

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
136 San Juan Road, Royal Oaks, CA 95076
O (831) 722-1389 | Fax (831) 722-2137
www.pajarosunnymesa.com

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
DISTRICT CONFERENCE BOARD ROOM
136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

JUNE 22, 2023
5:30 P.M.

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

Members of the public may join the meeting from their computers via Zoom Meeting by entering the following link:

<https://us06web.zoom.us/j/84237144184?pwd=aW5vRWUzNWIZaTQ3cnFwTVpOVVEydz09>
or by calling **1 (669) 444-9171** and when prompted, enter meeting ID: **842 3714 4184#** and passcode **323930#**. A link to the Zoom Meeting may also be found on our District's home page at www.pajarosunnymesa.com identified as "Board Meeting" You may submit written comments in writing either at District Office in person or by email info@pajarosunnymesa.com through and including the time of the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accommodations.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER AND ROLL CALL

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/23) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/23) Treasurer Donald Chesterman _____

ADMINISTRATIVE STAFF: General Manager Donald Rosa _____
 Bookkeeper Amy Saldate _____
 Recorder Judy Vazquez-Varela _____

DISTRICT COUNSEL: Attorney Alan Smith _____

P/SMCSD REGULAR BOARD MEETING AGENDA – June 22, 2023**3. ADDITIONS TO AGENDA [SUBDIVISION (b), CALIFORNIA GOVERNMENT CODE § 54954.2]**

The Board may act on items of business not appearing on the posted agenda if (1) three members determine that an emergency (as defined in California Government Code Section 54956.5 exists), and (2) two-thirds vote of the members present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, find a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted.

4. COMMENTS FROM PUBLIC OR MEMBERS OF BOARD ON ITEMS NOT ON AGENDA

Any person may address the Board on any item not on the agenda when recognized by the Board President. Any Board member may comment on any item not on the agenda.

ACTION ITEMS**Consent Agenda**

Any person may comment on any item on the consent agenda.

1. DRAFT MINUTES OF MAY 25, 2023 REGULAR MEETING

Approval of draft minutes for Regular Meeting on 5/25/2023¹

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/23) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/23) Treasurer Donald Chesterman _____

Old Business:**1. NONE****New Business:****1. REVIEW AND MOTION TO APPROVE DRAFT FINANCIAL REPORTS FOR MAY 2023**

- Financial notes
- Report from Staff

- Clarifying and Technical Questions to Staff

- Public Input

- Motion/Second

- Board Deliberation

- Motion to Approve Draft Financial Reports for May 2023

Motioned by: Director _____ Seconded by: Director _____

¹ *Robert's Rules of Order Newly Revised, 12th edition* says: "It should be noted that a member's absence from the meeting for which minutes are being approved does not prevent the member from participating in their correction or approval." 41:11. A newly elected member may vote to approve minutes for a meeting held before the member was appointed, and a member who was not present at a meeting also has the right to move approval of the minutes of that meeting.

See also <https://jurassicparliament.com/approving-minutes-if-you-were-absent/>

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Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/23) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/23) Treasurer Donald Chesterman _____

2. REVIEW AND MOTION TO APPROVE JUNE PAYMENTS (CHECK LISTING)

1. General Fund 633: Check # _____ through check # _____ for a total of \$ _____
2. Operating Account: Check # _____ through check # _____ for a total of \$ _____
3. Reserve Acct: Check # _____ through check # _____ for a total of \$ _____
4. Street Maint. Acct: Check # _____ through check # _____ for a total of \$ _____
5. Debt Service Acct: Check # _____ through check # _____ for a total of \$ _____
6. COP Acct: Check # _____ through check # _____ for a total of \$ _____
7. Pajaro Park Acct: Check # _____ through check # _____ for a total of \$ _____

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve June payments

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/23) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/23) Treasurer Donald Chesterman _____

3. MOTION APPROVING 2023-2024 PAJARO STREET LIGHTING FINAL BUDGET

- Set September 28, 2023 as the Public Hearing date per Proposition 218 requirements

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve 2023-2024 Pajaro Street Lighting Final Budget and Public Hearing date, September 28, 2023

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/23) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____

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- o (11/23) Treasurer Donald Chesterman _____

4. MOTION APPROVING 2023-2024 STREET MAINTENANCE/SUBDIVISION MAINTENANCE FINAL BUDGET

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve 2023-2024 Street Maintenance/Subdivision Final Budget

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/23) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/23) Treasurer Donald Chesterman _____

5. MOTION APPROVING 2023-2024 PAJARO COMMUNITY PARKS/PUBLIC AREA FINAL BUDGET

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve 2023-2024 Pajaro Community Parks/Public Area Final Budget

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/23) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/23) Treasurer Donald Chesterman _____

6. MOTION APPROVING 2023-2024 PAJARO PARK FINAL BUDGET

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve 2023-2024 Pajaro Park Final Budget

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/23) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/23) Treasurer Donald Chesterman _____

7. MOTION APPROVING 2023-2024 OPERATING/WATER FINAL BUDGET

- Notes to Budget

P/SMCSD REGULAR BOARD MEETING AGENDA – June 22, 2023

- Copy of 2023-2024 Final Budget
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve 2023-2024 Operating/Water Final Budget

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- (11/25) President Donald Olsen _____
- (11/25) Vice President Sanford Coplin _____
- (11/23) Secretary Paul Anderson _____
- (11/25) Assistant Secretary Clinton Miller _____
- (11/23) Treasurer Donald Chesterman _____

STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)

This part of agenda is for the Staff to report to the Board on District operations however no action is agendized and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. Pajaro Park Update

- We received a check from Mo. Co. for \$35,000 as expected on 5/26/23 for maintenance and operations for current fiscal year
- Report from Director Coplin with regards to conversation with Brian Flores, Mo. Co. Head of Parks

2. 2023 Flood Damage Report through May 31, 2023

- Temporary repairs to Pajaro and Sunny Mesa water systems – actual cost incurred and paid is \$79,000 to date
- Permanent repairs/replacements to Pajaro and Sunny Mesa water systems estimated at \$1.3 Million
- General Manager Rosa met with Sedgewick Insurance which insures the District through the Joint Powers Insurance Authority to inspect all facility damage
- JPIA had indicated that the District claim is to include all expenses related to flood. The claim is in process / active
- District's policy with Sedgewick through the JPIA has a \$100,000 deductible for flood
- Staff met with FEMA & CalOES for the purpose of application process

3. Water rate increase has been approved by the Board of Directors, 11% effective July 1, 2023. Rate payers will be noticed with the June billing

- Copy of Notice

4. District Operations Report**5. Usage Comparison Report 2022/2023**

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CLOSED SESSION:

A. NONE

MOTION TO ADJOURN

Next Board meeting date: _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/23) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/23) Treasurer Donald Chesterman _____

Adjournment Time: _____ p.m.

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on May 25, 2023.

ROLL CALL:

President Donald Olsen
Vice President Sanford Coplin
Secretary Paul Anderson
Assistant Secretary Clinton Miller

ADMINISTRATIVE STAFF:

General Manager Donald Rosa
Bookkeeper Amy Saldate
Recorder Judy Vazquez-Varela

ABSENT DIRECTOR(S) & STAFF:

Treasurer Donald Chesterman

DISTRICT COUNSEL:

Attorney Alan Smith joined at 5:32

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE: None

PUBLIC COMMENTS: None

Action Items

1. Consider and approve the Minutes of the April 27, 2023, Regular Board Meeting

No discussion.

Motion was made by Director Coplin and seconded by Director Miller to approve the Regular Board Meeting Minutes of April 27, 2023. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; C. Miller
 Noes: None
 Absent: D. Chesterman
 Abstain: P. Anderson

OLD BUSINESS: None

NEW BUSINESS: (Action Items) None

1. Review and consider approving financial reports for April 2023

Bookkeeper Saldate reported to the Board of Directors that the Water Revenue for April is at 80 percent of the projected monthly budget, mainly due to the Service Availability Fee adjustment of 50 percent for Pajaro Water System. Water System-Repair and Maintenance had an increase due to J Johnson Co repair to 4-inch main line leak in Moss Landing and repair to a service line and main line in Pajaro Water Systems. Income in April was more than the Total Expenses by \$5,331. April's Cash was less than March's Cash by \$221,895. Total April

MINUTES OF REGULAR BOARD MEETING – May 25, 2023

cash on hand was \$708,842. Net income for April is \$5,331 due to low water sales and credit to the Pajaro Water System customers.

LIHWAP paid the full balance of \$12,000 for Springfield customer who has been delinquent since 2005. Increases in the 30 and 60-day delinquency are mainly due to the delayed March billing, resulting in Pajaro customers receiving March and April bills only a week apart. The collections continue to be impacted by the Pajaro flood; many customers are still pending LIHWAP assistance.

Motion was made by Director Anderson and seconded by Director Coplin to approve the financial reports for April 2023. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; P. Anderson; C. Miller
	Noes:	None
	Absent:	D. Chesterman
	Abstain:	None

MONTHLY EXPENDITURES REPORT FOR REVIEW**APPROVAL OF PAYMENTS:**

2. Review and consider approving May 2023 payments
 1. General Fund 633: Total of \$62.40
 2. Operating Account: Check No. 25414 through Check No. 25449 totaling \$152,920.69
 3. Reserve Account: Total of \$41,005.90
 4. Street Maintenance Account: Check No. 567 for a total of \$159.37
 5. Pajaro Park Account: Total of \$1,700.04
 6. COP 2010 Account: Total of \$0.00
 7. Debt Service Reserve Account: Total of \$0.00

A motion was made by Director Anderson and seconded by Director Miller to approve the May 2023 payments. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; P. Anderson; C. Miller
	Noes:	None
	Absent:	D. Chesterman
	Abstain:	None

3. Consider and approve changing signature cards for all Financial Institutions-Santa Cruz County Bank and Mo. Co. Auditor/Controller

No discussion.

MINUTES OF REGULAR BOARD MEETING – May 25, 2023

A motion was made by Director Coplin and seconded by Director Anderson to approve changing signature cards for all Financial Institutions-Santa Cruz County Bank and Mo. Co. Auditor/Controller to remove Donald Rosa and add Judith Vazquez-Varela. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson; C. Miller
 Noes: None
 Absent: D. Chesterman
 Abstain: None

4. Consider and approve Resolution No. 05-02-23 Adopting the Pajaro/Sunny Mesa Community Services District Policy Adoption Policy

No discussion.

