

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
136 San Juan Road, Royal Oaks, CA 95076
O (831) 722-1389 | Fax (831) 722-2137
www.pajarosunnymesa.com

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS
DISTRICT CONFERENCE BOARD ROOM
136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

AUGUST 25, 2022
5:30 P.M.

“Notice of Teleconferenced/Virtual Meeting”

To reduce the spread of COVID-19, **members of the public** may join the meeting from their computers via Zoom Meeting by entering the following link: <https://us06web.zoom.us/j/85080451775?pwd=Vi9yK1RuSDVMQlloNXIDV2hCcWdzdz09> or by calling **1 (669) 900-9128** and when prompted, enter meeting ID: **850 8045 1775#** and passcode **456179#**. A link to the Zoom Meeting may also be found in a panel on the right side of the District's home page at www.pajarosunnymesa.com identified as “Board Meeting” You may submit written comments in writing either at District Offices in person or by email through and including the time of the meeting.

To submit a comment by email, please send to info@pajarosunnymesa.com and write “Public Comment” in the subject line. Please include the item number and/or title of the item in the body of the email and your comments. All comments received by 2:00 pm will be emailed to the Board members and included as an “Add to Packet” on the District's website before the meeting. All comments received after 2:00 PM will be provided to the Board at the beginning of the meeting. All comments received will be added to the record of the meeting.

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accommodations.

Old Business:

1. AB-361 CONSIDER ADOPTION TO ALLOW TELECONFERENCE AND VIRTUAL MEETING FOR SEPTEMBER 2022. RESOLUTION NO. 08-01-22

- Staff Report from January 27, 2022 Regular Meeting
- Draft Resolution No. 08-01-22

The Governor's Executive Order No. N-08-21 (Jun. 11, 2021) says that certain COVID-19 Brown Act public meeting exemptions will remain in effect until September 30, 2021, after which it will expire. The Legislature adopted AB 361 as an Urgency Measure which provides, among other things that until January 1, 2024, local agencies may use teleconferencing without complying with specified Ralph M. Brown Act restrictions if the District Board makes certain findings every thirty days.

Staff recommends a teleconference and virtual meeting during September. The attached proposed Resolution 08-01-22 is substantially the same as previous months but must be adopted monthly. So attached is a proposed Resolution 08-01-22 for consideration at the August 2022 meeting that will affect the September 2022 meeting.

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion Resolution No. 08-01-22 allowing teleconference and virtual meetings, to remain in effect for the September 2022 Regular Board Meeting.

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/25) Vice President Donald Olsen _____
- o (11/23) Secretary Donald Chesterman _____
- o (11/23) Assistant Secretary Paul Anderson _____
- o (11/25) Treasurer Clinton Miller _____

New Business:

1. REVIEW AND MOTION TO APPROVE DRAFT FINANCIAL REPORTS FOR JULY 2022

- Financial notes
- Report from Staff

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Draft Financial Reports for July 2022

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/25) Vice President Donald Olsen _____
- o (11/23) Secretary Donald Chesterman _____
- o (11/23) Assistant Secretary Paul Anderson _____
- o (11/25) Treasurer Clinton Miller _____

2. REVIEW AND MOTION TO APPROVE AUGUST PAYMENTS (CHECK LISTING) AND AUTHORIZATION FOR STAFF TO SIGN CHECKS

- 1. General Fund 633: Check # _____ through check # _____ for a total of \$ _____
- 2. Operating Account: Check # _____ through check # _____ for a total of \$ _____
- 3. Reserve Acct: Check # _____ through check # _____ for a total of \$ _____
- 4. Street Maint. Acct: Check # _____ through check # _____ for a total of \$ _____
- 5. Debt Service Acct: Check # _____ through check # _____ for a total of \$ _____
- 6. COP Acct: Check # _____ through check # _____ for a total of \$ _____
- 7. Pajaro Park Acct: Check # _____ through check # _____ for a total of \$ _____

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve August payments, and authorizing staff to sign checks

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

- Roll Call Vote:
- o (11/25) President Sanford Coplin _____
 - o (11/25) Vice President Donald Olsen _____
 - o (11/23) Secretary Donald Chesterman _____
 - o (11/23) Assistant Secretary Paul Anderson _____
 - o (11/25) Treasurer Clinton Miller _____

3. RESOLUTION NO. 08-02-22 A RESOLUTION OF THE PAJARO/SUNNY MESA BOARD OF DIRECTORS OF THE PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR THE PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT TANK REHABILITATIONS(S)

- Application has been submitted and received by California Department of Water Resources

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Resolution No. 08-02-22 authorizing grant procedures.

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

- Roll Call Vote:
- o (11/25) President Sanford Coplin _____
 - o (11/25) Vice President Donald Olsen _____
 - o (11/23) Secretary Donald Chesterman _____
 - o (11/23) Assistant Secretary Paul Anderson _____
 - o (11/25) Treasurer Clinton Miller _____

STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)

This part of agenda is for the Staff to report to the Board on District operations however no action is agendized and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. District Operations Update: due to COVID-19

- Office remains closed to public; continuing to take payments by phone or drop-off
- Office is at 100% staffing, with physical distancing requirements met and health screening protocols in place: masks or face coverings to be worn at all times while indoors.
- No vendors or members of public are allowed into Office

2. 2021-2022 Annual Audit

- Bianchi, Kasavan & Pope has met with staff to begin audit process
- BKP will be in office for field audit, September 13th – 15th

3. District Operations Report

4. Usage Comparison Report 2021/2022

CLOSED SESSION:

A. NONE

MOTION TO ADJOURN

Next Board meeting date: _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

- o (11/25) President Sanford Coplin _____
- o (11/25) Vice President Donald Olsen _____
- o (11/23) Secretary Donald Chesterman _____
- o (11/23) Assistant Secretary Paul Anderson _____
- o (11/25) Treasurer Clinton Miller _____

Adjournment Time: _____ p.m.

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors via Zoom Video conferencing was called to order at 5:33 pm on July 28, 2022.

ROLL CALL: Secretary Donald Chesterman
Assistant Secretary Paul Anderson
Treasurer Clinton Miller

ADMINISTRATIVE STAFF: General Manager Donald Rosa
Bookkeeper Amy Saldade
Recorder Judy Vazquez-Varela

ABSENT DIRECTOR(S) & STAFF: President Sanford Coplin
Vice President Donald Olsen

DISTRICT COUNSEL: Alan Smith

ADDITION(S) TO AGENDA:

1. Staff requested the addition to agenda of Action Item 4 Resolution No. 07-02-22 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges.

The final figures for the Resolution No. 07-02-22 were available after the agenda was distributed, the deadline for submission to Monterey County is August 2nd.

Attorney Smith informed the Board of two (2) available options to act on adding Action Item 4 to the agenda. First option is three (3) members determine this is a crippling activity, or other activity that severely impairs public health or safety. The second option is a unanimous vote of those members present find the need to take immediate action, since only two-thirds of the members are present.

Motion was made by Director Chesterman and seconded by Director Anderson to approve the addition of Resolution No. 07-02-22 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges to the Agenda. Motion carried.

Roll Call Vote: Ayes: D. Chesterman; P. Anderson; C. Miller
Noes: None
Absent: S. Coplin; D. Olsen
Abstain: None

PUBLIC IN ATTENDANCE: Mayra Hernandez, Community Solutions Advocate for Community Water Center

PUBLIC COMMENTS: None

CLOSED SESSION: None

Action Items

1. Consider and approve the Minutes of the June 23, 2022, Regular Board Meeting

No discussion.

Motion was made by Director Chesterman and seconded by Director Miller to approve the Regular Board Meeting Minutes of June 23, 2022. Motion carried.

Roll Call Vote:	Ayes:	D. Chesterman; P. Anderson; C. Miller
	Noes:	None
	Absent:	S. Coplin; D. Olsen
	Abstain:	None

OLD BUSINESS:

1. Consider adoption of AB-361 to allow teleconference and virtual meetings Resolution No. 07-01-22

The Board of Directors received the Draft Resolution 06-01-22 to allow teleconference and virtual meetings based on the Governor's Executive Order No. N-08-21 (Jun. 11, 2021) and the Legislature adopted AB-361 as an Urgency Measure. Staff recommends considering the proposed resolution to continue with virtual meetings unless the Governor rescinds the Executive Order No. N-08-21 Staff will prepare for an in-person meeting. Staff recommends virtual meeting in August 2022.

Motion was made by Director Anderson and seconded by Director Chesterman to approve Resolution No. 07-01-22 AB-361 to allow teleconference and virtual meeting. Motion carried.

Roll Call Vote:	Ayes:	D. Chesterman; P. Anderson; C. Miller
	Noes:	None
	Absent:	S. Coplin; D. Olsen
	Abstain:	None

NEW BUSINESS: (Action Items)

1. Review and consider approving financial reports for June 2022

Bookkeeper Saldade informed the Board of Directors that the Water Sales were two (2) percent above monthly budget. District Wide Repair and Maintenance Budget increase in budget due to the purchase of a hedge trimmer and fuel fill tank. Legal Expenses are also above budget, District received Grunsky Law Firm invoices for April, May, and June in same month. Automotive Repair & Maintenance is above budget due to the purchase of ball joints and alignment for the 2011 Chevy and alignment and tire rotation for the 2008 Chevy. We saw an increase on the Credit Card Transaction Fees due to fee increase in June, new terms are effective July 1st for processing fees to be paid by customer. June's Total Income surpassed Total Expenses by \$49,720. June's Cash was more than May's Cash by \$31,609. Total June cash is \$718,959. Net income for June was above projected budget, mainly due

to miscellaneous revenue which are the Covid relief funds of \$55,000 received from CSDA Grant Program.

