

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors via Zoom Video conferencing was called to order at 5:30 pm on March 24, 2022.

ROLL CALL:

Vice President Darlene Lamboley
Secretary Donald Olsen
Director Donald Chesterman
Treasurer Clinton Miller

ADMINISTRATIVE STAFF:

General Manager Donald Rosa
Bookkeeper Amy Saldate
Recorder Judy Vazquez-Varela

ABSENT DIRECTOR(S) & STAFF:

President Sanford Coplin

DISTRICT COUNSEL:

None

WELCOME AND INTRODUCTION OF NEW DIRECTOR: Donald Chesterman

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE:

Steve Snodgrass of the Vega Water System
Gail Morton of Marina Coast Water District Board of Directors

PUBLIC COMMENTS: None

Scheduled Items:

Presentation to the Board by Mayra Hernandez, Community Solutions Advocate for Community Water Center (CWC), a non-profit corporation whose mission is to act as a catalyst for community-driven drinking water solutions through organizing, education and advocacy.

CWC current projects include connecting 67 households to bottled water in the area north of Moss Landing, PSMCSD administers the Bottled Water Grant. Alternative Analysis for the area North of Moss Landing, Corona Environmental Consulting recommended physical consolidation to the Springfield Water System owned by PSMCSD. CWC is conducting outreach and facilitating community engagement for the current Springfield Water Project.

Action Items

1. Consider and approve the Minutes of the February 24, 2022, Regular Board Meeting

Motion was made by Director Olsen and seconded by Director Miller to approve the Regular Board Meeting Minutes of February 24, 2022. Motion carried.

Roll Call Vote: Ayes: D. Lamboley; D. Olsen; D. Chesterman; C. Miller
 Noes: None
 Absent: S. Coplin
 Abstain: None

OLD BUSINESS:

1. Consider adoption of AB-361 to allow teleconference and virtual meetings Resolution No. 03-01-22

The Board of Directors received the Draft Resolution 03-01-22 to allow teleconference and virtual meetings based on the Governor's Executive Order No. N-08-21 (Jun. 11, 2021) and the Legislature adopted AB 361 as an Urgency Measure. Staff recommends considering the proposed resolution to continue with virtual meetings unless the Governor rescinds the Executive Order No. N-08-21 Staff will prepare for an in-person meeting.

Motion was made by Director Chesterman and seconded by Director Olsen to approve Resolution No. 03-01-22 AB-361 to allow teleconference and virtual meetings. Motion carried.

MINUTES OF REGULAR MEETING – March 24, 2022

Roll Call Vote: Ayes: D. Lambolely; D. Olsen; D. Chesterman; C. Miller
Noes: None
Absent: S. Coplin
Abstain: None

NEW BUSINESS: (Action Items)

1. Review and consider approving financial reports for February 2022

Bookkeeper Saldade informed the Board of Directors that the Water Sales were slightly under budget by 5 percent. We saw an increase in Interest Expenses due to the biannual interest and principal payment for the 2007 Reorganization Loan. We had increases in the Credit Card Transactions Fees, the new rates for monthly services average fee per transaction is \$2.52, compared to \$3.05. District receives approximately 250 credit card transactions per month. We also saw an increase in the Other Income-Testing Fees due to testing of backflow units in two commercial sites. Total Income was greater than Total Expenses by \$53,450. February Cash was greater than January Cash by \$103,373.

The Aging Report for the Pajaro area 90 days and over balance is \$290.84 it was reduced by \$163.00 the customer in Pajaro that requested the Covid relief assistance payment was received. The 90 days and over for Prunedale area is \$12,174.92 the customer from the Springfield area has continued making monthly payments.

The Board of Directors would like a report brought back next month regarding the credit card fees and if those fees should be transferred to the customers.

Motion was made by Director Chesterman and seconded by Director Miller to approve the financial reports for February 2022. Motion carried.

Roll Call Vote: Ayes: D. Lambolely; D. Olsen; D. Chesterman; C. Miller
Noes: None
Absent: S. Coplin
Abstain: None

MONTHLY EXPENDITURES REPORT FOR REVIEW

APPROVAL OF PAYMENTS:

2. Review and consider approving March 2022 payments and authorization for Staff to sign checks
 1. General Fund 633: Total of \$0.00
 2. Operating Account: Check No. 25007 through Check No. 25031 for a total of \$124,989.63
 3. Reserve Account: Total of \$10,701.40
 4. Street Maintenance Account: Check No. 550 for a total of \$1,102.68
 5. Pajaro Park Account: Total of \$1,832.20
 6. COP 2010 Account: Total of \$0.00
 7. Debt Service Reserve Account: Total of \$35,643.75

Motion was made by Director Olsen seconded by Director Chesterman to approve the March 2022 payments and authorize Staff to sign checks. Motion carried.