Motion was made by Director Coplin and seconded by Director Olsen to approve Resolution No. 05-02-23 Adopting the Pajaro/Sunny Mesa Community Services District Policy Adoption Policy with one edit on Exhibit A. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson; C. Miller
 Noes: None
 Absent: D. Chesterman
 Abstain: None

5. Consider and approve Resolution No. 05-03-23 Adopting the Pajaro/Sunny Mesa Community Services District Inter-Fund Loan Policy

Attorney Smith explained that this policy is a guideline and process to follow for inter-fund loans, the District currently did not have a policy.

A motion was made by Director Anderson and seconded by Director Miller to approve Resolution No. 05-03-23 Adopting the Pajaro/Sunny Mesa Community Services District Inter-Fund Loan Policy. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson; C. Miller
 Noes: None
 Absent: D. Chesterman
 Abstain: None

6. Consider and approve 2023-2024 Pajaro Street Lighting Preliminary Comparison Budget to previous fiscal year

General Manager Rosa discussed that the Pajaro Street Lighting budget will not change, the PG&E tariff is to remain constant.

The motion was made by Director Coplin and seconded by Director Olsen to approve the 2023-2024 Pajaro Street Lighting Preliminary Comparison Budget and publication. Motion carried.

MINUTES OF REGULAR BOARD MEETING – May 25, 2023

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson; C. Miller
 Noes: None
 Absent: D. Chesterman
 Abstain: None

7. Consider and approve 2023-2024 Street Maintenance/Subdivision Maintenance Budget

General Manager Rosa discussed that the Street Maintenance/Subdivision Maintenance Budget is to remain the same this year but in the near future there will be a need to increase the assessments.

The motion was made by Director Miller and seconded by Director Anderson to approve 2023-2024 Street Maintenance/Subdivision Maintenance Budget and publication. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson; C. Miller
 Noes: None
 Absent: D. Chesterman
 Abstain: None

8. Consider and approve 2023-2024 Pajaro Community Parks/Public Area Preliminary Comparison Budget

General Manager Rosa informed the Board that the Berlanga Family took back Berlanga Park due to neighbors making too much noise at the park in the evenings. The surplus will be transferred to the Pajaro Park Fund.

Motion was made by Director Miller and seconded by Director Olsen to approve the 2023-2024 Pajaro Community Parks/Public Area Preliminary Comparison Budget and publication. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson; C. Miller
 Noes: None
 Absent: D. Chesterman
 Abstain: None

9. Consider and approve 2023-2024 Pajaro Park Preliminary Comparison Budget

General Manager Rosa informed the Board of Directors that the total Park expenses is \$65,400, the revenue toward the Park Expense will be \$5,800 from the Pro-Rata, \$6,000 from the Board Stipend and \$25,000 from the annual Mo. Co. contribution. Total withdrawal from the Park Fund is \$28,600 leaving a balance of \$49,000 which will carry us through 2025-2026 fiscal year. The District is still anticipating a \$35,000 contribution from Mo. Co., and they have agreed to provide \$34,000 for next fiscal year. The Susan Street housing project has pledged a contribution of \$25,000 for five years.

MINUTES OF REGULAR BOARD MEETING – May 25, 2023

Motion was made by Director Coplin and seconded by Director Anderson to approve the 2023-2024 Pajaro Park Preliminary Comparison Budget. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson; C. Miller
 Noes: None
 Absent: D. Chesterman
 Abstain: None

10. Consider and approve the Capital Improvement Plan-10 Year Look Ahead

General Manager Rosa provided a 2023-2032 Capital Reserves and Expenses Summary and 10-year Capital Improvement Plan, he explained that we do not have projected expenditures for the next year as we need to focus on pending and storm related issues. The 2023 Annual Expenses include \$104,000 of possible reimbursable expenses. In 2031 Annual Expenses include tank projects, for which we are expecting grant funding.

The motion was made by Director Miller and seconded by Director Anderson to approve the Capital Improvement Plan-10 Year Look Ahead. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson; C. Miller
 Noes: None
 Absent: D. Chesterman
 Abstain: None

11. Consider and approve 2023-2024 Operating/Water Preliminary Comparison Budget to Previous Fiscal Year

General Manager Rosa provided a copy of the 2023-2024 Budget notes to the Board of Directors, in the notes he describes a projection of 8% over the actual sales. He also mentions an increase to the Salaries and Wages \$52,000 of the increase is to pay for the parttime meter readers that were not included in the previous year. There was also an increase in the Workers Compensation insurance due to a 10% increase in premiums, increase in Employee Retirement, Computer Software, Casualty/Liability, Postage, Soil and Water testing, Permits due to new generator permits, and Fuel Generators budgets.

Motion was made by Director Olsen and seconded by Director Miller to approve 2023-2024 Operating/Water Preliminary Comparison Budget and publication. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson; C. Miller
 Noes: None
 Absent: D. Chesterman
 Abstain: None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. Pajaro Park Update

MINUTES OF REGULAR BOARD MEETING – May 25, 2023

- Mo. Co. will be sending a check for \$35,000 for Operation and Maintenance on May 22 or 29.
- President Olsen and Vice-President Coplin attended the Board of Supervisors meeting on May 23, 2023, and reported that they presented the Pajaro Park information. County has agreed on a total of providing \$59,000 for the current year. The Board of Supervisors suggested the District should assess the community. They also suggested transferring the park to Mo. Co. District Board directed Staff to wait for the Monterey County Strategic Plan.

2. 2023 Flood Damage Report

- General Manager Rosa reported that the Pajaro and Sunny Mesa Water System temporary repairs actual cost to date is \$79,000 and the permanent repairs are estimated at \$1.3 Million, \$415,000 will go toward equipment and supplies and \$670,000 will mitigate the flood risk.
- The District's policy has a deductible of \$100,000, which is reimbursable through FEMA.

3. On-Line Bill Pay Program update

- Bookkeeper Saldade reported that 113 ratepayers utilized the On-Line Billing Program in April, and 151 have enrolled in auto pay.

4. District Operations Report

SRF Planning Grant Springfield

- State is requesting revisions of the information submitted, Staff will submit next week.

Generator Project

- Startup has begun. Our Electrician and Quinn Caterpillar Staff will be working on retrofitting the generator exhaust to bring out of the building through the wall or roof.

LIHWAP

- Two referred customers have been approved for payment; and we have received the funds.

5. Usage Comparison Report 2022/2023-April

- Water usage is down in all the system by 23% for this month compared to last year.

CLOSED SESSION:

The closed session began at 6:42 p.m. and ended at 7:04 p.m.

Action Item: Consider and approve Resolution No. 05-01-23 General Manager's Employment Contract

The motion was made by Director Coplin and seconded by Director Anderson to approve Resolution No. 05-01-23 General Manager's Employment Contract. Motion carried.

MINUTES OF REGULAR BOARD MEETING – May 25, 2023

Roll Call Vote: Ayes: D. Olsen; S. Coplin; P. Anderson; C. Miller
 Noes: None
 Absent: D. Chesterman
 Abstain: None

NEXT BOARD MEETING:

The next Regular Board Meeting is to be held on Thursday June 22, 2023, at 5:30 pm at the District Office.

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 7:06 pm with motion made by Director Anderson seconded by Director Miller. Motion carried.

Respectfully submitted by:

Donald Olsen, President

Sanford Coplin, Vice President

Judith Vazquez-Varela, Recorder

FINANCIAL NOTES - MAY 2023

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	-	Water Revenue: 89% of projected monthly budget Low compared to historical May usage
Expenses: Indirect			
5070	Employee Retirement	+	Three (3) payroll periods within the month
5090	Other Employee Expense	+	Job advertisements for Operations Manager position
5165	Computer Software	+	QuickBooks annual renewal
5250	Legal Expenses	+	Grunsky Law Firm: March & April services
5270	Automotive- Repair & Maint	+	2015 Chevy: Front brakes & rotors
5330	Telephone	+	CALNET/AT&T: Final Bill Adjustments
6577	COP Debt Service- Interest	+	Biannual Interest Payment: 2015 Water Revenue Refunding Bond
Expenses: Direct			
5190	Water Testing- Labs	+	March Flood: Final 3 invoices for lab testing
Other Income:			
4350	Interest Revenue	+	Interest Earned: US Bank Bonds

Income & Cash Summary

Total Income	Total Expense	Difference
\$191,995.57	\$217,151.14	\$25,155.57
April Cash	May Cash	Difference
\$708,842.70	\$669,964.52	\$38,878.18

11:21 AM
June 13, 2023
Accrual Basis

Pajaro/Sunny Mesa Community Services District
Balance Sheet
As of May 31, 2023

	May 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1001 · SCCB - Operating Account	370,811.34
1002 · SCCB Reserve Account	299,153.18
1003 · SCCB - Sick Leave Account	11,056.92
1004 · SCCB - Street Maint Acct	281,235.89
1006 · SCCB-GF 633	250,613.76
1007 · SCCB - Debt Service Reserve	77,817.49
1032 · SCCB-COP Acct	48,494.22
1036 · PSM Pajaro Park Acct	88,783.10
1050 · Cash in County Treasury - DS	50,646.94
1051 · Cash in County Treasury - GF	97,666.97
1052 · US Bank 2021 Gen. Bond -8000	1,276.63
1054 · US Bank 2021 Gen. Bond -8002	483,178.27
1055 · US Bank 2021 Gen. Bond -8003	10.65
1056 · US Bank 2021 Gen. Bond -8004	9.97
1057 · US Bank 2021 Gen. Bond -8005	94,680.66
1066 · US Bank Vega 2303	149,595.52
1068 · US Bank Vega 2301	2,453.40
1069 · US Bank Vega-2302	549.71
1095 · US Bank Wtr Bond-Res 2204	148,396.19
2201 · US Bank-2015 Wtr Rfd Bd 2201	2,917.24
	2,459,348.05
Total Checking/Savings	2,459,348.05
Accounts Receivable	
1110 · Invoice Accounts Recv	427.21
1231 · Grants Receivable-A/R	47,013.68
	47,440.89
Total Accounts Receivable	47,440.89
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	225,245.52
1101 · Allowance for Doubtful Accounts	-8,669.02
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	2,460.14
1252 · Assessments Rec. - Street Maint	7,472.00
1253 · Assessments Rec. - Water bond	158,000.00
1253.1 · Assess Rec - Water Bond - Count	1,704.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
	370,912.73
Total Other Current Assets	370,912.73
Total Current Assets	2,877,701.67
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-81,264.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	163,247.47
1551 · A/D - District Office Building	-134,429.73
1555 · Office Equipment/Furniture	30,573.05
1556 · A/D - Office Equip/Furniture	-30,572.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	515,504.21
1571 · A/D - Equipment - Pumping Plant	-461,444.87

