

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
 136 San Juan Road, Royal Oaks, CA 95076
 O (831) 722-1389 | Fax (831) 722-2137
www.pajarosunnymesa.com

AGENDA
 REGULAR MEETING OF THE BOARD OF DIRECTORS
 DISTRICT CONFERENCE BOARD ROOM
 136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

SEPTEMBER 22, 2022
5:30 P.M.

“Notice of Teleconferenced/Virtual Meeting”

To reduce the spread of COVID-19, **members of the public** may join the meeting from their computers via Zoom Meeting by entering the following link: <https://us06web.zoom.us/j/85080451775?pwd=Vi9yK1RuSDVMQllhNXIDV2hCcWdzdz09> or by calling **1 (669) 900-9128** and when prompted, enter meeting ID: **850 8045 1775#** and passcode **456179#**. A link to the Zoom Meeting may also be found in a panel on the right side of the District’s home page at www.pajarosunnymesa.com identified as “Board Meeting” You may submit written comments in writing either at District Offices in person or by email through and including the time of the meeting.

To submit a comment by email, please send to info@pajarosunnymesa.com and write “Public Comment” in the subject line. Please include the item number and/or title of the item in the body of the email and your comments. All comments received by 2:00 pm will be emailed to the Board members and included as an “Add to Packet” on the District’s website before the meeting. All comments received after 2:00 PM will be provided to the Board at the beginning of the meeting. All comments received will be added to the record of the meeting.

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accommodations.

P/SMCSD REGULAR BOARD MEETING AGENDA – September 22, 2022**1. PLEDGE OF ALLEGIANCE****2. CALL TO ORDER AND ROLL CALL**

- (11/25) President Sanford Coplin _____
- (11/25) Vice President Donald Olsen _____
- (11/23) Secretary Donald Chesterman _____
- (11/23) Assistant Secretary Paul Anderson _____
- (11/25) Treasurer Clinton Miller _____

ADMINISTRATIVE STAFF:

General Manager Donald Rosa _____

Bookkeeper Amy Saldate _____

Recorder Judy Vazquez-Varela _____

DISTRICT COUNSEL:

Attorney Alan Smith _____

3. ADDITIONS TO AGENDA [SUBDIVISION (b), CALIFORNIA GOVERNMENT CODE § 54954.2]

The Board may act on items of business not appearing on the posted agenda if (1) three members determine that an emergency (as defined in California Government Code Section 54956.5 exists), and (2) two-thirds vote of the members present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, find a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted.

4. COMMENTS FROM PUBLIC OR MEMBERS OF BOARD ON ITEMS NOT ON AGENDA

Any person may address the Board on any item not on the agenda when recognized by the Board President.
Any Board member may comment on any item not on the agenda.

ACTION ITEMS**Consent Agenda**

Any person may comment on any item on the consent agenda.

1. DRAFT MINUTES OF AUGUST 25, 2022 REGULAR MEETING

Approval of draft minutes for Regular Meeting on 8/25/2022¹

2. LOCAL HAZARD MITIGATION PLAN

- Approval of plan as presented
- Plan will be submitted to CAL-OES for review
- Plan document is available on our website www.pajarosunnymesa.com

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- (11/25) President Sanford Coplin _____
- (11/25) Vice President Donald Olsen _____
- (11/23) Secretary Donald Chesterman _____
- (11/23) Assistant Secretary Paul Anderson _____
- (11/25) Treasurer Clinton Miller _____

¹ *Robert's Rules of Order Newly Revised, 12th edition* says: "It should be noted that a member's absence from the meeting for which minutes are being approved does not prevent the member from participating in their correction or approval." 41:11. A newly elected member may vote to approve minutes for a meeting held before the member was appointed, and a member who was not present at a meeting also has the right to move approval of the minutes of that meeting.

See also <https://jurassicparliament.com/approving-minutes-if-you-were-absent/>

P/SMCSD REGULAR BOARD MEETING AGENDA – September 22, 2022**Old Business:**

1. AB-361 CONSIDER ADOPTION TO ALLOW TELECONFERENCE AND VIRTUAL MEETING FOR OCTOBER 2022. RESOLUTION NO. 09-01-22

- [Staff Report from January 27, 2022 Regular Meeting](#)
- [Draft Resolution No. 09-01-22](#)

The Governor's Executive Order No. N-08-21 (Jun. 11, 2021) says that certain COVID-19 Brown Act public meeting exemptions will remain in effect until September 30, 2021, after which it will expire. The Legislature adopted AB 361 as an Urgency Measure which provides, among other things that until January 1, 2024, local agencies may use teleconferencing without complying with specified Ralph M. Brown Act restrictions if the District Board makes certain findings every thirty days.

Staff recommends a teleconference and virtual meeting during October. The attached proposed Resolution 09-01-22 is substantially the same as previous months but must be adopted monthly. So attached is a proposed Resolution 09-01-22 for consideration at the September 2022 meeting that will affect the October 2022 meeting.

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion Resolution No. 09-01-22 allowing teleconference and virtual meetings, to remain in effect for the October 2022 Regular Board Meeting.

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/25) Vice President Donald Olsen _____
- o (11/23) Secretary Donald Chesterman _____
- o (11/23) Assistant Secretary Paul Anderson _____
- o (11/25) Treasurer Clinton Miller _____

New Business:

1. REVIEW AND MOTION TO APPROVE DRAFT FINANCIAL REPORTS FOR AUGUST 2022

- [Financial notes](#)
- [Report from Staff](#)

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Draft Financial Reports for August 2022

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/25) Vice President Donald Olsen _____
- o (11/23) Secretary Donald Chesterman _____
- o (11/23) Assistant Secretary Paul Anderson _____
- o (11/25) Treasurer Clinton Miller _____

P/SMCSD REGULAR BOARD MEETING AGENDA – September 22, 2022**2. REVIEW AND MOTION TO APPROVE SEPTEMBER PAYMENTS (CHECK LISTING) AND AUTHORIZATION FOR STAFF TO SIGN CHECKS**

1. General Fund 633: Check # _____ through check # _____ for a total of \$ _____
2. Operating Account: Check # _____ through check # _____ for a total of \$ _____
3. Reserve Acct: Check # _____ through check # _____ for a total of \$ _____
4. Street Maint. Acct: Check # _____ through check # _____ for a total of \$ _____
5. Debt Service Acct: Check # _____ through check # _____ for a total of \$ _____
6. COP Acct: Check # _____ through check # _____ for a total of \$ _____
7. Pajaro Park Acct: Check # _____ through check # _____ for a total of \$ _____

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve September payments, and authorizing staff to sign checks

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Sanford Coplin _____
- o (11/25) Vice President Donald Olsen _____
- o (11/23) Secretary Donald Chesterman _____
- o (11/23) Assistant Secretary Paul Anderson _____
- o (11/25) Treasurer Clinton Miller _____

STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)

This part of agenda is for the Staff to report to the Board on District operations however no action is agendized and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. District Operations Update: due to COVID-19

- Office remains closed to public; continuing to take payments by phone or drop-off
- Office is at 100% staffing, with physical distancing requirements met and health screening protocols in place: masks or face coverings to be worn at all times while indoors.
- No vendors or members of public are allowed into Office

2. Meter Reader / Maintenance position:

- Job advertisement has not been successful, no applicants
- **Job flyer will be included in water bills**

3. 2021-2022 Annual Audit; Bianchi, Kasavan & Pope:

P/SMCSD REGULAR BOARD MEETING AGENDA – September 22, 2022

- Field Audit portion is complete
 - Final Audit is expected for presentation on November 17,2022
4. On-line Bill Pay program update:
- 129 ratepayers utilized system in August
 - 27 have enrolled in autopay
5. Pajaro Park Committee:
- Board President would like the committee to set a meeting date, to discuss various ideas of funding for operation and maintenance of the park.
6. Grant applied for and awarded by Department of Water Resources:
- Judy Vazquez-Varela was successful in securing a grant for Leak Detection for all 9 water systems
7. Drought Reporting for Springfield Water:
- State has identified 258 water systems that were not previously required to report, due to size, and now required to submit monthly
8. [District Operations Report](#)
9. [Usage Comparison Report 2021/2022](#)

CLOSED SESSION:

A. NONE

MOTION TO ADJOURN

Next Board meeting date: _____

Moted by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

- (11/25) President Sanford Coplin _____
- (11/25) Vice President Donald Olsen _____
- (11/23) Secretary Donald Chesterman _____
- (11/23) Assistant Secretary Paul Anderson _____
- (11/25) Treasurer Clinton Miller _____

Adjournment Time: _____ p.m.

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors via Zoom Video conferencing was called to order at 5:33 pm on August 25, 2022.

ROLL CALL: Vice President Donald Olsen
Assistant Secretary Paul Anderson
Treasurer Clinton Miller

ADMINISTRATIVE STAFF: General Manager Donald Rosa
Bookkeeper Amy Saldade
Recorder Judy Vazquez-Varela

ABSENT DIRECTOR(S) & STAFF: President Sanford Coplin
Secretary Donald Chesterman

DISTRICT COUNSEL: None

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE: Santiago Garcia joined at 5:43 pm, no comment.

PUBLIC COMMENTS: None

CLOSED SESSION: None

Action Items

1. Consider and approve the Minutes of the July 28, 2022, Regular Board Meeting

No discussion.