The aging report for June looks different since all water systems have been consolidated to one account in our billing software producing only one report. The 90 days Aging Balance is \$12,068, all being accrued by mainly one customer in Springfield who is on a payment plan who continues to timely make the prearranged payments.

Director Chesterman asked why this customer owed such a large amount for water. General Manager Rosa explained that this customer was inherited by the District with a previous balance, the balance continued to grow until the customer agreed upon a payment plan. The majority of the balance is late charges, approximately twenty-five percent of balance is water charges, Staff has been working with BKP to write off late fees for this account. Additionally, the District has been approved for a program LIHWAP, to be discussed later, that will benefit this account.

Motion was made by Director Miller and seconded by Director Anderson to approve the financial reports for June 2022. Motion carried.

Roll Call Vote:	Ayes:	D. Chesterman; P. Anderson; C. Miller
	Noes:	None
	Absent:	S. Coplin; D. Olsen
	Abstain:	None

MONTHLY EXPENDITURES REPORT FOR REVIEW

APPROVAL OF PAYMENTS:

2. Review and consider approving July 2022 payments and authorization for Staff to sign checks
 1. General Fund 633: Total of \$0.00
 2. Operating Account: Check No. 25121 through Check No. 25146 totaling \$208,639.32
 3. Reserve Account: Check No. 122 for a total of \$41,789.02
 4. Street Maintenance Account: Check No. 557 for a total of \$624.26
 5. Pajaro Park Account: Total of \$1,545.64
 6. COP 2010 Account: Total of \$0.00
 7. Debt Service Reserve Account: Total of \$0.00

Director Miller asked if the payment to California Department of Fish and Wildlife of \$34,585.25 is an annual payment, Staff explained this payment is a onetime, Incidental Take Permit, necessary for the Springfield Construction Application and it will be reimbursed by the State.

Motion was made by Director Chesterman and seconded by Director Anderson to approve the July 2022 payments and authorize Staff to sign checks. Motion carried.

Roll Call Vote: Ayes: D. Chesterman; P. Anderson; C. Miller
 Noes: None
 Absent: S. Coplin; D. Olsen
 Abstain: None

3. Review and consider Draft Financial Report for Fiscal Year 2021-2022

Bookkeeper Saldate informed the Board of Directors that the Total Income was approximately 96 percent of annual Budget due to conservation efforts. Interest Expense budget was over budget due to Pajaro Tank Project line of credit interest payments, the loan was paid off in February. Water System repair and Maintenance budget was 89 percent of annual budget. Vega Assessment Bond Expense was overbudget due to the 6-year catchup of Agency Administrative Fees to District. Vega Bond Assessments was overbudget due to collection of delinquencies from previous years.

Director Miller noticed that the Bank Charges where much higher than usual, Staff explained that these charges were also directly related to the Pajaro Tank Project, every time the line of credit term ended, every 90 days intervals there was a \$200 charge, this was during the wait period of reimbursement from the State.

Motion was made by Director Chesterman and seconded by Director Miller to approve Draft Financial Report for Fiscal Year 2021-2022. Motion carried.

Roll Call Vote: Ayes: D. Chesterman; P. Anderson; C. Miller
 Noes: None
 Absent: S. Coplin; D. Olsen
 Abstain: None

4. Review and consider Adoption of Resolution No. 07-02-22 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges

Director Chesterman asked Staff if the assessments included all parcels or only certain ones served by the District. General Manager explained that these assessments do not include all parcels, some of the assessments have been in place for many years. The Lighting Assessment serves 800 parcels who benefit from the streetlights. The Street Maintenance Assessment is only for 7 subdivisions that the District maintains. The Water Bond was established in 1986 to rebuild the Pajaro Water System, so it only affects Pajaro Water System. The Vega Assessment is specific to Vega Water System customers. These are 4 different assessments.

Attorney Smith informed the Board that these resolutions from the County say if the County makes a mistake the District must defend them at the District's expense.

Motion was made by Director Chesterman and seconded by Director Anderson to approve Resolution No. 07-02-22 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges. Motion carried.

Roll Call Vote: Ayes: D. Chesterman; P. Anderson; C. Miller
 Noes: None
 Absent: S. Coplin; D. Olsen
 Abstain: None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. District Operations update: due to COVID-19

- No changes to COVID-19 District Operations
- Office remains closed to public; continuing to take payments by phone or drop off
- Office is at 100% staffing with physical distancing requirements met and health screening protocols in place: masks or face coverings to be worn at all times while indoors.
- No vendors or members of the public are allowed into Office

2. MOM -- On-line Bill Pay Program

- As of July 15, the program is now live, 38 customers have utilized our new on-line services.

3. Low Income Household Water Assistance Program (LIHWAP)

- The District registration has been approved. Central Coast Energy Services is the local Provider, they will be accepting applications early August. Staff will be reaching out to customers in arrears who can benefit from this program. Staff has already contacted the Springfield customer carrying the large past due account and was encouraged to apply to Central Coast Energy Services (LIHWAP).

4. District Operations Report

Springfield Planning Grant

- Staff is working with Robert Mullaney from the UC Davis Law Clinic on drafting the Water Agreement between the District and the Moss Landing Mobile Home Park. The Environmental work continues.

Generator Project

- All eight (8) generators have arrived in Salinas Caterpillar, preparation is being made for installation over the next three (3) months. All concrete pads necessary have been poured and ready. Tomorrow four (4) more generators will be delivered. In the following week 2 generators will be delivered. We are still waiting for the automatic transfer switches.

Small Community Drought Relief Grant

- Application is being completed based on Staff edits sent to Engineers, application to be submitted. Staff will bring to the Board a resolution related to this project at the next Board Meeting.

5. Usage Comparison Report 2021/2022

- All Water Systems water use is down by 19.9 percent reaching the directives from State Water Resources on conservation Restrictions. Staff included information regarding the Emergency Regulations adopted by Resources Control Board for District Board review.

NEXT BOARD MEETING:

The next Regular Board Meeting is to be held on Thursday August 25, 2022, at 5:30 pm via Zoom videoconferencing.

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 6:19 pm with motion made by Director Chesterman seconded by Director Anderson. Motion carried.

Respectfully submitted by:

Sanford Coplin, President

Donald Olsen, Vice President

Judith Vazquez-Varela, Recorder

Staff Report
January 27, 2022

Consider, pursuant to AB 361 and in order for Board of Directors to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Committees have reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

RECOMMENDATION:

It is recommended that the Board of Directors find, pursuant to AB 361 and in order for the Board to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Committees have reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

SUMMARY/DISCUSSION:

On September 16, 2021, Governor Newsom signed AB 361. This legislation amends the Brown Act to allow meeting bodies subject to the Brown Act to meet via teleconference during a proclaimed state of emergency in accordance with teleconference procedures established by AB 361 rather than under the Brown Act's more narrow standard rules for participation in a meeting by teleconference. AB 361 provides that if a state or local health official recommends social distancing, a legislative body may meet remotely after September 30, 2021, provided and within 30 days of the first meeting after September 30, and every 30 days thereafter, the legislative body finds 1) the Governor's proclaimed state of emergency is still in effect; 2) the legislative body has reconsidered the circumstances of the state of emergency, and 3) either the Monterey County Health Officer continues to recommend social distancing measures for meetings of legislative bodies or the state of emergency continues to directly impact the ability of the members to meet in person.

The Monterey County Health Officer has recommended social distancing measures for meetings of legislative bodies. In order to continue meeting remotely, Board of Directors must make the findings outlined above.

Accordingly, staff recommends making the appropriate findings. This action will be required every 30 days in order to keep meeting remotely.

A RESOLUTION OF THE PAJARO SUNNY MESA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS AUTHORIZING TELECONFERENCED PUBLIC MEETINGS IN September, 2022¹

WHEREAS, the Governor issued a Proclamation of a State of Emergency in response to COVID-19 on March 4, 2020; and

WHEREAS, the Governor issued Executive Order N-29-20 on March 17, 2020, changing teleconferencing requirements under the Brown Act; and

WHEREAS, on, the Governor issued Executive Order N-08- 21 on June 11, 2021, extending Order N-29-20 until September 30, 2021; and

WHEREAS, California Assembly Bill 361 became law as an urgency measure on September 16, 2021; and

WHEREAS, AB 361 suspends certain provisions of the Brown Act under certain conditions¹, including

1. The public must be able to watch and comment during the teleconferenced public meetings; and
2. There must be notice of a way the public to access the meeting and comment, including by call-in or an internet connection; and
3. There can be no action when there is a disruption which prevents the District from broadcasting the meeting, or if of a disruption within the District's control which prevents members of the public from offering public comments, until public access is restored; and
4. The District may not require public comments be submitted before the meeting; and
5. The District must allow the public to address the District Board and offer contemporaneous comment; and
6. The Board may not close the public comment period until the public comment has ended or until a reasonable amount of time has passed; and

WHEREAS, the District intends to comply with subdivisions (e) (2) (A through G) of Government Code Sec. 54953; and

WHEREAS, subdivisions (e)(3)(A and B) of Government Code Section 54953 allow

¹ Subdivision (e)((2) (A) through (G) inclusive of the California Government Code (part of the Brown Act)

an alternative to having public meetings in accordance with Government Code Section 54953(b)(3) if the District can make certain findings; and

WHEREAS, although the District reviewed and considered staff recommendations and deliberated at its September 23, 2021 whether to direct Staff to prepare for in person meetings beginning with the October Regular Board Meeting; and

WHEREAS, a Motion was made by Director Coplin on September 23rd and seconded by Director Lamboley to direct Staff to prepare for in person public meetings beginning with the regular October, 2021 Regular Board Meeting and the motion was deliberated and passed 4-0 with one absence; and

WHEREAS, due to the recent increase in infection rates from the Omicron variant of COVID-19, staff recommends that the Board now adopt a resolution, in accordance with the requirements of AB 361, authorizing District Board teleconferenced meetings in August so that meetings may be conducted via teleconference; and

WHEREAS, Monterey County, the State of California and the Country in general, are currently facing a surge in infection rates due to the Omicron variant.

