

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
 136 San Juan Road, Royal Oaks, CA 95076
 O (831) 722-1389 | Fax (831) 722-2137
www.pajarosunnymesa.com

AGENDA
 REGULAR MEETING OF THE BOARD OF DIRECTORS
 DISTRICT CONFERENCE BOARD ROOM
 136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

FEBRUARY 23, 2023
5:30 P.M.

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

Members of the public may join the meeting from their computers via Zoom Meeting by entering the following link:

<https://us06web.zoom.us/j/84237144184?pwd=aW5vRWUzNWIZaTQ3cnFwTVpOVVEydz09>
 or by calling **1 (669) 444-9171** and when prompted, enter meeting ID: **842 3714 4184#** and passcode **323930#**. A link to the Zoom Meeting may also be found in a panel on the right side of the District's home page at www.pajarosunnymesa.com identified as "Board Meeting" You may submit written comments in writing either at District Offices in person or by email through and including the time of the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accommodations.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER AND ROLL CALL

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/23) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/23) Treasurer Donald Chesterman _____

ADMINISTRATIVE STAFF:

General Manager Donald Rosa _____
 Bookkeeper Amy Saldate _____
 Recorder Judy Vazquez-Varela _____
 Attorney Alan Smith _____

DISTRICT COUNSEL:

P/SMCSD REGULAR BOARD MEETING AGENDA – February 23, 2023**3. ADDITIONS TO AGENDA [SUBDIVISION (b), CALIFORNIA GOVERNMENT CODE § 54954.2]**

The Board may act on items of business not appearing on the posted agenda if (1) three members determine that an emergency (as defined in California Government Code Section 54956.5 exists), and (2) two-thirds vote of the members present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, find a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted.

4. COMMENTS FROM PUBLIC OR MEMBERS OF BOARD ON ITEMS NOT ON AGENDA

Any person may address the Board on any item not on the agenda when recognized by the Board President. Any Board member may comment on any item not on the agenda.

ACTION ITEMS

- Consent Agenda

Any person may comment on any item on the consent agenda.

1. DRAFT MINUTES OF JANUARY 26, 2023 REGULAR MEETING

Approval of draft minutes for Regular Meeting on 1/26/2023¹

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- (11/25) President Donald Olsen _____
- (11/25) Vice President Sanford Coplin _____
- (11/23) Secretary Paul Anderson _____
- (11/25) Assistant Secretary Clinton Miller _____
- (11/23) Treasurer Donald Chesterman _____

- Old Business:

1. NONE

- New Business:

1. REVIEW AND MOTION TO APPROVE DRAFT FINANCIAL REPORTS FOR JANUARY 2023

- Financial notes
- Report from Staff

-Clarifying and Technical Questions to Staff
 -Public Input
 -Motion/Second
 -Board Deliberation
 -Motion to Approve Draft Financial Reports for January 2023

¹ *Robert's Rules of Order Newly Revised, 12th edition* says: "It should be noted that a member's absence from the meeting for which minutes are being approved does not prevent the member from participating in their correction or approval." 41:11. A newly elected member may vote to approve minutes for a meeting held before the member was appointed, and a member who was not present at a meeting also has the right to move approval of the minutes of that meeting.

See also <https://jurassicparliament.com/approving-minutes-if-you-were-absent/>

P/SMCSD REGULAR BOARD MEETING AGENDA – February 23, 2023

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/23) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/23) Treasurer Donald Chesterman _____

2. REVIEW AND MOTION TO APPROVE FEBRUARY PAYMENTS (CHECK LISTING)

1. General Fund 633: Check # _____ through check # _____ for a total of \$ _____
2. Operating Account: Check # _____ through check # _____ for a total of \$ _____
3. Reserve Acct: Check # _____ through check # _____ for a total of \$ _____
4. Street Maint. Acct: Check # _____ through check # _____ for a total of \$ _____
5. Debt Service Acct: Check # _____ through check # _____ for a total of \$ _____
6. COP Acct: Check # _____ through check # _____ for a total of \$ _____
7. Pajaro Park Acct: Check # _____ through check # _____ for a total of \$ _____

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve February payments

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/23) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/23) Treasurer Donald Chesterman _____

3. WATER RATE SCHEDULE, PROPOSED AMMENDMENT:

- Remove Agricultural Rate from current and future schedules
- District does not provide water for Ag purposes
- Agricultural Rate was not included in original ordinance (Rate Schedule)
- District formation does not allow for water for agricultural use

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve of removing Ag Rate from water Rate Schedule

Motioned by: Director _____ Seconded by: Director _____
Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
Motion passed: _____ Motion Failed: _____

P/SMCSD REGULAR BOARD MEETING AGENDA – February 23, 2023

Roll Call Vote:

- (11/25) President Donald Olsen _____
- (11/25) Vice President Sanford Coplin _____
- (11/23) Secretary Paul Anderson _____
- (11/25) Assistant Secretary Clinton Miller _____
- (11/23) Treasurer Donald Chesterman _____

STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)

This part of agenda is for the Staff to report to the Board on District operations however no action is agendized and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. District Operations Update: due to COVID-19
 - Office is at 100% staffing, with physical distancing requirements met and health screening protocols in place: masks or face coverings are encouraged
2. Pajaro County Sanitation District (PCSD) update:
 - [Email response from ACWA JPIA](#)
 - District is expecting a detailed summary from County Staff (due 2-23-23)
3. District Policies need updating: GM Don Rosa / Attorney Alan Smith
 - [Copy of schedule](#)
4. Streamline – Special District Website Engine
 - [Proposal and Introduction to Streamline](#)
 - District Staff has met with Streamline twice, will report to Board
5. On-line Bill Pay program update:
 - 125 ratepayers utilized system in January
 - 122 have enrolled in autopay
6. [District Operations Report](#)
7. [Usage Comparison Report 2022/2023](#)

CLOSED SESSION:

- A. General Manager – Performance Evaluation
 - Public Employee Performance Evaluation. Sub. (b)(1) of (§ 54957)
⇒ Title: (General Manager)
 - Report Out of Closed Session

P/SMCSD REGULAR BOARD MEETING AGENDA – February 23, 2023

MOTION TO ADJOURN

Next Board meeting date: _____

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/23) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/23) Treasurer Donald Chesterman _____

Adjournment Time: _____ p.m.

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:32 pm on January 26, 2023.

ROLL CALL:

President Donald Olsen
Vice President Sanford Coplin
Secretary Paul Anderson
Treasurer Donald Chesterman

ADMINISTRATIVE STAFF:

General Manager Donald Rosa
Bookkeeper Amy Saldate
Recorder Judy Vazquez-Varela

ABSENT DIRECTOR(S) & STAFF:

Assistant Secretary Clinton Miller

DISTRICT COUNSEL:

Attorney Alan Smith

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE: None

PUBLIC COMMENTS: None

Action Items

1. Consider and approve the Minutes of the December 15, 2022, Special Board Meeting

No discussion.

Motion was made by Director Coplin and seconded by Director Anderson to approve the Special Board Meeting Minutes of December 15, 2022. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; P. Anderson; D. Chesterman
	Noes:	None
	Absent:	C. Miller
	Abstain:	None

OLD BUSINESS:

1. None

NEW BUSINESS: (Action Items)

1. Review and consider approving financial reports for December 2022

Bookkeeper Saldate informed the Board of Directors that the Water Sales stand at 92 percent of the projected monthly budget. The Membership Fees and Dues budget was high due to Annual Membership to California Special Districts Association. We also saw an increase in the Telephone budget due to promotional discount expired on multiple accounts; which are now enrolled in new promotional discounts. We also saw an increase in Credit Card Transaction

MINUTES OF SPECIAL MEETING – January 15, 2023

Fees, the Total Merchant Services, Annual Regulatory fee of \$149 was applied. Water System- Repair and Maintenance also had an increase due to the purchase of Arsenic Reduction Media for Langley, and four (4) leak repairs throughout the District. We saw an increase in Other Income in the reimbursement accounts for the Parcel Assessments that was received from property taxes and Interest Revenue interest earned in the US Bank Bonds. Income surpassed the Total Expenses by \$47,696. December's Cash surpassed November's Cash by \$30,280. Total December cash on hand was \$932,797. Net income for December was \$47,696.

The total 90 days balance has increased by \$343. Three (3) customers have fallen into 90 day delinquency and have applied to LIWHAP assistance.