Roll Call Vote: Ayes: D. Lambolely; D. Olsen; D. Chesterman; C. Miller
Noes: None
Absent: S. Coplin
Abstain: None

3. Review and consider adding Donald Chesterman to signature cards for all financial institutions utilized by District

MINUTES OF REGULAR MEETING – March 24, 2022

Motion was made by Director Olsen and seconded by Director Miller to approve adding Donald Chesterman to signature cards. Motion carried.

Roll Call Vote: Ayes: D. Lamboley; D. Olsen; D. Chesterman; C. Miller
 Noes: None
 Absent: S. Coplin
 Abstain: None

4. Review and consider voting for election of one LAFCO Special District Voting Member

All Board Members received a copy of the Ballot, nomination forms from the three candidates and a copy of an email from the PSMCSD Board President Coplin with his recommendation.

Gail Morton is one of three (3) candidates for the independent Special Districts Commissioner for LAFCO. Ms. Morton is here today to ask the Board for their vote and support to represent our District. She currently serves as a Director of the Marina Coast Water District (MCWD) as they work with the Ground Water Sustainability Agency. Prior to serving on the MCWD Board, she served as a Marina City Council Member for eight (8) years, a few years as Mayor pro tempore. Ms. Morton served for 8 years as a Director of Ford Ort Reuse Authority (FORA). Two (2) of Ms. Morton's accomplishments as an activist are the stopping of the development of the Whispering Oaks and the shut down operations of Cemex sea mining plant at the end of 2020.

Steve Snodgrass is a former PSMCSD Board member, he was an active member during the PSMCSD annexation of the NORMCO/ALCO systems. Mr. Snodgrass was the elected Special Districts Representative for LAFCO, currently he serves as the Public Member Alternate because he is no longer a Director of a Special District. Mr. Snodgrass is in support of MaryAnn Leffel, Ms. Leffel has been involved with the community for several years, she is a former banker with Wells Fargo. Ms. Leffel served as president of the Special Districts Association, also serves on the Monterey County Workforce Development Board.

General Manager Rosa read a letter of support for Ms. Leffel from Board Chair Coplin to the record.

Motion was made by Director Olsen and seconded by Director Miller to approve Ms. Leffel as the elected candidate for LAFCO. Motion carried.

Roll Call Vote: Ayes: D. Lamboley; D. Olsen; C. Miller
 Noes: D. Chesterman
 Absent: S. Coplin
 Abstain: None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. District Operations Update: due to COVID-19

- No changes to COVID-19 District Operations
- Office remains closed to public; continuing to take payments by phone or drop off
- Office will be at 100% staffing beginning March 29, 2022, with physical distancing requirements met and health screening protocols in place: masks or face coverings to be worn at all times while indoors.
- No vendors or members of the public are allowed into Office

2. Parks fundraising committee report

- The committee: Directors Lamboley, Miller and General Manager Rosa, met last week and become informed of past fundraising efforts. The committee explored Fundraising ideas; campaign-requires staff time, sell advertising space on walls or mural space-all advertisement to be priorly approved, Park, bench or field naming, banner space on cyclone fence.

3. District Operations Report

Hazard Mitigation Plan (LHMP)

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- The first Community Workshop was on March 23, 2022, we had 6 members of the public join. The next workshop will be in June.
- .71 acres Surplus Property
- Disbursement of funds is scheduled to be heard by the Board of Supervisors April 26, 2022.
- 21-22 Work Plan- Vega Marlin Lane Generator
- The generator was installed on March 22, 2022.

4. Usage Comparison Report 2021/2022

- The total water usage in February has increased by approximately 32 percent.

NEXT BOARD MEETING:

The next Regular Board Meeting is to be held on Thursday April 28, 2022, at 5:30 pm via Zoom videoconferencing.

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 7:11 pm with motion made by Director Miller seconded by Director Chesterman. Motion carried.

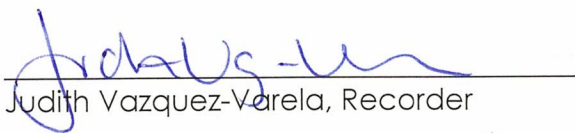
Respectfully submitted by:



Sanford Coplin, President



Donald Olsen, Vice President



Judith Vazquez-Varela, Recorder