11:21 AM

Pajaro/Sunny Mesa Community Services District

Balance Sheet

As of May 31, 2023

June 13, 2023

Accrual Basis

	May 31, 23
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,143,515.68
1590 · Meters	90,114.13
1591 · A/D - Meters	-86,770.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-5,001.72
1610 · Automotive Equipment	229,909.12
1611 · A/D - Automotive Equipment	-187,628.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-98,853.77
1622 · A/D - Moss Landing	-194,706.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-21,946.73
1650 · Trans & Distr Plant	248,292.08
1651 · A/D - Trans & Distr Plant	-110,827.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-10,192.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-116,856.45
1804 · CIP-Springfield	393,244.44
1804.1 · A/D - Springfield Project	-19,662.00
1805 · CIP-Vega Imprvtmnt Project	4,599,594.33
1805.1 · A/D - Vega	-2,646,993.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	306,988.55
1807.1 · A/D - Langley/VP	-102,916.74
1808 · CIP-Normco	570,283.30
1808.1 · A/D - Normco Tank	-167,091.73
1811 · CIP-Vierra Estate	298,844.86
1811.1 · A/D - Vierra Estates	-72,373.72
1812 · CIP-Moss Landing Water System	422,345.38
1812.1 · A/D - Moss Landing Water	-105,644.55
1814 · CIP-Pajaro	2,385,940.58
1814.1 · A/D - Pajaro	-135,655.00
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-1,706,515.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-234,959.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-36,150.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-118,981.85
1821 · CIP-Sunny Mesa	231,621.50
1821.1 · A/D-Sunny Mesa	-444.00
1822 · CIP-Vega	121,490.24
1822.1 · A/D-Vega	-1,364.00
1823 · CIP-Blackie	46,407.55
1824 · CIP- Generator Project	68,489.00
Total Fixed Assets	12,190,038.55
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,367,662.72
1950 · Deferred amount on refunding	59,901.60
1951 · Deferred Amt of Ref-Vega Bds15	75,013.09
Total Other Assets	3,502,835.26
TOTAL ASSETS	18,570,575.48
LIABILITIES & EQUITY	

11:21 AM
 June 13, 2023
 Accrual Basis

Pajaro/Sunny Mesa Community Services District
Balance Sheet
 As of May 31, 2023

	May 31, 23
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	53,444.06
Total Accounts Payable	53,444.06
Credit Cards	
2900 · Wells Fargo- 6120	144.45
2905 · Wells Fargo- 0721	324.05
2910 · Elan	261.27
Total Credit Cards	729.77
Other Current Liabilities	
2005 · Accrued Liabilities	3,748.00
2050 · Accrued Payroll	10,098.84
2100 · Payroll Tax Liabilities	2,658.42
2110 · Direct Deposit Liabilities	0.01
2121 · Customer Security Deposits	22,228.70
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	22,550.00
2225 · Accrued Vacation Liability	51,131.34
2230 · Accrued Sick Leave Liability	40,132.39
2263 · 457b EE Plan Payable	7,072.33
2264 · Employee Insurance Payable	603.59
2265 · EE Aflac Insurance Payable	1,517.00
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	7,438.28
Total Other Current Liabilities	237,296.59
Total Current Liabilities	291,470.42
Long Term Liabilities	
2256 · Vehicle Loan Payable	23,906.36
2257 · Reorganization Loan	150,000.00
2350 · Bonds Payable - Water Bond	123,000.00
2355 · Bonds Payable- 2021 Gen. Bond	1,620,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,735,000.00
2361 · Bonds Payable-2015 Vega Wtr Rf	3,197,599.67
2400 · Unamortized Discount on 2015	-27,987.01
2401 · Unamortized Discount-2015 Vega	-11,042.72
2402 · 2021 Gen. Bond Premium	42,391.80
Total Long Term Liabilities	6,852,868.10
Total Liabilities	7,144,338.52
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	187,116.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	5,667,890.02
Net Income	528,629.06
Total Equity	11,426,236.96
TOTAL LIABILITIES & EQUITY	18,570,575.48

11:23 AM

Pajaro/Sunny Mesa Community Services District

Profit & Loss

May 2023

June 13, 2023
Accrual Basis

	<u>May 23</u>
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	21,303.02
4002 · Route 2 - Pajaro	24,191.40
4003 · Route 3 - Commercial	20,778.24
4004 · Route 4 - Trailer Park	1,291.00
4005 · Route 5 - San Juan Rd Apts	1,166.76
4006 · Route 6 - Sunny Mesa	13,278.10
4007 · Route 7 - CSA 73	15,256.78
4008 · Route 8 - Vega	15,183.36
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	25,854.45
4012 · Route 12 - Blackie Road	4,106.17
4013 · Route 13 - Normco	33,931.34
4014 · Route 14 - Vierra	5,710.90
4015 · Route 15 - Langley/VP	3,413.79
Total Income	<u>186,315.31</u>
Gross Profit	186,315.31
Expense	
INDIRECT	
5000 · Salaries and Wages	76,265.65
5005 · Administrative Fees	512.28
5030 · Payroll Tax Expense	1,529.76
5050 · Employee Health Insurance	13,952.79
5070 · Employee Retirement	14,812.27
5090 · Other Employee Expense	941.04
5130 · Utilities - Office	320.43
5140 · Building Repair & Maint	332.60
5145 · District Wide Repair & Maint	1,081.16
5150 · Garbage Service	396.44
5160 · Office Equip Rental	668.21
5165 · Computer Software	3,008.14
5240 · Office Supplies	163.18
5245 · Postage	1,000.00
5250 · Legal Expenses	6,610.80
5256 · Interest Exp-Financed Items	104.96
5270 · Automotive - Repair & Maint	1,891.70
5280 · Conferences, Meetings, Seminars	15.99
5330 · Telephone	8,547.36
5340 · Burglar Alarm Monitoring	84.00
5370 · Fuel - Trucks	2,685.67
5391 · Credit Card Transaction Fees	21.60
5XXX · Indirect Allocation	0.00
6577 · COP Debt Service - Interest	36,647.50
Total INDIRECT	<u>171,593.53</u>
5190 · Water Testing- Labs	19,986.00
5220 · Water System - Repair & Maint	13,788.99
5225 · Street Maintenance	710.14
5230 · Park - Repair & Maint	18.30
5231 · Pajaro Park Expense	2,182.65
5265 · Engineering Expenses	80.00
5310 · Utilities - Well Site	11,702.62
5315 · Utilities - Street Lighting	2,371.25
5426 · Vega Assmnt Bond Expense	62.40
5427 · Improvement Project-Springfield	8,309.35
Total Expense	<u>230,805.23</u>
Net Ordinary Income	-44,489.92
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	0.00

11:23 AM

Pajaro/Sunny Mesa Community Services District

Profit & Loss

June 13, 2023

May 2023

Accrual Basis

	<u>May 23</u>
4110 · Hydrant Sales	427.21
4280 · Pro-Rata Tax Collection Share	42.47
4285 · P.V.W.M.A. Collection Fee	2,021.96
4307 · Returned Check Charges	20.00
4350 · Interest Revenue	3,231.09
5796 · Pajaro Park Revenue	<u>35,000.00</u>
Total Other Income	<u>40,742.73</u>
Net Other Income	<u>40,742.73</u>
Net Income	<u><u>-3,747.19</u></u>