WHEREAS, the District continues to recommend measures to promote social distancing, which includes but is not limited to:

- Requiring District employees to either be vaccinated or show proof of negative COVID-19 testing.
- Requiring staff and the public to wear masks in District buildings.
- Posting COVID-19 safety measures on the District's social media pages; and

WHEREAS, the District Board has considered all information related to this matter, as presented at the public meetings including information provided by the General Manager and others during the public meeting.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The District Board declares that the above recitals are true and correct and are incorporated into this resolution as findings of the District Board.
2. The District Board hereby adopts the following additional findings:
 - (a) That proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting this Resolution does not meet CEQA's definition of a "project," because the Board's action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because the action is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment and is exempt pursuant to Section 15269(c) of the CEQA Guidelines, as specific actions necessary to prevent or mitigate an emergency.
 - (b) That as a result of the COVID-19 pandemic and the Governor's state of emergency, the District Board has determined that COVID-19, and particularly the Omicron variant, continue to impact the ability of members of the public, the District Board, District staff and consultants to meet safely in person at public meetings and that meeting in person during this period of a surge in COVID-19 cases would present imminent risks to the health or safety of attendees.
 - (c) The District continues to recommend measures to promote social

distancing and the District continues to follow safety measures in response to COVID-19 as ordered or recommended by the Centers for Disease Control and Prevention (CDC), California Department of Public Health (DPH), and/or County of Monterey, as applicable, including facial coverings and social distancing indoors, when required. Based upon that guidance, in person attendance at public meetings presents an imminent risk to the health and safety of attendees, necessitating teleconferencing to allow for meaningful public participation options for all District constituents.

3. The District Board hereby declares that, pursuant to the findings in this Resolution, the District Board shall use teleconferencing to conduct public meetings pursuant to AB 361 and Government Code § 54953, as amended during the month of August, 2022.

4. The District Board determines that, if necessary, it will reconsider these findings at the next regular meeting or within thirty days, whichever last occurs, to continue teleconference hearings if the surge in COVID-19 infections continue to directly impact the ability of the Board to meet safely in person beyond August, 2022.

5. If any section, subsection, sentence, clause, phrase or word of this resolution is for any reason held to be unconstitutional, unlawful or otherwise invalid by a court of competent jurisdiction or preempted by state legislation, such decision or legislation shall not affect the validity of the remaining portions of this resolution. The District Board hereby declares that it would have passed and adopted this resolution and each and all provisions thereof irrespective of the fact that any one or more of said provisions be declared unconstitutional, unlawful or otherwise invalid.

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6. This Resolution shall become effective immediately as an urgency measure.

CERTIFICATE OF SECRETARY

I, Don Rosa, as the duly elected Secretary of the Board of Directors of the Pajaro/Sunny Mesa Community Services District, Monterey County, California, do hereby certify that the above Resolution is a full, true and correct copy of said Resolution passed and adopted by the Board of Directors at a meeting held on the 25 day of August 2022, and that said Resolution is now spread upon the minutes of said Board.

Don Rosa, Secretary of the Board of Directors

FINANCIAL NOTES - JULY 2022

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	+	18% over monthly projection
Expenses: Indirect			
5040	Workers' Comp Insurance	+	Quarterly payment for April-June 2022
5145	District Wide Repair & Maint.	+	Purchase of generator fuel transfer tank (reimbursed) and valve/diaphragm rebuild kits (inventory)
5165	Computer Software	+	Purchase & installation of Online BillPay Program
5180	Casualty/ Liability Insurance	+	Property Program Renewal 2022-2023
5391	Credit Card Transaction Fees	-	4% Transaction Fee paid by customers as of July 1
Expenses: Direct			
5310	Utilities- Well Site	+	High water usage contributing to increase in well/pump run duration
Other Income:			
4110	Hydrant Sales	+	Continual hydrant meter usage: Moss Landing
4140	Connection Fees	+	New 3/4" connections: Pajaro

Income & Cash Summary

Total Income	Total Expense	Difference
\$264,964.47	\$157,562.80	\$107,401.67
June Cash	July Cash	Difference
\$718,959.97	\$661,085.19	\$57,874.78

August 17, 2022

Balance Sheet

Accrual Basis

As of July 31, 2022

	Jul 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1001 · SCCB - Operating Account	366,057.31
1002 · SCCB Reserve Account	295,027.88
1003 · SCCB - Sick Leave Account	14,451.84
1004 · SCCB - Street Maint Acct	256,672.19
1006 · SCCB-GF 633	229,763.49
1007 · SCCB - Debt Service Reserve	129,828.87
1032 · SCCB-COP Acct (aka Const. Acct)	48,494.22
1036 · PSM Pajaro Park Acct	54,836.76
1050 · Cash in County Treasury - DS	57,422.16
1051 · Cash in County Treasury - GF	112,247.79
1052 · US Bank 2021 Gen. Bond -8000	504.70
1054 · US Bank 2021 Gen. Bond -8002	1,146,368.63
1056 · US Bank 2021 Gen. Bond -8004	0.03
1057 · US Bank 2021 Gen. Bond -8005	93,806.48
1066 · Union Bank Vega 2303	147,778.17
1068 · Union Bank Vega 2301	5.14
1069 · Union Bank Vega-2302	534.63
1095 · Union Bank Wtr Bond-Res 2204	148,055.54
2201 · Union Bank-2015 Wtr Rfd Bd 2201	26.44
Total Checking/Savings	3,101,882.27
Accounts Receivable	
1110 · Invoice Accounts Recv	12,100.24
1231 · Grants Receivable-A/R	47,905.75
Total Accounts Receivable	60,005.99
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	296,718.47
1101 · Allowance for Doubtful Accounts	-7,128.94
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	2,540.14
1252 · Assessments Rec. - Street Maint	4,691.00
1253 · Assessments Rec. - Water bond	192,000.00
1253.1 · Assess Rec - Water Bond - Count	1,508.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
Total Other Current Assets	475,028.76
Total Current Assets	3,636,917.02
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-66,707.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	163,247.47
1551 · A/D - District Office Building	-129,997.73
1555 · Office Equipment/Furniture	30,573.05
1556 · A/D - Office Equip/Furniture	-30,572.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	510,984.21
1571 · A/D - Equipment - Pumping Plant	-452,362.87
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,116,993.68

August 17, 2022

Balance Sheet

Accrual Basis

As of July 31, 2022

	Jul 31, 22
1590 · Meters	90,114.13
1591 · A/D - Meters	-86,117.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-4,857.72
1610 · Automotive Equipment	229,909.12
1611 · A/D - Automotive Equipment	-171,078.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-96,120.77
1622 · A/D - Moss Landing	-182,144.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-19,839.73
1650 · Trans & Distr Plant	139,408.08
1651 · A/D - Trans & Distr Plant	-87,149.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-9,493.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-109,066.45
1804 · CIP-Springfield	393,244.44
1805 · CIP-Vega Imprvtmnt Project	4,620,002.33
1805.1 · A/D - Vega	-2,422,897.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	247,543.58
1807.1 · A/D - Langley/VP	-90,538.74
1808 · CIP-Normco	409,231.02
1808.1 · A/D - Normco Tank	-147,216.73
1811 · CIP-Vierra Estate	262,294.86
1811.1 · A/D - Vierra Estates	-61,204.72
1812 · CIP-Moss Landing Water System	317,347.47
1812.1 · A/D - Moss Landing Water	-92,276.55
1813 · CIP-Normco Water System	4,520.00
1814 · CIP-Pajaro	2,349,192.69
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-1,501,733.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-206,764.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-31,812.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-115,894.85
1821 · CIP-Sunny Mesa	13,182.61
1822 · CIP-Vega	101,412.34
1823 · CIP-Blackie	0.04
Total Fixed Assets	12,149,278.20
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,502,867.72
1950 · Deferred amount on refunding	63,229.60
1951 · Deferred Amt of Ref-Vega Bds15	80,014.09
Total Other Assets	3,646,369.26
TOTAL ASSETS	19,432,564.48
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	32,255.08
Total Accounts Payable	32,255.08
Credit Cards	