Motion was made by Director Miller and seconded by Director Anderson to approve the Regular Board Meeting Minutes of July 28, 2022. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; P. Anderson; C. Miller
	Noes:	None
	Absent:	S. Coplin; D. Chesterman
	Abstain:	None

OLD BUSINESS:

1. Consider adoption of AB-361 to allow teleconference and virtual meetings Resolution No. 08-01-22

The Board of Directors received the Draft Resolution 08-01-22 to allow teleconference and virtual meetings based on the Governor's Executive Order No. N-08-21 (Jun. 11, 2021) and the Legislature adopted AB-361 as an Urgency Measure. Staff recommends considering the proposed resolution to continue with virtual meetings unless the Governor rescinds the Executive Order No. N-08-21 Staff will prepare for an in-person meeting. Staff recommends virtual meeting in September 2022.

MINUTES OF REGULAR MEETING – August 25, 2022

Motion was made by Director Anderson and seconded by Director Miller to approve Resolution No. 08-01-22 AB-361 to allow teleconference and virtual meeting. Motion carried.

Roll Call Vote: Ayes: D. Olsen; P. Anderson; C. Miller
 Noes: None
 Absent: S. Coplin; D. Chesterman
 Abstain: None

NEW BUSINESS: (Action Items)

1. Review and consider approving financial reports for July 2022

Bookkeeper Saldate informed the Board of Directors that the Water Sales were 18 percent over monthly budgeted projection. Computer Software Budget increase above budget due to the purchase and installation Online BillPay Program. We saw a decrease in the Credit Card Transaction Fees due to the 4% transaction fee paid by customer as of July 1. Utilities-Well Site budget was increased due to high water usage contributing to increase in well pump run duration. In Other Income we saw an increase in Connection Fees because of the addition of five (5) ¾ inch connections to the Pajaro Water System. July's Total Expenses were less than Total Income by \$107,401. July's Cash was less than June's Cash by \$57,874, mainly due to the Pajaro Valley Water Management quarterly payment and the Take Permit for the Springfield Water System. Total July cash on hand was \$661,085. Net income for July was above projected budget, mainly due to a combination of the new connections and lower Total Expenses for month.

The total 90 days balance decreased by about \$11 compared to previous month, past due balance is owed by one customer in Springfield who is on a payment plan and has requested LIHWAP assistance.

Motion was made by Director Anderson and seconded by Director Miller to approve the financial reports for July 2022. Motion carried.

Roll Call Vote: Ayes: D. Olsen; P. Anderson; C. Miller
 Noes: None
 Absent: S. Coplin; D. Chesterman
 Abstain: None

MONTHLY EXPENDITURES REPORT FOR REVIEW

APPROVAL OF PAYMENTS:

2. Review and consider approving August 2022 payments and authorization for Staff to sign checks
 1. General Fund 633: Total of \$0.00
 2. Operating Account: Check No. 25147 through Check No. 25173 totaling \$157,752.85
 3. Reserve Account: Total of \$10,526.25

MINUTES OF REGULAR MEETING – August 25, 2022

4. Street Maintenance Account: Check No. 558 for a total of \$1,304.28
5. Pajaro Park Account: Total of \$1,479.50
6. COP 2010 Account: Total of \$0.00
7. Debt Service Reserve Account: Total of \$4,856.25

Motion was made by Director Miller and seconded by Director Anderson to approve the August 2022 payments and authorize Staff to sign checks. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; P. Anderson; C. Miller
	Noes:	None
	Absent:	S. Coplin; D. Chesterman
	Abstain:	None

3. Review and consider Resolution 08-02-22 a Resolution of the Pajaro/Sunny Mesa Board of Directors of the Pajaro/Sunny Mesa Community Services District Authorizing the Grant Application, Acceptance, and Execution for the Pajaro/Sunny Mesa Community Services District Tank Rehabilitation(s)

General Manager Rosa informed the Board of Directors that the Grant Application has been submitted and received by the California Department of Water Resources. This Resolution is to grant the General Manager authorization to execute the grant and provide any additional documentation necessary for the Grant execution.

Motion was made by Director Miller and seconded by Director Anderson to approve Resolution 08-02-22 of the Pajaro/Sunny Mesa Board of Directors of the Pajaro/Sunny Mesa Community Services District Authorizing the Grant Application, Acceptance and Execution for the Pajaro/Sunny Mesa Community Services District Tank Rehabilitation(s). Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; P. Anderson; C. Miller
	Noes:	None
	Absent:	S. Coplin; D. Chesterman
	Abstain:	None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. District Operations update: due to COVID-19
 - No changes to COVID-19 District Operations
 - Office remains closed to public; continuing to take payments by phone or drop off
 - Office is at 100% staffing with physical distancing requirements met and health screening protocols in place: masks or face coverings to be worn at all times while indoors.
 - No vendors or members of the public are allowed into Office

MINUTES OF REGULAR MEETING – August 25, 2022

2. 2021-2022 Annual Audit

- Bianchi, Kasavan & Pope has met with Staff to begin audit process. BKP plans to be in office for field audit on September 13 - 15. BKP requested a Provided By Client (PBC) list, Staff is about 90 percent complete with the list. Audit presentation is tentative for November 2022.

3. District Operations Report

Springfield Planning Grant

- Staff is working with Robert Mullaney from the UC Davis Law Clinic on drafting the Water Agreement between the District and the Moss Landing Mobile Home Park. The Environmental work continues. Community Water Center (CWC) held an onsite meeting with State Water Boards Members to discuss the Springfield Project and other CWC projects

Generator Project

- All eight (8) generators have arrived in Salinas Caterpillar, preparation is being made for installation over the next three (3) months. All concrete pads necessary have been poured and ready. Tomorrow four (4) more generators will be delivered. In the following week 2 generators will be delivered. We are still waiting for the automatic transfer switches.

Hazard Mitigation Plan

- The Hazard Mitigation was provided to the Committee for their review. The draft LHMP will be available for review beginning September and we will hold a public meeting on September 15, 2022, at 5:30. Staff invited Board members to join.

Multi Community Bottled Water Project

- Staff has submitted a request for time extension and additional funds to continue providing bottled water to the Springfield Water System and neighboring areas.

LIHWAP

- Staff has contacted customers who will benefit from program and provided Central Coast Energy Services (CCES) link to program. Staff attended a meeting with CCES to discuss the process.

4. Usage Comparison Report 2021/2022

- Most systems are down, except Springfield usage is up this month compared to this month last year. Overall usage is up by 11 percent.

NEXT BOARD MEETING:

The next Regular Board Meeting is to be held on Thursday September 22, 2022, at 5:30 pm via Zoom videoconferencing.

MINUTES OF REGULAR MEETING – August 25, 2022

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 6:03 pm with motion made by Director Miller seconded by Director Anderson. Motion carried.

Respectfully submitted by:

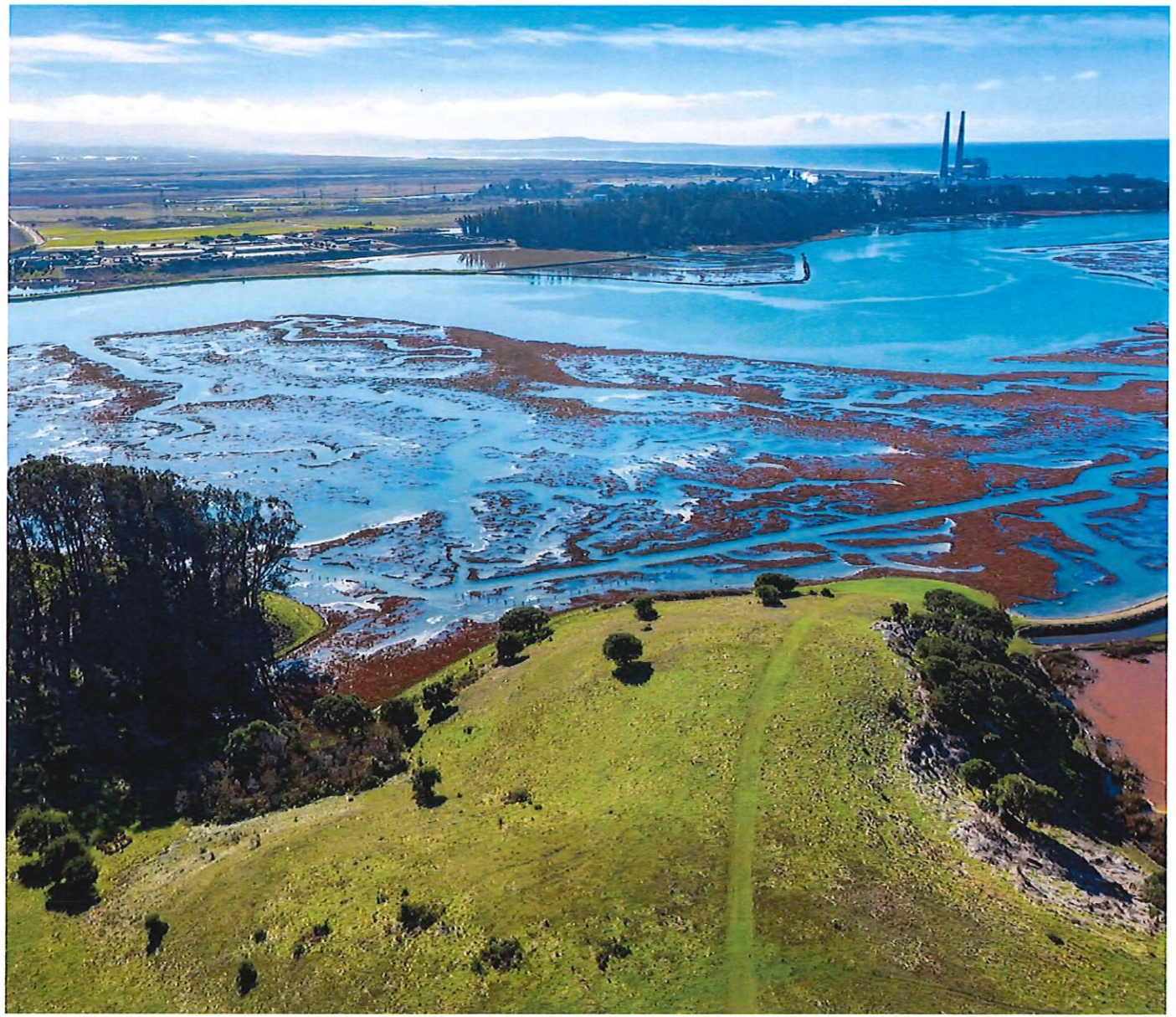
Sanford Coplin, President

Donald Olsen, Vice President

Judith Vazquez-Varela, Recorder

Pajaro/ Sunny Mesa Community Services District

Local Hazard Mitigation Plan



Staff Report
January 27, 2022

Consider, pursuant to AB 361 and in order for Board of Directors to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Committees have reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

