	AT&T 3912-Online	1001 · SCCB - Operating Account		-524.74
Bill	OCT ...	10/01/2022		5330 · Telephone	-524.74	524.74
TOTAL					-524.74	524.74
Bill Pmt -Check	AP	10/24/2022	AT&T 6542-Online	1001 · SCCB - Operating Account		-66.51
Bill	10/7/2...	10/07/2022		5310 · Utilities - Well Site	-66.51	66.51
TOTAL					-66.51	66.51

9:24 AM
 October 24, 2022

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 September 23 through October 24, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	10/24/2022	Chevrolet of Watsonville- Online	1001 · SCCB - Operating Account		-1,361.31
Bill	267012	09/06/2022		5270 · Automotive - Repair & Maint	-1,361.31	1,361.31
TOTAL					-1,361.31	1,361.31
Bill Pmt -Check	AP	10/24/2022	Core & Main- ACH	1001 · SCCB - Operating Account		-453.68
Bill	R377...	08/09/2022	Alliance United/ Kemper	5220 · Water System - Repair & Maint	-453.68	453.68
TOTAL					-453.68	453.68
Bill Pmt -Check	AP	10/24/2022	Elan-Online	1001 · SCCB - Operating Account		-710.74
Bill	Oct 2...	10/13/2022		2910 · Elan	-710.74	710.74
TOTAL					-710.74	710.74
Bill Pmt -Check	AP	10/24/2022	J Johnson & Company, Inc.- ACH	1001 · SCCB - Operating Account		-2,342.63
Bill	22-00...	10/11/2022		5220 · Water System - Repair & Maint	-2,342.63	2,342.63
TOTAL					-2,342.63	2,342.63
Bill Pmt -Check	AP	10/24/2022	Maggiora Bros. Drilling, Inc.- ACH	1001 · SCCB - Operating Account		-20,122.00
General Journal	Late Inv	06/30/2022	Maggiora Bros. Drilling, Inc.- ACH	2000 · Accounts Payable	-9,472.50	-9,472.50
General Journal	CIPpri...	06/30/2022	Maggiora Bros. Drilling, Inc.- ACH	2000 · Accounts Payable	-10,319.50	-10,319.50
Bill	108235	09/30/2022		5220 · Water System - Repair & Maint	-330.00	330.00
TOTAL					-20,122.00	-19,462.00
Bill Pmt -Check	AP	10/24/2022	PG&E 0819-Online	1001 · SCCB - Operating Account		-8,329.03
Bill	9/6/22...	10/05/2022		5310 · Utilities - Well Site	-3,780.11	3,780.11
				5310 · Utilities - Well Site	-2,523.12	2,523.12
				5310 · Utilities - Well Site	-121.15	121.15
				5310 · Utilities - Well Site	-736.82	736.82
				5310 · Utilities - Well Site	-241.09	241.09
				5315 · Utilities - Street Lighting	-92.21	92.21
				5310 · Utilities - Well Site	-834.53	834.53
TOTAL					-8,329.03	8,329.03
Bill Pmt -Check	AP	10/24/2022	Pure Water- ACH	1001 · SCCB - Operating Account		-8,741.20
Bill	404371	10/01/2022	State Water Resources Control Board	5427 · Improvement Project-Springfield	-1,731.30	1,731.30
Bill	404372	10/01/2022	State Water Resources Control Board	5427 · Improvement Project-Springfield	-7,009.90	7,009.90
TOTAL					-8,741.20	8,741.20
Bill Pmt -Check	AP	10/24/2022	Singh Computech- ACH	1001 · SCCB - Operating Account		-255.00
Bill	9457	10/21/2022		5165 · Computer Software	-255.00	255.00
TOTAL					-255.00	255.00
Bill Pmt -Check	AP	10/24/2022	Staples Credit Plan-Online	1001 · SCCB - Operating Account		-29.10
Bill	Oct. S...	10/17/2022		5240 · Office Supplies	-29.10	29.10
TOTAL					-29.10	29.10
Bill Pmt -Check	AP	10/24/2022	USA Blue Book- ONLINE	1001 · SCCB - Operating Account		-62.56
Bill	144141	10/14/2022		5145 · District Wide Repair & Maint	-62.56	62.56
TOTAL					-62.56	62.56
Bill Pmt -Check	AP	10/24/2022	Wells Fargo- 6120 ONLINE	1001 · SCCB - Operating Account		-222.55