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 May 2023

11:33 AM
 June 13, 2023
 Accrual Basis

	May 23	Budget	% of Budget	Jul '22 - May 23	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	21,303.02	26,916.66	79.1%	252,602.54	296,083.34	85.3%	323,000.00
4002 · Route 2 - Pajaro	24,191.40	26,500.00	91.3%	267,125.22	291,500.00	91.6%	318,000.00
4003 · Route 3 - Commercial	20,778.24	26,916.66	77.2%	271,086.10	296,083.34	91.6%	323,000.00
4004 · Route 4 - Trailer Park	1,291.00	1,416.66	91.1%	14,769.60	15,583.34	94.8%	17,000.00
4005 · Route 5 - San Juan Rd Apts	1,166.76	1,166.66	100.0%	12,286.34	12,833.34	95.7%	14,000.00
4006 · Route 6 - Sunny Mesa	13,278.10	14,000.00	94.8%	147,588.45	154,000.00	95.8%	168,000.00
4007 · Route 7 - CSA 73	15,256.78	15,833.33	96.4%	166,013.26	174,166.67	95.3%	190,000.00
4008 · Route 8 - Vega	15,183.36	16,416.66	92.5%	170,203.08	180,583.34	94.3%	197,000.00
4010 · Route 10 -Springfield	850.00	833.33	102.0%	9,350.00	9,166.67	102.0%	10,000.00
4011 · Route 11 - Moss Landing	25,854.45	29,083.33	88.9%	310,398.49	319,916.67	97.0%	349,000.00
4012 · Route 12 - Blackie Road	4,106.17	4,083.33	100.6%	43,231.26	44,916.67	96.2%	49,000.00
4013 · Route 13 - Normco	33,931.34	36,333.33	93.4%	367,359.19	399,666.67	91.9%	436,000.00
4014 · Route 14 - Viera	5,710.90	6,000.00	95.2%	62,792.61	66,000.00	95.1%	72,000.00
4015 · Route 15 - Langley/VP	3,413.79	3,500.00	97.5%	37,391.77	38,500.00	97.1%	42,000.00
Total Income	186,315.31	208,999.95	89.1%	2,132,197.91	2,299,000.05	92.7%	2,508,000.00
Gross Profit	186,315.31	208,999.95	89.1%	2,132,197.91	2,299,000.05	92.7%	2,508,000.00
Expense							
INDIRECT							
5000 · Salaries and Wages	76,265.65	74,500.00	102.4%	850,815.05	819,500.00	103.8%	894,000.00
5005 · Administrative Fees	512.28	516.66	99.2%	5,901.98	5,683.34	103.8%	6,200.00
5030 · Payroll Tax Expense	1,529.76	1,333.33	114.7%	15,177.06	14,666.67	103.5%	16,000.00
5040 · Worker's Comp Insurance	0.00	1,208.33	0.0%	16,861.62	13,291.67	126.9%	14,500.00
5050 · Employee Health Insurance	13,952.79	15,166.66	92.0%	156,381.51	166,833.34	93.7%	182,000.00
5070 · Employee Retirement	14,812.27	11,333.33	130.7%	122,531.69	124,666.67	98.3%	136,000.00
5090 · Other Employee Expense	941.04	250.00	376.4%	3,627.42	2,750.00	131.9%	3,000.00
5120 · Property Taxes	0.00	166.66	0.0%	2,252.62	1,833.34	122.9%	2,000.00
5130 · Utilities - Office	320.43	333.33	96.1%	3,967.20	3,666.67	108.2%	4,000.00
5140 · Building Repair & Maint	332.60	583.33	57.0%	5,417.40	6,416.67	84.4%	7,000.00
5145 · District Wide Repair & Maint	1,081.16	1,000.00	108.1%	7,889.86	11,000.00	71.7%	12,000.00
5150 · Garbage Service	396.44	375.00	105.7%	4,164.03	4,125.00	100.9%	4,500.00
5160 · Office Equip Rental	668.21	833.33	80.2%	7,342.86	9,166.67	80.1%	10,000.00
5165 · Computer Software	3,008.14	1,500.00	200.5%	18,844.71	16,500.00	114.2%	18,000.00
5170 · Office Equipment Repair & Maint	0.00	300.00	0.0%	1,311.07	3,300.00	39.7%	3,600.00
5175 · Small Tools - Repair & Maint.	0.00	83.33	0.0%	367.87	916.67	40.1%	1,000.00
5180 · Casualty Ins/Liability Ins	0.00	3,500.00	0.0%	43,033.42	38,500.00	111.8%	42,000.00
5200 · Billing Supplies	0.00	325.00	0.0%	3,886.73	3,575.00	108.7%	3,900.00
5240 · Office Supplies	163.18	316.66	51.5%	3,534.80	3,483.34	101.5%	3,800.00
5245 · Postage	1,000.00	800.00	125.0%	7,500.00	8,800.00	85.2%	9,600.00
5250 · Legal Expenses	6,610.80	1,416.66	466.6%	19,133.53	15,583.34	122.8%	17,000.00
5255 · Interest Expense	0.00	816.66	0.0%	9,712.50	8,983.34	108.1%	9,800.00
5256 · Interest Exp-Financed Items	104.96	333.33	31.5%	1,394.93	3,666.67	38.0%	4,000.00

Pajaro/Sunny Mesa Community Services District
 Profit & Loss Budget Performance- Water Enterprise

May 2023

	May 23	Budget	% of Budget	Jul '22 - May 23	YTD Budget	% of Budget	Annual Budget
5260 · Accounting & Bookkeeping	0.00	3,208.33	0.0%	36,050.00	35,291.67	102.1%	38,500.00
5266 · Engineering Svcs-Dist Wide	0.00	1,666.66	0.0%	8,402.75	18,333.34	45.8%	20,000.00
5270 · Automotive - Repair & Maint	1,891.70	833.33	227.0%	13,559.62	9,166.67	147.9%	10,000.00
5280 · Conferences, Meetings, Seminars	15.99	41.66	38.4%	166.89	458.34	36.4%	500.00
5290 · Travel Expenses	0.00	41.66	0.0%	0.00	458.34	0.0%	500.00
5300 · Books & Subscriptions	0.00	125.00	0.0%	75.00	1,375.00	5.5%	1,500.00
5305 · Water Conservation Program	0.00	250.00	0.0%	0.00	2,750.00	0.0%	3,000.00
5320 · Membership Fees and Dues	0.00	1,666.66	0.0%	20,962.60	18,333.34	114.3%	20,000.00
5326 · Licenses and Certifications	0.00	166.66	0.0%	1,365.00	1,833.34	74.5%	2,000.00
5330 · Telephone	8,547.36	1,416.66	603.3%	17,636.99	15,583.34	113.2%	17,000.00
5340 · Burglar Alarm Monitoring	84.00	75.00	112.0%	708.00	825.00	85.8%	900.00
5370 · Fuel - Trucks	2,685.67	3,583.33	74.9%	33,949.66	39,416.67	86.1%	43,000.00
5390 · Bank Charges	0.00	25.00	0.0%	100.00	275.00	36.4%	300.00
5391 · Credit Card Transaction Fees	21.60	50.00	43.2%	391.83	550.00	71.2%	600.00
5400 · Miscellaneous Expense	0.00	16.66	0.0%	233.29	183.34	127.2%	200.00
6577 · COP Debt Service - Interest	36,647.50	6,125.00	598.3%	73,295.00	67,375.00	108.8%	73,500.00
Total INDIRECT	171,593.53	136,283.21	125.9%	1,517,946.49	1,499,116.79	101.3%	1,635,400.00
5190 · Water Testing- Labs	19,986.00	2,500.00	799.4%	48,188.20	27,500.00	175.2%	30,000.00
5220 · Water System - Repair & Maint	13,788.99	18,750.00	73.5%	256,528.07	206,250.00	124.4%	225,000.00
5265 · Engineering Expenses	80.00	83.33	96.0%	200.00	916.67	21.8%	1,000.00
5310 · Utilities - Well Site	11,702.62	14,166.66	82.6%	140,504.70	155,833.34	90.2%	170,000.00
5325 · Permits	0.00	3,000.00	0.0%	8,951.82	33,000.00	27.1%	36,000.00
5360 · Fuel - Generator	0.00	833.33	0.0%	20,486.96	9,166.67	223.5%	10,000.00
5428 · COP Bond Expense	0.00	291.66	0.0%	4,063.47	3,208.34	126.7%	3,500.00
6565 A · 2021 Bond Expense- Fees	0.00	125.00	0.0%	4,258.97	1,375.00	309.7%	1,500.00
Total Expense	217,151.14	176,033.19	123.4%	2,001,128.68	1,936,366.81	103.3%	2,112,400.00
Net Ordinary Income	-30,835.83	32,966.76	-93.5%	131,069.23	362,633.24	36.1%	395,600.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	0.00	416.66	0.0%	3,972.38	4,583.34	86.7%	5,000.00
4101 · Billing Adjustments	0.00	16.66	0.0%	-712.40	183.34	-388.6%	200.00
4110 · Hydrant Sales	427.21	1,250.00	34.2%	13,103.67	13,750.00	95.3%	15,000.00
4115 · Testing Fees	0.00	916.66	0.0%	12,280.00	10,083.34	121.8%	11,000.00
4140 · Connection Fees	0.00	616.66	0.0%	43,797.00	6,783.34	645.7%	7,400.00
4141 · Application Fees	0.00	45.83	0.0%	650.00	504.17	128.9%	550.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	366.67	0.0%	400.00
4285 · P.V.W.M.A. Collection Fee	2,021.96	2,416.66	83.7%	24,336.49	26,583.34	91.5%	29,000.00
4300 · Collection of Previous W/O Acct	0.00	20.83	0.0%	0.00	229.17	0.0%	250.00
4305 · Miscellaneous Revenue	0.00	83.33	0.0%	306.00	916.67	33.4%	1,000.00
4341 · Lighting Admin Reimbursements	0.00	1,083.33	0.0%	13,000.00	11,916.67	109.1%	13,000.00
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	0.00	458.34	0.0%	500.00
4350 · Interest Revenue	3,231.09	12.50	25,848.7%	29,527.28	137.50	21,474.4%	150.00

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June 13, 2023

Accrual Basis

**Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise**

May 2023

	May 23	Budget	% of Budget	Jul '22 - May 23	YTD Budget	% of Budget	Annual Budget
4355 · Audit/Bookkeeping Reimbursement	0.00	58.33	0.0%	700.00	641.67	109.1%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.33	0.0%	400.00	366.67	109.1%	400.00
Total Other Income	5,680.26	7,045.77	80.6%	141,360.42	77,504.23	182.4%	84,550.00
Net Other Income	5,680.26	7,045.77	80.6%	141,360.42	77,504.23	182.4%	84,550.00
Net Income	-25,155.57	40,012.53	-62.9%	272,429.65	440,137.47	61.9%	480,150.00

AGING REPORT: May 2023

ALL SYSTEMS: Aging Balance as of 6/1/23

Balance	Current	30 Days	60 Days	90 Days
\$214,570.91	\$167,496.15	\$33,380.15	\$8,479.36	\$5,215.25

Notes:

There is a significant reduction in the 30 and 60 day delinquencies compared to the previous month. A total of 46 accounts have entered into 90 day delinquency. All but 3 of these accounts belong to Pajaro customers.

In May, the District received a total of \$4,128 from LIHWAP that was applied to 7 accounts. Many customers are still submitting applications or are pending LIHWAP approval.