Motion was made by Director Anderson and seconded by Director Chesterman to approve the financial reports for December 2022. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; P. Anderson; D. Chesterman
	Noes:	None
	Absent:	C. Miller
	Abstain:	None

MONTHLY EXPENDITURES REPORT FOR REVIEW**APPROVAL OF PAYMENTS:**

2. Review and consider approving January 2023 payments
 1. General Fund 633: Total of \$2,420.31
 2. Operating Account: Check No. 25295 through Check No. 25324 totaling \$315,632.57
 3. Reserve Account: Total of \$0.00
 4. Street Maintenance Account: Check No. 563 for a total of \$1,056.21
 5. Pajaro Park Account: Total of \$1,470.26
 6. COP 2010 Account: Total of \$0.00
 7. Debt Service Reserve Account: Total of \$0.00

Motion was made by Director Olsen and seconded by Director Chesterman to approve the January 2023 payments. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; P. Anderson; D. Chesterman
	Noes:	None
	Absent:	C. Miller
	Abstain:	None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. District Operations update: due to COVID-19

MINUTES OF SPECIAL MEETING – January 15, 2023

- General Manager Rosa reported on the January 2023 Storm Event; Starting with the Pajaro Community evacuation warnings escalating to a mandatory evacuation on January 9, 2023, District Office Staff was sent home to safety and worked remotely, while operators continued to safely check District systems with daily and hourly direction. A tree fell near the Sunny Mesa Tank Site, taking out power and communication lines on January 4th, to be restored by PG&E on January 6th, the water system maintained positive pressure by means of gravity during the outage. Special thank you, to Board President Olsen who allowed District to park two vehicles at his home so they would not be composed by potential flooding. District did not experience any real reportable damage.
 - Office now open to public, continuing to take payments in person and by phone.
 - Office is at 100 percent staffing, with physical distancing requirements met and health screening protocols in place: masks or face coverings are encouraged but not required.
2. Robert Haight, District Bond Counsel passed away on Saturday, January 7, 2023
3. Committee Appointments: President Olsen
- Standing Committee
 - Finance/Audit Committee; Director Chesterman volunteered to be part of Committee. Director Olsen suggested that Director Miller continue on the Committee.
 - Ad hoc Committees
 - Ad hoc G.M. Performance Evaluation Committee; Directors Coplin and Olsen will be in Committee.
 - Ad hoc Pajaro Park Committee; Directors Coplin and Olsen will be in Committee.
 - Ad hoc Pajaro County Sanitation District Committee; Directors Anderson and Olsen will be in committee.
4. Auditor Rotation Requirements
- Copy of email sent to Jarrod Penner of Bianchi, Kasavan and Pope, LLP, regarding the Auditor rotation requirements for annual audits of Local governments, agency should not employ a public accounting firm for a consecutive 6th year for audit purposes.
 - Copy of email response from Jarrod Penner of Bianchi, Kasavan and Pope, LLP, provided a schedule of the lead partners, they continue to meet requirements.
 - Finance/Audit Committee will report back on their choice for Auditor.
5. Pajaro County Sanitation District: Update
- Copy of email from J. Erich Rauber, Mo. Co. explaining that Mo. County is in the process of meeting District acquiring conditions of the Pajaro County Sanitation District (PCSD). The PCSD has made capital improvements in improving the system, the County is willing to assist the District in obtaining grants and they are willing to work toward a gradual transition until District Staff is familiar with PCSD.
 - General Manager Rosa contacted JPIA for consideration of Sanitation District coverage, overall, the premium would consist of additional payroll and lift stations

MINUTES OF SPECIAL MEETING – January 15, 2023

replacement costs and would require a full risk assessment. Considering ownership of the PCSD seems to come with a great responsibility and many risks, General Manager Rosa reported the recent sewer main line break in a field near Trafton Road.

- Attorney Smith discussed the need for jurisdiction to operate a sanitation district. The District currently have the authority to operate a sanitation district and must first run it by LAFCO, they regulate the expansion or contraction of sphere of influence. General Manager Rosa informed Attorney Smith that the District acquired a latent power thru LAFCO in 2007, allowing the District to operate the sanitation District.

6. Pajaro Park Funding Update: Oral report from D. Olsen and S. Coplin

- Directors Olsen and Coplin attended Board of Supervisors meeting on January 17, 2023, Four (4) options were suggested for funding the annual \$35,000 shortfall for the Maintenance of the Pajaro Park; Option one, is to complete a Proposition 218, proposing a tax for the Pajaro area but the community cannot pay. Option two, a one-time Mo. County funding. Option three, District transfer ownership of Park to Mo. County. Option four, Mo. Co. continued funding. The BOS decided to put this item back on their agenda for further discussion in the April 2023 meeting. Directors Coplin urged them to allow a one-time funding to pay for current year expenses, BOS agreed to pay \$35,000 now and revisit in April.

7. On-line Bill Pay program Update:

- 118 ratepayers utilized the system in December.
- 111 have enrolled in autopay.
- Director Coplin suggested we add a flyer to the bills to remind our customers of our On-line Bill Pay.

8. District Operations Report

SRF Planning Grant Springfield

- The Draft Agreements between Current and New Customers along Springfield Road have been finalized by District and reviewed by State.

Generator Project

- All generators have been delivered, two (2) generators have yet to be installed. We are still waiting for one (1) transfer switch, expected to be delivered in July, the schedule for the installation of all other transfer switches is in place to begin on February 13, 2023.

Hazard Mitigation Plan

- The plan revisions have been completed and resubmitted to CalOES; upon CalOES approval the plan will be submitted to FEMA.

LIHWAP

- The Third referred customer has been approved for payment, District should receive by end of month. Program is being extended to all customers not just arrears, as long as program eligibility is met.

MINUTES OF SPECIAL MEETING – January 15, 2023

9. Usage Comparison Report 2021/2022

- Five (5) system's water usage increased; four (4) systems water usage decreased for an overall increase of 17.8% for this month compared to last year.

CLOSED SESSION:

Director Olsen suggested to skip closed session today and to first have G.M. Performance Evaluation Committee meet prior to holding closed session.

NEXT BOARD MEETING:

The next Regular Board Meeting is to be held on Thursday February 23, 2023, at 5:30 pm at District Office.

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 7:14 pm with motion made by Director Olsen seconded by Director Chesterman. Motion carried.

Respectfully submitted by:

Donald Olsen, President

Sanford Coplin, Vice President

Judith Vazquez-Varela, Recorder

FINANCIAL NOTES - JANUARY 2023

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	-	Water Revenue: 78% of projected monthly budget Winter Storm/Pajaro Evacuations
Expenses: Indirect			
5000	Salaries & Wages	+	Annual Sick Leave and Vacation Accruals for Calendar Year
5040	Worker's Comp Insurance	+	Quarterly Payment
5170	Office Equipment Repair & Maint.	+	New Battery Back-up for Server
5270	Automotive- Repair & Maint.	+	New Tires, 1 truck
5320	Membership Fees & Dues	+	Annual Dues to Assoc. of CA Water Agencies (ACWA)
Expenses: Direct			
5325	Permits	+	Annual Water System Permits for State Regulated Systems: State Water Resources Control Board (SWRCB)
6565	2021 Bond Expense-Fees	+	Preparation of Continuing Disclosure Report & Dissemination by NBS
Other Income:			
4350	Interest Revenue	+	Interest Earned: US Bank Bonds

Income & Cash Summary

Total Income	Total Expense	Difference
\$166,555.90	\$213,397.48	\$46,841.58
December Cash	January Cash	Difference
\$932,797.56	\$881,818.73	\$50,978.83

Balance Sheet

As of January 31, 2023

	Jan 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1001 · SCCB - Operating Account	457,485.73
1002 · SCCB Reserve Account	424,333.00
1003 · SCCB - Sick Leave Account	11,056.92
1004 · SCCB - Street Maint Acct	251,153.43
1006 · SCCB-GF 633	260,899.01
1007 · SCCB - Debt Service Reserve	158,137.68
1032 · SCCB-COP Acct	48,494.22
1036 · PSM Pajaro Park Acct	66,257.28
1050 · Cash in County Treasury - DS	42,259.76
1051 · Cash in County Treasury - GF	100,880.75
1052 · US Bank 2021 Gen. Bond -8000	0.56
1054 · US Bank 2021 Gen. Bond -8002	713,518.58
1055 · US Bank 2021 Gen. Bond -8003	10.51
1056 · US Bank 2021 Gen. Bond -8004	7.35
1057 · US Bank 2021 Gen. Bond -8005	94,722.91
1066 · US Bank Vega 2303	148,436.13
1068 · US Bank Vega 2301	1,424.91
1069 · US Bank Vega-2302	541.83
1095 · US Bank Wtr Bond-Res 2204	149,091.20
2201 · US Bank-2015 Wtr Rfd Bd 2201	1,001.75
Total Checking/Savings	2,929,713.51
Accounts Receivable	
1110 · Invoice Accounts Recv	395.00
1231 · Grants Receivable-A/R	29,226.23
Total Accounts Receivable	29,621.23
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	202,620.92
1101 · Allowance for Doubtful Accounts	-8,669.02
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	2,460.14
1252 · Assessments Rec. - Street Maint	7,472.00
1253 · Assessments Rec. - Water bond	158,000.00
1253.1 · Assess Rec - Water Bond - Count	1,704.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
Total Other Current Assets	348,288.13
Total Current Assets	3,307,622.87
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-81,264.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	163,247.47
1551 · A/D - District Office Building	-134,429.73
1555 · Office Equipment/Furniture	30,573.05
1556 · A/D - Office Equip/Furniture	-30,572.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	515,504.21
1571 · A/D - Equipment - Pumping Plant	-461,444.87
1580 · Distribution Mains [P]	1,487,948.01

February 15, 2023

Balance Sheet

Accrual Basis

As of January 31, 2023

	Jan 31, 23
1581 · A/D - Distribution Mains	-1,143,515.68
1590 · Meters	90,114.13
1591 · A/D - Meters	-86,770.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-5,001.72
1610 · Automotive Equipment	229,909.12
1611 · A/D - Automotive Equipment	-187,628.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-98,853.77
1622 · A/D - Moss Landing	-194,706.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-21,946.73
1650 · Trans & Distr Plant	248,292.08
1651 · A/D - Trans & Distr Plant	-110,827.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-10,192.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-116,856.45
1804 · CIP-Springfield	393,244.44
1804.1 · A/D- Springfield Project	-19,662.00
1805 · CIP-Vega Imprvtmnt Project	4,599,594.33
1805.1 · A/D - Vega	-2,646,993.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	306,988.55
1807.1 · A/D - Langley/VP	-102,916.74
1808 · CIP-Normco	478,783.30
1808.1 · A/D - Normco Tank	-167,091.73
1811 · CIP-Vierra Estate	270,894.86
1811.1 · A/D - Vierra Estates	-72,373.72
1812 · CIP-Moss Landing Water System	411,251.63
1812.1 · A/D - Moss Landing Water	-105,644.55
1814 · CIP-Pajaro	2,257,277.44
1814.1 · A/D- Pajaro	-135,655.00
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-1,706,515.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-234,959.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-36,150.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-118,981.85
1821 · CIP-Sunny Mesa	135,672.31
1821.1 · A/D-Sunny Mesa	-444.00
1822 · CIP-Vega	101,412.34
1822.1 · A/D-Vega	-1,364.00
1823 · CIP-Blackie	46,407.55
1824 · CIP- Generator Project	68,489.00
Total Fixed Assets	11,814,804.57
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,367,662.72
1950 · Deferred amount on refunding	59,901.60
1951 · Deferred Amt of Ref-Vega Bds15	75,013.09
Total Other Assets	3,502,835.26
TOTAL ASSETS	18,625,262.70
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	

