

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on October 24, 2019.

ROLL CALL: President Harry Wiggins
Vice President Michael Moore
Secretary Darlene Lambolely
Assistant Secretary Sanford Coplin
Treasurer Robert Moody

ADMINISTRATIVE STAFF: General Manager Don Rosa
Recorder Judy Vazquez-Varela

ABSENT DIRECTOR(S) & STAFF: None

DISTRICT COUNSEL: Alan Smith

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE: Manuel Rivas resident of Sunny Mesa Water System

PUBLIC COMMENTS: None

SCHEDULED ITEMS: None

Action Items

1. Consider and approve of the Minutes from the August 22, 2019 regular Board Meeting

Motion was made by Director Moody and seconded by Director Lambolely to approve the regular Board Meeting Minutes of August 22, 2019. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; M. Moore; D. Lambolely; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

2. Consider and approve the August 2019 Financials

Motion made by Director Moore and seconded by Director Lambolely to approve the August 2019 Financials. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; M. Moore; D. Lambolely; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

3. Consider and approve the September 2019 Financials

Motion made by Director Moore and seconded by Director Moody to approve the September 2019 Financials. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; M. Moore; D. Lambolely; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

MONTHLY EXPENDITURES REPORT FOR REVIEW

APPROVAL OF WARRANTS/CHECKS:

1. General Fund 633: None
2. Operating Account: Check No. 23971 through Check No. 24089 for a total of \$404,640.43
3. Capital Reserve Account: None

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4. Street Maintenance Account: Check No. 502 through Check No. 505 for a total of \$1,368.32
5. Pajaro Park Account: Check No. 839 through Check No. 842 for a total of \$ 3,551.48
6. COP 2010 Account: Check No. 815 through Check No. 821 for a total of \$406,729.76
7. Debt Service Reserve Account: None

Motion was made by Director Moore, seconded by Director Moody to approve all accounts for the months of August and September 2019. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; M. Moore; D. Lamboley; S. Coplin; R. Moody
 Noes: None
 Absent: None
 Abstain: None

OLD BUSINESS: None

NEW BUSINESS: (Action Items)

1. Consider and approve 2019-2020 Pajaro Lighting Assessment

Hearing opened at 5:51 pm

Pajaro/Sunny Mesa Community Services District sends out information letters to the 797 parcels owners in the Pajaro Lighting District, with the amount of assessment determined by Monterey County Equivalent Dwelling Unit schedule. There are 213 lights in the assessment District. The District received 3 protests.

Motion was made by Director Moody, seconded by Director Coplin to approve 2019-2020 Pajaro Lighting Assessment. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; M. Moore; D. Lamboley; S. Coplin; R. Moody
 Noes: None
 Absent: None
 Abstain: None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. Pajaro Park: Lifecycle costs

- Copy of email from Christian Harris, SSA Landscape Architects include a breakdown of anticipated maintenances costs comparing synthetic and natural turf. Annual estimated maintenance cost for about 91,000 square feet for natural grass is about \$76, 950 per year, and \$20,300 per year for synthetic turf.

2. Meeting with Jim Rodems, Director of Parks – Monterey County on Thursday, October 17, 2019

- Don Rosa and Director Coplin met with Jim Rodems to discuss Pajaro Park history and potential funding for the park. Mr. Rodems will be including Pajaro Park into the plan of a tax measure on ballot for the known Monterey County Parks and the Pajaro Park. Director Coplin stated that Mr. Rodems was very knowledgeable in acquiring funding for Parks via State funding.

3. Emergency Generator Project

- Opinion letter from District Engineer Tom Yeager recommending utilization of the cost estimate received from Varni Electric, costs are reasonable. If the District chooses to have a study completed it would cost about \$15,000 to \$20,000. Mr. Yeager also submitted a breakdown of estimated costs for stationary generators and portable generator(s) with fixed outlet and manual transfer switches. Estimated Cost for stationary generators is \$1,358,000 and portable generators with transfer switches \$346,000.

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- Director Wiggins requested Staff contact NBS to determine what affect fixed and/or portable generators will have on the water rate schedule.

4. Hazard Mitigation Plan (HMP)

- Staff submitted a Notice of Interest (NOI) to Cal OES to be considered for grant assistance for HMP Planning. The NOI has been approved and the District was invited to submit application for funding of a Local Hazard Mitigation Plan (LHMP). Staff is currently working with Lidia Gutierrez, funding consultant in completing the application for an LHMP.
- Staff is part of the committee for City of Watsonville LHMP.