9:24 AM
 October 24, 2022

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 September 23 through October 24, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill		10/11/2022		2900 · Wells Fargo- 6120	-222.55	222.55
TOTAL					-222.55	222.55
Bill Pmt -Check	AP	10/24/2022	Wells Fargo 0721-Online	1001 · SCCB - Operating Account		-202.28
Bill		10/11/2022		2905 · Wells Fargo- 0721	-202.28	202.28
TOTAL					-202.28	202.28
Bill Pmt -Check	AP	10/24/2022	TIAA Commercial Finance, Inc.	1001 · SCCB - Operating Account		-194.40
Bill	91851...	10/08/2022		5160 · Office Equip Rental	-194.40	194.40
TOTAL					-194.40	194.40
Check	PARS	10/05/2022	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,902.41
				5070 · Employee Retirement	-4,902.41	4,902.41
TOTAL					-4,902.41	4,902.41
Check	PARS	10/19/2022	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,811.42
				5070 · Employee Retirement	-4,811.42	4,811.42
TOTAL					-4,811.42	4,811.42
Bill Pmt -Check	25208	10/07/2022	Department of Motor Vehicles	1001 · SCCB - Operating Account		-1.00
Bill	07543...	09/10/2022		5090 · Other Employee Expense	-1.00	1.00
TOTAL					-1.00	1.00
Bill Pmt -Check	25209	10/07/2022	Santa Cruz County Bank	1001 · SCCB - Operating Account		-566.04
Bill	ACCT...	09/21/2022		2256 · Vehicle Loan Payable	-488.75	488.75
				5256 · Interest Exp-Financed Items	-77.29	77.29
TOTAL					-566.04	566.04
Bill Pmt -Check	25221	10/19/2022	Petty Cash	1001 · SCCB - Operating Account		-37.34
Bill	Petty ...	10/19/2022		5270 · Automotive - Repair & Maint	-20.00	20.00
				5240 · Office Supplies	-17.34	17.34
TOTAL					-37.34	37.34
Check	25222	10/20/2022	Alliance United/ Kemper	1001 · SCCB - Operating Account		-150.23
Credit Memo	1632	10/20/2022		5220 · Water System - Repair & Maint	-150.23	150.23
TOTAL					-150.23	150.23
Bill Pmt -Check	25223	10/24/2022	Berenice V. Lopez	1001 · SCCB - Operating Account		-150.00
Bill	Dep. ...	10/21/2022		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25224	10/24/2022	Mr. Charles Mitchell	1001 · SCCB - Operating Account		-150.00
Bill	Depos...	10/21/2022		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25225	10/24/2022	PVWMA- ACH	1001 · SCCB - Operating Account		-29,690.07
Bill	6/1/22...	09/29/2022		2325 · Payable to P.V.W.M.A.	-3,939.74	3,939.74
Bill	6/1/22...	09/29/2022		2325 · Payable to P.V.W.M.A.	-19,548.79	19,548.79
				2325 · Payable to P.V.W.M.A.	-6,201.54	6,201.54

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
September 23 through October 24, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-29,690.07	29,690.07
Bill Pmt -Check	25226	10/24/2022	Sal Abonce	1001 · SCCB - Operating Account		-150.00
Bill	Dep. ...	10/21/2022		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Reserve Account
September 23 through October 24, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt - Check	AP	10/24/2022	Rincon Consultants, Inc. - ACH	1002 · SCCB Reserve Account		-5,833.50
Bill	inv# 4...	10/12/2022	CA Office of Emergency Services	5438 · LHMP Project- Dist. Wide	-5,833.50	5,833.50
TOTAL					-5,833.50	5,833.50

9:21 AM
October 24, 2022

Pajaro/Sunny Mesa Community Services District
Check Detail- General Fund 633
September 23 through October 24, 2022

P.41

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Ch...	AP	10/07/2022	NBS- ACH		1006 · SCCB-GF 633		-1,036.34
Bill	20220...	09/20/2022			5426 · Vega Assmnt Bond Expense	-1,036.34	1,036.34
TOTAL						-1,036.34	1,036.34