- 30 day balance decreased by \$15,476
- 60 day balance decreased by \$3,033
- 90 day balance increased by \$1,732.86

9:22 AM
June 19, 2023

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
May 23 through June 19, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	AP	05/30/2023	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Check	AP	05/31/2023	Total Merchant Services	1001 · SCCB - Operating Account		-14.95
				5391 · Credit Card Transaction Fees	-14.95	14.95
TOTAL					-14.95	14.95
Check	AP	06/05/2023	FP Mailing Solutions-Online	1001 · SCCB - Operating Account		-1,000.00
				5245 · Postage	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Check	AP	06/05/2023	Total Merchant Services	1001 · SCCB - Operating Account		-0.50
				5391 · Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Bill Pmt -Check	AP	06/09/2023	Ace Hardware Prunedale- ACH	1001 · SCCB - Operating Account		-28.93
Bill	0580...	05/10/2023		5145 · District Wide Repair & Maint	-28.93	28.93
TOTAL					-28.93	28.93
Bill Pmt -Check	AP	06/09/2023	Ace Hardware Watsonville- ACH	1001 · SCCB - Operating Account		-168.84
Bill	222395	05/08/2023		5220 · Water System - Repair & Maint	-10.95	10.95
Bill	222405	05/08/2023		5220 · Water System - Repair & Maint	-37.85	37.85
Bill	222490	05/11/2023		5220 · Water System - Repair & Maint	-54.85	54.85
Bill	222492	05/11/2023		5220 · Water System - Repair & Maint	-7.66	7.66
Bill	222597	05/16/2023		5220 · Water System - Repair & Maint	-13.67	13.67
Bill	222862	05/25/2023		5220 · Water System - Repair & Maint	-43.86	43.86
TOTAL					-168.84	168.84
Bill Pmt -Check	AP	06/09/2023	ACWA-JPIA (med ins)-ACH	1001 · SCCB - Operating Account		-15,560.34
Bill	0699...	06/01/2023		5050 · Employee Health Insurance	-12,574.41	12,574.41
				2264 · Employee Insurance Payable	-2,985.93	2,985.93
TOTAL					-15,560.34	15,560.34
Bill Pmt -Check	AP	06/09/2023	Agee Electric, Inc.- Online	1001 · SCCB - Operating Account		-6,303.21
Bill	3050	05/04/2023		5220 · Water System - Repair & Maint	-6,303.21	6,303.21
TOTAL					-6,303.21	6,303.21
Bill Pmt -Check	AP	06/09/2023	Aramark- ACH	1001 · SCCB - Operating Account		-332.60
Bill	5110...	05/05/2023		5140 · Building Repair & Maint	-57.53	57.53
Bill	5110...	05/12/2023		5140 · Building Repair & Maint	-108.77	108.77
Bill	5110...	05/19/2023		5140 · Building Repair & Maint	-57.53	57.53
Bill	5110...	05/26/2023		5140 · Building Repair & Maint	-108.77	108.77
TOTAL					-332.60	332.60
Bill Pmt -Check	AP	06/09/2023	AT&T 3439-Online	1001 · SCCB - Operating Account		-31.43
Bill	JUNE...	06/01/2023		5310 · Utilities - Well Site	-31.43	31.43
TOTAL					-31.43	31.43

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Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	06/09/2023	Bianchi Alarm Systems-Online	1001 · SCCB - Operating Account		-84.00
Bill	26116	05/26/2023		5340 · Burglar Alarm Monitoring	-84.00	84.00
TOTAL					-84.00	84.00
Bill Pmt -Check	AP	06/09/2023	Body by Hank	1001 · SCCB - Operating Account		-660.60
Bill	1356...	05/16/2023		5270 · Automotive - Repair & Maint	-398.41	398.41
Bill	1378...	05/16/2023		5270 · Automotive - Repair & Maint	-262.19	262.19
TOTAL					-660.60	660.60
Bill Pmt -Check	AP	06/09/2023	C & N Tractors/Rentals- ACH	1001 · SCCB - Operating Account		-18.30
Bill	7950...	05/08/2023		5230 · Park - Repair & Maint	-18.30	18.30
TOTAL					-18.30	18.30
Bill Pmt -Check	AP	06/09/2023	CALNET/ AT&T 2506	1001 · SCCB - Operating Account		-1,453.32
Bill	May s...	06/01/2023		5310 · Utilities - Well Site	-82.78	85.85
				5310 · Utilities - Well Site	-25.09	26.02
				5330 · Telephone	-1,270.29	1,317.43
				5310 · Utilities - Well Site	-23.16	24.02
				5231 · Pajaro Park Expense	-52.00	53.93
TOTAL					-1,453.32	1,507.25
Bill Pmt -Check	AP	06/09/2023	Castroville Ace Hardware-ACH	1001 · SCCB - Operating Account		-4.69
Bill	1900...	05/22/2023		5220 · Water System - Repair & Maint	-4.69	4.69
TOTAL					-4.69	4.69
Bill Pmt -Check	AP	06/09/2023	Core & Main- ACH	1001 · SCCB - Operating Account		-376.92
Bill	S831...	05/10/2023		5145 · District Wide Repair & Maint	-53.32	53.32
Bill	S842...	05/11/2023		5220 · Water System - Repair & Maint	-8.49	8.49
Bill	S851...	05/12/2023		5220 · Water System - Repair & Maint	-186.92	186.92
Bill	S871...	05/17/2023		5220 · Water System - Repair & Maint	-128.19	128.19
TOTAL					-376.92	376.92
Bill Pmt -Check	AP	06/09/2023	GreatAmerica Financial-Online	1001 · SCCB - Operating Account		-472.92
Bill	3414...	05/29/2023		5160 · Office Equip Rental	-472.92	472.92
TOTAL					-472.92	472.92
Bill Pmt -Check	AP	06/09/2023	Linde Gas & Equipment Inc.	1001 · SCCB - Operating Account		-48.61
Bill	3595...	05/18/2023		5220 · Water System - Repair & Maint	-48.61	48.61
TOTAL					-48.61	48.61
Bill Pmt -Check	AP	06/09/2023	MBAS- ACH	1001 · SCCB - Operating Account		-18,942.00
Bill	2303...	05/01/2023		5190 · Water Testing- Labs	-7,623.00	7,623.00
Bill	2303...	05/02/2023		5190 · Water Testing- Labs	-3,700.50	3,700.50
Bill	2303...	05/03/2023		5190 · Water Testing- Labs	-5,031.00	5,031.00
Bill	2304...	05/04/2023		5190 · Water Testing- Labs	-46.80	46.80
Bill	2303...	05/10/2023		5190 · Water Testing- Labs	-427.50	427.50
Bill	2305...	05/12/2023		5190 · Water Testing- Labs	-23.40	23.40
Bill	2305...	05/15/2023		5190 · Water Testing- Labs	-93.60	93.60
Bill	2305...	05/19/2023		5190 · Water Testing- Labs	-362.70	362.70
Bill	2305...	05/19/2023		5190 · Water Testing- Labs	-123.30	123.30
Bill	2305...	05/19/2023		5190 · Water Testing- Labs	-409.50	409.50
Bill	2305...	05/19/2023		5190 · Water Testing- Labs	-72.00	72.00
Bill	2305...	05/19/2023		5190 · Water Testing- Labs	-140.40	140.40

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Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	2305...	05/24/2023		5190 · Water Testing- Labs	-46.80	46.80
Bill	2305...	05/24/2023		5190 · Water Testing- Labs	-841.50	841.50
TOTAL					-18,942.00	18,942.00
Bill Pmt -Check	AP	06/09/2023	Mid Valley Supply- ACH	1001 · SCCB - Operating Account		-1,768.79
Bill	12696...	05/02/2023		5220 · Water System - Repair & Maint	-250.32	250.32
				5220 · Water System - Repair & Maint	-187.74	187.74
				5220 · Water System - Repair & Maint	-62.58	62.58
				5220 · Water System - Repair & Maint	-62.58	62.58
				5220 · Water System - Repair & Maint	-62.62	62.62
Bill	12697...	05/09/2023		5145 · District Wide Repair & Maint	-79.02	79.02
				5220 · Water System - Repair & Maint	-62.58	62.58
				5220 · Water System - Repair & Maint	-62.58	62.58
				5220 · Water System - Repair & Maint	-250.32	250.32
				5220 · Water System - Repair & Maint	-62.61	62.61
Bill	12670...	05/23/2023		5220 · Water System - Repair & Maint	-125.16	125.16
				5220 · Water System - Repair & Maint	-125.16	125.16
				5220 · Water System - Repair & Maint	-125.16	125.16
				5220 · Water System - Repair & Maint	-125.16	125.16
				5220 · Water System - Repair & Maint	-62.58	62.58
				5220 · Water System - Repair & Maint	-62.62	62.62
TOTAL					-1,768.79	1,768.79
Bill Pmt -Check	AP	06/09/2023	Monterey One Water- Online	1001 · SCCB - Operating Account		-69.98
Bill	JUNE...	05/31/2023		5130 · Utilities - Office	-25.73	25.73
Bill	5/1/2...	05/31/2023		5310 · Utilities - Well Site	-44.25	44.25
TOTAL					-69.98	69.98
Bill Pmt -Check	AP	06/09/2023	PARS- ACH	1001 · SCCB - Operating Account		-512.28
Bill	53124	05/08/2023		5005 · Administrative Fees	-512.28	512.28
TOTAL					-512.28	512.28
Bill Pmt -Check	AP	06/09/2023	PG&E 1438-Online	1001 · SCCB - Operating Account		-1,290.39
Bill	4/26/...	05/25/2023		5310 · Utilities - Well Site	-1,290.39	1,290.39
TOTAL					-1,290.39	1,290.39
Bill Pmt -Check	AP	06/09/2023	PG&E 1826-Online	1001 · SCCB - Operating Account		-25.37
Bill	4/19/...	05/18/2023		5310 · Utilities - Well Site	-25.37	25.37
TOTAL					-25.37	25.37
Bill Pmt -Check	AP	06/09/2023	PG&E 6022-Online	1001 · SCCB - Operating Account		-16.52
Bill	4/21/...	05/19/2023		5315 · Utilities - Street Lighting	-16.52	16.52
TOTAL					-16.52	16.52
Bill Pmt -Check	AP	06/09/2023	PG&E 6857-Online	1001 · SCCB - Operating Account		-5,095.82
Bill	4/27/...	05/26/2023		5310 · Utilities - Well Site	-1,532.88	1,532.88
				5310 · Utilities - Well Site	-887.56	887.56
				5130 · Utilities - Office	-206.71	206.71
				5310 · Utilities - Well Site	-210.02	210.02
				5315 · Utilities - Street Lighting	-2,258.65	2,258.65
TOTAL					-5,095.82	5,095.82
Bill Pmt -Check	AP	06/09/2023	Phil Vanderhorst	1001 · SCCB - Operating Account		-126.08
Bill	Reim...	05/23/2023		5090 · Other Employee Expense	-126.08	126.08

