

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on April 25, 2024.

ROLL CALL:

President Donald Olsen
Vice President Sanford Coplin
Assistant Secretary Clinton Miller arrived-5:36 pm
Treasurer Donald Chesterman

ADMINISTRATIVE STAFF:

General Manager Judy Vazquez-Varela
Operations Manager Sergio Ochoa
Bookkeeper Amy Saldate
Recorder Rocio Fernandez

ABSENT DIRECTOR(S) & STAFF:

Secretary Paul Anderson

DISTRICT COUNSEL:

Alan Smith

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE: Marilyn Vierra, Supervisor Church Office Chief of Staff

PUBLIC COMMENTS: None

Action Items

1. Consider and approve the Minutes of the March 28, 2024, Regular Board Meeting

The motion was made by Director Olsen and seconded by Director Chesterman to approve the Regular Board Meeting Minutes of March 28, 2024. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; D. Chesterman
 Noes: None
 Absent: C. Miller; P. Anderson
 Abstain: None

OLD BUSINESS:

None

NEW BUSINESS: (Action Items)

1. Review and consider approving financial reports for March 2024

Bookkeeper Saldate reported to the Board of Directors that the Water Revenue for February was 84 percent of the budget projection, which is normal for this time of year. The District saw an increase in the Computer Software budget due to the annual renewal of Microsoft 365 Business services. Also, the 2021 Bond Debt Service Interest budget experienced an increase due to the biannual bond payment to US Bank. March's Total Income surpassed

MINUTES OF REGULAR BOARD MEETING – April 25, 2024

Total Expenses by \$60,343. March's Cash was more than February's Cash by \$34,362. March cash on hand was \$1,193,322.

Bookkeeper Saldate informed the Board that the Net Income for February was \$60,343 mainly because of the low expenses.

A motion was made by Director Chesterman and seconded by Director Olsen to approve the financial reports for March 2024. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; C. Miller; D. Chesterman
	Noes:	None
	Absent:	P. Anderson
	Abstain:	None

MONTHLY EXPENDITURES REPORT FOR REVIEW

APPROVAL OF PAYMENTS:

2. Review and consider approving April 2024 payments
 1. General Fund 633: Total of \$1,469.42
 2. Operating Account: Check No. 25788 through Check No. 25815 totaling \$171,320.63
 3. Reserve Account: Total of \$8,897.71
 4. Street Maintenance Account: Total of \$1,187.76
 5. Pajaro Park Account: Total of \$1,791.93
 6. COP 2010 Account: Total of \$0.00
 7. Debt Service Reserve Account: Total of \$0.00

A motion was made by Director Chesterman and seconded by Director Miller to approve the April 2024 payments. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; C. Miller; D. Chesterman
	Noes:	None
	Absent:	P. Anderson
	Abstain:	None

3. Review and consider Monterey County Auditor-Controller Agreement for Collection of Special Taxes, Fees, and Assessments

The Board of Directors were provided with a copy of the Draft Agreement. Per Mo. Co. Counsel's direction, the County is updating and requiring the agreement this year for consistency across all County Agencies. The County will not place the charges on the property tax roll without the agency's approval of the agreement and must be submitted no later than August 1st, 2024. District Counsel stated that the need for these agreements is common.