5. PG&E Power Shut offs

- Copy of the Districts plan of a power outage planned or unplanned. This plan includes immediate contact to Monterey County office of Emergency Services with details of the situation and a list of immediate needs. Also contact Quinn Caterpillar for generator rentals and Sala Brothers for water deliveries. The District's nine (9) water systems are independent of one another and all have different needs in a situation of a power failure/outage.

6. Annual Audit – Bianchi, Kasavan & Pope

- Field audit was carried out September 16 thru September 20, 2019.
- Final audit presentation tentatively ready for November Board meeting.

7. Board meeting schedule for the remainder of 2019

- November meeting set for November 19, 2019 at 5:30 pm.
- December meeting set for December 19, 2019 at 5:30 pm.

8. Board of Directors Terms

- 2 terms are expiring on November 30, 2019 Directors Lamboley and Moody
- Directors should contact GM Rosa and Supervisor Phillips' office to indicate if interested in reappointment.

9. Salinas Valley Basin Groundwater Sustainability Agency (SVBGSA)

- SVBGSA is seeking an alternate director-application included in packet, only Directors Lamboley and Moody can serve based on both residing within the boundaries of the Agency.

10. Sexual Harassment Prevention Training took place on August 8, 2019

- In attendance were Don Rosa, Judith Vazquez-Varela and Director Lamboley. Director Coplin attended remotely.
- Next available date is December 18, 2019.

11. District Vehicle Purchase

- New service truck has been purchased from Chevrolet of Watsonville-total price \$33,024.41
- Santa Cruz County Bank has financed the loan at 100% and 5% interest for 5 years, at \$660 per month
- Service truck has been outfitted with necessary lights, storage and tools to adequately service the District's needs.

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12. District Operations Report

- Pajaro Grant-
 - Soils consolidation began August 28, settling period is 60 days, final report should be submitted tomorrow.
- Springfield Planning Grant-
 - MNS Engineering team has submitted Draft Preliminary Engineering Report to District, it is being reviewed by Staff and District Engineer, once reviewed by staff it will be submitted to the State.
- Pajaro Valley Views-Fair Way Subdivision
 - Scenic easement brush cleanup; CalFire-Gavilan Conservation Camp inspected the scenic easement on August 27, 2019. Gavilan will add this project to their schedule and notify Staff.
- SB 998
 - Staff contacted State Water Resources Control Board (SWRCB) Monterey District, at this time they do not know who will be approving the policies nor could they provide a draft of the policy. We are following Soquel Creek's plan. Target Date remains as December 1st.
- Multi-Community Bottled Water Project
 - Currently 187 residents are receiving bottled water.

13. Usage Comparison Report 2013/2019-August 2019 Usage Comparison Report

- Water usage is down in all systems this month compared to August 2013

Closed Session:

A. Public Comments for Closed Session

No comment

B. Conference with Legal Counsel-Existing Litigation (Government Code § 54957)

1. ACWA Holdings Trust and AWC II Holdings Trust vs the County of Monterey through its Board of Supervisors et al Case No. 18CV1746, Monterey County Superior Court, filed May 11, 2018
2. Steve Pacheco, Trustee of the Salinas Land Holding Trust vs Pajaro/Sunny Mesa Community Services District et al Case No. unknown, Monterey County Superior Court, filing date unknown
3. Public Employee Performance Evaluation. Subd. (b)(1) of (§ 54957)
⇒ Title: (General Manager)

Closed session opened at 7:36 pm

Out of closed session at 8:15 pm

No final action taken.

NEXT BOARD MEETING:

The next Board meeting is to be held on Tuesday, November 19, 2019 at 5:30 pm.

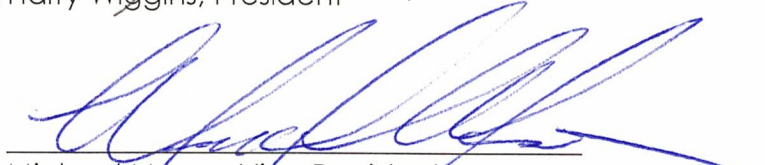
There being no further business, the regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 8:16 pm with motion made by Director Moore, seconded by Director Moody. Motion Carried.

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Respectfully submitted by:



Harry Wiggins, President



Michael Moore, Vice President



Judith Vazquez-Varela, Recorder