RECOMMENDATION:

It is recommended that the Board of Directors find, pursuant to AB 361 and in order for the Board to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Committees have reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

SUMMARY/DISCUSSION:

On September 16, 2021, Governor Newsom signed AB 361. This legislation amends the Brown Act to allow meeting bodies subject to the Brown Act to meet via teleconference during a proclaimed state of emergency in accordance with teleconference procedures established by AB 361 rather than under the Brown Act's more narrow standard rules for participation in a meeting by teleconference. AB 361 provides that if a state or local health official recommends social distancing, a legislative body may meet remotely after September 30, 2021, provided and within 30 days of the first meeting after September 30, and every 30 days thereafter, the legislative body finds 1) the Governor's proclaimed state of emergency is still in effect; 2) the legislative body has reconsidered the circumstances of the state of emergency, and 3) either the Monterey County Health Officer continues to recommend social distancing measures for meetings of legislative bodies or the state of emergency continues to directly impact the ability of the members to meet in person.

The Monterey County Health Officer has recommended social distancing measures for meetings of legislative bodies. In order to continue meeting remotely, Board of Directors must make the findings outlined above.

Accordingly, staff recommends making the appropriate findings. This action will be required every 30 days in order to keep meeting remotely.

RESOLUTION NO. 09-01-22

A RESOLUTION OF THE PAJARO SUNNY MESA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS AUTHORIZING TELECONFERENCED PUBLIC MEETINGS IN October, 2022¹

WHEREAS, the Governor issued a Proclamation of a State of Emergency in response to COVID-19 on March 4, 2020; and

WHEREAS, the Governor issued Executive Order N-29-20 on March 17, 2020, changing teleconferencing requirements under the Brown Act; and

WHEREAS, on, the Governor issued Executive Order N-08- 21 on June 11, 2021, extending Order N-29-20 until September 30, 2021; and

WHEREAS, California Assembly Bill 361 became law as an urgency measure on September 16, 2021; and

WHEREAS, AB 361 suspends certain provisions of the Brown Act under certain conditions¹, including

1. The public must be able to watch and comment during the teleconferenced public meetings; and
2. There must be notice of a way the public to access the meeting and comment, including by call-in or an internet connection; and
3. There can be no action when there is a disruption which prevents the District from broadcasting the meeting, or if of a disruption within the District's control which prevents members of the public from offering public comments, until public access is restored; and
4. The District may not require public comments be submitted before the meeting; and
5. The District must allow the public to address the District Board and offer contemporaneous comment; and
6. The Board may not close the public comment period until the public comment has ended or until a reasonable amount of time has passed; and

WHEREAS, the District intends to comply with subdivisions (e) (2) (A through G) of Government Code Sec. 54953; and

WHEREAS, subdivisions (e)(3)(A and B) of Government Code Section 54953 allow

¹ Subdivision (e)((2) (A) through (G) inclusive of the California Government Code (part of the Brown Act)

an alternative to having public meetings in accordance with Government Code Section 54953(b)(3) if the District can make certain findings; and

WHEREAS, although the District reviewed and considered staff recommendations and deliberated at its September 23, 2021 whether to direct Staff to prepare for in person meetings beginning with the October Regular Board Meeting; and

WHEREAS, a Motion was made by Director Coplin on September 23rd and seconded by Director Lamboley to direct Staff to prepare for in person public meetings beginning with the regular October, 2021 Regular Board Meeting and the motion was deliberated and passed 4-0 with one absence; and

WHEREAS, due to the recent increase in infection rates from the Omicron variant of COVID-19, staff recommends that the Board now adopt a resolution, in accordance with the requirements of AB 361, authorizing District Board teleconferenced meetings in September so that meetings may be conducted via teleconference; and

WHEREAS, Monterey County, the State of California and the Country in general, are currently facing a surge in infection rates due to the Omicron variant.

WHEREAS, the District continues to recommend measures to promote social distancing, which includes but is not limited to:

- Requiring District employees to either be vaccinated or show proof of negative COVID-19 testing.
- Requiring staff and the public to wear masks in District buildings.
- Posting COVID-19 safety measures on the District's social media pages; and

WHEREAS, the District Board has considered all information related to this matter, as presented at the public meetings including information provided by the General Manager and others during the public meeting.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The District Board declares that the above recitals are true and correct and are incorporated into this resolution as findings of the District Board.
2. The District Board hereby adopts the following additional findings:
 - (a) That proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting this Resolution does not meet CEQA's definition of a "project," because the Board's action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because the action is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment and is exempt pursuant to Section 15269(c) of the CEQA Guidelines, as specific actions necessary to prevent or mitigate an emergency.
 - (b) That as a result of the COVID-19 pandemic and the Governor's state of emergency, the District Board has determined that COVID-19, and particularly the Omicron variant, continue to impact the ability of members of the public, the District Board, District staff and consultants to meet safely in person at public meetings and that meeting in person during this period of a surge in COVID-19 cases would present imminent risks to the health or safety of attendees.
 - (c) The District continues to recommend measures to promote social

distancing and the District continues to follow safety measures in response to COVID-19 as ordered or recommended by the Centers for Disease Control and Prevention (CDC), California Department of Public Health (DPH), and/or County of Monterey, as applicable, including facial coverings and social distancing indoors, when required. Based upon that guidance, in person attendance at public meetings presents an imminent risk to the health and safety of attendees, necessitating teleconferencing to allow for meaningful public participation options for all District constituents.

3. The District Board hereby declares that, pursuant to the findings in this Resolution, the District Board shall use teleconferencing to conduct public meetings pursuant to AB 361 and Government Code § 54953, as amended during the month of September, 2022.

4. The District Board determines that, if necessary, it will reconsider these findings at the next regular meeting or within thirty days, whichever last occurs, to continue teleconference hearings if the surge in COVID-19 infections continue to directly impact the ability of the Board to meet safely in person beyond September, 2022.

5. If any section, subsection, sentence, clause, phrase or word of this resolution is for any reason held to be unconstitutional, unlawful or otherwise invalid by a court of competent jurisdiction or preempted by state legislation, such decision or legislation shall not affect the validity of the remaining portions of this resolution. The District Board hereby declares that it would have passed and adopted this resolution and each and all provisions thereof irrespective of the fact that any one or more of said provisions be declared unconstitutional, unlawful or otherwise invalid.

6. This Resolution shall become effective immediately as an urgency measure.

CERTIFICATE OF SECRETARY

I, Don Rosa, as the duly elected Secretary of the Board of Directors of the Pajaro/Sunny Mesa Community Services District, Monterey County, California, do hereby certify that the above Resolution is a full, true and correct copy of said Resolution passed and adopted by the Board of Directors at a meeting held on the 22 day of September 2022, and that said Resolution is now spread upon the minutes of said Board.