9:14 AM
October 24, 2022

Pajaro/Sunny Mesa Community Services District
Check Detail - Pajaro Park Account
September 23 through October 31, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	10/04/2022	AT&T- 2458 Paj Park Uverse	1036 · PSM Pajaro Park Acct		-63.50
Bill	acct 3...	09/13/2022		5231 · Pajaro Park Expense	-63.50	63.50
TOTAL					-63.50	63.50
Bill Pmt -Check	AP	10/07/2022	Ace Hardware Watsonville- ACH	1036 · PSM Pajaro Park Acct		-111.33
Bill	217134	09/13/2022		5231 · Pajaro Park Expense	-50.22	50.22
Bill	217330	09/22/2022		5231 · Pajaro Park Expense	-34.93	34.93
Bill	217510	09/29/2022		5231 · Pajaro Park Expense	-26.18	26.18
TOTAL					-111.33	111.33
Bill Pmt -Check	AP	10/07/2022	Bianchi Alarm Systems - Pajaro Park...	1036 · PSM Pajaro Park Acct		-84.00
Bill	25603	10/04/2022		5231 · Pajaro Park Expense	-84.00	84.00
TOTAL					-84.00	84.00
Bill Pmt -Check	AP	10/07/2022	Mid Valley Supply- ACH	1036 · PSM Pajaro Park Acct		-266.56
Bill	1265927	09/01/2022		5231 · Pajaro Park Expense	-153.99	153.99
Bill	1266107	09/13/2022		5231 · Pajaro Park Expense	-112.57	112.57
TOTAL					-266.56	266.56
Bill Pmt -Check	AP	10/07/2022	Panther Protective Services- ACH	1036 · PSM Pajaro Park Acct		-425.00
Bill	009-2...	09/22/2022		5231 · Pajaro Park Expense	-425.00	425.00
TOTAL					-425.00	425.00
Bill Pmt -Check	AP	10/07/2022	PG&E 3540 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-117.89
Bill	8/19/2...	09/20/2022		5231 · Pajaro Park Expense	-117.89	117.89
TOTAL					-117.89	117.89
Bill Pmt -Check	AP	10/07/2022	WM / Carmel Marina - Pajaro Park-Onlin	1036 · PSM Pajaro Park Acct		-368.76
Bill	98209...	10/01/2022		5231 · Pajaro Park Expense	-368.76	368.76
TOTAL					-368.76	368.76

9:18 AM
 October 24, 2022

**Pajaro/Sunny Mesa Community Services District
 Check Detail - Street Maintenance Account
 September 23 through October 24, 2022**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	10/07/2022	PG&E 9545 Street Maint-Online	1004 · SCCB - Street Maint Acct		-97.73
Bill	8/19/2...	09/20/2022		5225 · Street Maintenance 5310 · Utilities - Well Site	-44.71 -53.02	44.71 53.02
TOTAL					-97.73	97.73
Bill Pmt -Check	AP	10/24/2022	Ace Hardware Watsonville- ACH	1004 · SCCB - Street Maint Acct		-15.58
Bill	217984	10/17/2022		5225 · Street Maintenance	-15.58	15.58
TOTAL					-15.58	15.58
Bill Pmt -Check	AP	10/24/2022	AT&T 5203 Street Maint-Online	1004 · SCCB - Street Maint Acct		-229.91
Bill	OCT ...	10/01/2022		5225 · Street Maintenance	-229.91	229.91
TOTAL					-229.91	229.91
Bill Pmt -Check	AP	10/24/2022	C.C.O.I Gate & Fence-Online	1004 · SCCB - Street Maint Acct		-141.28
Bill	36521...	10/13/2022		5225 · Street Maintenance	-141.28	141.28
TOTAL					-141.28	141.28
Bill Pmt -Check	AP	10/24/2022	Oscar Ortiz	1004 · SCCB - Street Maint Acct		-760.00
Bill	INV03...	10/04/2022		5225 · Street Maintenance	-760.00	760.00
TOTAL					-760.00	760.00
Bill Pmt -Check	560	10/24/2022	Pajaro/Sunny Mesa Comm Svcs Dist	1004 · SCCB - Street Maint Acct		-104.76
Bill	SEPT ...	10/01/2022		5225 · Street Maintenance	-104.76	104.76
TOTAL					-104.76	104.76

Don Rosa

From: Info
Sent: Wednesday, August 10, 2022 12:43 PM
To: Don Rosa
Subject: FW: Ag designation for CCR
Attachments: CCR_Ag_Designation.pdf

From: john oliver <benthicoli@gmail.com>
Sent: Wednesday, August 10, 2022 9:24 AM
To: Info <info@pajarosunnymesa.com>
Subject: Ag designation for CCR

Don Rosa, General Manager

Pajaro/Sunny Mesa Community Services District

8/10/2022

Dear Don,

Please consider our request for an agricultural designation for the property owned by Coastal Conservation and Research (CCR) at 12161 Dolan Road (directly behind the power plant). CCR is a 501c3 non-profit focusing on growing native plants used in restoring natural ecosystems, especially wetlands, which are essential for collecting and retaining rainwater and surface drainages, cleaning this water, and allowing percolation into the ground. These wet areas are essential natural water infrastructure, and used to clean farm drainage water. Our growing operation mainly uses drip irrigation with hand watering in some covered grow-out areas. The CCR parcel, greenhouse, and surrounding native plant propagation areas are shown in the attached pictures. These show some completed experiments with cover crops, which are now self-seeding and only require rainwater. Now we are experimenting with collecting fog drip to create wetter habitats and irrigating native plants. We expect the return of denser fogs like we had in the late 1970's and early 80's, a 50 year sun pause. Don, would you let me know if you think this is not a good time to make this request. We can wait until a better time. Thank you

John Oliver

Ecologist

633-3631

Memo from Alan Smith

October 14, 2022

New Brown Act remote access rules effective 1/1/2023

[AB 2449](#), effective January 1, 2023, amends the Brown Act to provide an additional procedure for members of legislative bodies to attend public meetings remotely.

