

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors via Zoom videoconferencing was called to order at 5:30 pm on June 24, 2021.

ROLL CALL:

President Sanford Coplin
Vice President Robert Moody
Secretary Darlene Lamboley
Assistant Secretary Michael Moore joined at 6:01pm
Treasurer Harry Wiggins

ADMINISTRATIVE STAFF:

General Manager Don Rosa
Bookkeeper Amy Saldate
Recorder Judy Vazquez-Varela

ABSENT DIRECTOR(S) & STAFF:

None

DISTRICT COUNSEL:

Attorney Alan Smith
Robert Haight-Bond Counsel left at 6:06 pm
Lonnie Odom-Underwriter left at 6:06 pm

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE: None

PUBLIC COMMENTS: None

Action Items

1. Consider and approve the Minutes of the May 27, 2021, Regular Board Meeting

Motion was made by Director Moody and seconded by Director Lamboley to approve the Regular Board Meeting Minutes of May 27, 2021. Motion carried.

Roll Call Vote:	Ayes:	S. Coplin; R. Moody; D. Lamboley; H. Wiggins
	Noes:	None
	Absent:	M. Moore
	Abstain:	None

OLD BUSINESS: None

NEW BUSINESS: (Action Items)

1. Review and consider approving the Financial Reports for May 2021

Bookkeeper Saldate presented the financial report stating the District's current cash on hand for May 2021 is \$431,713.00. May's total expenses surpassed May's total income by \$41,959.34. May's cash was less than April's cash by \$42,087.74.

Motion made by Director Lamboley and seconded by Director Wiggins to approve the May 2021 Financials. Motion carried.

Roll Call Vote:	Ayes:	S. Coplin; R. Moody; D. Lamboley; H. Wiggins
	Noes:	None
	Absent:	M. Moore
	Abstain:	None

MONTHLY EXPENDITURES REPORT FOR REVIEW

APPROVAL OF CHECKS:

2. Review and consider approving of checks and directing Staff to sign checks
 1. General Fund 633: Total of \$0.00
 2. Operating Account: Check No. 24729 through Check No. 24765 for a total of \$201,645.48
 3. Reserve Account: Check No. 120 through Check No. 121 for a total of \$36,581.84

MINUTES OF REGULAR MEETING – June 24, 2021

4. Street Maintenance Account: Check No. 537 through Check No. 538 for a total of \$5,007.00
5. Pajaro Park Account: Total of \$1,947.39
6. COP 2010 Account: Total of \$217,970.42
7. Debt Service Reserve Account: Total of \$0.00

Motion was made by Director Moody seconded by Director Lamboley to approve the May 2021 checks, and direct Staff to sign checks. Motion carried.

Roll Call Vote: Ayes: S. Coplin; R. Moody; D. Lamboley; H. Wiggins
 Noes: None
 Absent: M. Moore
 Abstain: None

3. Consider approving Request for Qualification Statements (RFQ) for the purpose of preparing a Local Hazard Mitigation Plan

The Board was provided with a draft of a Request for Qualifications (RFQ) to be finalized and posted for advertisement on June 25, 2021, with submission deadline of July 23, 2021.

Motion was made by Director Wiggins seconded by Director Lamboley to approve the draft Request for Qualification Statements (RFQ) for the purpose of preparing a Local Hazard Mitigation Plan. Motion carried.

Roll Call Vote: Ayes: S. Coplin; R. Moody; D. Lamboley; H. Wiggins
 Noes: None
 Absent: M. Moore
 Abstain: None

4. Consider approving Resolution No. 06-02-21 appointing consultants for the authorization, issuance and delivery of 2021 Water Revenue Bonds, approving certain documents and taking certain other actions in connection therewith

Director Coplin and Lonnie Odom discussed the Trust Agreement details section 4.3 regarding Extraordinary prepayment from insurance and condemnation proceeds, Robert Haight will remove the language.

Motion was made by Director Coplin seconded by Director Moody to approve the Resolution No. 06-02-21 appointing consultants for the authorization, issuance and delivery of 2021 Water Revenue Bonds, approving certain documents and taking certain other actions in connection therewith. Motion carried.