Pajaro/Sunny Mesa Community Services District
Balance Sheet
As of January 31, 2023

	Jan 31, 23
Accounts Payable	
2000 · Accounts Payable	17,153.45
Total Accounts Payable	17,153.45
Credit Cards	
2900 · Wells Fargo- 6120	294.50
2905 · Wells Fargo- 0721	317.82
2910 · Elan	917.51
Total Credit Cards	1,529.83
Other Current Liabilities	
2005 · Accrued Liabilities	3,748.00
2050 · Accrued Payroll	6,975.11
2100 · Payroll Tax Liabilities	2,658.42
2121 · Customer Security Deposits	24,028.70
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	20,050.00
2225 · Accrued Vacation Liability	61,986.30
2230 · Accrued Sick Leave Liability	47,356.78
2263 · 457b EE Plan Payable	4,614.63
2264 · Employee Insurance Payable	396.59
2265 · EE Aflac Insurance Payable	1,091.03
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	5,698.66
Total Other Current Liabilities	246,721.91
Total Current Liabilities	265,405.19
Long Term Liabilities	
2256 · Vehicle Loan Payable	28,225.52
2257 · Reorganization Loan	185,000.00
2350 · Bonds Payable - Water Bond	123,000.00
2355 · Bonds Payable- 2021 Gen. Bond	1,620,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,805,000.00
2361 · Bonds Payable-2015 Vega Wtr Rf	3,197,599.67
2400 · Unamortized Discount on 2015	-27,987.01
2401 · Unamortized Discount-2015 Vega	-11,042.72
2402 · 2021 Gen. Bond Premium	42,391.80
Total Long Term Liabilities	6,962,187.26
Total Liabilities	7,227,592.45
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	187,116.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	5,677,330.02
Net Income	490,622.35
Total Equity	11,397,670.25
TOTAL LIABILITIES & EQUITY	18,625,262.70

Pajaro/Sunny Mesa Community Services District

Profit & Loss

January 2023

	Jan 23
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	19,723.78
4002 · Route 2 - Pajaro	21,547.56
4003 · Route 3 - Commercial	20,995.84
4004 · Route 4 - Trailer Park	1,236.60
4005 · Route 5 - San Juan Rd Apts	1,009.00
4006 · Route 6 - Sunny Mesa	10,732.18
4007 · Route 7 - CSA 73	13,055.30
4008 · Route 8 - Vega	12,495.88
4010 · Route 10 - Springfield	850.00
4011 · Route 11 - Moss Landing	22,966.09
4012 · Route 12 - Blackie Road	3,388.09
4013 · Route 13 - Normco	27,430.79
4014 · Route 14 - Vierra	4,932.98
4015 · Route 15 - Langley/VP	2,873.67
Total Income	163,237.76
Gross Profit	163,237.76
Expense	
INDIRECT	
5000 · Salaries and Wages	132,828.31
5005 · Administrative Fees	512.28
5030 · Payroll Tax Expense	3,112.64
5040 · Worker's Comp Insurance	4,904.89
5050 · Employee Health Insurance	13,517.56
5070 · Employee Retirement	13,751.29
5090 · Other Employee Expense	502.32
5130 · Utilities - Office	403.94
5140 · Building Repair & Maint	317.34
5145 · District Wide Repair & Maint	577.76
5150 · Garbage Service	368.76
5160 · Office Equip Rental	665.16
5165 · Computer Software	1,173.44
5170 · Office Equipment Repair & Maint	505.94
5240 · Office Supplies	563.29
5245 · Postage	500.00
5250 · Legal Expenses	851.50
5256 · Interest Exp-Financed Items	125.09
5266 · Engineering Svcs-Dist Wide	304.25
5270 · Automotive - Repair & Maint	1,183.71
5280 · Conferences, Meetings, Seminars	14.99
5320 · Membership Fees and Dues	10,325.00
5330 · Telephone	1,916.02
5340 · Burglar Alarm Monitoring	78.00
5370 · Fuel - Trucks	2,762.38
5391 · Credit Card Transaction Fees	20.45
5400 · Miscellaneous Expense	59.46
5XXX · Indirect Allocation	0.00
Total INDIRECT	191,845.77
5190 · Soil and Water Tests	988.00
5220 · Water System - Repair & Maint	2,307.99
5225 · Street Maintenance	1,001.00
5230 · Park - Repair & Maint	34.59
5231 · Pajaro Park Expense	1,391.15
5310 · Utilities - Well Site	10,307.93
5315 · Utilities - Street Lighting	2,299.41
5325 · Permits	6,563.82
5427 · Improvement Project-Springfield	8,519.20
6565 A · 2021 Bond Expense- Fees	1,383.97
Total Expense	226,642.83
Net Ordinary Income	-63,405.07

February 15, 2023

Profit & Loss

Accrual Basis

January 2023

	<u>Jan 23</u>
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	475.54
4200 · Street Maintenance-Reimb	-290.33
4210 · Vega Bond Assessments	2,642.92
4280 · Pro-Rata Tax Collection Share	241.20
4285 · P.V.W.M.A. Collection Fee	1,594.89
4311 · Interest on Pooled Investments	673.87
4340 · Utility Reimbursements	73.47
4350 · Interest Revenue	1,247.71
5407 · LHMP Project- Grant Reimb	1,217.00
5794 · Water Bond Assessments	242.21
5796 · Pajaro Park Revenue	25,000.00
	<hr/>
Total Other Income	33,118.48
	<hr/>
Net Other Income	33,118.48
	<hr/>
Net Income	<u>-30,286.59</u>

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
January 2023

	Jan 23	Budget	% of Budget	Jul '22 - Jan 23	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	19,723.78	26,916.66	73.3%	174,285.36	188,416.70	92.5%	323,000.00
4002 · Route 2 - Pajaro	21,547.56	26,500.00	81.3%	181,108.46	185,500.00	97.6%	318,000.00
4003 · Route 3 - Commercial	20,995.84	26,916.66	78.0%	197,618.82	188,416.70	104.9%	323,000.00
4004 · Route 4 - Trailer Park	1,236.60	1,416.66	87.3%	10,011.74	9,916.70	101.0%	17,000.00
4005 · Route 5 - San Juan Rd Apts	1,009.00	1,166.66	86.5%	8,276.12	8,166.70	101.3%	14,000.00
4006 · Route 6 - Sunny Mesa	10,732.18	14,000.00	76.7%	97,189.39	98,000.00	99.2%	168,000.00
4007 · Route 7 - CSA 73	13,055.30	15,833.33	82.5%	110,730.00	110,833.35	99.9%	190,000.00
4008 · Route 8 - Vega	12,495.88	16,416.66	76.1%	113,995.72	114,916.70	99.2%	197,000.00
4010 · Route 10 -Springfield	850.00	833.33	102.0%	5,950.00	5,833.35	102.0%	10,000.00
4011 · Route 11 - Moss Landing	22,966.09	29,083.33	79.0%	203,548.05	203,583.35	100.0%	349,000.00
4012 · Route 12 - Blackie Road	3,388.09	4,083.33	83.0%	28,612.66	28,583.35	100.1%	49,000.00
4013 · Route 13 - Normco	27,430.79	36,333.33	75.5%	245,251.07	254,333.35	96.4%	436,000.00
4014 · Route 14 - Vierra	4,932.98	6,000.00	82.2%	41,613.65	42,000.00	99.1%	72,000.00
4015 · Route 15 - Langley/VP	2,873.67	3,500.00	82.1%	24,946.41	24,500.00	101.8%	42,000.00
Total Income	163,237.76	208,999.95	78.1%	1,443,137.45	1,463,000.25	98.6%	2,508,000.00
Gross Profit	163,237.76	208,999.95	78.1%	1,443,137.45	1,463,000.25	98.6%	2,508,000.00
Expense							
INDIRECT							
5000 · Salaries and Wages	132,828.31	74,500.00	178.3%	543,314.60	521,500.00	104.2%	894,000.00
5005 · Administrative Fees	512.28	516.66	99.2%	3,565.86	3,616.70	98.6%	6,200.00
5030 · Payroll Tax Expense	3,112.64	1,333.33	233.4%	9,822.23	9,333.35	105.2%	16,000.00
5040 · Worker's Comp Insurance	4,904.89	1,208.33	405.9%	12,138.10	8,458.35	143.5%	14,500.00
5050 · Employee Health Insurance	13,517.56	15,166.66	89.1%	100,307.49	106,166.70	94.5%	182,000.00
5070 · Employee Retirement	13,751.29	11,333.33	121.3%	77,199.23	79,333.35	97.3%	136,000.00
5090 · Other Employee Expense	502.32	250.00	200.9%	2,043.75	1,750.00	116.8%	3,000.00
5120 · Property Taxes	0.00	166.66	0.0%	2,252.62	1,166.70	193.1%	2,000.00
5130 · Utilities - Office	403.94	333.33	121.2%	2,534.92	2,333.35	108.6%	4,000.00
5140 · Building Repair & Maint	317.34	583.33	54.4%	3,614.43	4,083.35	88.5%	7,000.00
5145 · District Wide Repair & Maint	577.76	1,000.00	57.8%	5,627.41	7,000.00	80.4%	12,000.00
5150 · Garbage Service	368.76	375.00	98.3%	2,578.27	2,625.00	98.2%	4,500.00
5160 · Office Equip Rental	665.16	833.33	79.8%	4,676.12	5,833.35	80.2%	10,000.00
5165 · Computer Software	1,173.44	1,500.00	78.2%	11,879.09	10,500.00	113.1%	18,000.00
5170 · Office Equipment Repair & Maint	505.94	300.00	168.6%	1,298.57	2,100.00	61.8%	3,600.00
5175 · Small Tools - Repair & Maint.	0.00	83.33	0.0%	307.79	583.35	52.8%	1,000.00
5180 · Casualty Ins/Liability Ins	0.00	3,500.00	0.0%	43,033.42	24,500.00	175.6%	42,000.00
5200 · Billing Supplies	0.00	325.00	0.0%	3,886.73	2,275.00	170.8%	3,900.00
5240 · Office Supplies	563.29	316.66	177.9%	2,664.77	2,216.70	120.2%	3,800.00
5245 · Postage	500.00	800.00	62.5%	4,500.00	5,600.00	80.4%	9,600.00
5250 · Legal Expenses	851.50	1,416.66	60.1%	4,854.41	9,916.70	49.0%	17,000.00