Under the new law, members of a legislative body may attend public meetings remotely without identifying their teleconference site on the agency's agenda or ensuring it is accessible to the public if the procedures below are followed.

As long as a quorum of the legislative body participates in person from a physical location open to the public, the remaining agency members can participate remotely in two situations:

1. if there is "Just Cause"

Just cause is defined as any one of the following:

1. childcare or caregiving of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires a member to participate remotely;
2. a contagious illness that prevents a member from attending in person;
3. a need related to a physical or mental disability; or
4. travel while on business of the legislative body or another state or local agency.

In order to participate remotely under the just cause provisions, the member must

- notify the legislative body at the earliest possible opportunity, including at the start of a meeting, of their need to participate remotely and
- provide a general description of the circumstances related to one of the four items above.

And a member may only participate remotely under the just cause provisions up to two meetings per calendar year.

2. If there are "Emergency Circumstances"

Emergency circumstances means a physical or family medical emergency that prevents a member from attending in person.

In order to participate remotely under the emergency circumstances provisions, the member must request that the legislative body allow them to participate in the meeting remotely because of emergency circumstances and the legislative body must take action to approve the request.

A member must make a request to participate remotely under the emergency circumstances provisions as soon as possible. The legislative body may take action on this request at the earliest opportunity. If the request does not allow sufficient time to place it on the agenda for the meeting for which the request is made, the legislative body may take action on the request at the beginning of the meeting by majority vote.

The legislative body must request a general description of the circumstances relating to the member's need to appear remotely. This description does not have to be more than 20 words and the member does not have to disclose any personal medical information.

Additional Rules if Members Participate Remotely

If agency members participate remotely under either the just cause or emergency circumstances situations, the following rules apply:

1. The legislative body must provide a way for the public to remotely hear, visually observe, and remotely address the legislative body, either by a two-way audiovisual platform or a two-way telephonic service and a live webcasting of the meeting.
2. The legislative body must provide notice of how the public can access the meeting and offer comments.
3. The agenda must identify and include an opportunity for the public to attend and directly address the legislative body through a call-in option, an internet-based service option, and in-person at the location of the meeting.
4. The body cannot require comments to be submitted before the start of the meeting. The public must be allowed to make "real time" public comment.
5. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
6. The legislative body must implement a procedure for receiving and resolving requests for reasonable accommodations for individuals with disabilities and must give notice of these procedures.
7. Members participating remotely must participate through both audio and visual technology.
8. Members participating remotely must publicly disclose at the meeting before any action is taken whether any other individuals 18 years of age or older are present in the room at the remote location with the member and the general nature of the member's relationship with the individual.
9. A member may not participate in meetings solely by teleconference under this law for more than three consecutive months or 20% of the regular meetings for the public agency within a calendar year. If the legislative body regularly meets less than 10 times a year, a member may not participate remotely for more than two meetings.

Legislative bodies may still meet via teleconference by following the present Brown Act rules of identifying the teleconference site on the agency's agenda and ensuring it is accessible for the public to attend.

Finally, legislative bodies may meet by teleconference under AB 361 until January 1, 2024 during the Governor's proclaimed State of Emergency and as long as other requirements are met.

CONCURRENCE IN SENATE AMENDMENTS

AB 2449 (Blanca Rubio)

As Amended August 8, 2022

Majority vote

SUMMARY

Allows, until January 1, 2026, members of a legislative body of a local agency to use teleconferencing without identifying each teleconference location in the notice and agenda of the meeting, and without making each teleconference location accessible to the public, under specified conditions.