Balance Sheet

As of July 31, 2022

	Jul 31, 22
2900 · Wells Fargo- 6120	858.00
2910 · Elan	687.44
Total Credit Cards	1,545.44
Other Current Liabilities	
2005 · Accrued Liabilities	60,186.00
2050 · Accrued Payroll	16,839.07
2100 · Payroll Tax Liabilities	1,902.41
2121 · Customer Security Deposits	21,928.70
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	20,050.00
2225 · Accrued Vacation Liability	36,013.99
2230 · Accrued Sick Leave Liability	38,524.04
2263 · 457b EE Plan Payable	5,424.89
2264 · Employee Insurance Payable	461.77
2265 · EE Aflac Insurance Payable	835.07
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	7,185.64
Total Other Current Liabilities	277,469.27
Total Current Liabilities	311,269.79
Long Term Liabilities	
2256 · Vehicle Loan Payable	34,553.77
2257 · Reorganization Loan	185,000.00
2350 · Bonds Payable - Water Bond	159,000.00
2355 · Bonds Payable- 2021 Gen. Bond	1,660,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,805,000.00
2361 · Bonds Payable-2015 Vega Wtr Rf	3,347,599.67
2400 · Unamortized Discount on 2015	-29,541.01
2401 · Unamortized Discount-2015 Vega	-11,778.72
2402 · 2021 Gen. Bond Premium	42,391.80
Total Long Term Liabilities	7,192,225.51
Total Liabilities	7,503,495.30
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	202,911.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	6,615,451.45
Net Income	68,104.85
Total Equity	11,929,069.18
TOTAL LIABILITIES & EQUITY	19,432,564.48

Profit & Loss

July 2022

	Jul 22
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	29,640.26
4002 · Route 2 - Pajaro	30,095.46
4003 · Route 3 - Commercial	33,191.67
4004 · Route 4 - Trailer Park	1,536.78
4005 · Route 5 - San Juan Rd Apts	1,438.76
4006 · Route 6 - Sunny Mesa	17,289.67
4007 · Route 7 - CSA 73	18,817.24
4008 · Route 8 - Vega	20,703.48
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	33,866.90
4012 · Route 12 - Blackie Road	5,003.77
4013 · Route 13 - Normco	42,811.90
4014 · Route 14 - Vierra	7,027.29
4015 · Route 15 - Langley/VP	4,543.75
Total Income	246,816.93
Gross Profit	246,816.93
Expense	
INDIRECT	
5000 · Salaries and Wages	67,360.96
5005 · Administrative Fees	502.23
5030 · Payroll Tax Expense	939.51
5040 · Worker's Comp Insurance	3,001.37
5050 · Employee Health Insurance	15,080.79
5070 · Employee Retirement	9,791.94
5090 · Other Employee Expense	123.89
5130 · Utilities - Office	372.68
5140 · Building Repair & Maint	932.79
5145 · District Wide Repair & Maint	1,849.98
5150 · Garbage Service	368.76
5160 · Office Equip Rental	665.16
5165 · Computer Software	6,188.86
5170 · Office Equipment Repair & Maint	380.20
5180 · Casualty Ins/Liability Ins	14,366.27
5240 · Office Supplies	106.84
5256 · Interest Exp-Financed Items	149.44
5260 · Accounting & Bookkeeping	500.00
5270 · Automotive - Repair & Maint	206.73
5280 · Conferences, Meetings, Seminars	14.99
5320 · Membership Fees and Dues	485.60
5330 · Telephone	1,650.47
5340 · Burglar Alarm Monitoring	30.00
5370 · Fuel - Trucks	3,324.76
5391 · Credit Card Transaction Fees	23.69
5XXX · Indirect Allocation	0.00
Total INDIRECT	128,417.91
5190 · Soil and Water Tests	867.60
5220 · Water System - Repair & Maint	10,211.34
5225 · Street Maintenance	455.08
5230 · Park - Repair & Maint	75.49
5231 · Pajaro Park Expense	1,705.39
5310 · Utilities - Well Site	18,065.95
5315 · Utilities - Street Lighting	2,327.96
5427 · Improvement Project-Springfield	34,585.25
Total Expense	196,711.97
Net Ordinary Income	50,104.96
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	535.58
4110 · Hydrant Sales	2,051.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss
July 2022

	<u>Jul 22</u>
4115 · Testing Fees	700.00
4140 · Connection Fees	10,760.00
4285 · P.V.W.M.A. Collection Fee	3,276.75
4307 · Returned Check Charges	0.00
4345 · Customer Order Reimbursements	52.35
4350 · Interest Revenue	824.21
Total Other Income	<u>18,199.89</u>
Other Expense	
6260 · Lighting Expenses	200.00
Total Other Expense	<u>200.00</u>
Net Other Income	<u>17,999.89</u>
Net Income	<u><u>68,104.85</u></u>

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 July 2022

	Jul 22	Budget	% of Budget	Jul 22	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	29,640.26	26,916.74	110.1%	29,640.26	26,916.74	110.1%	323,000.00
4002 · Route 2 - Pajaro	30,095.46	26,500.00	113.6%	30,095.46	26,500.00	113.6%	318,000.00
4003 · Route 3 - Commercial	33,191.67	26,916.74	123.3%	33,191.67	26,916.74	123.3%	323,000.00
4004 · Route 4 - Trailer Park	1,536.78	1,416.74	108.5%	1,536.78	1,416.74	108.5%	17,000.00
4005 · Route 5 - San Juan Rd Apts	1,438.76	1,166.74	123.3%	1,438.76	1,166.74	123.3%	14,000.00
4006 · Route 6 - Sunny Mesa	17,289.67	14,000.00	123.5%	17,289.67	14,000.00	123.5%	168,000.00
4007 · Route 7 - CSA 73	18,817.24	15,833.37	118.8%	18,817.24	15,833.37	118.8%	190,000.00
4008 · Route 8 - Vega	20,703.48	16,416.74	126.1%	20,703.48	16,416.74	126.1%	197,000.00
4010 · Route 10 -Springfield	850.00	833.37	102.0%	850.00	833.37	102.0%	10,000.00
4011 · Route 11 - Moss Landing	33,866.90	29,083.37	116.4%	33,866.90	29,083.37	116.4%	349,000.00
4012 · Route 12 - Blackie Road	5,003.77	4,083.37	122.5%	5,003.77	4,083.37	122.5%	49,000.00
4013 · Route 13 - Normco	42,811.90	36,333.37	117.8%	42,811.90	36,333.37	117.8%	436,000.00
4014 · Route 14 - Vierra	7,027.29	6,000.00	117.1%	7,027.29	6,000.00	117.1%	72,000.00
4015 · Route 15 - Langley/VP	4,543.75	3,500.00	129.8%	4,543.75	3,500.00	129.8%	42,000.00
Total Income	246,816.93	209,000.55	118.1%	246,816.93	209,000.55	118.1%	2,508,000.00
Gross Profit	246,816.93	209,000.55	118.1%	246,816.93	209,000.55	118.1%	2,508,000.00
Expense							
INDIRECT							
5000 · Salaries and Wages	67,360.96	74,500.00	90.4%	67,360.96	74,500.00	90.4%	894,000.00
5005 · Administrative Fees	502.23	516.74	97.2%	502.23	516.74	97.2%	6,200.00
5030 · Payroll Tax Expense	939.51	1,333.37	70.5%	939.51	1,333.37	70.5%	16,000.00
5040 · Worker's Comp Insurance	3,001.37	1,208.37	248.4%	3,001.37	1,208.37	248.4%	14,500.00
5050 · Employee Health Insurance	15,080.79	15,166.74	99.4%	15,080.79	15,166.74	99.4%	182,000.00
5070 · Employee Retirement	9,791.94	11,333.37	86.4%	9,791.94	11,333.37	86.4%	136,000.00
5090 · Other Employee Expense	123.89	250.00	49.6%	123.89	250.00	49.6%	3,000.00
5120 · Property Taxes	0.00	166.74	0.0%	0.00	166.74	0.0%	2,000.00
5130 · Utilities - Office	372.68	333.37	111.8%	372.68	333.37	111.8%	4,000.00
5140 · Building Repair & Maint	932.79	583.37	159.9%	932.79	583.37	159.9%	7,000.00
5145 · District Wide Repair & Maint	1,849.98	1,000.00	185.0%	1,849.98	1,000.00	185.0%	12,000.00
5150 · Garbage Service	368.76	375.00	98.3%	368.76	375.00	98.3%	4,500.00
5160 · Office Equip Rental	665.16	833.37	79.8%	665.16	833.37	79.8%	10,000.00
5165 · Computer Software	6,188.86	1,500.00	412.6%	6,188.86	1,500.00	412.6%	18,000.00
5170 · Office Equipment Repair & Maint	380.20	300.00	126.7%	380.20	300.00	126.7%	3,600.00
5175 · Small Tools - Repair & Maint.	0.00	83.37	0.0%	0.00	83.37	0.0%	1,000.00
5180 · Casualty Ins/Liability Ins	14,366.27	3,500.00	410.5%	14,366.27	3,500.00	410.5%	42,000.00
5200 · Billing Supplies	0.00	325.00	0.0%	0.00	325.00	0.0%	3,900.00
5240 · Office Supplies	106.84	316.74	33.7%	106.84	316.74	33.7%	3,800.00
5245 · Postage	0.00	800.00	0.0%	0.00	800.00	0.0%	9,600.00
5250 · Legal Expenses	0.00	1,416.74	0.0%	0.00	1,416.74	0.0%	17,000.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 July 2022