Don Rosa, Secretary of the Board of Directors

FINANCIAL NOTES - AUGUST 2022

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	+	3% over projected monthly budget
Expenses: Indirect			
5090	Other Employee Expense	+	Online job advertisement: Meter Reader position
5200	Billing Supplies	+	Annual order of custom envelopes
5240	Office Supplies	+	Purchase of new back-up printer
5255	Interest Expense	+	First Security Finance: Biannual interest payment for Reorganization Loan
5320	Membership Fees & Dues	+	LAFCO: Annual payment for Budget Allocation 2022-2023
Expenses: Direct			
5190	Soil & Water Tests	+	3rd Quarter Sampling
5428	COP Bond Expense	+	US Bank: Annual admin fees for 2015 Water Bond
6565A	2021 Bond Expense	+	US Bank: Annual admin fees for 2021 Water Revenue Bond
Other Income:			
4140	Connection Fees	+	New 6" Fire Service Connection: Pajaro
4305	Miscellaneous Revenue	+	Wellness Grant received from JPIA; wellness staff meeting/luncheon to be scheduled in near future
4350	Interest Revenue	+	US Bank: Interest earned from Bonds

Income & Cash Summary

Total Income	Total Expense	Difference
\$249,835.54	\$163,040.66	\$86,794.88
July Cash	August Cash	Difference
\$661,085.19	\$807,147.27	\$146,062.08

8:36 AM

Pajaro/Sunny Mesa Community Services District

Balance Sheet

As of August 31, 2022

September 16, 2022

Accrual Basis

	Aug 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1001 · SCCB - Operating Account	466,954.36
1002 · SCCB Reserve Account	340,192.91
1003 · SCCB - Sick Leave Account	14,451.84
1004 · SCCB - Street Maint Acct	255,367.91
1006 · SCCB-GF 633	12,745.99
1007 · SCCB - Debt Service Reserve	83,785.18
1032 · SCCB-COP Acct	48,494.22
1036 · PSM Pajaro Park Acct	53,357.26
1050 · Cash in County Treasury - DS	16,440.05
1051 · Cash in County Treasury - GF	112,507.18
1054 · US Bank 2021 Gen. Bond -8002	821,027.08
1055 · US Bank 2021 Gen. Bond -8003	40,000.00
1056 · US Bank 2021 Gen. Bond -8004	24,025.00
1057 · US Bank 2021 Gen. Bond -8005	93,750.00
1066 · US Bank Vega 2303	147,963.58
1068 · US Bank Vega 2301	217,022.65
1069 · US Bank Vega-2302	535.30
1095 · US Bank Wtr Bond-Res 2204	148,241.29
2201 · US Bank-2015 Wtr Rfd Bd 2201	26.47
Total Checking/Savings	2,896,888.27
Accounts Receivable	
1110 · Invoice Accounts Recv	292.35
1231 · Grants Receivable-A/R	1,190.98
Total Accounts Receivable	1,483.33
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	273,564.39
1101 · Allowance for Doubtful Accounts	-7,128.94
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	2,540.14
1252 · Assessments Rec. - Street Maint	4,691.00
1253 · Assessments Rec. - Water bond	192,000.00
1253.1 · Assess Rec - Water Bond - Count	1,508.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
Total Other Current Assets	451,874.68
Total Current Assets	3,350,246.28
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-66,707.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	163,247.47
1551 · A/D - District Office Building	-129,997.73
1555 · Office Equipment/Furniture	30,573.05
1556 · A/D - Office Equip/Furniture	-30,572.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	510,984.21
1571 · A/D - Equipment - Pumping Plant	-452,362.87
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,116,993.68

8:36 AM
September 16, 2022
Accrual Basis

Pajaro/Sunny Mesa Community Services District
Balance Sheet
As of August 31, 2022

	Aug 31, 22
1590 · Meters	90,114.13
1591 · A/D - Meters	-86,117.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-4,857.72
1610 · Automotive Equipment	229,909.12
1611 · A/D - Automotive Equipment	-171,078.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-96,120.77
1622 · A/D - Moss Landing	-182,144.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-19,839.73
1650 · Trans & Distr Plant	139,408.08
1651 · A/D - Trans & Distr Plant	-87,149.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-9,493.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-109,066.45
1804 · CIP-Springfield	393,244.44
1805 · CIP-Vega Imprvtmnt Project	4,620,002.33
1805.1 · A/D - Vega	-2,422,897.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	299,001.65
1807.1 · A/D - Langley/VP	-90,538.74
1808 · CIP-Normco	409,231.02
1808.1 · A/D - Normco Tank	-147,216.73
1811 · CIP-Vierra Estate	262,294.86
1811.1 · A/D - Vierra Estates	-61,204.72
1812 · CIP-Moss Landing Water System	371,095.32
1812.1 · A/D - Moss Landing Water	-92,276.55
1813 · CIP-Normco Water System	4,520.00
1814 · CIP-Pajaro	2,410,301.94
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-1,501,733.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-206,764.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-31,812.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-115,894.85
1821 · CIP-Sunny Mesa	132,972.31
1822 · CIP-Vega	101,412.34
1823 · CIP-Blackie	40,207.55
Total Fixed Assets	12,475,590.58
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,502,867.72
1950 · Deferred amount on refunding	63,229.60
1951 · Deferred Amt of Ref-Vega Bds15	80,014.09
Total Other Assets	3,646,369.26
TOTAL ASSETS	19,472,206.12
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	39,861.91
Total Accounts Payable	39,861.91

8:36 AM

Pajaro/Sunny Mesa Community Services District

Balance Sheet

As of August 31, 2022

September 16, 2022

Accrual Basis

	Aug 31, 22
Credit Cards	
2905 · Wells Fargo- 0721	802.58
2910 · Elan	2,328.93
	<hr/>
Total Credit Cards	3,131.51
Other Current Liabilities	
2005 · Accrued Liabilities	60,186.00
2050 · Accrued Payroll	26,531.52
2100 · Payroll Tax Liabilities	2,658.42
2121 · Customer Security Deposits	21,628.70
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	20,050.00
2225 · Accrued Vacation Liability	42,742.32
2230 · Accrued Sick Leave Liability	41,811.55
2263 · 457b EE Plan Payable	5,205.23
2264 · Employee Insurance Payable	352.91
2265 · EE Aflac Insurance Payable	835.07
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	14,692.20
	<hr/>
Total Other Current Liabilities	304,811.61
Total Current Liabilities	347,805.03
Long Term Liabilities	
2256 · Vehicle Loan Payable	33,511.45
2257 · Reorganization Loan	185,000.00
2350 · Bonds Payable - Water Bond	123,000.00
2355 · Bonds Payable- 2021 Gen. Bond	1,660,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,805,000.00
2361 · Bonds Payable-2015 Vega Wtr Rf	3,347,599.67
2400 · Unamortized Discount on 2015	-29,541.01
2401 · Unamortized Discount-2015 Vega	-11,778.72
2402 · 2021 Gen. Bond Premium	42,391.80
	<hr/>
Total Long Term Liabilities	7,155,183.19
Total Liabilities	7,502,988.22
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	202,911.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	6,590,571.24
Net Income	133,133.78
	<hr/>
Total Equity	11,969,217.90
TOTAL LIABILITIES & EQUITY	<hr/> <hr/> <u>19,472,206.12</u>

8:36 AM

Pajaro/Sunny Mesa Community Services District

Profit & Loss

August 2022

September 16, 2022

Accrual Basis

	Aug 22
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	25,135.18
4002 · Route 2 - Pajaro	26,687.63
4003 · Route 3 - Commercial	28,273.91
4004 · Route 4 - Trailer Park	1,394.36
4005 · Route 5 - San Juan Rd Apts	1,128.68
4006 · Route 6 - Sunny Mesa	14,588.29
4007 · Route 7 - CSA 73	16,080.92
4008 · Route 8 - Vega	17,179.84
4010 · Route 10 - Springfield	850.00
4011 · Route 11 - Moss Landing	30,376.07
4012 · Route 12 - Blackie Road	4,258.49
4013 · Route 13 - Normco	38,455.89
4014 · Route 14 - Vierra	6,537.78
4015 · Route 15 - Langley/VP	3,635.27
Total Income	214,582.31
Gross Profit	214,582.31
Expense	
INDIRECT	
5000 · Salaries and Wages	72,570.38
5005 · Administrative Fees	502.23
5030 · Payroll Tax Expense	970.36
5050 · Employee Health Insurance	14,860.43
5070 · Employee Retirement	9,922.58
5090 · Other Employee Expense	479.00
5120 · Property Taxes	286.90
5130 · Utilities - Office	384.37
5140 · Building Repair & Maint	514.60
5145 · District Wide Repair & Maint	460.15
5150 · Garbage Service	368.76
5160 · Office Equip Rental	665.16
5165 · Computer Software	689.15
5175 · Small Tools - Repair & Maint.	307.79
5180 · Casualty Ins/Liability Ins	1,403.15
5200 · Billing Supplies	3,886.73
5240 · Office Supplies	1,460.38
5245 · Postage	1,000.00
5250 · Legal Expenses	152.91
5255 · Interest Expense	4,856.25
5256 · Interest Exp-Financed Items	146.97
5260 · Accounting & Bookkeeping	2,000.00
5270 · Automotive - Repair & Maint	179.76
5280 · Conferences, Meetings, Seminars	14.99
5320 · Membership Fees and Dues	3,849.00
5330 · Telephone	2,000.64
5340 · Burglar Alarm Monitoring	84.00
5370 · Fuel - Trucks	3,532.37
5391 · Credit Card Transaction Fees	23.45
5XXX · Indirect Allocation	0.00
Total INDIRECT	127,572.46

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Pajaro/Sunny Mesa Community Services District

Profit & Loss

August 2022

September 16, 2022

Accrual Basis

	Aug 22
5190 · Soil and Water Tests	4,613.10
5220 · Water System - Repair & Maint	9,237.18
5225 · Street Maintenance	1,210.25
5231 · Pajaro Park Expense	1,413.69
5310 · Utilities - Well Site	17,317.92
5315 · Utilities - Street Lighting	2,328.02
5426 · Vega Assmnt Bond Expense	2,120.00
5427 · Improvement Project-Springfield	0.00
5428 · COP Bond Expense	2,000.00
5433 · Pajaro Water Bond Interest Exp	5,068.12
6565 A · 2021 Bond Expense- Fees	2,300.00
Total Expense	175,180.74
Net Ordinary Income	39,401.57
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	688.43
4110 · Hydrant Sales	2,680.56
4140 · Connection Fees	27,657.00
4285 · P.V.W.M.A. Collection Fee	2,502.19
4305 · Miscellaneous Revenue	306.00
4307 · Returned Check Charges	0.00
4350 · Interest Revenue	1,419.05
5424 · Springfld Bottled Wtr Gr Reimb	371.07
Total Other Income	35,624.30
Other Expense	
5438 · LHMP Project- Dist. Wide	6,551.25
5441 · Small Comm. Drought Relief Proj	3,975.00
Total Other Expense	10,526.25
Net Other Income	25,098.05
Net Income	64,499.62