Senate Amendments

- 1) Refine the circumstances under which a member of a legislative body of a local agency may use the provisions of this bill, by specifying that one of the following circumstances must apply:
 - a) The member notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting. This provision shall not be used by any member of the legislative body for more than two meetings per calendar year. "Just cause" means any of the following:
 - i) A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely, as specified.
 - ii) A contagious illness that prevents a member from attending in person.
 - iii) A need related to a physical or mental disability, as defined.
 - iv) Travel while on official business of the legislative body or another state or local agency.
 - b) The member requests the legislative body to allow them to participate in a meeting remotely due to emergency circumstances and the legislative body takes action to approve the request. The legislative body shall request a general description of the circumstances relating to their need to appear remotely at the given meeting. A brief general description of an item generally need not exceed 20 words and shall not require the member to disclose any medical diagnosis or disability, or any personal medical information that is already exempt under existing law, as specified. "Emergency circumstances" means a physical or family medical emergency that prevents a member from attending in person. For the purposes of participating remotely due to emergency circumstances, the following requirements apply:
 - i) A member must make a request to participate remotely due to emergency circumstances as soon as possible, and must make a separate request for each meeting in which they seek to participate remotely due to emergency circumstances.

- ii) The legislative body may take action on a request to participate remotely due to emergency circumstances at the earliest opportunity. If the request does not allow sufficient time to place proposed action on such a request on the posted agenda for the meeting for which the request is made, the legislative body may take action at the beginning of the meeting in accordance with existing provisions of the Brown Act that allow a legislative body to take action on items of business not appearing on the posted agenda for a given meeting, as specified.
- 2) Clarify that the provisions of the bill shall not serve as a means for any member of a legislative body to participate in meetings of the legislative body solely by teleconference from a remote location for a period of more than three consecutive months or 20% of the regular meetings for the local agency within a calendar year, or more than two meetings if the legislative body regularly meets fewer than 10 times per calendar year.
- 3) Change the sunset date on this bill from January 1, 2028, to January 1, 2026.
- 4) Make conforming and technical changes.

COMMENTS

- 1) *Teleconferencing and the Brown Act.* The Brown Act first allowed meetings to be conducted via video teleconference in 1988. At the time, San Diego County was considering the use of video teleconferencing for meetings and hearings of the board of supervisors due to concerns about the long distances that some of their constituents were having to travel to participate in board meetings. They were especially concerned that these distances were so great that they prohibited some people from attending meetings at all. AB 3191 (Frazee), Chapter 399, Statutes of 1988, responded to these concerns by authorizing the legislative body of a local agency to use video teleconferencing. Since that time, a number of bills have made modifications to this original authorization.
- 2) *Teleconferencing Rules Prior to the COVID Pandemic and 2021 Legislation.* The Brown Act generally allows the legislative body of a local agency to use teleconferencing for the benefit of the public and the legislative body in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding must comply with all requirements of the Brown Act and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding. Teleconferencing may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting must be taken by roll call.

If a legislative body of a local agency elects to use teleconferencing, it must post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location must be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public.

During the teleconference, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, with specified exceptions. The agenda must provide an opportunity for

members of the public at each teleconference location to address the legislative body directly pursuant to the Brown Act's provisions governing public comment.

"Teleconference" is defined as a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both. Teleconferencing has never been required. It has always been permissive.

- 3) *Executive Order N-29-20*. In March of 2020, the Governor issued Executive Order N-29-20, which stated that, "Notwithstanding any other provision of state or local law (including, but not limited to, the Bagley-Keene Act or the Brown Act), and subject to the notice and accessibility requirements set forth below, a local legislative body or state body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body or state body. All requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived."

"All of the foregoing provisions concerning the conduct of public meetings shall apply only during the period in which state or local public health officials have imposed or recommended social distancing measures."

- 4) *AB 361 (Robert Rivas) Chapter 165, Statutes of 2021*. Despite the executive order, both local and state governing bodies were concerned about their ongoing ability to teleconference without having to disclose the location of teleconferencing members or make that location accessible to the public. In response, the Legislature passed and the Governor signed AB 361. In addition to provisions affecting state governing bodies, AB 361 allowed exemptions to the Brown Act's teleconferencing requirements during a state or local emergency.

Specifically, AB 361 authorized a local agency to use teleconferencing for a public meeting without complying with the Brown Act's teleconferencing quorum, meeting notice, and agenda requirements in any of the following circumstances:

- a) The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.
- b) The legislative body holds a meeting during a proclaimed state of emergency for purposes of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health and safety of attendees.
- c) The legislative body holds a meeting during a proclaimed state of emergency and has determined by majority vote pursuant to b), above, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

A local agency availing itself of the provisions of AB 361 is subject a number of requirements, including:

- a) The legislative body must give notice of the meeting and post agendas as otherwise required by the Brown Act.

- b) The legislative body must allow members of the public to access the meeting, and the agenda must provide an opportunity for members of the public to address the legislative body directly, as specified.
- c) The legislative body must take no action in the event of specified disruptions.
- d) The legislative body may not require public comments to be submitted in advance of the meeting, and it must provide an opportunity for the public to address the legislative body and offer comment in real time.