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February 15, 2023

Accrual Basis

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 January 2023

	Jan 23	Budget	% of Budget	Jul '22 - Jan 23	YTD Budget	% of Budget	Annual Budget
5255 · Interest Expense	0.00	816.66	0.0%	4,856.25	5,716.70	84.9%	9,800.00
5256 · Interest Exp-Financed Items	125.09	333.33	37.5%	956.93	2,333.35	41.0%	4,000.00
5260 · Accounting & Bookkeeping	0.00	3,208.33	0.0%	30,500.00	22,458.35	135.8%	38,500.00
5266 · Engineering Svcs-Dist Wide	304.25	1,666.66	18.3%	8,402.75	11,666.70	72.0%	20,000.00
5270 · Automotive - Repair & Maint	1,183.71	833.33	142.0%	8,767.54	5,833.35	150.3%	10,000.00
5280 · Conferences, Meetings, Seminars	14.99	41.66	36.0%	104.93	291.70	36.0%	500.00
5290 · Travel Expenses	0.00	41.66	0.0%	0.00	291.70	0.0%	500.00
5300 · Books & Subscriptions	0.00	125.00	0.0%	0.00	875.00	0.0%	1,500.00
5305 · Water Conservation Program	0.00	250.00	0.0%	0.00	1,750.00	0.0%	3,000.00
5320 · Membership Fees and Dues	10,325.00	1,666.66	619.5%	20,842.60	11,666.70	178.7%	20,000.00
5326 · Licenses and Certifications	0.00	166.66	0.0%	1,325.00	1,166.70	113.6%	2,000.00
5330 · Telephone	1,916.02	1,416.66	135.2%	13,333.53	9,916.70	134.5%	17,000.00
5340 · Burglar Alarm Monitoring	78.00	75.00	104.0%	462.00	525.00	88.0%	900.00
5370 · Fuel - Trucks	2,762.38	3,583.33	77.1%	21,444.19	25,083.35	85.5%	43,000.00
5390 · Bank Charges	0.00	25.00	0.0%	100.00	175.00	57.1%	300.00
5391 · Credit Card Transaction Fees	20.45	50.00	40.9%	307.44	350.00	87.8%	600.00
5400 · Miscellaneous Expense	59.46	16.66	356.9%	59.46	116.70	51.0%	200.00
6577 · COP Debt Service - Interest	0.00	6,125.00	0.0%	36,647.50	42,875.00	85.5%	73,500.00
Total INDIRECT	191,845.77	136,283.21	140.8%	990,209.93	953,983.95	103.8%	1,635,400.00
5190 · Soil and Water Tests	988.00	2,500.00	39.5%	12,340.00	17,500.00	70.5%	30,000.00
5220 · Water System - Repair & Maint	2,307.99	18,750.00	12.3%	93,496.34	131,250.00	71.2%	225,000.00
5265 · Engineering Expenses	0.00	83.33	0.0%	0.00	583.35	0.0%	1,000.00
5310 · Utilities - Well Site	10,307.93	14,166.66	72.8%	100,783.48	99,166.70	101.6%	170,000.00
5325 · Permits	6,563.82	3,000.00	218.8%	8,951.82	21,000.00	42.6%	36,000.00
5360 · Fuel - Generator	0.00	833.33	0.0%	0.00	5,833.35	0.0%	10,000.00
5428 · COP Bond Expense	0.00	291.66	0.0%	4,063.47	2,041.70	199.0%	3,500.00
6565 A · 2021 Bond Expense- Fees	1,383.97	125.00	1,107.2%	3,683.97	875.00	421.0%	1,500.00
Total Expense	213,397.48	176,033.19	121.2%	1,213,529.01	1,232,234.05	98.5%	2,112,400.00
Net Ordinary Income	-50,159.72	32,966.76	-152.2%	229,608.44	230,766.20	99.5%	395,600.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	475.54	416.66	114.1%	3,573.98	2,916.70	122.5%	5,000.00
4101 · Billing Adjustments	0.00	16.66	0.0%	-712.40	116.70	-610.5%	200.00
4110 · Hydrant Sales	0.00	1,250.00	0.0%	12,676.46	8,750.00	144.9%	15,000.00
4115 · Testing Fees	0.00	916.66	0.0%	11,390.00	6,416.70	177.5%	11,000.00
4140 · Connection Fees	0.00	616.66	0.0%	43,797.00	4,316.70	1,014.6%	7,400.00
4141 · Application Fees	0.00	45.83	0.0%	650.00	320.85	202.6%	550.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	233.35	0.0%	400.00
4285 · P.V.W.M.A. Collection Fee	1,594.89	2,416.66	66.0%	17,129.63	16,916.70	101.3%	29,000.00
4300 · Collection of Previous W/O Acct	0.00	20.83	0.0%	0.00	145.85	0.0%	250.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 January 2023

	Jan 23	Budget	% of Budget	Jul '22 - Jan 23	YTD Budget	% of Budget	Annual Budget
4305 · Miscellaneous Revenue	0.00	83.33	0.0%	306.00	583.35	52.5%	1,000.00
4341 · Lighting Admin Reimbursements	0.00	1,083.33	0.0%	6,500.00	7,583.35	85.7%	13,000.00
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	0.00	291.70	0.0%	500.00
4350 · Interest Revenue	1,247.71	12.50	9,981.7%	13,162.73	87.50	15,043.1%	150.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.33	0.0%	350.00	408.35	85.7%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.33	0.0%	200.00	233.35	85.7%	400.00
Total Other Income	3,318.14	7,045.77	47.1%	109,023.40	49,321.15	221.0%	84,550.00
Net Other Income	3,318.14	7,045.77	47.1%	109,023.40	49,321.15	221.0%	84,550.00
Net Income	-46,841.58	40,012.53	-117.1%	338,631.84	280,087.35	120.9%	480,150.00

AGING REPORT: JANUARY 2023

ALL SYSTEMS: Aging Balance as of 2/1/23

Balance	Current	30 Days	60 Days	90 Days
\$191,240.90	\$147,609.01	\$25,394.29	\$5,383.66	\$12,853.94

Notes:

The total 90 day+ balance has increased from the previous month by \$205.96. When comparing the 90-day balance to August 2022, when LIWHAP began accepting District customer applications, it has increased by \$667.87. This is associated with LIWHAP applicants often ceasing payments during the approval process.

On February 15, LIWHAP confirmed that 1 application has been approved and 4 other applications are currently under review. 4 of these 5 applicants are 90 days delinquent.

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
January 27 through February 17, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	AP	01/30/2023	Total Merchant Services	1001 · SCCB - Operating Account		-0.50
				5391 · Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Check	AP	01/31/2023	Total Merchant Services	1001 · SCCB - Operating Account		-14.95
				5391 · Credit Card Transaction Fees	-14.95	14.95
TOTAL					-14.95	14.95
Check	AP	02/06/2023	FP Mailing Solutions-Online	1001 · SCCB - Operating Account		-1,000.00
				5245 · Postage	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Check	AP	02/06/2023	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Bill Pmt -Check	AP	02/09/2023	Ace Hardware Prunedale- ACH	1001 · SCCB - Operating Account		-72.31
Bill	05681...	01/02/2023		5220 · Water System - Repair & Maint	-25.41	25.41
Bill	05683...	01/04/2023		5220 · Water System - Repair & Maint	-34.85	34.85
Bill	05686...	01/05/2023		5220 · Water System - Repair & Maint	-7.10	7.10
Bill	05690...	01/09/2023		5270 · Automotive - Repair & Maint	-4.95	4.95
TOTAL					-72.31	72.31
Bill Pmt -Check	AP	02/09/2023	Ace Hardware Watsonville- ACH	1001 · SCCB - Operating Account		-38.39
Bill	219579	01/02/2023		5220 · Water System - Repair & Maint	-38.39	38.39
TOTAL					-38.39	38.39
Bill Pmt -Check	AP	02/09/2023	Aramark- ACH	1001 · SCCB - Operating Account		-153.36
Bill	51101...	01/06/2023		5140 · Building Repair & Maint	-38.34	38.34
Bill	51101...	01/13/2023		5140 · Building Repair & Maint	-38.34	38.34
Bill	51101...	01/20/2023		5140 · Building Repair & Maint	-38.34	38.34
Bill	51101...	01/27/2023		5140 · Building Repair & Maint	-38.34	38.34
TOTAL					-153.36	153.36
Bill Pmt -Check	AP	02/09/2023	AT&T 2043-Online	1001 · SCCB - Operating Account		-268.04
Bill	JAN 2...	01/26/2023		5330 · Telephone	-268.04	268.04
TOTAL					-268.04	268.04
Bill Pmt -Check	AP	02/09/2023	AT&T 3439-Online	1001 · SCCB - Operating Account		-34.04
Bill	FEB 2...	02/01/2023		5310 · Utilities - Well Site	-34.04	34.04
TOTAL					-34.04	34.04
Bill Pmt -Check	AP	02/09/2023	AT&T 3912-Online	1001 · SCCB - Operating Account		-1,170.93
Bill	FEB 2...	02/01/2023		5330 · Telephone	-1,170.93	1,170.93
TOTAL					-1,170.93	1,170.93
Bill Pmt -Check	AP	02/09/2023	Bianchi Alarm Systems-Online	1001 · SCCB - Operating Account		-78.00
Bill	Inv. 2...	01/28/2023		5340 · Burglar Alarm Monitoring	-78.00	78.00
TOTAL					-78.00	78.00