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 August 2022

	<u>Aug 22</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Jui - Aug 22</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	25,135.18	26,916.66	93.4%	54,775.44	53,833.40	101.7%	323,000.00
4002 · Route 2 - Pajaro	26,687.63	26,500.00	100.7%	56,783.09	53,000.00	107.1%	318,000.00
4003 · Route 3 - Commercial	28,273.91	26,916.66	105.0%	61,465.58	53,833.40	114.2%	323,000.00
4004 · Route 4 - Trailer Park	1,394.36	1,416.66	98.4%	2,931.14	2,833.40	103.4%	17,000.00
4005 · Route 5 - San Juan Rd Apts	1,128.68	1,166.66	96.7%	2,567.44	2,333.40	110.0%	14,000.00
4006 · Route 6 - Sunny Mesa	14,588.29	14,000.00	104.2%	31,877.96	28,000.00	113.8%	168,000.00
4007 · Route 7 - CSA 73	16,080.92	15,833.33	101.6%	34,898.16	31,666.70	110.2%	190,000.00
4008 · Route 8 - Vega	17,179.84	16,416.66	104.6%	37,883.32	32,833.40	115.4%	197,000.00
4010 · Route 10 -Springfield	850.00	833.33	102.0%	1,700.00	1,666.70	102.0%	10,000.00
4011 · Route 11 - Moss Landing	30,376.07	29,083.33	104.4%	64,242.97	58,166.70	110.4%	349,000.00
4012 · Route 12 - Blackie Road	4,258.49	4,083.33	104.3%	9,262.26	8,166.70	113.4%	49,000.00
4013 · Route 13 - Normco	38,455.89	36,333.33	105.8%	81,267.79	72,666.70	111.8%	436,000.00
4014 · Route 14 - Vierra	6,537.78	6,000.00	109.0%	13,565.07	12,000.00	113.0%	72,000.00
4015 · Route 15 - Langley/VP	3,635.27	3,500.00	103.9%	8,179.02	7,000.00	116.8%	42,000.00
Total Income	214,582.31	208,999.95	102.7%	461,399.24	418,000.50	110.4%	2,508,000.00
Gross Profit	214,582.31	208,999.95	102.7%	461,399.24	418,000.50	110.4%	2,508,000.00
Expense							
INDIRECT							
5000 · Salaries and Wages	72,570.38	74,500.00	97.4%	139,931.34	149,000.00	93.9%	894,000.00
5005 · Administrative Fees	502.23	516.66	97.2%	1,004.46	1,033.40	97.2%	6,200.00
5030 · Payroll Tax Expense	970.36	1,333.33	72.8%	1,909.87	2,666.70	71.6%	16,000.00
5040 · Worker's Comp Insurance	0.00	1,208.33	0.0%	3,001.37	2,416.70	124.2%	14,500.00
5050 · Employee Health Insurance	14,860.43	15,166.66	98.0%	29,941.22	30,333.40	98.7%	182,000.00
5070 · Employee Retirement	9,922.58	11,333.33	87.6%	19,714.52	22,666.70	87.0%	136,000.00
5090 · Other Employee Expense	479.00	250.00	191.6%	602.89	500.00	120.6%	3,000.00
5120 · Property Taxes	286.90	166.66	172.1%	286.90	333.40	86.1%	2,000.00
5130 · Utilities - Office	384.37	333.33	115.3%	757.05	666.70	113.6%	4,000.00
5140 · Building Repair & Maint	514.60	583.33	88.2%	1,447.39	1,166.70	124.1%	7,000.00
5145 · District Wide Repair & Maint	460.15	1,000.00	46.0%	2,310.13	2,000.00	115.5%	12,000.00
5150 · Garbage Service	368.76	375.00	98.3%	737.52	750.00	98.3%	4,500.00
5160 · Office Equip Rental	665.16	833.33	79.8%	1,330.32	1,666.70	79.8%	10,000.00
5165 · Computer Software	689.15	1,500.00	45.9%	6,888.01	3,000.00	229.6%	18,000.00
5170 · Office Equipment Repair & Maint	0.00	300.00	0.0%	380.20	600.00	63.4%	3,600.00
5175 · Small Tools - Repair & Maint.	307.79	83.33	369.4%	307.79	166.70	184.6%	1,000.00
5180 · Casualty Ins/Liability Ins	1,403.15	3,500.00	40.1%	15,769.42	7,000.00	225.3%	42,000.00
5200 · Billing Supplies	3,886.73	325.00	1,195.9%	3,886.73	650.00	598.0%	3,900.00
5240 · Office Supplies	1,460.38	316.66	461.2%	1,567.22	633.40	247.4%	3,800.00
5245 · Postage	1,000.00	800.00	125.0%	1,000.00	1,600.00	62.5%	9,600.00
5250 · Legal Expenses	152.91	1,416.66	10.8%	152.91	2,833.40	5.4%	17,000.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 August 2022

	Aug 22	Budget	% of Budget	Jul - Aug 22	YTD Budget	% of Budget	Annual Budget
5255 · Interest Expense	4,856.25	816.66	594.6%	4,856.25	1,633.40	297.3%	9,800.00
5256 · Interest Exp-Financed Items	146.97	333.33	44.1%	296.41	666.70	44.5%	4,000.00
5260 · Accounting & Bookkeeping	2,000.00	3,208.33	62.3%	2,500.00	6,416.70	39.0%	38,500.00
5266 · Engineering Svcs-Dist Wide	0.00	1,666.66	0.0%	0.00	3,333.40	0.0%	20,000.00
5270 · Automotive - Repair & Maint	179.76	833.33	21.6%	386.49	1,666.70	23.2%	10,000.00
5280 · Conferences, Meetings, Seminars	14.99	41.66	36.0%	29.98	83.40	35.9%	500.00
5290 · Travel Expenses	0.00	41.66	0.0%	0.00	83.40	0.0%	500.00
5300 · Books & Subscriptions	0.00	125.00	0.0%	0.00	250.00	0.0%	1,500.00
5305 · Water Conservation Program	0.00	250.00	0.0%	0.00	500.00	0.0%	3,000.00
5320 · Membership Fees and Dues	3,849.00	1,666.66	230.9%	4,334.60	3,333.40	130.0%	20,000.00
5326 · Licenses and Certifications	0.00	166.66	0.0%	0.00	333.40	0.0%	2,000.00
5330 · Telephone	2,000.64	1,416.66	141.2%	3,111.80	2,833.40	109.8%	17,000.00
5340 · Burglar Alarm Monitoring	84.00	75.00	112.0%	114.00	150.00	76.0%	900.00
5370 · Fuel - Trucks	3,532.37	3,583.33	98.6%	6,857.13	7,166.70	95.7%	43,000.00
5390 · Bank Charges	0.00	25.00	0.0%	0.00	50.00	0.0%	300.00
5391 · Credit Card Transaction Fees	23.45	50.00	46.9%	47.14	100.00	47.1%	600.00
5400 · Miscellaneous Expense	0.00	16.66	0.0%	0.00	33.40	0.0%	200.00
6577 · COP Debt Service - Interest	0.00	6,125.00	0.0%	0.00	12,250.00	0.0%	73,500.00
Total INDIRECT	127,572.46	136,283.21	93.6%	255,461.06	272,567.90	93.7%	1,635,400.00
5190 · Soil and Water Tests	4,613.10	2,500.00	184.5%	5,480.70	5,000.00	109.6%	30,000.00
5220 · Water System - Repair & Maint	9,237.18	18,750.00	49.3%	19,448.52	37,500.00	51.9%	225,000.00
5265 · Engineering Expenses	0.00	83.33	0.0%	0.00	166.70	0.0%	1,000.00
5310 · Utilities - Well Site	17,317.92	14,166.66	122.2%	35,383.87	28,333.40	124.9%	170,000.00
5325 · Permits	0.00	3,000.00	0.0%	0.00	6,000.00	0.0%	36,000.00
5360 · Fuel - Generator	0.00	833.33	0.0%	0.00	1,666.70	0.0%	10,000.00
5428 · COP Bond Expense	2,000.00	291.66	685.7%	2,000.00	583.40	342.8%	3,500.00
6565 A · 2021 Bond Expense- Fees	2,300.00	125.00	1,840.0%	2,300.00	250.00	920.0%	1,500.00
Total Expense	163,040.66	176,033.19	92.6%	320,074.15	352,068.10	90.9%	2,112,400.00
Net Ordinary Income	51,541.65	32,966.76	156.3%	141,325.09	65,932.40	214.3%	395,600.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	688.43	416.66	165.2%	1,224.01	833.40	146.9%	5,000.00
4101 · Billing Adjustments	0.00	16.66	0.0%	0.00	33.40	0.0%	200.00
4110 · Hydrant Sales	2,680.56	1,250.00	214.4%	4,731.56	2,500.00	189.3%	15,000.00
4115 · Testing Fees	0.00	916.66	0.0%	700.00	1,833.40	38.2%	11,000.00
4140 · Connection Fees	27,657.00	616.66	4,485.0%	38,417.00	1,233.40	3,114.7%	7,400.00
4141 · Application Fees	0.00	45.83	0.0%	0.00	91.70	0.0%	550.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	66.70	0.0%	400.00
4285 · P.V.W.M.A. Collection Fee	2,502.19	2,416.66	103.5%	5,778.94	4,833.40	119.6%	29,000.00
4300 · Collection of Previous W/O Acct	0.00	20.83	0.0%	0.00	41.70	0.0%	250.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 August 2022