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Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-126.08	126.08
Bill Pmt -Check	AP	06/09/2023	Royal Oaks Auto Repair Inc.	1001 · SCCB - Operating Account		-1,231.10
Bill	46619	05/05/2023		5270 · Automotive - Repair & Maint	-1,231.10	1,231.10
TOTAL					-1,231.10	1,231.10
Bill Pmt -Check	AP	06/09/2023	Santa Cruz Answering Service-ACH	1001 · SCCB - Operating Account		-75.72
Bill	1009 ...	05/22/2023		5330 · Telephone	-75.72	75.72
TOTAL					-75.72	75.72
Bill Pmt -Check	AP	06/09/2023	Singh Computech- ACH	1001 · SCCB - Operating Account		-180.00
Bill	9707	05/25/2023		5165 · Computer Software	-180.00	180.00
TOTAL					-180.00	180.00
Bill Pmt -Check	AP	06/09/2023	Soil Control Lab- ACH	1001 · SCCB - Operating Account		-1,044.00
Bill	3050...	05/03/2023		5190 · Water Testing- Labs	-58.00	58.00
Bill	3050...	05/03/2023		5190 · Water Testing- Labs	-29.00	29.00
Bill	3050...	05/03/2023		5190 · Water Testing- Labs	-58.00	58.00
Bill	3050...	05/03/2023		5190 · Water Testing- Labs	-29.00	29.00
Bill	3050...	05/03/2023		5190 · Water Testing- Labs	-29.00	29.00
Bill	3050...	05/03/2023		5190 · Water Testing- Labs	-29.00	29.00
Bill	3050...	05/03/2023		5190 · Water Testing- Labs	-29.00	29.00
Bill	3050...	05/03/2023		5190 · Water Testing- Labs	-58.00	58.00
Bill	3050...	05/03/2023		5190 · Water Testing- Labs	-87.00	87.00
Bill	3050...	05/03/2023		5190 · Water Testing- Labs	-87.00	87.00
Bill	3050...	05/10/2023		5190 · Water Testing- Labs	-29.00	29.00
Bill	3050...	05/10/2023		5190 · Water Testing- Labs	-29.00	29.00
Bill	3050...	05/10/2023		5190 · Water Testing- Labs	-29.00	29.00
Bill	3050...	05/10/2023		5190 · Water Testing- Labs	-87.00	87.00
Bill	3050...	05/17/2023		5190 · Water Testing- Labs	-29.00	29.00
Bill	3050...	05/17/2023		5190 · Water Testing- Labs	-58.00	58.00
Bill	3050...	05/17/2023		5190 · Water Testing- Labs	-58.00	58.00
Bill	3050...	05/24/2023		5190 · Water Testing- Labs	-58.00	58.00
Bill	3050...	05/24/2023		5190 · Water Testing- Labs	-29.00	29.00
Bill	3050...	05/24/2023		5190 · Water Testing- Labs	-58.00	58.00
Bill	3050...	05/24/2023		5190 · Water Testing- Labs	-29.00	29.00
Bill	3050...	05/24/2023		5190 · Water Testing- Labs	-29.00	29.00
TOTAL					-1,044.00	1,044.00
Bill Pmt -Check	AP	06/09/2023	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-2,732.68
Bill	CL93...	05/15/2023		5370 · Fuel - Trucks	-1,198.68	1,198.68
Bill	0206...	05/30/2023		5145 · District Wide Repair & Maint	-163.28	163.28
Bill	CL94...	05/31/2023		5370 · Fuel - Trucks	-1,370.72	1,370.72
TOTAL					-2,732.68	2,732.68
Bill Pmt -Check	AP	06/09/2023	The Pajaronian	1001 · SCCB - Operating Account		-185.00
Bill	80717	06/02/2023		5250 · Legal Expenses	-185.00	185.00
TOTAL					-185.00	185.00
Bill Pmt -Check	AP	06/09/2023	Tom's Site Service- ACH	1001 · SCCB - Operating Account		-208.49
Bill	80470	05/21/2023		5145 · District Wide Repair & Maint	-208.49	208.49
TOTAL					-208.49	208.49
Bill Pmt -Check	AP	06/09/2023	Corbin Willits Systems-Online	1001 · SCCB - Operating Account		-533.69

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Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	000C...	05/15/2023		5165 · Computer Software	-533.69	533.69
TOTAL					-533.69	533.69
Check	AP	06/12/2023	Total Merchant Services	1001 · SCCB - Operating Account		-0.50
				5391 · Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Check	AP	06/19/2023	Santa Cruz County Bank	1001 · SCCB - Operating Account		-623.25
				2256 · Vehicle Loan Payable	-582.55	582.55
				5256 · Interest Exp-Financed Items	-40.70	40.70
TOTAL					-623.25	623.25
Check	AP	06/19/2023	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Bill Pmt -Check	AP	06/19/2023	AT&T 1782-Online	1001 · SCCB - Operating Account		-31.43
Bill	6/7/2...	06/07/2023		5310 · Utilities - Well Site	-31.43	31.43
TOTAL					-31.43	31.43
Bill Pmt -Check	AP	06/19/2023	AT&T 2627-Online	1001 · SCCB - Operating Account		-31.43
Bill	6/7/2...	06/07/2023		5310 · Utilities - Well Site	-31.43	31.43
TOTAL					-31.43	31.43
Bill Pmt -Check	AP	06/19/2023	AT&T 6542-Online	1001 · SCCB - Operating Account		-61.54
Bill	6/7/2...	06/07/2023		5310 · Utilities - Well Site	-61.54	61.54
TOTAL					-61.54	61.54
Bill Pmt -Check	AP	06/19/2023	Century Environmental Services	1001 · SCCB - Operating Account		-26,915.00
Bill	4475	06/08/2023		5220 · Water System - Repair & Maint	-7,580.00	7,580.00
Bill	4474	06/08/2023		5220 · Water System - Repair & Maint	-19,335.00	19,335.00
TOTAL					-26,915.00	26,915.00
Bill Pmt -Check	AP	06/19/2023	Elan-Online	1001 · SCCB - Operating Account		-349.26
Bill	June ...	06/05/2023		2910 · Elan	-349.26	349.26
TOTAL					-349.26	349.26
Bill Pmt -Check	AP	06/19/2023	Grunsky Law Firm	1001 · SCCB - Operating Account		-4,130.43
Bill	Inv. 1...	05/22/2023		5250 · Legal Expenses	-4,130.43	4,130.43
TOTAL					-4,130.43	4,130.43
Bill Pmt -Check	AP	06/19/2023	PG&E 0819-Online	1001 · SCCB - Operating Account		-8,328.00
Bill	5/5/2...	06/06/2023		5310 · Utilities - Well Site	-3,612.91	3,612.91
				5310 · Utilities - Well Site	-2,182.98	2,182.98
				5310 · Utilities - Well Site	-181.69	181.69
				5310 · Utilities - Well Site	-906.14	906.14
				5310 · Utilities - Well Site	-302.39	302.39
				5315 · Utilities - Street Lighting	-95.66	95.66
				5310 · Utilities - Well Site	-1,046.23	1,046.23

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Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-8,328.00	8,328.00
Bill Pmt -Check	AP	06/19/2023	Pure Water- ACH	1001 · SCCB - Operating Account		-9,735.30
Bill	416993	06/01/2023	State Water Resources Control Board	5427 · Improvement Project-Springfield	-2,270.70	2,270.70
Bill	416994	06/01/2023	State Water Resources Control Board	5427 · Improvement Project-Springfield	-7,464.60	7,464.60
TOTAL					-9,735.30	9,735.30
Bill Pmt -Check	AP	06/19/2023	Quinn Company- ACH	1001 · SCCB - Operating Account		-2,632.89
Bill	WON...	06/08/2023		5220 · Water System - Repair & Maint	-1,015.08	1,015.08
Bill	WON...	06/08/2023		5220 · Water System - Repair & Maint	-1,617.81	1,617.81
TOTAL					-2,632.89	2,632.89
Bill Pmt -Check	AP	06/19/2023	Singh Computech- ACH	1001 · SCCB - Operating Account		-270.00
Bill	9732	06/13/2023		5165 · Computer Software	-270.00	270.00
TOTAL					-270.00	270.00
Bill Pmt -Check	AP	06/19/2023	Staples Credit Plan-Online	1001 · SCCB - Operating Account		-9.20
Bill	JUNE...	06/08/2023		5240 · Office Supplies	-9.20	9.20
TOTAL					-9.20	9.20
Bill Pmt -Check	AP	06/19/2023	TIAA Commercial Finance, Inc.	1001 · SCCB - Operating Account		-195.29
Bill	9566...	06/08/2023		5160 · Office Equip Rental	-195.29	195.29
TOTAL					-195.29	195.29
Bill Pmt -Check	AP	06/19/2023	Wells Fargo- 6120 ONLINE	1001 · SCCB - Operating Account		-164.44
Bill		06/09/2023		2900 · Wells Fargo- 6120	-164.44	164.44
TOTAL					-164.44	164.44
Bill Pmt -Check	AP	06/19/2023	Wells Fargo 0721-Online	1001 · SCCB - Operating Account		-340.04
Bill		06/09/2023		2905 · Wells Fargo- 0721	-340.04	340.04
TOTAL					-340.04	340.04
Check	PARS	05/31/2023	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,838.04
				5070 · Employee Retirement	-4,838.04	4,838.04
TOTAL					-4,838.04	4,838.04
Check	PARS	06/14/2023	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,765.52
				5070 · Employee Retirement	-4,765.52	4,765.52
TOTAL					-4,765.52	4,765.52
Bill Pmt -Check	25461	06/09/2023	Santa Cruz County Bank	1001 · SCCB - Operating Account		-566.04
Bill	ACC...	05/30/2023		2256 · Vehicle Loan Payable	-502.86	502.86
				5256 · Interest Exp-Financed Items	-63.18	63.18
TOTAL					-566.04	566.04
Bill Pmt -Check	25462	06/09/2023	MBWWA	1001 · SCCB - Operating Account		-50.00
Bill	June ...	06/09/2023		5326 · Licenses and Certifications	-50.00	50.00