If a state of emergency remains active, or state or local officials have imposed measures to promote social distancing, the legislative body must make specified findings every 30 days in order to continue using the exemptions provided by AB 361. As an urgency measure, AB 361 went into effect on September 16, 2021. It remains in effect until January 1, 2024.

According to the Author

"While remote participation in meetings was necessitated by the pandemic, we have simultaneously demonstrated the value of remote participation options when individuals are unable to attend a physical gathering. The Brown Act ensures that officials and their constituents can have open and transparent meetings, which we now know can occur using modern technology. Considering the experiences of the past two years, AB 2449 would provide an avenue for constituents to interact with their representatives in situations where they might have not previously been able to."

Arguments in Support

A coalition of supporters, including the sponsor of this measure, Three Valleys Municipal Water District, writes, "AB 2449 will modernize the previously existing concept of teleconference locations and will revise notice requirements to allow for greater public participation in teleconference meetings of local agencies. The bill does not require teleconferencing. Rather, it modernizes existing law to ensure greater public participation in meetings of the legislative bodies of local agencies who choose to utilize teleconferencing. Similarly, in acknowledgement of the critical importance of maintaining transparency and accountability, the bill requires that a quorum of the governing body be physically present at a clearly identified meeting location for all public meetings."

Arguments in Opposition

The Bay Area Air Quality Management District states, "AB 2449 provides a limited set of circumstances and a limited number of times per year in which Board members can participate in meetings remotely. For a regional agency that meets over 40 times per year, spans 9 counties, and with long travel times to attend meetings, limiting remote teleconferencing to a handful of emergency or just cause approvals will only suppress attendance. Earlier versions of AB 2449 allowed for more permissive remote teleconferencing options by legislative bodies, and the Bay Area AQMD recommends finding a way to provide that flexibility in earlier versions of the bill to regional agencies. And as noted, providing this flexibility for regional agency meeting participation reduces vehicle miles travelled (VMT), which reduces transportation pollution and improves air quality."

FISCAL COMMENTS

None.

VOTES:

ASM LOCAL GOVERNMENT: 7-1-0

YES: Lackey, Bloom, Boerner Horvath, Ramos, Luz Rivas, Robert Rivas, Voepel

NO: Aguiar-Curry

ASSEMBLY FLOOR: 65-4-9

YES: Arambula, Bauer-Kahan, Bennett, Bloom, Boerner Horvath, Mia Bonta, Bryan, Calderon, Carrillo, Cervantes, Chen, Choi, Cooley, Cooper, Cunningham, Megan Dahle, Daly, Davies, Flora, Mike Fong, Cristina Garcia, Eduardo Garcia, Gipson, Gray, Haney, Holden, Irwin, Jones Sawyer, Kalra, Lackey, Lee, Levine, Low, Maienschein, Mathis, Mayes, McCarty, Medina, Mullin, Muratsuchi, Nazarian, Nguyen, Patterson, Petrie-Norris, Quirk, Quirk-Silva, Ramos, Reyes, Luz Rivas, Robert Rivas, Rodriguez, Blanca Rubio, Santiago, Smith, Stone, Ting, Valladares, Villapudua, Voepel, Waldron, Akilah Weber, Wicks, Wilson, Wood, Rendon

NO: Friedman, Salas, Seyarto, Ward

ABS, ABST OR NV: Aguiar-Curry, Berman, Bigelow, Fong, Gabriel, Gallagher, Grayson, Kiley, O'Donnell

SENATE FLOOR: 36-3-1

YES: Allen, Archuleta, Atkins, Bates, Becker, Borgeas, Bradford, Caballero, Cortese, Dahle, Dodd, Durazo, Eggman, Glazer, Gonzalez, Grove, Hertzberg, Hueso, Hurtado, Kamlager, Laird, Leyva, Limón, McGuire, Min, Newman, Nielsen, Pan, Portantino, Roth, Rubio, Skinner, Stern, Umberg, Wieckowski, Wiener

NO: Jones, Melendez, Wilk

ABS, ABST OR NV: Ochoa Bogh

UPDATED

VERSION: August 8, 2022

CONSULTANT: Angela Mapp / L. GOV. / (916) 319-3958

FN: 0003947

Don Rosa

From: Steve Snodgrass <sjsnodgrass@gmail.com>
Sent: Wednesday, October 19, 2022 9:03 AM
To: Harry Wiggins; David Tavarez; rgiannini@sunridgefarms.com; Karen Miller; sandycoplin08@gmail.com; Paul Miller; cjmillier@royalberries.com; Christine Shaw
Cc: Don Rosa; Glenn Church; Regina Gage
Subject: Pajaro County Sanitation District
Attachments: PCSD BOARD OF SUP MEET 9.27.22.pdf

Good morning. I have asked Sandy Coplin to get the Sanitation District on the PSM agenda next Thursday for their Zoom meeting at 5:30. It appears that the County is again trying to sell the Sanitation District and it is not likely to be beneficial to the ratepayers that the transfer to an entity such as CALAM occurs.