	<u>Aug 22</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Jul - Aug 22</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
4305 · Miscellaneous Revenue	306.00	83.33	367.2%	306.00	166.70	183.6%	1,000.00
4341 · Lighting Admin Reimbursements	0.00	1,083.33	0.0%	0.00	2,166.70	0.0%	13,000.00
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	0.00	83.40	0.0%	500.00
4350 · Interest Revenue	1,419.05	12.50	11,352.4%	2,243.26	25.00	8,973.0%	150.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.33	0.0%	0.00	116.70	0.0%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.33	0.0%	0.00	66.70	0.0%	400.00
Total Other Income	35,253.23	7,045.77	500.3%	53,400.77	14,092.30	378.9%	84,550.00
Net Other Income	35,253.23	7,045.77	500.3%	53,400.77	14,092.30	378.9%	84,550.00
Net Income	86,794.88	40,012.53	216.9%	194,725.86	80,024.70	243.3%	480,150.00

AGING REPORT: AUGUST 2022

ALL SYSTEMS: Aging Balance as of 9/1/22

Balance	Current	30 Days	60 Days	90 Days
\$265,380.39	\$206,758.39	\$41,558.84	\$4,877.09	\$12,186.07

Notes:

The total 90 day+ balance has increased by approximately \$130.00. A portion of that balance is owed by a Normco customer who has applied for assistance through LIHWAP. On September 14, the District received an assistance payment for the entire past due balance for that particular customer, although not yet reflected on these figures. The 60 days past due balance has increased significantly from prior month by approximately \$1,500.00. All 60 day past due customers received shut-off notices by mail and staff has performed outreach to several of these customers directing them to LIHWAP website for payment assistance.

11:38 AM
September 19, 2022

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
August 26 through September 19, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	AP	08/29/2022	Total Merchant Services	1001 · SCCB - Operating Account		-0.50
				5391 · Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Check	AP	08/31/2022	Total Merchant Services	1001 · SCCB - Operating Account		-15.20
				5391 · Credit Card Transaction Fees	-15.20	15.20
TOTAL					-15.20	15.20
Check	AP	08/31/2022	Total Merchant Services	1001 · SCCB - Operating Account		-6.00
				5391 · Credit Card Transaction Fees	-6.00	6.00
TOTAL					-6.00	6.00
Check	AP	09/06/2022	Total Merchant Services	1001 · SCCB - Operating Account		-0.50
				5391 · Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Bill Pmt -Check	AP	09/09/2022	Mission Uniform Service-Online	1001 · SCCB - Operating Account		-238.80
Bill	51749...	08/01/2022		5140 · Building Repair & Maint	-47.76	47.76
Bill	51753...	08/08/2022		5140 · Building Repair & Maint	-47.76	47.76
Bill	51758...	08/15/2022		5140 · Building Repair & Maint	-47.76	47.76
Bill	51762...	08/22/2022		5140 · Building Repair & Maint	-47.76	47.76
Bill	51766...	08/29/2022		5140 · Building Repair & Maint	-47.76	47.76
TOTAL					-238.80	238.80
Bill Pmt -Check	AP	09/09/2022	WM / Carmel Marina - Office-Online	1001 · SCCB - Operating Account		-368.76
Bill	97910...	09/01/2022		5150 · Garbage Service	-368.76	368.76
TOTAL					-368.76	368.76
Bill Pmt -Check	AP	09/09/2022	AT&T 2043-Online	1001 · SCCB - Operating Account		-484.24
Bill	AUG ...	08/26/2022		5330 · Telephone	-484.24	484.24
TOTAL					-484.24	484.24
Bill Pmt -Check	AP	09/09/2022	AT&T 2486-Online	1001 · SCCB - Operating Account		-251.95
Bill	AUG ...	08/26/2022		5310 · Utilities - Well Site	-251.95	251.95
TOTAL					-251.95	251.95
Bill Pmt -Check	AP	09/09/2022	Bianchi Alarm Systems-Online	1001 · SCCB - Operating Account		-84.00
Bill	25458	08/24/2022		5340 · Burglar Alarm Monitoring	-84.00	84.00
TOTAL					-84.00	84.00
Bill Pmt -Check	AP	09/09/2022	Corbin Willits Systems-Online	1001 · SCCB - Operating Account		-485.17
Bill	000C...	08/15/2022		5165 · Computer Software	-485.17	485.17
TOTAL					-485.17	485.17
Bill Pmt -Check	AP	09/09/2022	Grunsky Law Firm	1001 · SCCB - Operating Account		-302.91
Bill	Inv. 1...	06/30/2022		5250 · Legal Expenses	-150.00	150.00
Bill	Inv. 1...	08/31/2022		5250 · Legal Expenses	-152.91	152.91
TOTAL					-302.91	302.91

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Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
August 26 through September 19, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	09/09/2022	Linde Gas & Equipment Inc.	1001 · SCCB - Operating Account		-24.22
Bill	30865...	08/24/2022		5220 · Water System - Repair & Maint	-24.22	24.22
TOTAL					-24.22	24.22
Bill Pmt -Check	AP	09/09/2022	Monterey One Water- Online	1001 · SCCB - Operating Account		-25.73
Bill	Sept 2...	08/31/2022		5130 · Utilities - Office	-25.73	25.73
TOTAL					-25.73	25.73
Bill Pmt -Check	AP	09/09/2022	PG&E 1438-Online	1001 · SCCB - Operating Account		-2,305.07
Bill	7/26/2...	08/25/2022		5310 · Utilities - Well Site	-2,305.07	2,305.07
TOTAL					-2,305.07	2,305.07
Bill Pmt -Check	AP	09/09/2022	PG&E 1826-Online	1001 · SCCB - Operating Account		-27.96
Bill	7/19/2...	08/18/2022		5310 · Utilities - Well Site	-27.96	27.96
TOTAL					-27.96	27.96
Bill Pmt -Check	AP	09/09/2022	PG&E 6022-Online	1001 · SCCB - Operating Account		-16.07
Bill	7/21/2...	08/19/2022		5315 · Utilities - Street Lighting	-16.07	16.07
TOTAL					-16.07	16.07
Bill Pmt -Check	AP	09/09/2022	PG&E 6857-Online	1001 · SCCB - Operating Account		-5,854.82
Bill	7/27/2...	08/26/2022		5310 · Utilities - Well Site	-1,929.75	1,929.75
				5310 · Utilities - Well Site	-1,356.42	1,356.42
				5130 · Utilities - Office	-271.65	271.65
				5310 · Utilities - Well Site	-80.12	80.12
				5315 · Utilities - Street Lighting	-2,216.88	2,216.88
TOTAL					-5,854.82	5,854.82
Bill Pmt -Check	AP	09/09/2022	USA Blue Book- ONLINE	1001 · SCCB - Operating Account		-838.66
Bill	078314	08/15/2022		5145 · District Wide Repair & Maint	-204.64	204.64
Bill	091605	08/25/2022		5220 · Water System - Repair & Maint	-634.02	634.02
TOTAL					-838.66	838.66
Bill Pmt -Check	AP	09/09/2022	Ace Hardware Prunedale- ACH	1001 · SCCB - Operating Account		-148.97
Bill	05555...	08/02/2022		5145 · District Wide Repair & Maint	-8.18	8.18
Bill	05563...	08/12/2022		5220 · Water System - Repair & Maint	-54.50	54.50
Bill	05565...	08/15/2022		5220 · Water System - Repair & Maint	-17.85	17.85
Bill	05570...	08/19/2022		5220 · Water System - Repair & Maint	-50.37	50.37
Bill	05574...	08/24/2022		5220 · Water System - Repair & Maint	-18.07	18.07
TOTAL					-148.97	148.97
Bill Pmt -Check	AP	09/09/2022	Ace Hardware Watsonville- ACH	1001 · SCCB - Operating Account		-49.96
Bill	216588	08/19/2022		5231 · Pajaro Park Expense	-11.02	69.61
				5240 · Office Supplies	-2.07	13.09
Bill	216730	08/25/2022		5220 · Water System - Repair & Maint	-15.26	15.26
Bill	216840	08/30/2022		5145 · District Wide Repair & Maint	-21.61	21.61
TOTAL					-49.96	119.57
Bill Pmt -Check	AP	09/09/2022	C & N Tractors/Rentals- ACH	1001 · SCCB - Operating Account		-307.79
Bill	99631	08/29/2022		5175 · Small Tools - Repair & Maint.	-307.79	307.79
TOTAL					-307.79	307.79
Bill Pmt -Check	AP	09/09/2022	Castroville Ace Hardware-ACH	1001 · SCCB - Operating Account		-17.23