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Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-50.00	50.00
Bill Pmt -Check	25475	06/19/2023	Annabelle Colestock	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	06/13/2023		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25476	06/19/2023	Brenda Carmona	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	06/13/2023		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25477	06/19/2023	Elara Tanguy & Neal Panhuyzen	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	06/13/2023		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25478	06/19/2023	Joshua Barton	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	06/13/2023		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25479	06/19/2023	Lan Thanh Vo	1001 · SCCB - Operating Account		-111.75
Bill	Credi...	06/15/2023		1100 · Water Customer Accounts Recv	-111.75	111.75
TOTAL					-111.75	111.75
Bill Pmt -Check	25480	06/19/2023	Manuel Rivas, Jr.	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	06/13/2023		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25481	06/19/2023	Mary Rocha	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	06/13/2023		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25482	06/19/2023	Mr. Carl Hazen	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	06/13/2023		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25483	06/19/2023	Mr. Erick Contapay	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	06/13/2023		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25484	06/19/2023	Mr. Jeremy Siemon	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	06/13/2023		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00

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Check Detail - Pajaro Park Account
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Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	06/09/2023	Ace Hardware Watsonville- ACH	1036 · PSM Pajaro Park Acct		-212.57
Bill	222283	05/02/2023		5231 · Pajaro Park Expense	-20.59	20.59
Bill	222421	05/09/2023		5231 · Pajaro Park Expense	-87.76	87.76
Bill	222503	05/11/2023		5231 · Pajaro Park Expense	-35.11	35.11
Bill	222790	05/23/2023		5231 · Pajaro Park Expense	-69.11	69.11
TOTAL					-212.57	212.57
Bill Pmt -Check	AP	06/09/2023	CALNET/ AT&T 2506	1036 · PSM Pajaro Park Acct		-53.93
Bill	May s...	06/01/2023		5310 · Utilities - Well Site	-3.07	85.85
				5310 · Utilities - Well Site	-0.93	26.02
				5330 · Telephone	-47.14	1,317.43
				5310 · Utilities - Well Site	-0.86	24.02
				5231 · Pajaro Park Expense	-1.93	53.93
TOTAL					-53.93	1,507.25
Bill Pmt -Check	AP	06/09/2023	Green Rubber Kennedy Ag- ACH	1036 · PSM Pajaro Park Acct		-129.57
Bill	w-57...	05/02/2023		5231 · Pajaro Park Expense	-52.93	52.93
Bill	w-57...	05/03/2023		5231 · Pajaro Park Expense	-76.64	76.64
TOTAL					-129.57	129.57
Bill Pmt -Check	AP	06/09/2023	Mid Valley Supply- ACH	1036 · PSM Pajaro Park Acct		-411.64
Bill	l2697...	05/09/2023		5231 · Pajaro Park Expense	-280.73	280.73
Bill	l2701...	05/30/2023		5231 · Pajaro Park Expense	-130.91	130.91
TOTAL					-411.64	411.64
Bill Pmt -Check	AP	06/09/2023	Panther Protective Services- ACH	1036 · PSM Pajaro Park Acct		-425.00
Bill	0005...	05/25/2023		5231 · Pajaro Park Expense	-425.00	425.00
TOTAL					-425.00	425.00
Bill Pmt -Check	AP	06/09/2023	PG&E 3540 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-222.04
Bill	4/20/...	05/19/2023		5231 · Pajaro Park Expense	-222.04	222.04
TOTAL					-222.04	222.04
Bill Pmt -Check	AP	06/09/2023	WM / Carmel Marina - Pajaro Park-...	1036 · PSM Pajaro Park Acct		-396.44
Bill	9891...	06/01/2023		5231 · Pajaro Park Expense	-396.44	396.44
TOTAL					-396.44	396.44
Bill Pmt -Check	AP	06/19/2023	AT&T- 2458 Paj Park Uverse	1036 · PSM Pajaro Park Acct		-63.50
Bill	acct ...	06/15/2023		5231 · Pajaro Park Expense	-63.50	63.50
TOTAL					-63.50	63.50

9:31 AM
June 19, 2023

Pajaro/Sunny Mesa Community Services District
Check Detail - Street Maintenance Account
May 23 through June 19, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	06/09/2023	Oscar Ortiz	1004 · SCCB - Street Maint Acct		-760.00
Bill	INV0...	06/05/2023		5225 · Street Maintenance	-760.00	760.00
TOTAL					-760.00	760.00
Bill Pmt -Check	AP	06/09/2023	Pajaro/Sunny Mesa Comm Svcs Dist	1004 · SCCB - Street Maint Acct		-67.62
Bill	MAY ...	06/01/2023		5225 · Street Maintenance	-67.62	67.62
TOTAL					-67.62	67.62
Bill Pmt -Check	AP	06/09/2023	PG&E 9545 Street Maint-Online	1004 · SCCB - Street Maint Acct		-87.24
Bill	4/20/...	05/19/2023		5225 · Street Maintenance 5310 · Utilities - Well Site	-35.52 -51.72	35.52 51.72
TOTAL					-87.24	87.24
Bill Pmt -Check	AP	06/09/2023	State Farm Insurance	1004 · SCCB - Street Maint Acct		-607.00
Bill	Stone...	05/31/2023		5225 · Street Maintenance	-607.00	607.00
TOTAL					-607.00	607.00

PAJARO STREET LIGHTING ASSESMENT
2023-2024
Final Budget

	2023-2024
REVENUE	
Parcel Assessments	41,100
EXPENSE	
Utilities (PG&E)	27,000
Maintenance & Administration	13,000
Professional Services (Legal & Accounting)	<u>1,100</u>
	41,100
REVENUE	41,100
EXPENSE	<u>41,100</u>
	0

PG&E projected to remain constant

**STREET MAINTENANCE / SUBDIVISION MAINTENANCE
CONTRACT OPERATIONS AND MAINTENANCE FINAL BUDGET
2023-2024**

REVENUE

Parcel Assessments through Monterey County Tax Roll	64,300
-----------------------------------------------------	--------

EXPENSE

Monies held in restricted Acct. for street sealing and repairs	24,635
Fees for service paid to vendors	8,015
Contract fees paid to District	<u>31,650</u>
Total Expense	64,300

	REVENUE	64,300
--	----------------	--------

	EXPENSE	<u>64,300</u>
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	0
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Notes: Restricted bank account balance as of 6-16-23 is \$279,714.00

Monies are held for the following subdivisions:

Stone Ridge Estates, Fair Way, Paris Ct, Rose Ct., Heritage Cr., Golf Cr., Colonial Cr.

District provides services to the seven subdivisions, such as, street maintenance, storm drain maintenance, landscape maintenance, banking, and bill payments to vendors.

District provides the assessment information to Mo. Co., annually, per data bond capture review.

District charges actual cost of \$31,650 to perform these services.(PSMCSD Revenue)

**PAJARO COMMUNITY PARKS/PUBLIC AREAS
OPERATIONS AND MAINTENANCE BUDGET**

Final Budget

2023-2024

		2023-2024
REVENUE		
(1% Special District Tax-Assessed/ collected by Mo. Co.)		25,000
 EXPENSE		
Tot-Lot (Cayetano Park-Florence @ Cayetano)	1.5 hrs./week	7,800
Berlanga Park (Stender Ave.)	1.00 hrs./week	0
Memorial Park (Salinas Rd. @ Stender Ave.)	1.00 hrs./week	5,200
Monument Park (Porter Dr. @ San Juan Rd.)	1.00 hrs./week	5,200
Misc.(Pajaro Sign maintenance, curb painting, graffiti	.25 hrs/week	<u>0</u>
Total Labor	3.5 hrs./week	<u>18,200</u>
(3.5 hrs./week X 52 wks. X \$100./hr)		
Groundskeeping Materials and Supplies		<u>1,000</u>
Total Expense		<u>19,200</u>
REVENUE		25,000
EXPENSE		<u>19,200</u>
Surplus transferred to Pajaro Park Fund		<u>5,800</u>

Notes: Pro-Rata Tax Assessment (1% Special District Tax) is projected at \$25000 for this fiscal year.

**PAJARO PARK
Final Budget
2023-2024**

	2023-2024
Personnel Costs	
Management & Administration	1,000
Park Labor	41,100
TOTAL PERSONNEL:	42,100
 Operating Costs	
Sewer	
Garbage Service	4,900
Electricity - Lights/Special Events - Phone	4,800
Alarm Service	500
Janitorial Supplies	4,200
Office Supplies	
Building & Grounds Materials	600
Other Supplies & Materials	
Pajaro Water Bond and Property Tax	2,600
Gate closing (Security Patrol)	5,700
TOTAL OPERATING:	23,300
 Reserve	 -
 ANNUAL OPERATIONS & MAINTENANCE	 \$ 65,400

65,400 Total Park Expense

Revenue

5,800 Pro-Rata
6,000 Board Stipend
25,000 Mo Co Contribution
35,000 One time Mo Co Contribution

6,400 Surplus to remain in Park Fund
Balance as of 6/30/23 \$86,900
Current proposed funding will carry us through 2025-2026 Fiscal Year

Account No:	Account Name:	Description
Income:		
4001-4015	Water Rate Revenue	Projected increase of 8% over 2022-2023 actual (thru April)
4140	Connection Fees	2 possible connections to be added this year
Expenses: Indirect		
5000	Salaries and Wages	Overall decrease due to change in personnel.
5040	Workers Comp Insurance	Increase due to new claim added.
5050	Employee Health Insurance	Slight increase expected this year due to increased premiums
5070	Employee Retirement	Decrease aligns with wages.
5266	Engineering Expense Dist Wide	Increase due to addition of professional services contract
5165	Computer Software	Increase due to purchase of a new server
5180	Casualty/Liability Insurance	Projected 20% increase in premium
5245	Postage	Postal Rates will increase in this fiscal year
5250	Legal Expenses	Normal, general business
5260	Accounting & Bookkeeping	No increase to annual audit expected this year
5370	Fuel-Trucks	Slight decrease in fuel prices
5391	Credit Card Transaction Fees	Fees now passed thru to ratepayers
Expenses: Direct		
5190	Soil and Water Testing	Slightly higher sampling quantity due this year
5325	Permits	Anticipation of new generator permits
5360	Fuel-Generator	Fuel for new generators
6565	2021 Bond Expense	Increase due to US Bank annual admin fee
Debt Service		
	Bond Payments-Generators	\$45,000. Principal only
	All bonds and Re-Org Loan	\$280,900/year, \$23,400/month
Capital Reserve		
	Add to Capital Reserve \$150,000	Expenditures- 0
Operating Reserve		
	Add surplus funds, end of year	\$322,500