Roll Call Vote: Ayes: S. Coplin; R. Moody; D. Lamboley; H. Wiggins
 Noes: None
 Absent: None
 Abstain: M. Moore

5. Resolution No. 06-03-21 was pulled from Agenda
6. Consider approving and adopting Final Budgets 2021-2022

The Board was provided copies 2021-2022 Final Budgets and notes to the Operating Budget.

Motion made by Director Coplin and seconded by Director Lamboley to approve and adopt the Final Budgets for the 2021-2022 fiscal year. Motion carried.

Roll Call Vote: Ayes: S. Coplin; R. Moody; D. Lamboley; M. Moore; H. Wiggins
 Noes: None
 Absent: None
 Abstain: None

MINUTES OF REGULAR MEETING – June 24, 2021

7. Pajaro Park Funding

The Pajaro Park annual operation cost is \$59,000.00, the cash on hand as of June 18, 2021, is \$84,000.00. The Monterey County contributes \$25,00.00 on a year-to-year decision. The current fund with the Monterey County contribution will carry us out for through 3 more years. The Board Chair reached out to Monterey County Parks Department and spoke to Bryan Flores who is Parks Operations Manager in regard to funding for the Pajaro Park. General Manager Rosa has emailed Mr. Flores and reached out to Josh Stratton of Supervisor Phillips Office to clarify the current 1% assessment.

No motion was made.

8. Consider approving Resolution No. 06-04-21 Water System Acquisition Policy

The Board was provided with a copy of the Resolution and Exhibit A of the Policy.

Motion made by Director Moore and seconded by Director Moody to adopt Resolution No. 06-04-21 was tabled. Motion tabled.

Roll Call Vote:	Ayes:	S. Coplin; R. Moody; D. Lambolely; M. Moore; H. Wiggins
	Noes:	None
	Absent:	None
	Abstain:	None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. Water Conservation

- Staff is preparing flyers/notices with water conservation tips for indoor and outdoor usage, to be sent out with water bills in the near future. Currently conservation is voluntary, no mandates or orders from State Water Boards or Monterey County.

2. District Operation: changes due to COVID-19 and "Shelter in Place" order

- All District facilities are fully open and operating, following CDC and State guidelines.

3. District Operations Report

Pajaro Grant

- Notice of project completion was recorded at Monterey County on May 27, 2021. We are waiting for all retention to be reimbursed.

Pajaro Park

- Pajaro Park is fully opened, temporary fence has been removed. YMCA Summer Camp and Soccer is currently taking place.

.71 Acres Surplus Property

- District's letter of interest has been received by Ivo Basor at Monterey County on June 15, 2021.

4. Usage Comparison Report 2013/2021

- The water usage is down in most systems except in Moss Landing compared to this month in 2013.

NEXT BOARD MEETING:

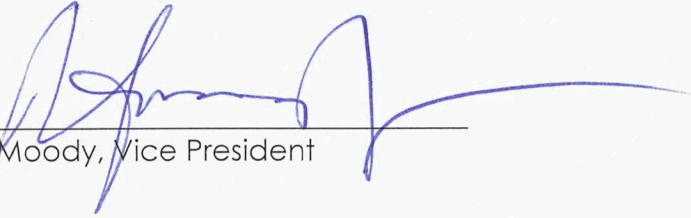
The next Regular Board Meeting is to be held on Thursday, July 22, 2021, at 5:30 pm via Zoom videoconferencing.

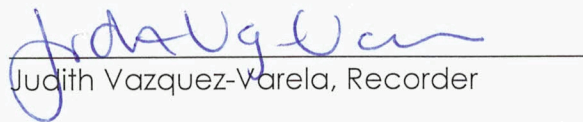
There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 7:01 pm with motion made by Director Moody seconded by Director Lambolely. Motion carried.

MINUTES OF REGULAR MEETING – June 24, 2021

Respectfully submitted by:


Sanford Coplin, President


Robert Moody, Vice President


Judith Vazquez-Varela, Recorder