	Jul 22	Budget	% of Budget	Jul 22	YTD Budget	% of Budget	Annual Budget
5255 · Interest Expense	0.00	816.74	0.0%	0.00	816.74	0.0%	9,800.00
5256 · Interest Exp-Financed Items	149.44	333.37	44.8%	149.44	333.37	44.8%	4,000.00
5260 · Accounting & Bookkeeping	500.00	3,208.37	15.6%	500.00	3,208.37	15.6%	38,500.00
5266 · Engineering Svcs-Dist Wide	0.00	1,666.74	0.0%	0.00	1,666.74	0.0%	20,000.00
5270 · Automotive - Repair & Maint	206.73	833.37	24.8%	206.73	833.37	24.8%	10,000.00
5280 · Conferences, Meetings, Seminars	14.99	41.74	35.9%	14.99	41.74	35.9%	500.00
5290 · Travel Expenses	0.00	41.74	0.0%	0.00	41.74	0.0%	500.00
5300 · Books & Subscriptions	0.00	125.00	0.0%	0.00	125.00	0.0%	1,500.00
5305 · Water Conservation Program	0.00	250.00	0.0%	0.00	250.00	0.0%	3,000.00
5320 · Membership Fees and Dues	485.60	1,666.74	29.1%	485.60	1,666.74	29.1%	20,000.00
5326 · Licenses and Certifications	0.00	166.74	0.0%	0.00	166.74	0.0%	2,000.00
5330 · Telephone	1,650.47	1,416.74	116.5%	1,650.47	1,416.74	116.5%	17,000.00
5340 · Burglar Alarm Monitoring	30.00	75.00	40.0%	30.00	75.00	40.0%	900.00
5370 · Fuel - Trucks	3,324.76	3,583.37	92.8%	3,324.76	3,583.37	92.8%	43,000.00
5390 · Bank Charges	0.00	25.00	0.0%	0.00	25.00	0.0%	300.00
5391 · Credit Card Transaction Fees	23.69	50.00	47.4%	23.69	50.00	47.4%	600.00
5400 · Miscellaneous Expense	0.00	16.74	0.0%	0.00	16.74	0.0%	200.00
6577 · COP Debt Service - Interest	0.00	6,125.00	0.0%	0.00	6,125.00	0.0%	73,500.00
Total INDIRECT	128,417.91	136,284.69	94.2%	128,417.91	136,284.69	94.2%	1,635,400.00
5190 · Soil and Water Tests	867.60	2,500.00	34.7%	867.60	2,500.00	34.7%	30,000.00
5220 · Water System - Repair & Maint	10,211.34	18,750.00	54.5%	10,211.34	18,750.00	54.5%	225,000.00
5265 · Engineering Expenses	0.00	83.37	0.0%	0.00	83.37	0.0%	1,000.00
5310 · Utilities - Well Site	18,065.95	14,166.74	127.5%	18,065.95	14,166.74	127.5%	170,000.00
5325 · Permits	0.00	3,000.00	0.0%	0.00	3,000.00	0.0%	36,000.00
5360 · Fuel - Generator	0.00	833.37	0.0%	0.00	833.37	0.0%	10,000.00
5428 · COP Bond Expense	0.00	291.74	0.0%	0.00	291.74	0.0%	3,500.00
6565 A · 2021 Bond Expense- Fees	0.00	125.00	0.0%	0.00	125.00	0.0%	1,500.00
Total Expense	157,562.80	176,034.91	89.5%	157,562.80	176,034.91	89.5%	2,112,400.00
Net Ordinary Income	89,254.13	32,965.64	270.7%	89,254.13	32,965.64	270.7%	395,600.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	535.58	416.74	128.5%	535.58	416.74	128.5%	5,000.00
4101 · Billing Adjustments	0.00	16.74	0.0%	0.00	16.74	0.0%	200.00
4110 · Hydrant Sales	2,051.00	1,250.00	164.1%	2,051.00	1,250.00	164.1%	15,000.00
4115 · Testing Fees	700.00	916.74	76.4%	700.00	916.74	76.4%	11,000.00
4140 · Connection Fees	10,760.00	616.74	1,744.7%	10,760.00	616.74	1,744.7%	7,400.00
4141 · Application Fees	0.00	45.87	0.0%	0.00	45.87	0.0%	550.00
4146 · Other Fees	0.00	33.37	0.0%	0.00	33.37	0.0%	400.00
4285 · P.V.W.M.A. Collection Fee	3,276.75	2,416.74	135.6%	3,276.75	2,416.74	135.6%	29,000.00
4300 · Collection of Previous W/O Acct	0.00	20.87	0.0%	0.00	20.87	0.0%	250.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 July 2022

	<u>Jul 22</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Jul 22</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
4305 · Miscellaneous Revenue	0.00	83.37	0.0%	0.00	83.37	0.0%	1,000.00
4341 · Lighting Admin Reimbursements	0.00	1,083.37	0.0%	0.00	1,083.37	0.0%	13,000.00
4346 · District 25% Overhead Fee	0.00	41.74	0.0%	0.00	41.74	0.0%	500.00
4350 · Interest Revenue	824.21	12.50	6,593.7%	824.21	12.50	6,593.7%	150.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.37	0.0%	0.00	58.37	0.0%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.37	0.0%	0.00	33.37	0.0%	400.00
Total Other Income	<u>18,147.54</u>	<u>7,046.53</u>	<u>257.5%</u>	<u>18,147.54</u>	<u>7,046.53</u>	<u>257.5%</u>	<u>84,550.00</u>
Net Other Income	<u>18,147.54</u>	<u>7,046.53</u>	<u>257.5%</u>	<u>18,147.54</u>	<u>7,046.53</u>	<u>257.5%</u>	<u>84,550.00</u>
Net Income	<u><u>107,401.67</u></u>	<u><u>40,012.17</u></u>	<u><u>268.4%</u></u>	<u><u>107,401.67</u></u>	<u><u>40,012.17</u></u>	<u><u>268.4%</u></u>	<u><u>480,150.00</u></u>

AGING REPORT: JULY 2022

ALL SYSTEMS: Aging Balance as of 8/1/22

Balance	Current	30 Days	60 Days	90 Days
\$289,247.83	\$241,469.93	\$32,304.68	\$3,415.77	\$12,057.45

Notes:

The total 90 day+ balance has decreased by \$11.00 The majority of the 90+ past due balance is owed by one Springfield water system customer who is on a payment plan and the remaining balance consists of \$20 owed by one customer.

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
August 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		08/10/2022	US Bank	1001 · SCCB - Operating Account		-2,000.00
				2203 · Union Bank Rev Ref Bds-2200	-2,000.00	2,000.00
TOTAL					-2,000.00	2,000.00
Check	AP	08/04/2022	Total Merchant Services	1001 · SCCB - Operating Account		-0.50
				5391 · Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Check	AP	08/08/2022	FP Mailing Solutions-Online	1001 · SCCB - Operating Account		-1,000.00
				5245 · Postage	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Bill Pmt -Check	AP	08/10/2022	Mission Uniform Service-Online	1001 · SCCB - Operating Account		-314.93
Bill	51733...	07/04/2022		5140 · Building Repair & Maint	-47.76	47.76
Bill	51737...	07/11/2022		5140 · Building Repair & Maint	-47.76	47.76
Bill	51741...	07/18/2022		5140 · Building Repair & Maint	-47.76	47.76
Bill	51745...	07/25/2022		5090 · Other Employee Expense	-123.89	123.89
Bill	51745...	07/25/2022		5140 · Building Repair & Maint	-47.76	47.76
TOTAL					-314.93	314.93
Bill Pmt -Check	AP	08/10/2022	ACWA/JPIA Auto & Gen Lia- ACH	1001 · SCCB - Operating Account		-1,403.15
Bill	FY 22/...	08/01/2022		5180 · Casualty Ins/Liability Ins	-1,403.15	1,403.15
TOTAL					-1,403.15	1,403.15
Bill Pmt -Check	AP	08/10/2022	C & N Tractors/Rentals- ACH	1001 · SCCB - Operating Account		-75.49
Bill	70393...	07/21/2022		5230 · Park - Repair & Maint	-75.49	75.49
TOTAL					-75.49	75.49
Bill Pmt -Check	AP	08/10/2022	Castroville Ace Hardware-ACH	1001 · SCCB - Operating Account		-23.25
Bill	18546...	07/27/2022		5145 · District Wide Repair & Maint	-23.25	23.25
TOTAL					-23.25	23.25
Bill Pmt -Check	AP	08/10/2022	Green Rubber Kennedy Ag- ACH	1001 · SCCB - Operating Account		-378.64
Bill	w-568...	07/15/2022		5220 · Water System - Repair & Maint	-32.50	32.50
Bill	W-56...	07/18/2022		5220 · Water System - Repair & Maint	-41.96	41.96
Bill	W-56...	07/20/2022	Mr. Steve Goodison	5220 · Water System - Repair & Maint	-52.35	52.35
Bill	W-56...	07/29/2022		5220 · Water System - Repair & Maint	-251.83	251.83
TOTAL					-378.64	378.64
Bill Pmt -Check	AP	08/10/2022	ICONIX Waterworks (US), Inc- ACH	1001 · SCCB - Operating Account		-593.65
Bill	U221...	07/14/2022		5220 · Water System - Repair & Maint	-441.24	441.24
Bill	U221...	07/21/2022		5220 · Water System - Repair & Maint	-152.41	152.41
TOTAL					-593.65	593.65
Bill Pmt -Check	AP	08/10/2022	J Johnson & Company, Inc.- ACH	1001 · SCCB - Operating Account		-4,460.09
Bill	22-00...	07/25/2022		5220 · Water System - Repair & Maint	-4,460.09	4,460.09
TOTAL					-4,460.09	4,460.09
Bill Pmt -Check	AP	08/10/2022	MBAS- ACH	1001 · SCCB - Operating Account		-867.60
Bill	22062...	07/01/2022		5190 · Soil and Water Tests	-46.80	46.80
Bill	22070...	07/07/2022		5190 · Soil and Water Tests	-25.20	25.20