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Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
August 26 through September 19, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	09/09/2022	Mid Valley Supply- ACH	1001 · SCCB - Operating Account		-1,342.97
Bill	265393	08/05/2022		5220 · Water System - Repair & Maint	-119.34	119.34
				5220 · Water System - Repair & Maint	-55.62	55.62
				5220 · Water System - Repair & Maint	-111.22	111.22
				5220 · Water System - Repair & Maint	-111.22	111.22
Bill	1265557	08/10/2022		5220 · Water System - Repair & Maint	-55.66	55.66
				5220 · Water System - Repair & Maint	-111.22	111.22
				5220 · Water System - Repair & Maint	-111.22	111.22
Bill	1265670	08/17/2022		5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-55.67	55.67
				5220 · Water System - Repair & Maint	-222.44	222.44
				5220 · Water System - Repair & Maint	-111.22	111.22
				5220 · Water System - Repair & Maint	-111.22	111.22
				5220 · Water System - Repair & Maint	-55.61	55.61
				5220 · Water System - Repair & Maint	-55.70	55.70
TOTAL					-1,342.97	1,342.97
Bill Pmt -Check	AP	09/09/2022	Pajaro Valley Printing- ACH	1001 · SCCB - Operating Account		-3,886.73
Bill	44529	08/18/2022		5200 · Billing Supplies	-3,886.73	3,886.73
TOTAL					-3,886.73	3,886.73
Bill Pmt -Check	AP	09/09/2022	PARS- ACH	1001 · SCCB - Operating Account		-502.23
Bill	51238	08/08/2022		5005 · Administrative Fees	-502.23	502.23
TOTAL					-502.23	502.23
Bill Pmt -Check	AP	09/09/2022	Santa Cruz Answering Service-ACH	1001 · SCCB - Operating Account		-176.20
Bill	1009 ...	08/22/2022		5330 · Telephone	-176.20	176.20
TOTAL					-176.20	176.20
Bill Pmt -Check	AP	09/09/2022	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-3,039.21
Bill	CL83...	08/15/2022		5370 · Fuel - Trucks	-1,566.24	1,566.24
Bill	CL83...	08/31/2022		5370 · Fuel - Trucks	-1,472.97	1,472.97
TOTAL					-3,039.21	3,039.21
Bill Pmt -Check	AP	09/09/2022	Tesco Controls- Online	1001 · SCCB - Operating Account		-385.50
Bill	00775...	08/30/2022		5220 · Water System - Repair & Maint	-385.50	385.50
TOTAL					-385.50	385.50
Bill Pmt -Check	AP	09/09/2022	Tom's Site Service- ACH	1001 · SCCB - Operating Account		-208.49
Bill	71331	08/14/2022		5145 · District Wide Repair & Maint	-208.49	208.49
TOTAL					-208.49	208.49
Bill Pmt -Check	AP	09/09/2022	US Bank	1001 · SCCB - Operating Account		-2,300.00
Bill	INV 6...	08/25/2022		6565 A · 2021 Bond Expense- Fees	-2,300.00	2,300.00
TOTAL					-2,300.00	2,300.00
Bill Pmt -Check	AP	09/09/2022	Aramark- ACH	1001 · SCCB - Operating Account		-167.80
Bill	51100...	08/05/2022		5140 · Building Repair & Maint	-41.95	41.95
Bill	51100...	08/12/2022		5140 · Building Repair & Maint	-41.95	41.95
Bill	51100...	08/19/2022		5140 · Building Repair & Maint	-41.95	41.95
Bill	51100...	08/26/2022		5140 · Building Repair & Maint	-41.95	41.95
TOTAL					-167.80	167.80
Check	AP	09/12/2022	Total Merchant Services	1001 · SCCB - Operating Account		-0.50

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Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 August 26 through September 19, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				5391 · Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Check	AP	09/15/2022	FP Mailing Solutions-Online	1001 · SCCB - Operating Account		-1,000.00
				5245 · Postage	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Check	AP	09/19/2022	Santa Cruz County Bank	1001 · SCCB - Operating Account		-623.25
				2256 · Vehicle Loan Payable	-560.71	560.71
				5256 · Interest Exp-Financed Items	-62.54	62.54
TOTAL					-623.25	623.25
Check	AP	09/19/2022	Total Merchant Services	1001 · SCCB - Operating Account		-0.50
				5391 · Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Bill Pmt -Check	AP	09/19/2022	ACWA-JPIA (med ins)-ACH	1001 · SCCB - Operating Account		-16,275.89
Bill	06924...	09/01/2022		5050 · Employee Health Insurance	-14,860.43	14,860.43
				2264 · Employee Insurance Payable	-1,415.46	1,415.46
TOTAL					-16,275.89	16,275.89
Bill Pmt -Check	AP	09/19/2022	AT&T 0646-Online	1001 · SCCB - Operating Account		-281.71
Bill	9/5/22...	09/05/2022		5310 · Utilities - Well Site	-281.71	281.71
TOTAL					-281.71	281.71
Bill Pmt -Check	AP	09/19/2022	AT&T 1782-Online	1001 · SCCB - Operating Account		-33.97
Bill	9/7/22...	09/07/2022		5310 · Utilities - Well Site	-33.97	33.97
TOTAL					-33.97	33.97
Bill Pmt -Check	AP	09/19/2022	AT&T 2627-Online	1001 · SCCB - Operating Account		-33.97
Bill	9/7-10...	09/07/2022		5310 · Utilities - Well Site	-33.97	33.97
TOTAL					-33.97	33.97
Bill Pmt -Check	AP	09/19/2022	AT&T 3439-Online	1001 · SCCB - Operating Account		-33.97
Bill	9/1/22...	09/01/2022		5310 · Utilities - Well Site	-33.97	33.97
TOTAL					-33.97	33.97
Bill Pmt -Check	AP	09/19/2022	AT&T 3912-Online	1001 · SCCB - Operating Account		-529.22
Bill	SEPT ...	09/01/2022		5330 · Telephone	-529.22	529.22
TOTAL					-529.22	529.22
Bill Pmt -Check	AP	09/19/2022	AT&T 6542-Online	1001 · SCCB - Operating Account		-66.51
Bill	9/7/22...	09/07/2022		5310 · Utilities - Well Site	-66.51	66.51
TOTAL					-66.51	66.51
Bill Pmt -Check	AP	09/19/2022	Blanchi Kasavan & Pope-Online	1001 · SCCB - Operating Account		-2,000.00
Bill	01109...	08/31/2022		5260 · Accounting & Bookkeeping	-2,000.00	2,000.00
TOTAL					-2,000.00	2,000.00

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Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 August 26 through September 19, 2022

September 19, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	09/19/2022	Elan-Online	1001 - SCCB - Operating Account		-2,567.32
Bill	Sept 2...	09/06/2022		2910 - Elan	-2,567.32	2,597.87
TOTAL					-2,567.32	2,597.87
Bill Pmt -Check	AP	09/19/2022	GreatAmerica Financial-Online	1001 - SCCB - Operating Account		-706.79
Bill	32318...	08/29/2022		5160 - Office Equip Rental	-470.76	470.76
				5120 - Property Taxes	-159.37	159.37
				5120 - Property Taxes	-76.66	76.66
TOTAL					-706.79	706.79
Bill Pmt -Check	AP	09/19/2022	PG&E 0819-Online	1001 - SCCB - Operating Account		-11,412.35
Bill	8/5/22...	09/06/2022		5310 - Utilities - Well Site	-4,889.27	4,889.27
				5310 - Utilities - Well Site	-2,864.70	2,864.70
				5310 - Utilities - Well Site	-257.02	257.02
				5310 - Utilities - Well Site	-1,195.01	1,195.01
				5310 - Utilities - Well Site	-435.54	435.54
				5315 - Utilities - Street Lighting	-95.00	95.00
				5310 - Utilities - Well Site	-1,675.81	1,675.81
TOTAL					-11,412.35	11,412.35
Bill Pmt -Check	AP	09/19/2022	Pure Water- ACH	1001 - SCCB - Operating Account		-9,944.10
Bill	402776	09/01/2022	State Water Resources Control Board	5427 - Improvement Project-Springfield	-7,756.05	7,756.05
Bill	402775	09/01/2022	State Water Resources Control Board	5427 - Improvement Project-Springfield	-2,188.05	2,188.05
TOTAL					-9,944.10	9,944.10
Bill Pmt -Check	AP	09/19/2022	Singh Computech- ACH	1001 - SCCB - Operating Account		-255.00
Bill	PSM9...	09/09/2022		5165 - Computer Software	-255.00	255.00
TOTAL					-255.00	255.00
Bill Pmt -Check	AP	09/19/2022	Staples Credit Plan-Online	1001 - SCCB - Operating Account		-60.32
Bill	Sept. ...	09/08/2022		5240 - Office Supplies	-60.32	60.32
TOTAL					-60.32	60.32
Bill Pmt -Check	AP	09/19/2022	TIAA Commercial Finance, Inc.	1001 - SCCB - Operating Account		-214.40
Bill	91325...	09/08/2022		5160 - Office Equip Rental	-214.40	214.40
TOTAL					-214.40	214.40
Bill Pmt -Check	AP	09/19/2022	Wells Fargo- 6120 ONLINE	1001 - SCCB - Operating Account		-148.39
Bill		09/09/2022		2900 - Wells Fargo- 6120	-148.39	148.39
TOTAL					-148.39	148.39
Bill Pmt -Check	AP	09/19/2022	Wells Fargo 0721-Online	1001 - SCCB - Operating Account		-817.57
Bill		09/09/2022		2905 - Wells Fargo- 0721	-817.57	817.57
TOTAL					-817.57	817.57
Check	PARS	09/07/2022	US Bank - PARS #6746022400	1001 - SCCB - Operating Account		-4,923.93
				5070 - Employee Retirement	-4,923.93	4,923.93
TOTAL					-4,923.93	4,923.93
Bill Pmt -Check	25184	09/09/2022	Monterey County Auditor-Controller	1001 - SCCB - Operating Account		-3,849.00
Bill	Invoice...	08/24/2022		5320 - Membership Fees and Dues	-3,849.00	3,849.00