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Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
January 27 through February 17, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	02/09/2023	C & N Tractors/Rentals- ACH	1001 · SCCB - Operating Account		-34.59
Bill	76050...	01/20/2023		5230 · Park - Repair & Maint	-24.76	24.76
Bill	76405...	01/30/2023		5230 · Park - Repair & Maint	-9.83	9.83
TOTAL					-34.59	34.59
Bill Pmt -Check	AP	02/09/2023	California Tire Mobil Service- Online	1001 · SCCB - Operating Account		-1,060.00
Bill	58811	02/01/2023		5270 · Automotive - Repair & Maint	-1,060.00	1,060.00
TOTAL					-1,060.00	1,060.00
Bill Pmt -Check	AP	02/09/2023	Carlson's Fire Extinguisher-Online	1001 · SCCB - Operating Account		-167.50
Bill	231047	02/06/2023		5140 · Building Repair & Maint	-167.50	167.50
TOTAL					-167.50	167.50
Bill Pmt -Check	AP	02/09/2023	Corbin Willits Systems-Online	1001 · SCCB - Operating Account		-485.17
Bill	000C...	01/15/2023		5165 · Computer Software	-485.17	485.17
TOTAL					-485.17	485.17
Bill Pmt -Check	AP	02/09/2023	Data Flow Business Systems-Online	1001 · SCCB - Operating Account		-227.97
Bill	350259	01/23/2023		5170 · Office Equipment Repair & Maint	-227.97	227.97
TOTAL					-227.97	227.97
Bill Pmt -Check	AP	02/09/2023	Davis Auto Parts- ACH	1001 · SCCB - Operating Account		-37.08
Bill	15853...	02/03/2023		5270 · Automotive - Repair & Maint	-37.08	37.08
TOTAL					-37.08	37.08
Bill Pmt -Check	AP	02/09/2023	Green Rubber Kennedy Ag- ACH	1001 · SCCB - Operating Account		-9.44
Bill	w-571...	01/04/2023		5220 · Water System - Repair & Maint	-9.44	9.44
TOTAL					-9.44	9.44
Bill Pmt -Check	AP	02/09/2023	ICONIX Waterworks (US), Inc- ACH	1001 · SCCB - Operating Account		-341.79
Bill	U231...	01/24/2023	Ron Cruysen	5220 · Water System - Repair & Maint	-258.60	258.60
Bill	U231...	01/24/2023		5220 · Water System - Repair & Maint	-83.19	83.19
TOTAL					-341.79	341.79
Bill Pmt -Check	AP	02/09/2023	Maggiora Bros. Drilling, Inc.- ACH	1001 · SCCB - Operating Account		-1,684.68
Bill	108547	12/31/2022		5220 · Water System - Repair & Maint	-1,684.68	1,684.68
TOTAL					-1,684.68	1,684.68
Bill Pmt -Check	AP	02/09/2023	MBAS- ACH	1001 · SCCB - Operating Account		-234.00
Bill	22122...	01/03/2023		5190 · Soil and Water Tests	-46.80	46.80
Bill	23010...	01/11/2023		5190 · Soil and Water Tests	-46.80	46.80
Bill	23010...	01/13/2023		5190 · Soil and Water Tests	-93.60	93.60
Bill	23011...	01/27/2023		5190 · Soil and Water Tests	-46.80	46.80
TOTAL					-234.00	234.00
Bill Pmt -Check	AP	02/09/2023	Mid Valley Supply- ACH	1001 · SCCB - Operating Account		-723.08
Bill	1267776	01/03/2023		5220 · Water System - Repair & Maint	-166.86	166.86
				5220 · Water System - Repair & Maint	-111.24	111.24
				5220 · Water System - Repair & Maint	-111.24	111.24
				5220 · Water System - Repair & Maint	-55.64	55.64
Bill	1268091	01/24/2023		5220 · Water System - Repair & Maint	-111.24	111.24

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February 17, 2023

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
January 27 through February 17, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				5220 · Water System - Repair & Maint	-166.86	166.86
TOTAL					-723.08	723.08
Bill Pmt -Check	AP	02/09/2023	Mission Uniform Service-Online	1001 · SCCB - Operating Account		-303.68
Bill	51847...	01/02/2023		5140 · Building Repair & Maint	-54.66	54.66
Bill	51852...	01/09/2023		5140 · Building Repair & Maint	-54.66	54.66
Bill	51859...	01/23/2023		5140 · Building Repair & Maint	-54.66	54.66
Bill	51864...	01/24/2023		5090 · Other Employee Expense	-139.70	139.70
TOTAL					-303.68	303.68
Bill Pmt -Check	AP	02/09/2023	Monterey One Water- Online	1001 · SCCB - Operating Account		-69.98
Bill	1/1/23...	01/31/2023		5310 · Utilities - Well Site	-44.25	44.25
Bill	FEB 2...	01/31/2023		5130 · Utilities - Office	-25.73	25.73
TOTAL					-69.98	69.98
Bill Pmt -Check	AP	02/09/2023	NBS- ACH	1001 · SCCB - Operating Account		-1,383.97
Bill	20230...	01/19/2023		6565 A · 2021 Bond Expense- Fees	-1,383.97	1,383.97
TOTAL					-1,383.97	1,383.97
Bill Pmt -Check	AP	02/09/2023	PARS- ACH	1001 · SCCB - Operating Account		-512.28
Bill	52292	01/10/2023		5005 · Administrative Fees	-512.28	512.28
TOTAL					-512.28	512.28
Bill Pmt -Check	AP	02/09/2023	PG&E 1438-Online	1001 · SCCB - Operating Account		-1,511.70
Bill	12/23/...	01/25/2023		5310 · Utilities - Well Site	-1,511.70	1,511.70
TOTAL					-1,511.70	1,511.70
Bill Pmt -Check	AP	02/09/2023	PG&E 1826-Online	1001 · SCCB - Operating Account		-25.33
Bill	12/16/...	01/18/2023		5310 · Utilities - Well Site	-25.33	25.33
TOTAL					-25.33	25.33
Bill Pmt -Check	AP	02/09/2023	PG&E 6022-Online	1001 · SCCB - Operating Account		-15.84
Bill	12/20/...	01/19/2023		5315 · Utilities - Street Lighting	-15.84	15.84
TOTAL					-15.84	15.84
Bill Pmt -Check	AP	02/09/2023	Santa Cruz Answering Service-ACH	1001 · SCCB - Operating Account		-147.00
Bill	1009 ...	01/22/2023		5330 · Telephone	-147.00	147.00
TOTAL					-147.00	147.00
Bill Pmt -Check	AP	02/09/2023	Singh Computech- ACH	1001 · SCCB - Operating Account		-360.00
Bill	9574	01/31/2023		5165 · Computer Software	-360.00	360.00
TOTAL					-360.00	360.00
Bill Pmt -Check	AP	02/09/2023	Soil Control Lab- ACH	1001 · SCCB - Operating Account		-754.00
Bill	30100...	01/04/2023		5190 · Soil and Water Tests	-29.00	29.00
Bill	30100...	01/04/2023		5190 · Soil and Water Tests	-58.00	58.00
Bill	30100...	01/04/2023		5190 · Soil and Water Tests	-29.00	29.00
Bill	30100...	01/04/2023		5190 · Soil and Water Tests	-87.00	87.00
Bill	30100...	01/04/2023		5190 · Soil and Water Tests	-58.00	58.00
Bill	30100...	01/04/2023		5190 · Soil and Water Tests	-58.00	58.00
Bill	30100...	01/04/2023		5190 · Soil and Water Tests	-29.00	29.00
Bill	30100...	01/04/2023		5190 · Soil and Water Tests	-29.00	29.00
Bill	30100...	01/04/2023		5190 · Soil and Water Tests	-29.00	29.00
Bill	30101...	01/11/2023		5190 · Soil and Water Tests	-29.00	29.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 January 27 through February 17, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	30101...	01/11/2023		5190 · Soil and Water Tests	-29.00	29.00
Bill	30102...	01/18/2023		5190 · Soil and Water Tests	-29.00	29.00
Bill	30102...	01/18/2023		5190 · Soil and Water Tests	-29.00	29.00
Bill	30102...	01/18/2023		5190 · Soil and Water Tests	-58.00	58.00
Bill	30102...	01/18/2023		5190 · Soil and Water Tests	-29.00	29.00
Bill	30102...	01/18/2023		5190 · Soil and Water Tests	-29.00	29.00
Bill	30104...	01/25/2023		5190 · Soil and Water Tests	-58.00	58.00
Bill	30104...	01/25/2023		5190 · Soil and Water Tests	-29.00	29.00
Bill	30104...	01/25/2023		5190 · Soil and Water Tests	-58.00	58.00
TOTAL					-754.00	754.00
Bill Pmt -Check	AP	02/09/2023	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-2,411.92
Bill	F1828...	01/02/2023		5370 · Fuel - Trucks	-55.39	55.39
Bill	CL89...	01/15/2023		5370 · Fuel - Trucks	-1,105.49	1,105.49
Bill	CL90...	01/31/2023		5370 · Fuel - Trucks	-1,251.04	1,251.04
TOTAL					-2,411.92	2,411.92
Bill Pmt -Check	AP	02/09/2023	Tom's Site Service- ACH	1001 · SCCB - Operating Account		-208.49
Bill	76668	01/29/2023		5145 · District Wide Repair & Maint	-208.49	208.49
TOTAL					-208.49	208.49
Bill Pmt -Check	AP	02/09/2023	USA Blue Book- ONLINE	1001 · SCCB - Operating Account		-369.27
Bill	240809	01/19/2023		5145 · District Wide Repair & Maint	-229.73	229.73
Bill	245820	01/24/2023		5145 · District Wide Repair & Maint	-99.17	99.17
Bill	245941	01/24/2023		5145 · District Wide Repair & Maint	-40.37	40.37
TOTAL					-369.27	369.27
Bill Pmt -Check	AP	02/09/2023	Valvoline	1001 · SCCB - Operating Account		-118.76
Bill	57488	01/26/2023		5270 · Automotive - Repair & Maint	-118.76	118.76
TOTAL					-118.76	118.76
Bill Pmt -Check	AP	02/09/2023	WM / Carmel Marina - Office-Online	1001 · SCCB - Operating Account		-396.44
Bill	98555...	02/01/2023		5150 · Garbage Service	-396.44	396.44
TOTAL					-396.44	396.44
Bill Pmt -Check	AP	02/09/2023	PG&E 6857-Online	1001 · SCCB - Operating Account		-4,477.81
Bill	12/27/...	01/26/2023		5310 · Utilities - Well Site	-962.09	962.09
				5310 · Utilities - Well Site	-948.52	948.52
				5130 · Utilities - Office	-291.22	291.22
				5310 · Utilities - Well Site	-87.35	87.35
				5315 · Utilities - Street Lighting	-2,188.63	2,188.63
TOTAL					-4,477.81	4,477.81
Check	AP	02/13/2023	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Bill Pmt -Check	AP	02/17/2023	ACWA-JPIA (med ins)-ACH	1001 · SCCB - Operating Account		-14,993.68
Bill	06987...	02/01/2023		5050 · Employee Health Insurance	-13,517.56	13,517.56
				2264 · Employee Insurance Payable	-1,476.12	1,476.12
TOTAL					-14,993.68	14,993.68
Bill Pmt -Check	AP	02/17/2023	AT&T 0646-Online	1001 · SCCB - Operating Account		-140.02
Bill	2/5/23...	02/05/2023		5310 · Utilities - Well Site	-140.02	140.02