A potential solution to this situation, is that the County retain ownership which would include rate studies and increases but PSM could operate the system with contractual safeguards for the liability created by the County's deferred maintenance. The County has expended significant funds to upgrade the system and rates are expected to increase substantially. The benefit to retaining ownership with the County is that there are no taxes on the system and no profit component reflected in the rates. Any agreement should guarantee the ratepayers of notice prior to intended rate increases. I have attached a good summary of what was presented to the County. There are significant hurdles to this proposal as PSM has already declined to acquire the system and some deadlines have passed.

In order to convince the PSM Board to begin discussions with the County, it is important to have good attendance at the meeting and for individuals to speak in the comment period.

Sandy, to be clear, my intent is that PSM approach and if the County is amenable that PSM begin discussions on operating and maintaining the system. There is no intention by my proposal to suggest PSM acquire the system although that could be an outcome. I have had conversations with LAFCO and operating the system seems to be the best alternative for the ratepayers and affords the most protection to PSM.

I look forward to the discussion next week and I do not have Tom Simmons' and Clint Millers' email and if I missed anyone please forward this.

Begin forwarded message:

From: Sandy coplin <sandycoplin08@gmail.com>
Date: October 14, 2022 at 4:49:56 PM PDT
To: sjsnodgrass@gmail.com

Good afternoon Steve,

On October 14 2022 I met with the PSMCSD Attorney Alan Smith and asked the following question "Is there any procedure in which PSMCSD could stop , delay or suspend the bidding process for the PSM Sanitation District?" His response was no basis in law to stop, delay or suspend the bidding process.

This morning October 19, 2022 Don Rosa G.M of the PSMCSD and myself Sandy Coplin President of the Board of Directors PSMCSD spoke with John Eric Rauber Monterey County District Engineer in charge of the PSM Sanitation Project bidding process. There were 3 entities which expressed interest in the PSM Sanitation District. 2 private entities and the City of Watsonville.

In November the bids will be reviewed as to the qualifications of the bidding entities and will keep in mind the low income of most of the PSM Sanitation customers and the effect the choice may have on them.

If there is an entity that meets the criteria for selection an exclusive negotiation will take place between Monterey County and the entity. These negotiations may or may not result in an award of the PSM Sanitation District.

Because no action can be taken at this time by PSMCSD we have place the PSM Sanitation on the agenda as a information item. It may be premature to conduct a discussion at the next PSMCSD board of Directors meeting, however your comments will be well received.

Don Rosa will remain in contact with John Eric Rauber and at the earliest opportunity ask for a consideration of PSMCSD as an operator only without ownership if necessary

Thank you for your interest in the PSM Sanitation District operation

*Sandy Coplin
President of the PSM CSD Board of Directors*

PAJARO COMMUNITY MATTERS

Contact: Christine Shaw, Chair

Email: lolamako@gmail.com

Phone: 831 421 2052

Subject: Proposed Sale of PCSD

October 6, 2022

We, as residents and ratepayers of the Pajaro County Sanitation District (PCSD), want continued public ownership of our sewer system.

The residents of Pajaro strongly oppose and object to the sale of our public sanitary sewer system to the privately owned California American Water Company.

We believe that the County of Monterey needs to set our monthly sewer bills at a rate that allows the county to create an ongoing and permanent "reserve fund" to cover long term costs and maintenance. We had such a "reserve fund" until the Supervisors took those monies (starting in 1999) to pay Public Works staff that did not work within the PCSD.

The proposed sale of the Pajaro County Sanitation District reflects that bureaucrats are "tone deaf" to the needs and desires of the Latino farmworker community and the underserved, low-income residents of the Community of Pajaro. The residents of Pajaro cannot afford to pay the bloated sewer bill increases that will result from the sale of their sewer system to the California American Water Company.

TO SELL OUR PUBLICLY OWNED PAJARO SYSTEM TO CAL AM (a New Jersey company), WHICH CHARGES THE HIGHEST DOMESTIC WATER BILLS IN THE UNITED STATES TO RESIDENTS OF MONTEREY COUNTY, WOULD BE THE EPITOME OF "SOCIAL INJUSTICE" TO OUR LOW INCOME, MINORITY POPULATION OF PAJARO.