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Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
August 26 through September 19, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-3,849.00	3,849.00
Bill Pmt -Check	25185	09/09/2022	Santa Cruz County Bank	1001 - SCCB - Operating Account		-566.04
Bill	ACCT...	08/22/2022		2256 - Vehicle Loan Payable	-483.98	483.98
				5256 - Interest Exp-Financed Items	-82.06	82.06
TOTAL					-566.04	566.04
Check	25186	09/14/2022	MBWWA	1001 - SCCB - Operating Account		-40.00
				5326 - Licenses and Certifications	-40.00	40.00
TOTAL					-40.00	40.00
Bill Pmt -Check	25197	09/19/2022	County of Mntry Sheriff's Alarm-Online	1001 - SCCB - Operating Account		-30.00
Bill	180652	09/13/2022		5340 - Burglar Alarm Monitoring	-30.00	30.00
TOTAL					-30.00	30.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Reserve Account
August 26 through September 19, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	09/09/2022	Thomas E Yeager, P.E.- ACH	1002 - SCCB Reserve Account		-1,200.00
Bill	Invoic...	09/01/2022	CA Office of Emergency Services	5438 - LHMP Project- Dist. Wide	-1,200.00	1,200.00
TOTAL					-1,200.00	1,200.00
Bill Pmt -Check	AP	09/19/2022	MNS Engineers Inc- ACH	1002 - SCCB Reserve Account		-82.50
Bill	inv 81...	09/09/2022		5441 - Small Comm. Drought Relief Proj	-82.50	82.50
TOTAL					-82.50	82.50
Bill Pmt -Check	AP	09/19/2022	Rincon Consultants, Inc. - ACH	1002 - SCCB Reserve Account		-13,777.25
Bill	inv# 4...	09/16/2022	CA Office of Emergency Services	5438 - LHMP Project- Dist. Wide	-13,777.25	13,777.25
TOTAL					-13,777.25	13,777.25

Pajaro/Sunny Mesa Community Services District
Check Detail- General Fund 633
August 26 through September 19, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Ch...	AP	09/09/2022	US Bank		1006 · SCCB-GF 633		-2,120.00
Bill	INV 6...	08/25/2022			5426 · Vega Assmnt Bond Expense	-2,120.00	2,120.00
TOTAL						-2,120.00	2,120.00

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Pajaro/Sunny Mesa Community Services District

Check Detail - Pajaro Park Account

August 26 through September 19, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	09/09/2022	Mission Uniform Service-Online	1036 · PSM Pajaro Park Acct		-126.99
Bill	51771...	08/30/2022		5231 · Pajaro Park Expense	-126.99	126.99
TOTAL					-126.99	126.99
Bill Pmt -Check	AP	09/09/2022	WM / Carmel Marina - Pajaro Park-Onlin	1036 · PSM Pajaro Park Acct		-368.76
Bill	97918...	09/01/2022		5231 · Pajaro Park Expense	-368.76	368.76
TOTAL					-368.76	368.76
Bill Pmt -Check	AP	09/09/2022	PG&E 3540 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-101.58
Bill	7/20/2...	08/19/2022		5231 · Pajaro Park Expense	-101.58	101.58
TOTAL					-101.58	101.58
Bill Pmt -Check	AP	09/09/2022	Ace Hardware Watsonville- ACH	1036 · PSM Pajaro Park Acct		-95.81
Bill	216474	08/15/2022		5231 · Pajaro Park Expense	-26.20	26.20
Bill	216588	08/19/2022		5231 · Pajaro Park Expense	-58.59	69.61
				5240 · Office Supplies	-11.02	13.09
TOTAL					-95.81	108.90
Bill Pmt -Check	AP	09/09/2022	Mid Valley Supply- ACH	1036 · PSM Pajaro Park Acct		-201.50
Bill	1265646	08/16/2022		5231 · Pajaro Park Expense	-201.50	201.50
TOTAL					-201.50	201.50
Bill Pmt -Check	AP	09/09/2022	Panther Protective Services- ACH	1036 · PSM Pajaro Park Acct		-425.00
Bill	008-2...	08/25/2022		5231 · Pajaro Park Expense	-425.00	425.00
TOTAL					-425.00	425.00
Bill Pmt -Check	AP	09/19/2022	Elan-Online	1036 · PSM Pajaro Park Acct		-30.55
Bill	Sept 2...	09/06/2022		2910 · Elan	-30.55	2,597.87
TOTAL					-30.55	2,597.87

Pajaro/Sunny Mesa Community Services District
Check Detail - Street Maintenance Account
August 26 through September 19, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	09/09/2022	PG&E 9545 Street Maint-Online	1004 - SCCB - Street Maint Acct		-106.82
Bill	7/20/2...	08/19/2022		5225 - Street Maintenance 5310 - Utilities - Well Site	-40.97 -65.85	40.97 65.85
TOTAL					-106.82	106.82
Bill Pmt -Check	AP	09/19/2022	AT&T 5203 Street Maint-Online	1004 - SCCB - Street Maint Acct		-230.19
Bill	9/1/22...	09/01/2022		5225 - Street Maintenance	-230.19	230.19
TOTAL					-230.19	230.19
Bill Pmt -Check	559	09/19/2022	Pajaro/Sunny Mesa Comm Svcs Dist	1004 - SCCB - Street Maint Acct		-154.28
Bill	AUG ...	09/01/2022		5225 - Street Maintenance	-154.28	154.28
TOTAL					-154.28	154.28

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT

We Are Hiring

Part-time Meter Reader/Maintenance

REQUIREMENTS

- Valid Driver's License
- Clean Driving Record-DMV Printout
- Required to Pass a Drug Screen
- Ability to Pass Pre-Employment Physical
- Clear Background Check
- Available to work 80 hours per month

KNOWLEDGE AND SKILLS:

Good communication skills, ability to provide excellent customer service, maintain accurate records, understanding and following written and oral directions, safe work practices.

For full list of duties and more information go to our website.

Pajarosunnymesa.com

APPLY ONLINE TODAY

submit resume to info@pajarosunnymesa.com

OR APPLY IN PERSON

at 136 San Juan Road, Royal Oaks CA 95076

136 San Juan Road Royal Oaks, CA 95076
(831) 722-1389 • (831) 663-2181 • Fax (831) 722-2137
info@pajarosunnymesa.com

DISTRICT OPERATIONS REPORT
September 22, 2022

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Grants & Loans Active	IRWMP Grant Pajaro & SRF Planning Grant Springfield. <ul style="list-style-type: none"> • Springfield Planning Grant – Denisse Duffy and Associates continues Environmental work. PSMCSD Staff, Robert Mullaney with UC Davis Law Clinic and Lisa Eastman with ML Mobile Home Park had a conference call to discuss the water agreement. Robert contacted State Water Boards with follow up questions. 	September 2022
Pajaro Park	Board and Staff are considering Operations funding.	On Agenda
Generator Project	2 generators have yet to be installed, we are currently waiting on the 11 transfer switches to be delivered.	September 2022
Hazard Mitigation Plan	District held public workshop via zoom on September 15, 2022, one member of the public joined. The Hazard Mitigation Plan was posted on our website on September 1 st , 2022, for public review, we received one comment.	On Agenda
Multi Community Bottled Water Project	Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen and Giberson Roads. Staff submitted a request for time extension and additional funds to continue providing bottled water to the Springfield WS and all neighboring areas. One more sign up this week.	September 2022
Sunny Mesa Sewer	District is holding monies that is to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report
Small Community Drought Relief Grant	Grant application has been submitted and received by Department of Water Resources Small Community Drought Relief Staff.	No Report
LIHWAP	Staff has contacted customers who will benefit from program and provided Central Coast Energy Services (CCES) link to program. Staff will be attending a meeting with CCES on August 22, 2022, to discuss the LIHWAP process. District received first LIHWAP payment on 9/13/22. Staff continues to refer arrears customers to program.	September 2022

Usage Comparison in Gallons
2021-2022

Water Systems	Aug-19	Aug-20	Aug-21	Aug-22
Pajaro	7,581,728	8,018,560	8,394,056	6,744,716
Normco	3,380,960	3,566,464	3,350,292	2,781,812
Sunny Mesa	2,845,392	2,962,080	2,816,968	2,197,624
Moss Landing	2,412,300	2,546,940	2,194,632	2,548,436
Vega	1,481,788	1,874,488	1,384,548	1,190,068
Vierra Estates	388,212	495,176	433,840	378,488
Springfield (pumped)	596,231	681,652	584,936	605,880
Langley/Valle Pacifico	289,476	375,496	305,932	263,296
Blackie	227,392	326,128	276,012	205,700
District Total	19,203,479	20,846,984	19,741,216	16,916,020

Water Systems	Aug-21	Aug-22	Percentage	
Pajaro	8,394,056	6,744,716	↓	-19.6%
Normco	3,350,292	2,781,812	↓	-17.0%
Sunny Mesa	2,816,968	2,197,624	↓	-22.0%
Moss Landing	2,194,632	2,548,436	↑	16.1%
Vega	1,384,548	1,190,068	↓	-14.0%
Vierra Estates	433,840	378,488	↓	-12.8%
Springfield (pumped)	584,936	605,880	↑	3.6%
Langley/Valle Pacifico	305,932	263,296	↓	-13.9%
Blackie	276,012	205,700	↓	-25.5%
District Total	19,741,216	16,916,020	↓	-14.3%