Income			2023-2024
4001	Route 1	Pajaro	349,000
4002	Route 2	Pajaro	343,000
4003	Route 3	Commercial (Pajaro)	349,000
4004	Route 4	Trailer Park (Pajaro)	18,000
4005	Route 5	San Juan Apts	15,000
4006	Route 6	Sunny Mesa	181,000
4007	Route 7	C.S.A. 73 Hillcrest/Bay Farms	205,000
4008	Route 8	Vega/Vista Verde	213,000
4010	Route 10	Springfield	10,000
4011	Route 11	Moss Landing	377,000
4012	Route 12	Blackie Road	53,000
4013	Route 13	Normco	471,000
4014	Route 14	Vierra Estates	78,000
4015	Route 15	Langley/Valle Pacifico	45,000
		Water Services SubTotal	2,707,000
4100		Late Payment Penalties	5,000
4101		Billing Adjustments	200
4110		Hydrant Sales	15,000
4115		Test Fees (Cross Conn-Yearly-Pajaro)	11,000
4140		Connection Fees/Capacity Fees	7,400
4141		Application Fees	550
4146		Other Fees	400
4200		Street Maintenance-Reimbursement	64,300
4210		Vega Bond Assessments	298,000
4280		Pro Rata Tax Collection	25,000
4285		PVWMA Collection Fee	29,000
4300		Collection Previous w/o account	250
4305		Miscellaneous Revenue	1,000
4339		Agency Admin Revenue Vega Bond	5,250
4340		Utility Reimbursement	27,000
4341		Lighting Admin Reimbursement	13,000
4345		Customer Reimbursements	
4346		District 25% Overhead Fee	500
4350		Interest Revenue	15,000
4355		Audit/Bookkeeping Re-imbusement	700
4360		Legal Counsel Reimbursement	400
5794		Pajaro Water Bond	40,300
		Other Subtotal	559,250
		Total Income	3,266,250

Expenses INDIRECT			2023-2024
5000	Salaries and Wages		931,000
5005	Administrative Fees		6,500
5030	Payroll Tax Expense		16,000
5040	Workers Comp Insurance		18,000
5050	Employee Health Insurance		189,000
5070	Employee Retirement (15%)		140,000
5090	Other Employee Expense		3,000
5120	Property Taxes		2,300
5130	Utilities - Office		4,500
5140	Building Repair & Maintenance		7,000
5145	District Wide Repair & Maint		10,000
5150	Garbage Service		5,000
5160	Office Equipment Rental		8,500
5165	Computer Software		18,000
5170	Office Equipment Repair & Maint		3,600
5175	Small Tools - Repair & Maint.		1,000
5180	Casualty Insurance/Liability Insurance		50,000
5200	Billing Supplies		4,500
5240	Office Supplies		4,000
5245	Postage		10,700
5250	Legal Expenses		17,000
5255	Interest Expense Re Org Loan		7,900
5256	Interest Exp-Financed Items		1,500
5260	Accounting & Bookkeeping		38,500
5266	Engineering Expense District Wide		13,000
5270	Automotive - Repair & Maint		10,000
5280	Seminars & Conferences		500
5290	Travel Expenses		500
5300	Books & Subscriptions		1,500
5305	Water Conservation Program		3,000
5320	Membership Fees & Dues		21,500
5326	Licenses and Certifications		2,000
5330	Telephone		18,000
5340	Burglar Alarm Monitoring		900
5350	Cash Over/Short		
5370	Fuel - Trucks		40,000
5390	Bank Charges		300
5391	Credit Card Transaction Fees		500
5400	Miscellaneous Expense		200
6560	Payroll Processing Expenses		
6577	2015 COP Bond - Interest		71,200
6578	2021 Water Revenue Bond -Interest		46,800
Total Expenses INDIRECT			1,727,400

Expenses DIRECT		2023-2024
5190	Soil and Water Tests	35,000
5220	Water System - Repair & Maint	225,000
5225	Street Maintenance	32,650
5230	Parks - Repair & Maintenance	1,000
5265	Engineering Expenses	1,000
5310	Utilities - Well Site	175,000
5315	Utilities - Street Lighting	27,000
5325	Permits	36,000
5360	Fuel - Generator	10,000
5426	Vega Assmnt Bond Expense	7,000
5428	2015 COP Bond Expense	4,200
5433	Water Bond Expense - Interest	4,600
6565	2021 Bond Expense	4,500
6575	Vega Debt Service - Interest	124,600
Total Expenses DIRECT		687,550
Total Expenses INDIRECT		1,727,400
Total Expenses		2,414,950
Total Income		3,266,250
Total Expenses		2,414,950
Gross Net		851,300
Debt Service		
	Auto Loan	12,500
	2015 COP Bond (Principal only)	75,000
	Re-Organization Loan (Principal only)	35,000
	Vega Debt Service (Principal only)	170,000
	Meeting Stipend (donated to Pajaro Park)	6,000
	Water Bond (Principal only)	35,300
	2021 Water Rev Bonds(Principal only)	45,000
	Total	378,800
Gross Net		851,300
Debt Service		378,800
Reserve Fund		150,000
Surplus (Remains in operating fund)		322,500
Debt Service Fund	\$23,400 per month=\$280,900/year	
Capital Reserve Fund	\$12,500 per month=\$150,000/year	
Transfer from Reserve	0	
Capital Outlay-Planned	0	

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
 136 San Juan Road Royal Oaks, CA 95076
 (831) 722-1389 • (831) 663-2181 • Fax (831) 722-2137
 Email: info@pajarosunnymesa.com
 Website: pajarosunnymesa.com

Commencing on July 1st, 2023, monthly water rates will increase. The increase will affect the Service Availability Fee (SAF) and the water usage portion of your bill. This increase is a direct result of rising operations and maintenance costs and capital improvements.

	<u>Current Rate</u>	<u>New Rate</u>
Water Rate	\$5.44 per unit +0.60	\$6.04 per unit
SAF 5/8"-3/4" meter	\$31.66 per mo. +3.49	\$35.15 per mo.
SAF 1" meter	\$67.62 per mo. +7.44	\$75.06 per mo.
SAF 1.5" meter	\$127.55 per mo. +14.03	\$141.58 per mo.
SAF 2" meter	\$199.47 per mo. +21.94	\$221.41 per mo.

This increase is the third in a series of five (5) annual increases that were put into place by Resolution No. 04-01-21, adopted by the Board in April 2021.

Should you have any questions, please call (831) 722-1389 / 663-2181.

Thank you

Comenzando el 1º de Julio del 2023, el cargo mensual del agua incrementará. El incremento afectará la cuota de disponibilidad de servicio (SAF) y el costo por unidad de agua. Este incremento es el resultado del aumento en reparaciones capitales, costo de operaciones y mantenimiento.

	<u>Tarifa Actual</u>	<u>Nueva Tarifa</u>
Tarifa de Agua	\$5.44 por unidad +0.60	\$6.04 por unidad
SAF 5/8"-3/4"	\$31.66 al mes +3.49	\$35.15 al mes
SAF 1"	\$67.62 al mes +7.44	\$75.06 al mes
SAF 1.5"	\$127.55 al mes +14.03	\$141.58 al mes
SAF 2"	\$199.47 al mes +21.94	\$221.41 al mes

Este aumento es el tercero de una serie de cinco (5) incrementos anuales que se introdujeron en la Resolución N° 04-01-21, aprobado por el consejo (Mesa Directiva) en abril del 2021.

Si tiene alguna pregunta, por favor llame al (831) 722-1389 / 663-2181.

Gracias

DISTRICT OPERATIONS REPORT

June 22, 2023

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Grants & Loans Active	SRF Planning Grant Springfield: Springfield Planning Grant – Updated financial District information has been submitted to the State to update the Construction Funding Application. The California Department of Fish and Wildlife, Incidental Take Permit Application has been deemed complete.	June 2023
Pajaro Park	The Board and Staff are considering Operations funding.	On Agenda
Generator Project	Transfer switch installation and start up continues. Generator Start up did not occur, we are waiting on parts.	June 2023
Hazard Mitigation Plan	The Local Hazard Mitigation Plan has been officially adopted by FEMA on April 5, 2023.	Completed
Multi Community Bottled Water Project	Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen and Giberson Roads. Staff submitted a request for time extension and additional funds to continue providing bottled water to Springfield WS and all neighboring areas. Request for time extension and additional funds is in progress via a new funding source. A Resolution is necessary for authorizing entering into a new funding agreement with the State and authorizing and designating the General Manager. Revised application is being reviewed by the State.	June 2023
LIHWAP	Staff continue to refer customers to the program.	June 2023
Small Community Drought Relief Grant	Grant application has been submitted and received by Department of Water Resources Small Community Drought Relief Staff.	No Report
Sunny Mesa Sewer	The district is holding monies that are to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report

Usage Comparison in Gallons 2022-2023

Water Systems	May-20	May-21	May-22	May-23
Pajaro	6,598,108	6,746,960	6,363,236	4,704,172
Normco	3,187,976	3,365,252	2,880,548	2,125,816
Sunny Mesa	2,873,068	2,482,612	2,297,856	1,863,268
Moss Landing	2,143,020	3,045,108	2,815,472	1,932,832
Vega	1,464,584	1,141,448	1,211,760	915,552
Vierra Estates	380,732	402,424	320,892	264,792
Springfield (pumped)	560,626	629,068	565,488	499,664
Langley/Valle Pacifico	267,784	252,824	293,964	219,912
Blackie	270,776	240,108	247,588	184,756
District Total	17,746,674	18,305,804	16,996,804	12,710,764

Water Systems	May-22	May-23	Percentage
Pajaro	6,363,236	4,704,172	↓ -26.1%
Normco	2,880,548	2,125,816	↓ -26.2%
Sunny Mesa	2,297,856	1,863,268	↓ -18.9%
Moss Landing	2,815,472	1,932,832	↓ -31.3%
Vega	1,211,760	915,552	↓ -24.4%
Vierra Estates	320,892	264,792	↓ -17.5%
Springfield (pumped)	565,488	499,664	↓ -11.6%
Langley/Valle Pacifico	293,964	219,912	↓ -25.2%
Blackie	247,588	184,756	↓ -25.4%
District Total	16,996,804	12,710,764	↓ -25.2%