MINUTES OF REGULAR BOARD MEETING – April 25, 2024

A motion was made by Director Miller and seconded by Director Olsen to approve the Monterey County Auditor-Controller Agreement for Collection of Special Taxes, Fees, and Assessments. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; C. Miller; D. Chesterman
 Noes: None
 Absent: P. Anderson
 Abstain: None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. 2023 Flood Damage Report
 - Staff is preparing responses to California Governor's Office of Emergency Services (Cal OES) and it will not require Board approval. The responses are expected to be completed by May 24, 2024. Chair Olsen appointed directors Anderson and Chesterman to serve on the committee to work with Staff and Cal OES requests.
2. Per and Polyfluoroalkyl Substances (PFAS) Monitoring
 - General Manger Vazquez-Varela explained that the PFAS are human made, very stable substance from manufacturing facilities. The four major sources are fire training, industrial sites, landfills, and water treatment plants. Exposure to PFAS affects the development of fetuses, can cause cancer, liver, immune system, and thyroid issues. She also explained the long preparation for the collection of the water sample, operator must not come in contact with substances that may contain PFAS, like sunscreen, detergent, fast food wrapping, cosmetic products, pump fuel, etc. for at least twenty-four hours. Sample collection is required for the Pajaro, Moss Landing, Springfield, and Blackie Water Systems.
3. Pajaro Park Long-term funding
 - Since 2015 Mo. Co. has contributed \$25,000 annually, the Board of Supervisors approved a one-time payment of \$59,000 in 2023. Director Olsen proposed holding a food truck festival at Pajaro Park for future funding.
 - Marilyn Vierra, Chief of Staff for Supervisor Church informed the Board of Directors that Board of Supervisor has approved contribution to the Pajaro Park until the Monterey Parks Commission completes the park master plan, approximately 5 years.
4. District Operations Report
 - Springfield
 - The staging area agreement was drafted by UC Davis Staff and has provided it to North Monterey County School District for their review. Monterey County LPA is reviewing conditions of compliance for approval of the Coastal Development permit to be completed before end of next month.
 - Multi Community Bottled Water Project
 - December's 2023 reimbursement was received in March.

MINUTES OF REGULAR BOARD MEETING – April 25, 2024

LIHWAP

- The District has received \$58,456 to date. A one-time payment of \$198 was approved for all those who received/qualified for funding. District should receive the funds next month.

Pajaro Long-term Recovery

- Recovery assistance program is ongoing at Pajaro Park, and it has been extended until May 2, 2024.

Current Water System Repairs

Blackie Road #18 WS:

- The new neighbor property owner's plumber shut water system valves, assuming it was the property's water source. Staff place the PSMCSD property sign in a more visible location.

Langley/Valle Pacifico WS:

- Boring work began on April 23, 2024, to provide generator electrical power to the tank and booster pump station.
- Fire storage tanks overflow issue was resolved on April 12, 2024.

Moss Landing Harbor WS:

Normco WS:

- Well 1 air relief valve failed, it was replaced on 4/11/2024.
- Well 2 had a crack on the caustic soda check valve, staff switched to well 1 during the replacement of the valve.
- Well 2 air relief valve failed and was replaced on 4/17/2024.

Pajaro WS:

- A water leak reported at the corner of Allison and Railroad Ave., it was repaired on March 29, 2024 by staff and contractor.

Springfield Road WS:

- Well pump and motor failure on March 31, 2024. Both pump and motor were replaced on 4/1/2024.

Sunny Mesa WS:

- Well 1 rehabilitation continues, liner was installed.

Vega Road #01 WS:

Vierra Estates WS:

5. Usage Comparison Report 2023/2024-March

- Usage is up in most systems except for Moss Landing and Springfield. District wide we saw a 13 percent increase in usage compared to this month last year.

CLOSED SESSION: None

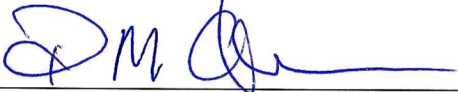
NEXT BOARD MEETING:

The next Regular Board Meeting is to be held on Thursday May 23, 2024, at 5:30 pm at the District Office.

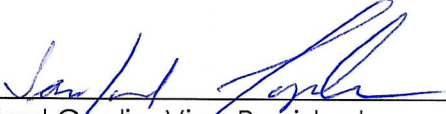
There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 6:17 pm with motion made by Director Miller seconded by Director Chesterman. Motion carried.

MINUTES OF REGULAR BOARD MEETING – April 25, 2024

Respectfully submitted by:



Donald Olsen, President



Sanford Coplin, Vice President



Rocío Fernandez, Recorder