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
August 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	22070...	07/08/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22070...	07/08/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22070...	07/08/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22070...	07/08/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22070...	07/08/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22070...	07/08/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22070...	07/08/2022		5190 · Soil and Water Tests	-75.60	75.60
Bill	22071...	07/18/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22071...	07/18/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22071...	07/18/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22071...	07/18/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22071...	07/18/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22070...	07/21/2022		5190 · Soil and Water Tests	-93.60	93.60
Bill	22071...	07/22/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22071...	07/22/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22071...	07/22/2022		5190 · Soil and Water Tests	-50.40	50.40
Bill	22071...	07/22/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22071...	07/26/2022		5190 · Soil and Water Tests	-46.80	46.80
Bill	22072...	07/28/2022		5190 · Soil and Water Tests	-25.20	25.20
Bill	22072...	07/28/2022		5190 · Soil and Water Tests	-25.20	25.20
TOTAL					-867.60	867.60
Bill Pmt -Check	AP	08/10/2022	Mid Valley Supply- ACH	1001 · SCCB - Operating Account		-1,867.18
Bill	1265006	07/08/2022		5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-111.22	111.22
				5220 · Water System - Repair & Maint	-166.83	166.83
				5220 · Water System - Repair & Maint	-166.93	166.93
Bill	1265105	07/13/2022		5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-111.22	111.22
				5220 · Water System - Repair & Maint	-166.90	166.90
Bill	1265214	07/20/2022		5220 · Water System - Repair & Maint	-58.66	58.66
				5220 · Water System - Repair & Maint	-58.66	58.66
				5220 · Water System - Repair & Maint	-175.98	175.98
Bill	1265264	07/22/2022		5145 · District Wide Repair & Maint	-130.83	130.83
Bill	126221	07/27/2022		5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-111.22	111.22
				5220 · Water System - Repair & Maint	-222.51	222.51
TOTAL					-1,867.18	1,867.18
Bill Pmt -Check	AP	08/10/2022	PARS- ACH	1001 · SCCB - Operating Account		-502.23
Bill	51021	07/11/2022		5005 · Administrative Fees	-502.23	502.23
TOTAL					-502.23	502.23
Bill Pmt -Check	AP	08/10/2022	Santa Cruz Answering Service-ACH	1001 · SCCB - Operating Account		-112.80
Bill	1009 ...	07/22/2022		5330 · Telephone	-112.80	112.80
TOTAL					-112.80	112.80
Bill Pmt -Check	AP	08/10/2022	Singh Computech- ACH	1001 · SCCB - Operating Account		-255.00
Bill	9339	07/29/2022		5165 · Computer Software	-255.00	255.00
TOTAL					-255.00	255.00
Bill Pmt -Check	AP	08/10/2022	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-3,093.03
Bill	CL81...	07/15/2022		5370 · Fuel - Trucks	-1,494.62	1,494.62
Bill	CL82...	07/31/2022		5370 · Fuel - Trucks	-1,598.41	1,598.41
TOTAL					-3,093.03	3,093.03
Bill Pmt -Check	AP	08/10/2022	Tom's Site Service- ACH	1001 · SCCB - Operating Account		-208.49
Bill	70500	07/17/2022		5145 · District Wide Repair & Maint	-208.49	208.49

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
August 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-208.49	208.49
Bill Pmt -Check	AP	08/10/2022	Core & Main- ACH	1001 · SCCB - Operating Account		-190.02
Bill	R223...	07/15/2022	Core & Main- ACH	2000 · Accounts Payable	0.00	-24.09
Bill	R259...	07/21/2022		5220 · Water System - Repair & Maint	-190.02	283.02
Bill	R289...	07/28/2022	Core & Main- ACH	2000 · Accounts Payable	0.00	-47.55
TOTAL					-190.02	211.38
Bill Pmt -Check	AP	08/10/2022	Aramark- ACH	1001 · SCCB - Operating Account		-191.75
Bill	51100...	07/01/2022		5140 · Building Repair & Maint	-35.95	35.95
Bill	51100...	07/08/2022		5140 · Building Repair & Maint	-35.95	35.95
Bill	51100...	07/15/2022		5140 · Building Repair & Maint	-35.95	35.95
Bill	51100...	07/22/2022		5140 · Building Repair & Maint	-41.95	41.95
Bill	51100...	07/29/2022		5140 · Building Repair & Maint	-41.95	41.95
TOTAL					-191.75	191.75
Bill Pmt -Check	AP	08/10/2022	AT&T 2043-Online	1001 · SCCB - Operating Account		-480.33
Bill	JUL 2...	07/26/2022		5330 · Telephone	-480.33	480.33
TOTAL					-480.33	480.33
Bill Pmt -Check	AP	08/10/2022	AT&T 2486-Online	1001 · SCCB - Operating Account		-250.04
Bill	JUL 2...	07/26/2022		5310 · Utilities - Well Site	-250.04	250.04
TOTAL					-250.04	250.04
Bill Pmt -Check	AP	08/10/2022	AT&T 3439-Online	1001 · SCCB - Operating Account		-33.97
Bill	8/1/22...	08/01/2022		5310 · Utilities - Well Site	-33.97	33.97
TOTAL					-33.97	33.97
Bill Pmt -Check	AP	08/10/2022	Bianchi Kasavan & Pope-Online	1001 · SCCB - Operating Account		-500.00
Bill	01108...	07/01/2022		5260 · Accounting & Bookkeeping	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Check	AP	08/10/2022	Corbin Willits Systems-Online	1001 · SCCB - Operating Account		-5,385.17
Bill	000C...	07/15/2022		5165 · Computer Software	-485.17	485.17
Bill	000C...	07/15/2022		5165 · Computer Software	-4,900.00	4,900.00
TOTAL					-5,385.17	5,385.17
Bill Pmt -Check	AP	08/10/2022	Data Flow Business Systems-Online	1001 · SCCB - Operating Account		-380.20
Bill	337490	07/25/2022		5170 · Office Equipment Repair & Maint	-380.20	380.20
TOTAL					-380.20	380.20
Bill Pmt -Check	AP	08/10/2022	GreatAmerica Financial-Online	1001 · SCCB - Operating Account		-470.76
Bill	32124...	07/28/2022		5160 · Office Equip Rental	-470.76	470.76
TOTAL					-470.76	470.76
Bill Pmt -Check	AP	08/10/2022	Linde Gas & Equipment Inc.	1001 · SCCB - Operating Account		-24.22
Bill	30113...	07/19/2022		5220 · Water System - Repair & Maint	-24.22	24.22
TOTAL					-24.22	24.22
Bill Pmt -Check	AP	08/10/2022	Monterey One Water- Online	1001 · SCCB - Operating Account		-25.73