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Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
January 27 through February 17, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-140.02	140.02
Bill Pmt -Check	AP	02/17/2023	AT&T 1782-Online	1001 · SCCB - Operating Account		-34.04
Bill	2/7/23...	02/07/2023		5310 · Utilities - Well Site	-34.04	34.04
TOTAL					-34.04	34.04
Bill Pmt -Check	AP	02/17/2023	AT&T 2627-Online	1001 · SCCB - Operating Account		-34.04
Bill	2/7/23...	02/07/2023		5310 · Utilities - Well Site	-34.04	34.04
TOTAL					-34.04	34.04
Bill Pmt -Check	AP	02/17/2023	AT&T 6542-Online	1001 · SCCB - Operating Account		-66.65
Bill	2/7/22...	02/07/2023		5310 · Utilities - Well Site	-66.65	66.65
TOTAL					-66.65	66.65
Bill Pmt -Check	AP	02/17/2023	Elan-Online	1001 · SCCB - Operating Account		-949.19
Bill	FEB 2...	02/13/2023		2910 · Elan	-949.19	949.19
TOTAL					-949.19	949.19
Bill Pmt -Check	AP	02/17/2023	GreatAmerica Financial-Online	1001 · SCCB - Operating Account		-470.76
Bill	33332...	01/30/2023		5160 · Office Equip Rental	-470.76	470.76
TOTAL					-470.76	470.76
Bill Pmt -Check	AP	02/17/2023	J Johnson & Company, Inc.- ACH	1001 · SCCB - Operating Account		-6,718.53
Bill	22-00...	02/04/2023		5220 · Water System - Repair & Maint	-6,718.53	6,718.53
TOTAL					-6,718.53	6,718.53
Bill Pmt -Check	AP	02/17/2023	Linde Gas & Equipment Inc.	1001 · SCCB - Operating Account		-33.48
Bill	34133...	02/14/2023		5220 · Water System - Repair & Maint	-33.48	33.48
TOTAL					-33.48	33.48
Bill Pmt -Check	AP	02/17/2023	NBS- ACH	1001 · SCCB - Operating Account		-575.00
Bill	20230...	02/06/2023		6565 A · 2021 Bond Expense- Fees	-575.00	575.00
TOTAL					-575.00	575.00
Bill Pmt -Check	AP	02/17/2023	PG&E 0819-Online	1001 · SCCB - Operating Account		-5,083.29
Bill	1/5/23...	02/03/2023		5310 · Utilities - Well Site	-2,004.81	2,004.81
				5310 · Utilities - Well Site	-1,650.15	1,650.15
				5310 · Utilities - Well Site	-100.02	100.02
				5310 · Utilities - Well Site	-511.23	511.23
				5310 · Utilities - Well Site	-183.72	183.72
				5315 · Utilities - Street Lighting	-94.30	94.30
				5310 · Utilities - Well Site	-539.06	539.06
TOTAL					-5,083.29	5,083.29
Bill Pmt -Check	AP	02/17/2023	Pure Water- ACH	1001 · SCCB - Operating Account		-9,100.20
Bill	410618	02/01/2023	State Water Resources Control Board	5427 · Improvement Project-Springfield	-2,022.75	2,022.75
Bill	410619	02/01/2023	State Water Resources Control Board	5427 · Improvement Project-Springfield	-7,077.45	7,077.45
TOTAL					-9,100.20	9,100.20
Bill Pmt -Check	AP	02/17/2023	Staples Credit Plan-Online	1001 · SCCB - Operating Account		-28.09

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Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 January 27 through February 17, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	FEB. ...	02/06/2023		5240 · Office Supplies	-28.09	28.09
TOTAL					-28.09	28.09
Bill Pmt -Check	AP	02/17/2023	TIAA Commercial Finance, Inc.	1001 · SCCB - Operating Account		-194.40
Bill	93839...	02/08/2023		5160 · Office Equip Rental	-194.40	194.40
TOTAL					-194.40	194.40
Bill Pmt -Check	AP	02/17/2023	USA Blue Book- ONLINE	1001 · SCCB - Operating Account		-38.75
Bill	266277	02/13/2023		5145 · District Wide Repair & Maint	-38.75	38.75
TOTAL					-38.75	38.75
Bill Pmt -Check	AP	02/17/2023	Valvoline	1001 · SCCB - Operating Account		-84.40
Bill	58158	02/06/2023		5270 · Automotive - Repair & Maint	-84.40	84.40
TOTAL					-84.40	84.40
Bill Pmt -Check	AP	02/17/2023	Wells Fargo- 6120 ONLINE	1001 · SCCB - Operating Account		-304.49
Bill		02/08/2023		2900 · Wells Fargo- 6120	-304.49	304.49
TOTAL					-304.49	304.49
Bill Pmt -Check	AP	02/17/2023	Wells Fargo 0721-Online	1001 · SCCB - Operating Account		-332.81
Bill	Feb S...	02/08/2023		2905 · Wells Fargo- 0721	-332.81	332.81
TOTAL					-332.81	332.81
Check	PARS	02/08/2023	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,888.38
				5070 · Employee Retirement	-4,888.38	4,888.38
TOTAL					-4,888.38	4,888.38
Bill Pmt -Check	25337	02/09/2023	Judy Vazquez-Varela -1	1001 · SCCB - Operating Account		-217.45
Bill	Rains...	01/03/2023		5090 · Other Employee Expense	-217.45	217.45
TOTAL					-217.45	217.45
Bill Pmt -Check	25338	02/09/2023	Santa Cruz County Bank	1001 · SCCB - Operating Account		-566.04
Bill	ACCT...	01/22/2023		2256 · Vehicle Loan Payable	-493.89	493.89
				5256 · Interest Exp-Financed Items	-72.15	72.15
TOTAL					-566.04	566.04
Bill Pmt -Check	25351	02/17/2023	Cathy D. Chavez	1001 · SCCB - Operating Account		-150.00
Bill	Depos...	02/13/2023		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25352	02/17/2023	Costco Membership	1001 · SCCB - Operating Account		-180.00
Bill	March...	02/01/2023		5320 · Membership Fees and Dues	-120.00	120.00
				1152 · Due from Employee	-60.00	60.00
TOTAL					-180.00	180.00
Bill Pmt -Check	25353	02/17/2023	Francis Tran	1001 · SCCB - Operating Account		-150.00
Bill	Depos...	02/13/2023		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00

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February 17, 2023

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 January 27 through February 17, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	25354	02/17/2023	Mr. Alex Cacciola	1001 - SCCB - Operating Account		-150.00
Bill	Depos...	02/17/2023		2121 - Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25355	02/17/2023	Ms. Janet Perez	1001 - SCCB - Operating Account		-150.00
Bill	Depos...	02/13/2023		2121 - Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25356	02/17/2023	Nancy Barragan-Briseno	1001 - SCCB - Operating Account		-150.00
Bill	Depos...	02/13/2023		2121 - Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25357	02/17/2023	Stephen F. Kelly	1001 - SCCB - Operating Account		-150.00
Bill	Depos...	02/13/2023		2121 - Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	25358	02/17/2023	SWRCB Accounting Office	1001 - SCCB - Operating Account		-6,563.82
Bill	SM-10...	01/01/2023		5325 - Permits	-1,432.54	1,432.54
Bill	SM-10...	01/01/2023		5325 - Permits	-2,589.44	2,589.44
Bill	SM-10...	01/01/2023		5325 - Permits	-2,541.84	2,541.84
TOTAL					-6,563.82	6,563.82