Pajaro's population consists of over 95 percent Latino residents. Those residents have paid for the Pajaro public sanitary sewer since the 1950's. The public sewer system was re-built with federal grant funds and state grant funds after the 1989 earthquake. Those public grant funds were awarded to Monterey County FOR THE EXPRESS BENEFIT OF THE LOW-INCOME RESIDENTS OF PAJARO because the federal government recognized the necessity of providing "social justice" to the most vulnerable low-income populations in North Monterey County.

In 1998 PCSD also received public grant funds from the California State Water Resources Control Board (because we are a low income, minority community) to address the funds demanded by the City of Watsonville for the treatment of our sewage. Most of our residents of Pajaro live below the poverty level; they are tenants, not home owners, and they earn well BELOW the standard "average income" for the residents of North Monterey County.

Additionally, Pajaro is also a community of multi-generational families living in single houses. This is because they are poor and the cost of living is high.

We believe that the staff of the Monterey County Public Works needs to be directed by the Board of Supervisors to aggressively pursue grant funding for the benefit of our low income minority residents. The need to preserve the public ownership of the Pajaro County Sanitation District is paramount to protect the low-income farmworker residents of Pajaro.

IMPORTANTLY, before the sale of the publicly owned sanitation system can go forward, and before that publicly owned and paid for utility can be given away to a huge for-profit private New Jersey company, the County must prepare a full EIR to identify, analyze, and provide complete mitigations for the significant adverse impacts, including social justice impacts, that the sale of this public system will have on the most vulnerable of our county's residents.

We oppose any sale of PCSD to any private parties without a full EIR.

Respectfully,

Christine Shaw

Pajaro Community Matters

Imprime Print Name	Firme Signature	Domicilio Address	Pueblo Town

DISTRICT OPERATIONS REPORT
October 27, 2022

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Grants & Loans Active	IRWMP Grant Pajaro & SRF Planning Grant Springfield. <ul style="list-style-type: none"> • Springfield Planning Grant – Denisse Duffy and Associates continues Environmental work. PSMCSD Staff, Robert Mullaney, Lisa Eastman and State Water Boards will be having a conference call to discuss the water agreement, date has not been confirmed. 	October 2022
Pajaro Park	Board and Staff are considering Operations funding.	No Report
Generator Project	2 generators have yet to be installed, we are currently waiting on the 11 transfer switches to be delivered.	No Report
Hazard Mitigation Plan	The Hazard Mitigation Plan was submitted to CalOES for review on October 5, 2022, this will process will take approximately 45 days.	October 2022
Multi Community Bottled Water Project	Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen and Giberson Roads. Staff submitted a request for time extension and additional funds to continue providing bottled water to the Springfield WS and all neighboring areas.	No Report
Sunny Mesa Sewer	District is holding monies that is to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report
Small Community Drought Relief Grant	Grant application has been submitted and received by Department of Water Resources Small Community Drought Relief Staff.	No Report
LIHWAP	Second referred customer has been approved for payment, District should receive payment by end of month.	October 2022
Leak Detection Grant	6 systems have been completed, the remaining 3 systems to be completed on November 17, 2022.	October 2022

Usage Comparison in Gallons
2021-2022

Water Systems	Sep-19	Sep-20	Sep-21	Sep-22
Pajaro	8,426,220	8,195,088	6,906,284	6,808,296
Normco	3,797,596	3,236,596	2,831,928	2,645,676
Sunny Mesa	2,835,668	2,971,056	2,328,524	2,401,828
Moss Landing	2,674,848	2,122,824	2,298,604	2,432,496
Vega	1,571,548	1,496,748	1,283,568	1,264,868
Vierra Estates	442,816	398,684	316,404	347,072
Springfield (pumped)	608,947	640,886	601,392	487,696
Langley/Valle Pacifico	400,928	302,192	296,956	290,224
Blackie	302,940	281,996	228,888	218,416
District Total	21,061,511	19,646,070	17,092,548	16,896,572

Water Systems	Sep-21	Sep-22	Percentage	
Pajaro	6,906,284	6,808,296	↓	-1.4%
Normco	2,831,928	2,645,676	↓	-6.6%
Sunny Mesa	2,328,524	2,401,828	↑	3.1%
Moss Landing	2,298,604	2,432,496	↑	5.8%
Vega	1,283,568	1,264,868	↓	-1.5%
Vierra Estates	316,404	347,072	↑	9.7%
Springfield (pumped)	601,392	487,696	↓	-18.9%
Langley/Valle Pacifico	296,956	290,224	↓	-2.3%
Blackie	228,888	218,416	↓	-4.6%
District Total	17,092,548	16,896,572	↓	-1.1%