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
August 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	AUG ...	07/31/2022		5130 · Utilities - Office	-25.73	25.73
TOTAL					-25.73	25.73
Bill Pmt -Check	AP	08/10/2022	PG&E 1438-Online	1001 · SCCB - Operating Account		-2,547.72
Bill	6/24/2...	07/26/2022		5310 · Utilities - Well Site	-2,547.72	2,547.72
TOTAL					-2,547.72	2,547.72
Bill Pmt -Check	AP	08/10/2022	PG&E 6022-Online	1001 · SCCB - Operating Account		-16.01
Bill	6/18/2...	07/20/2022		5315 · Utilities - Street Lighting	-16.01	16.01
TOTAL					-16.01	16.01
Bill Pmt -Check	AP	08/10/2022	PG&E 6857-Online	1001 · SCCB - Operating Account		-6,201.93
Bill	6/27/2...	07/27/2022		5310 · Utilities - Well Site	-2,121.41	2,121.41
				5310 · Utilities - Well Site	-1,522.27	1,522.27
				5130 · Utilities - Office	-259.96	259.96
				5310 · Utilities - Well Site	-81.41	81.41
				5315 · Utilities - Street Lighting	-2,216.88	2,216.88
TOTAL					-6,201.93	6,201.93
Bill Pmt -Check	AP	08/10/2022	Underground Service Alert- ACH	1001 · SCCB - Operating Account		-485.60
Bill	20221...	07/20/2022		5320 · Membership Fees and Dues	-485.60	485.60
TOTAL					-485.60	485.60
Bill Pmt -Check	AP	08/10/2022	Waltz Creative (formerly Schipper)	1001 · SCCB - Operating Account		-240.30
Bill	16094-0	07/25/2022		5165 · Computer Software	-240.30	240.30
TOTAL					-240.30	240.30
Bill Pmt -Check	AP	08/10/2022	WM / Carmel Marina - Office-Online	1001 · SCCB - Operating Account		-368.76
Bill	97888...	08/01/2022		5150 · Garbage Service	-368.76	368.76
TOTAL					-368.76	368.76
Bill Pmt -Check	AP	08/10/2022	WorkWell Medical Group	1001 · SCCB - Operating Account		-180.00
Bill	EM00...	08/04/2022		5090 · Other Employee Expense	-180.00	180.00
TOTAL					-180.00	180.00
Check	AP	08/19/2022	Santa Cruz County Bank	1001 · SCCB - Operating Account		-623.25
				2256 · Vehicle Loan Payable	-558.34	558.34
				5256 · Interest Exp-Financed Items	-64.91	64.91
TOTAL					-623.25	623.25
Bill Pmt -Check	AP	08/22/2022	ACWA-JPIA (med ins)-ACH	1001 · SCCB - Operating Account		-16,275.89
Bill	06908...	08/01/2022		5050 · Employee Health Insurance	-14,860.43	14,860.43
				2264 · Employee Insurance Payable	-1,415.46	1,415.46
TOTAL					-16,275.89	16,275.89
Bill Pmt -Check	AP	08/22/2022	J Johnson & Company, Inc.- ACH	1001 · SCCB - Operating Account		-2,874.01
Bill	22-13...	08/20/2022		5220 · Water System - Repair & Maint	-2,874.01	2,874.01
TOTAL					-2,874.01	2,874.01
Bill Pmt -Check	AP	08/22/2022	Orkin Pest Control- ACH	1001 · SCCB - Operating Account		-108.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 August 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	381177	08/04/2022		5140 · Building Repair & Maint	-108.00	108.00
TOTAL					-108.00	108.00
Bill Pmt -Check	AP	08/22/2022	Pure Water- ACH	1001 · SCCB - Operating Account		-8,669.55
Bill	401179	08/01/2022	State Water Resources Control Board	5427 · Improvement Project-Springfield	-6,799.05	6,799.05
Bill	401178	08/01/2022	State Water Resources Control Board	5427 · Improvement Project-Springfield	-1,870.50	1,870.50
TOTAL					-8,669.55	8,669.55
Bill Pmt -Check	AP	08/22/2022	Tesco Controls- Online	1001 · SCCB - Operating Account		-1,145.00
Bill	00773...	08/10/2022		5220 · Water System - Repair & Maint	-1,145.00	1,145.00
TOTAL					-1,145.00	1,145.00
Bill Pmt -Check	AP	08/22/2022	AT&T 0646-Online	1001 · SCCB - Operating Account		-395.61
Bill	8/5/22...	08/05/2022		5310 · Utilities - Well Site	-395.61	395.61
TOTAL					-395.61	395.61
Bill Pmt -Check	AP	08/22/2022	AT&T 1782-Online	1001 · SCCB - Operating Account		-33.97
Bill	8/7/22...	08/07/2022		5310 · Utilities - Well Site	-33.97	33.97
TOTAL					-33.97	33.97
Bill Pmt -Check	AP	08/22/2022	AT&T 2627-Online	1001 · SCCB - Operating Account		-33.97
Bill	8/7-9/...	08/07/2022		5310 · Utilities - Well Site	-33.97	33.97
TOTAL					-33.97	33.97
Bill Pmt -Check	AP	08/22/2022	AT&T 3912-Online	1001 · SCCB - Operating Account		-537.62
Bill	Aug 2...	08/01/2022		5330 · Telephone	-537.62	537.62
TOTAL					-537.62	537.62
Bill Pmt -Check	AP	08/22/2022	AT&T 5283-Online	1001 · SCCB - Operating Account		-251.40
Bill	8/11/2...	08/11/2022		5310 · Utilities - Well Site	-251.40	251.40
TOTAL					-251.40	251.40
Bill Pmt -Check	AP	08/22/2022	AT&T 6542-Online	1001 · SCCB - Operating Account		-66.51
Bill	8/7/22...	08/07/2022		5310 · Utilities - Well Site	-66.51	66.51
TOTAL					-66.51	66.51
Bill Pmt -Check	AP	08/22/2022	California Tire Mobil Service- Online	1001 · SCCB - Operating Account		-50.00
Bill	56347	08/10/2022		5270 · Automotive - Repair & Maint	-50.00	50.00
TOTAL					-50.00	50.00
Bill Pmt -Check	AP	08/22/2022	Elan-Online	1001 · SCCB - Operating Account		-1,642.67
Bill	Aug 2...	08/04/2022		2910 · Elan	-1,642.67	1,642.67
TOTAL					-1,642.67	1,642.67
Bill Pmt -Check	AP	08/22/2022	Linde Gas & Equipment Inc.	1001 · SCCB - Operating Account		-21.02
Bill	30600...	08/10/2022		5220 · Water System - Repair & Maint	-9.16	9.16
Bill	30699...	08/18/2022		5220 · Water System - Repair & Maint	-11.86	11.86
TOTAL					-21.02	21.02

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 August 2022

August 22, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	08/22/2022	PG&E 0819-Online	1001 · SCCB - Operating Account		-10,535.19
Bill	7/6/22...	08/05/2022		5310 · Utilities - Well Site	-4,450.15	4,450.15
				5310 · Utilities - Well Site	-3,024.83	3,024.83
				5310 · Utilities - Well Site	-261.44	261.44
				5310 · Utilities - Well Site	-1,246.04	1,246.04
				5310 · Utilities - Well Site	-374.52	374.52
				5315 · Utilities - Street Lighting	-95.07	95.07
				5310 · Utilities - Well Site	-1,083.14	1,083.14
TOTAL					-10,535.19	10,535.19
Bill Pmt -Check	AP	08/22/2022	Staples Credit Plan-Online	1001 · SCCB - Operating Account		-80.94
Bill	Aug. ...	08/09/2022		5240 · Office Supplies	-80.94	80.94
TOTAL					-80.94	80.94
Bill Pmt -Check	AP	08/22/2022	TIAA Commercial Finance, Inc.	1001 · SCCB - Operating Account		-245.27
Bill	90781...	08/08/2022		5160 · Office Equip Rental	-245.27	245.27
TOTAL					-245.27	245.27
Bill Pmt -Check	AP	08/22/2022	Valvoline	1001 · SCCB - Operating Account		-118.76
Bill	48685	08/10/2022		5270 · Automotive - Repair & Maint	-118.76	118.76
TOTAL					-118.76	118.76
Bill Pmt -Check	AP	08/22/2022	Wells Fargo- 6120 ONLINE	1001 · SCCB - Operating Account		-877.99
Bill	closin...	08/11/2022		2900 · Wells Fargo- 6120	-877.99	877.99
TOTAL					-877.99	877.99
Bill Pmt -Check	AP	08/22/2022	Wells Fargo 0721-Online	1001 · SCCB - Operating Account		-14.99
Bill	closin...	08/11/2022		2905 · Wells Fargo- 0721	-14.99	14.99
TOTAL					-14.99	14.99
Bill Pmt -Check	AP	08/22/2022	Monterey One Water- Online	1001 · SCCB - Operating Account		-45.25
Bill	7/1/22...	08/01/2022		5310 · Utilities - Well Site	-45.25	45.25
TOTAL					-45.25	45.25
Check	PARS	08/10/2022	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-5,007.33
				5070 · Employee Retirement	-5,007.33	5,007.33
TOTAL					-5,007.33	5,007.33
Check	PARS	08/24/2022	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,915.25
				5070 · Employee Retirement	-4,915.25	4,915.25
TOTAL					-4,915.25	4,915.25
Bill Pmt -Check	25157	08/10/2022	Monterey County Assessor	1001 · SCCB - Operating Account		-200.00
Bill	Invoic...	07/21/2022		6260 · Lighting Expenses	-200.00	200.00
TOTAL					-200.00	200.00
Bill Pmt -Check	25158	08/10/2022	Santa Cruz County Bank	1001 · SCCB - Operating Account		-566.04
Bill	ACCT...	07/24/2022		2256 · Vehicle Loan Payable	-481.87	481.87
				5256 · Interest Exp-Financed Items	-84.17	84.17
TOTAL					-566.04	566.04

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
August 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	25169	08/22/2022	Benjamin McGlasson	1001 · SCCB - Operating Account		-20.46
Bill	Credit...	08/15/2022		1100 · Water Customer Accounts Recv	-20.46	20.46
TOTAL					-20.46	20.46
Bill Pmt -Check	25170	08/22/2022	James Miller	1001 · SCCB - Operating Account		-150.00
Bill	Depos...	08/15/2022		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25171	08/22/2022	Janle Ortiz Acosta	1001 · SCCB - Operating Account		-150.00
Bill	Depos...	08/22/2022		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25172	08/22/2022	Orlando Calderon	1001 · SCCB - Operating Account		-150.00
Bill	Depos...	08/22/2022		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25173	08/22/2022	Richard Wilson III	1001 · SCCB - Operating Account		-150.00
Bill	Depos...	08/22/2022		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Reserve Account
 August 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	08/10/2022	MNS Engineers Inc- ACH	1002 · SCCB Reserve Account		-3,975.00
Bill	inv 80...	08/05/2022		5441 · Small Comm. Drought Relief Proj	-3,975.00	3,975.00
TOTAL					-3,975.00	3,975.00
Bill Pmt -Check	AP	08/22/2022	Rincon Consultants, Inc. - ACH	1002 · SCCB Reserve Account		-6,231.25
Bill	inv# 4...	08/12/2022	CA Office of Emergency Services	5438 · LHMP Project- Dist. Wide	-6,231.25	6,231.25
TOTAL					-6,231.25	6,231.25
Bill Pmt -Check	AP	08/22/2022	Thomas E Yeager, P.E.- ACH	1002 · SCCB Reserve Account		-320.00
Bill	Invoic...	08/01/2022	CA Office of Emergency Services	5438 · LHMP Project- Dist. Wide	-320.00	320.00
TOTAL					-320.00	320.00

Check Detail - Debt Service Reserve

As of August 31, 2022

Type	Date	Num	Name	Split	Amount
1007 · SCCB - Debt Service Reserve					
Bill Pmt -Check	08/22/2022	ACH	First Security Finance - ACH	2000 · Accounts Payable	-4,856.25
Total 1007 · SCCB - Debt Service Reserve					-4,856.25
TOTAL					-4,856.25