Pajaro/Sunny Mesa Community Services District
Check Detail - Reserve Account
January 27 through February 17, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	02/17/2023	Rincon Consultants, Inc. - ACH	1002 - SCCB Reserve Account		-3,576.25
Bill	inv# 4...	02/16/2023	CA Office of Emergency Services	5438 - LHMP Project- Dist. Wide	-3,576.25	3,576.25
TOTAL					-3,576.25	3,576.25

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February 17, 2023

Pajaro/Sunny Mesa Community Services District
Check Detail - Pajaro Park Account
 January 27 through February 17, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	02/01/2023	AT&T- 2458 Paj Park Uverse	1036 · PSM Pajaro Park Acct		-63.50
Bill	acct 3...	01/13/2023		5231 · Pajaro Park Expense	-63.50	63.50
TOTAL					-63.50	63.50
Bill Pmt -Check	AP	02/09/2023	Ace Hardware Watsonville- ACH	1036 · PSM Pajaro Park Acct		-36.88
Bill	220013	01/26/2023		5231 · Pajaro Park Expense	-36.88	36.88
TOTAL					-36.88	36.88
Bill Pmt -Check	AP	02/09/2023	Mid Valley Supply- ACH	1036 · PSM Pajaro Park Acct		-225.39
Bill	l268145	01/26/2023		5231 · Pajaro Park Expense	-225.39	225.39
TOTAL					-225.39	225.39
Bill Pmt -Check	AP	02/09/2023	Panther Protective Services- ACH	1036 · PSM Pajaro Park Acct		-425.00
Bill	0001-...	01/25/2023		5231 · Pajaro Park Expense	-425.00	425.00
TOTAL					-425.00	425.00
Bill Pmt -Check	AP	02/09/2023	PG&E 3540 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-159.94
Bill	12/18/...	01/19/2023		5231 · Pajaro Park Expense	-159.94	159.94
TOTAL					-159.94	159.94
Bill Pmt -Check	AP	02/09/2023	WM / Carmel Marina - Pajaro Park-Onlin	1036 · PSM Pajaro Park Acct		-396.44
Bill	98563...	02/01/2023		5231 · Pajaro Park Expense	-396.44	396.44
TOTAL					-396.44	396.44
Bill Pmt -Check	AP	02/17/2023	AT&T- 2458 Paj Park Uverse	1036 · PSM Pajaro Park Acct		-63.50
Bill	acct 3...	02/14/2023		5231 · Pajaro Park Expense	-63.50	63.50
TOTAL					-63.50	63.50

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February 17, 2023

Pajaro/Sunny Mesa Community Services District
Check Detail - Street Maintenance Account
 January 27 through February 17, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	02/09/2023	AT&T 5203 Street Maint-Online	1004 · SCCB - Street Maint Acct		-123.73
Bill	FEB 2...	02/01/2023		5225 · Street Maintenance	-123.73	123.73
TOTAL					-123.73	123.73
Bill Pmt -Check	AP	02/09/2023	Oscar Ortiz	1004 · SCCB - Street Maint Acct		-760.00
Bill	INV05...	01/29/2023		5225 · Street Maintenance	-760.00	760.00
TOTAL					-760.00	760.00
Bill Pmt -Check	AP	02/09/2023	PG&E 9545 Street Maint-Online	1004 · SCCB - Street Maint Acct		-83.82
Bill	12/18/...	01/19/2023		5225 · Street Maintenance	-49.75	49.75
				5310 · Utilities - Well Site	-34.07	34.07
TOTAL					-83.82	83.82
Bill Pmt -Check	564	02/17/2023	Pajaro/Sunny Mesa Comm Svcs Dist	1004 · SCCB - Street Maint Acct		-67.62
Bill	JAN 2...	02/01/2023		5225 · Street Maintenance	-67.62	67.62
TOTAL					-67.62	67.62

Effective Date July 1, 2022

PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT

RATE SCHEDULE

I. MINIMUM CHARGES

A. PAJARO, SUNNY MESA, BLACKIE ROAD #18, LANGLEY/VALLE PACIFICO, NORMCO WATER, VIERRA ESTATES, MOSS LANDING DIVISION, VEGA, AND SPRINGFIELD WATER

APPLICABILITY

Applicable to all metered water service.

TERRITORY

The areas served by the Pajaro/Sunny Mesa Community Services District currently known as Pajaro, Sunny Mesa, Bay Farms/Hillcrest, Vega/Vista Verde, Moss Landing and North Monterey County Prunedale Areas.

RATES

Quantity Rates Uniform Single Tier:

Inside District - <i>Domestic</i>	
0-500, per 100 cu. ft. (748 gallons)	\$ 5.44
Bulk or Construction water	
Per 100 cu. ft. (748 gallons).....	\$ 66.54
Agricultural water	
Per acre foot per month	\$ 476.50 -

DROUGHT RATES

Drought Quantity Rates Uniform Stage 1:

 Per 100 cu. ft. (748 gallons)..... \$ 5.86

Drought Quantity Rates Uniform Stage 2:

 Per 100 cu. ft. (748 gallons)..... \$ 6.52

Drought Quantity Rates Uniform Stage 3:

 Per 100 cu. ft. (748 gallons)..... \$ 7.38

Drought Quantity Rates Uniform Stage 4:

 Per 100 cu. ft. (748 gallons)..... \$ 8.51

Don Rosa

From: Debbie Cruz <dcruz@acwajpia.com>
Sent: Thursday, February 2, 2023 11:27 AM
To: Don Rosa
Subject: RE: Sanitation District Coverages

Hi Don,

Good question. This is actually two questions: 1) property coverage (physical damage to the pipeline), and 2) liability coverage (damages to third parties). Property coverage for the sewer pipeline is not covered under the Property Program. The resulting damage to the third parties (farmland or homeowner) is covered under the Liability Program if the District is deemed legally liable.

The condition of the sewer infrastructure will be a key factor in the decision to accept this operation. Is it possible for the County to provide a warranty for a specified period of time that would cover physical damage to the sewer pipeline?



Debbie Cruz, AINS, AIS

ACWA JPIA

Lead Member Services Representative
 (916) 786-5742 (Office)
 (916) 774-7050 x3117 (Direct)
dcruz@acwajpia.com | acwajpia.com

From: Don Rosa <donrosa@pajarosunnymesa.com>
Sent: Thursday, February 2, 2023 11:01 AM
To: Debbie Cruz <dcruz@acwajpia.com>
Subject: Sanitation District Coverages

Debbie,

Can you tell me if sewer pipelines themselves are covered, meaning a sewer line break that causes a spill and results in extensive clean-up, and possibly contamination to farmland or private property ?

Thank You,

Don Rosa
 General Manager
 Pajaro/Sunny Mesa CSD
 136 San Juan Rd.
 Royal Oaks, Ca.
 831-722-1389

CY 2023 Q1

March

1. Reso for Board by-laws
2. Reso for Reimbursement Policy
3. Reso for Web Site contract <https://www.getstreamline.com/>

CY 2023 Q2

April

1. Reso for Conflict of Interest Policy

May

1. Reso for Personnel Policy

June

1. Purchasing ordinance (Requires publication)

CY 2023 Q3

July

1. Public Works ordinance (Requires publication)

August

1. Loan Adoption Policy
2. Debt Issuance Policy

September or October

1. Excess property Disposition Ordinance (Requires Publication)

CY 2023 Q4

November or December

1. Annual needs contract(s)

CY 2024 Q1



Pajaro Sunny Mesa Community Services District

Quote created on January 24, 2023 - Reference: 20230124-114601166

Pajaro Sunny Mesa Community Services District
136 San Juan Rd
Royal Oaks, CA 95076
United States

Don Rosa
General Manager
donrosa@pajarosunnymesa.com
831-722-1389

Comments

Migration- \$250
Membership CSDA

Hannah Holmes - Streamline



Products & Services

Streamline Web Member 1m-5m 1 x \$249.00 / month

SKU web_s_m_1m-5m_2023

Recurring subtotal \$249.00 / month

Total **\$249.00**

This quote expires on February 28, 2023.



STREAMLINE

The Special District Website Engine

Response to Proposed Website

Streamline introduction

Streamline is a website development system built specifically for special districts and local agencies. Our intention is to provide a product that lets district staff focus on what they do best: deliver services to their customers. We know many special districts don't have IT staff, and our vision is to empower them with web technology that makes their lives easier, not harder.

Platform overview: key features

- **Meeting dashboard.** The meeting dashboard is designed to help special districts keep up to date with posting requirements, including the recent requirement for virtual meeting access.
- **Agenda reminders.** Use the agenda reminder functionality to send an email to your Board Secretary before the 24 posting deadline, so you never forget to post your agenda online.
- **Transparency dashboard** helps track for transparency best practices, such as budgets, audits, and public records requests. See what content is suggested to be considered a transparent organization, or filter to see only your state requirements.
- **Clear indication of State compliance.** The transparency dashboard clearly indicates the website content required and allows you to create and publish this content with ease. **Compliance with all current and upcoming government requirements** (for example, the recently-passed law in CA requiring posting of most recent agenda to the home page).
- **Full ADA / Section 508 compliance** for visitors with disabilities, as required by the federal government.
- **Responsive and mobile friendly**
- **Easily embed anything:** MailChimp, Constant Contact, Survey Monkey, Google Maps, PayPal, social media feeds , and even calendars into any page in seconds.