Pajaro/Sunny Mesa Community Services District
Check Detail - Pajaro Park Account
August 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	08/10/2022	Ace Hardware Watsonville- ACH	1036 · PSM Pajaro Park Acct		-288.82
Bill	215534	07/01/2022		5231 · Pajaro Park Expense	-65.53	65.53
Bill	215585	07/05/2022		5231 · Pajaro Park Expense	-73.14	73.14
Bill	215926	07/20/2022		5231 · Pajaro Park Expense	-72.63	72.63
Bill	216023	07/25/2022		5231 · Pajaro Park Expense	-77.52	77.52
TOTAL					-288.82	288.82
Bill Pmt -Check	AP	08/10/2022	Mid Valley Supply- ACH	1036 · PSM Pajaro Park Acct		-166.17
Bill	1265128	07/14/2022		5231 · Pajaro Park Expense	-166.17	166.17
TOTAL					-166.17	166.17
Bill Pmt -Check	AP	08/10/2022	Panther Protective Services- ACH	1036 · PSM Pajaro Park Acct		-450.00
Bill	007-2...	07/26/2022		5231 · Pajara Park Expense	-450.00	450.00
TOTAL					-450.00	450.00
Bill Pmt -Check	AP	08/10/2022	PG&E 3540 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-142.25
Bill	6/17/2...	07/20/2022		5231 · Pajaro Park Expense	-142.25	142.25
TOTAL					-142.25	142.25
Bill Pmt -Check	AP	08/10/2022	WM / Carmel Marina - Pajaro Park-Onlin	1036 · PSM Pajaro Park Acct		-368.76
Bill	97897...	08/01/2022		5231 · Pajaro Park Expense	-368.76	368.76
TOTAL					-368.76	368.76
Bill Pmt -Check	AP	08/22/2022	AT&T- 2458 Paj Park Uverse	1036 · PSM Pajaro Park Acct		-63.50
Bill	acct 3...	08/13/2022		5231 · Pajaro Park Expense	-63.50	63.50
TOTAL					-63.50	63.50

Pajaro/Sunny Mesa Community Services District
Check Detail - Street Maintenance Account
 August 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	08/10/2022	Ace Hardware Watsonville- ACH	1004 · SCCB - Street Maint Acct		-23.32
Bill	215756	07/13/2022		5225 · Street Maintenance	-23.32	23.32
TOTAL					-23.32	23.32
Bill Pmt -Check	AP	08/10/2022	AT&T 5203 Street Maint-Online	1004 · SCCB - Street Maint Acct		-230.24
Bill	8/1/22...	08/01/2022		5225 · Street Maintenance	-230.24	230.24
TOTAL					-230.24	230.24
Bill Pmt -Check	AP	08/10/2022	Oscar Ortiz	1004 · SCCB - Street Maint Acct		-760.00
Bill	INV02...	08/02/2022		5225 · Street Maintenance	-760.00	760.00
TOTAL					-760.00	760.00
Bill Pmt -Check	AP	08/10/2022	PG&E 9545 Street Maint-Online	1004 · SCCB - Street Maint Acct		-111.68
Bill	6/17/2...	07/21/2022		5225 · Street Maintenance 5310 · Utilities - Well Site	-41.89 -69.79	41.89 69.79
TOTAL					-111.68	111.68
Bill Pmt -Check	558	08/22/2022	Pajaro/Sunny Mesa Comm Svcs Dist	1004 · SCCB - Street Maint Acct		-179.04
Bill	July 2...	08/01/2022		5225 · Street Maintenance	-179.04	179.04
TOTAL					-179.04	179.04

RESOLUTION NO. 08-02-22

**A RESOLUTION OF THE PAJARO/SUNNY MESA BOARD OF DIRECTORS OF THE
PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT AUTHORIZING THE
GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR THE
PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT TANK
REHABILITATION(S) AND REPLACEMENT(S)**

WHEREAS, Pajaro/Sunny Mesa Community Services District proposes to implement Pajaro/Sunny Mesa Community Services District Tank Rehabilitation(s) and Replacements;

WHEREAS, Pajaro/Sunny Mesa Community Services District Tank Rehabilitation(s) and Replacement(s) is being implemented in response to a drought scenario, as defined by Water Code section 13198(a) and is intended to: (1) address immediate impacts on human health and safety; (2) address immediate impacts on fish and wildlife resources; or, (3) provide water to persons or communities that lose or are threatened with the loss or contamination of water supplies;

WHEREAS, Pajaro/Sunny Mesa Community Services District has the legal authority and is authorized to enter into a funding agreement with the State of California; and

WHEREAS, Pajaro/Sunny Mesa Community Services District intends to apply for grant funding from the California Department of Water Resources for the Pajaro/Sunny Mesa Community Services District Tank Rehabilitation(s) and Replacement(s);

THEREFORE, BE IT RESOLVED by the Pajaro/Sunny Mesa Board of Directors of the Pajaro/Sunny Mesa Community Services District as follows:

1. That pursuant and subject to all of the terms and provisions of Budget Act of 2021 (Stats. 2021, ch. 240, § 80), the Pajaro/Sunny Mesa Community Services District General Manager, or designee is hereby authorized and directed to prepare and file an application for funding with the Department of Water Resources and take such other actions as necessary or appropriate to obtain grant funding.
2. The Pajaro/Sunny Mesa Community Services District General Manager, or designee is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and any amendments thereto.
3. The Pajaro/Sunny Mesa Community Services District General Manager, or designee is hereby authorized and directed to submit any required documents, invoices, and reports required to obtain grant funding.

CERTIFICATION I hereby certify that the foregoing Resolution was duly and regularly adopted by the Pajaro/Sunny Mesa Board of Directors of the Pajaro/Sunny Mesa Community Services District at the meeting held on the 25 of August 2022, motion by and seconded by , motion passed by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donald Olsen, Vice President of the Board of Directors

CERTIFICATE OF SECRETARY

I, Don Rosa, as the duly elected Secretary of the Board of Directors of the Pajaro/Sunny Mesa Community Services District, Monterey County, California, do hereby certify that the above Resolution is a full, true and correct copy of said Resolution passed and adopted by the Board of Directors at a meeting held on the 25 day of August 2022, and that said Resolution is now spread upon the minutes of said Board.

Don Rosa, Secretary of the Board of Directors

DISTRICT OPERATIONS REPORT

August 25, 2022

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Grants & Loans Active	IRWMP Grant Pajaro & SRF Planning Grant Springfield. <ul style="list-style-type: none"> • Springfield Planning Grant –Staff continues to work with Robert Mullaney from UC Davis law clinic on drafting the Water Agreement between District and Moss Landing Mobile Home Park. Environmental work continues. Community Water Center scheduled on onsite meeting with Water Boards members and Staff to discuss the Springfield project and other projects they are working on. 	August 2022
Pajaro Park	Board and Staff are considering Operations funding.	No Report
Generator Project	8 generators have arrived in Salinas Caterpillar, preparation is being made for installation this will be over the next 3 months. 6 generators have been installed to date, now only 2 to be installed.	August 2022
Hazard Mitigation Plan	The hazard mitigation matrix was provided to the Committee for their review. It will be available for public review beginning September and will hold a public review meeting on September 15, 2022, at 5:30 pm.	August 2022
Multi Community Bottled Water Project	Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen and Giberson Roads. Three more sign-ups, totaling 205 homes currently receiving bottled water. Staff submitted a request for time extension and additional funds to continue providing bottled water to the Springfield WS and all neighboring areas.	August 2022
Sunny Mesa Sewer	District is holding monies that is to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report
Small Community Drought Relief Grant	Grant application has been submitted and received by Department of Water Resources Small Community Drought Relief Staff.	August 2022
LIHWAP	District enrollment is complete, Local Provider is getting ready to launch and accept applications early August. Staff has contacted customers who will benefit from program and provided Central Coast Energy Services (CCES) link to program. Staff will be attending a meeting with CCES on August 22, 2022, to discuss the LIHWAP process.	August 2022

Usage Comparison in Gallons 2021-2022

Water Systems	Jul-19	Jul-20	Jul-21	Jul-22
Pajaro	7,777,704	6,855,420	7,659,520	8,528,696
Normco	3,944,204	3,278,484	3,102,704	3,336,080
Sunny Mesa	3,347,300	2,717,484	2,724,216	2,947,868
Moss Landing	2,500,564	2,644,180	2,644,180	3,187,976
Vega	1,847,560	1,492,260	1,496,000	1,690,480
Vierra Estates	498,916	495,924	393,448	445,808
Springfield (pumped)	645,973	705,962	593,164	513,128
Langley/Valle Pacifico	362,032	313,412	327,624	377,740
Blackie	337,348	326,876	265,540	308,176
District Total	21,261,601	18,830,002	19,206,396	21,335,952

Water Systems	Jun-21	Jun-22	Percentage
Pajaro	7,659,520	8,528,696	↑ 11.3%
Normco	3,102,704	3,336,080	↑ 7.5%
Sunny Mesa	2,724,216	2,947,868	↑ 8.2%
Moss Landing	2,644,180	3,187,976	↑ 20.6%
Vega	1,496,000	1,690,480	↑ 13.0%
Vierra Estates	393,448	445,808	↑ 13.3%
Springfield (pumped)	593,164	513,128	↓ -13.5%
Langley/Valle Pacifico	327,624	377,740	↑ 15.3%
Blackie	265,540	308,176	↑ 16.1%
District Total	19,206,396	21,335,952	↑ 11.1%