The Process

1. **Site set-up:** Streamline builds your new website (*~15 minutes*)
2. **Content migration (if applicable):** District staff or Streamline transfers content from the old website to the new, Streamline website.
3. **Training:** District staff members complete an online training session with our Customer Success Manager (*1 hour*)
4. **Go-Live:** Take your new website live to the world using our free, or your custom, domain

What your Streamline subscription includes

Technology	Setup and training	Ongoing support
Easy-to-use website tool allows you to control your content - no more waiting on a vendor or IT.	Initial website setup is free, and done before we meet - including information architecture (menu) best practices.	Unlimited support is included for anyone on your staff responsible for updating the website.
Built-in ADA compliance (the platform is fully accessible out of the "box").	Introduction to your state requirements so you know what needs to be posted.	Support system is built into your website - get help with the click of a button.
State-specific transparency dashboard with checkpoints for all posting requirements.	Training for your anyone on your staff via remote meeting to help you learn the system.	Unlimited hosting of content and files so you never have to "upgrade" your account.
Meeting dashboard with agenda reminders, one-click agenda and minute upload that takes seconds.	Free domain included (acmemud.specialdistrict.org) or connect your own custom domain / web address.	Extensive knowledge base of how-to articles and getting started guides are available 24/7.
Ongoing improvements to existing features included at no cost - your software will never be out of date.	Free SSL security certificate so that your site is served over https and visitors are protected.	Can't figure out how to send your question? That's ok, you'll have our technical support number, too.
<p><i>And if (when) your state passes additional website mandates, Streamline Web will be updated to help you comply as effortlessly as possible.</i></p>		



STREAMLINE

How special districts stay safe from ADA website risks

It's the law, and it's the right thing to do. We're committed to the best user experience for users with disabilities.

Just as buildings must have wheelchair ramps, public websites must have special provisions for users with disabilities. The number of lawsuits rose 56% in 2021¹, and the penalties for noncompliance are rising fast—averaging \$4,000 for an ADA claim in 2019² to \$39,000 in 2022. It's a situation that *The Wall Street Journal* calls “very perilous” in a [recent article](#).

The most appalling development is that the majority of new actions are targeting organizations smaller than 30 million in revenue, as they are often not aware of or prepared to meet web accessibility standards.

Quantifying the risk

Districts often ask themselves, “What is the actual risk that an ADA claim will affect us?” The results are both surprising and unpredictable.

The overwhelming majority of ADA-related claims never make it to court. They are quietly settled, usually forced by insurance pools who want to manage risk without admitting to any wrongdoing or panicked districts who realize their EPLI insurance doesn't cover *website*-related ADA issues (the majority do not).

<p>More than 2,403 districts affected</p> <p>(about 6% of all districts in the US, including county-dependent districts) have been fined, received demand letters, or gotten Department of Justice Office of Civil Rights (OCR) letters for website ADA violations in the US.</p> <p>That number is expected to exceed 4,000 (10%) by the end of 2024.</p>	<p>Very few if any, special district insurance policies even partially cover the costs of <i>web</i> accessibility issues</p> <p>Most insurance carriers, including district statewide insurance pools, do not cover website-specific ADA claims in their EPLI policies. ADA is <i>not</i> covered by cyber, either.</p> <p>Median deductible: \$5,200 Median settlement: \$25,000³</p>
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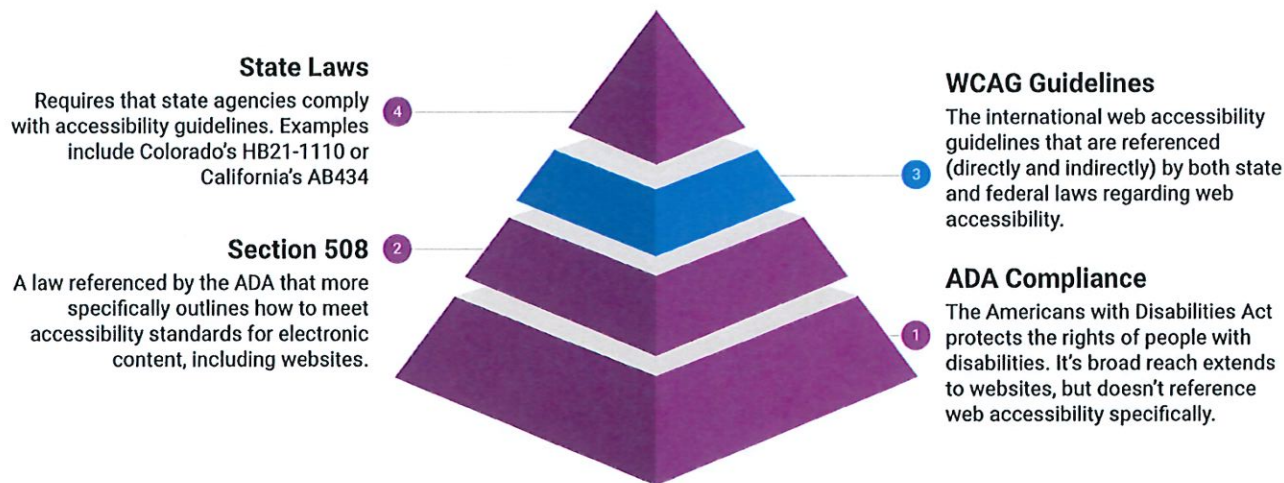
¹ <https://www.wsj.com/articles/lawsuits-over-digital-accessibility-for-people-with-disabilities-are-rising-11626369056>

² <https://ada.jmbm.com/ada-website-accessibility-lawsuits-wont-go-away-in-2020-part-1-how-we-got-here/>

³ <https://www.boia.org/blog/did-u-s-businesses-spend-billions-on-legal-fees-for-inaccessible-websites-in-2020>



Accessibility Laws

The laws surrounding accessibility are both disjointed and nuanced. There are a few layers of federal regulations further augmented by state regulations. *While more and more state laws are emerging with their own timelines and penalties, most districts do not realize that they are already liable for violations of federal laws, which comprise the majority of current actions.*



Understanding website accessibility

Districts are required to have not only a website that is technically accessible but policies and procedures for reporting and remediation.

<p>What is my district's risk now? One way to assess risk is to scan your homepage. Learn how to use Lighthouse or run a free scan at getstreamline.com/accessibility-scanner</p>  <p>What is Google Lighthouse? A free tool that anyone can use to scan your webpage to check for accessibility. It is available in the Chrome browser by hitting F12.</p>	<p style="text-align: center;"> Accessibility</p> <p>Lighthouse tests basic webpage conformance to standards such as WCAG, which is one of many requirements for web accessibility. Districts must also scan all pages, PDF documents, maintain an accessibility policy, check for closed captioning on videos, and more to meet federal standards.</p>
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Streamline will protect you

Streamline cares about accessibility

The Streamline team has a long history of working on accessible websites. At the California Capital, Streamline's CEO was presented with the "Vision Award" from Disability Rights California, the nation's largest disability rights advocacy group, for their work on making websites more accessible to the public.

The award was presented by Jeffrey Thom, a board member, Stanford-trained attorney, and long-time champion of disability rights. In presenting the award, Jeffrey, who is blind, challenged the audience.

"Consider how frustrated you would be if you went to your favorite website and you got just a blue screen with nothing on it," he said. "This is the reality for many users with disabilities."



Meet our legal team

Streamline has partnered with two of the most recognized ADA defense attorneys in the United States—Martin Orlick and Stuart Tubis of Jeffer Mangels Butler & Mitchell LLP. They are intimately familiar with your website, the Streamline platform, and understand the unique nature of public sector Title II ADA complaints.



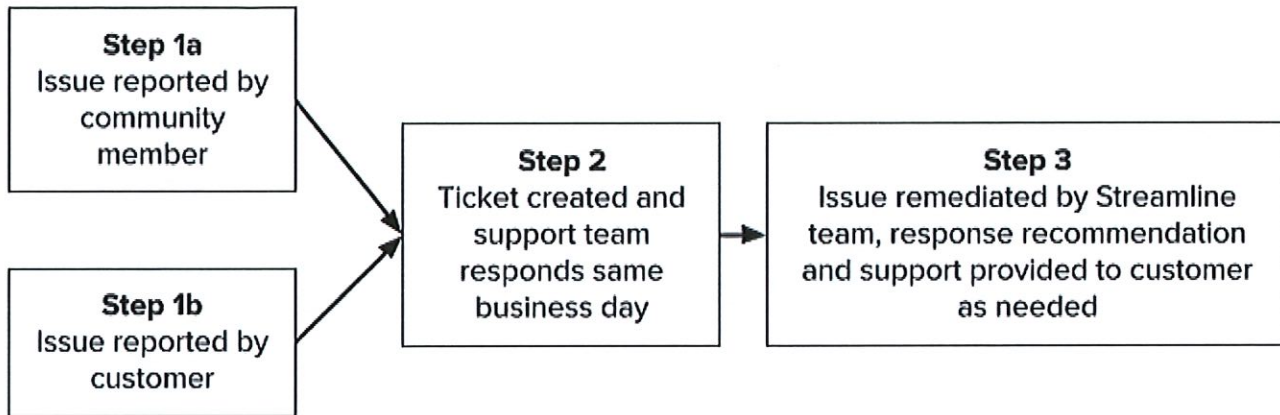
Our accessibility review process

Streamline conducts rigorous audits of its own platform in partnership with LevelAccess, one of the leading providers of web accessibility testing. This includes numerous real users with real disabilities on various accessible technologies (ATs) testing the site for issues.

Any identified issues are immediately addressed by our engineering team. Since accessibility best practices are constantly evolving, our work is never complete. If we find a widespread issue affecting multiple sites, we will work with those customers directly to resolve the issue in a timely manner.

Our rapid response process

Streamline is committed to a speed response when either you or a member of your community finds an issue. Also, all communication is carefully documented in case the request for accommodation leads to a legal action or demand letter.



within one business day

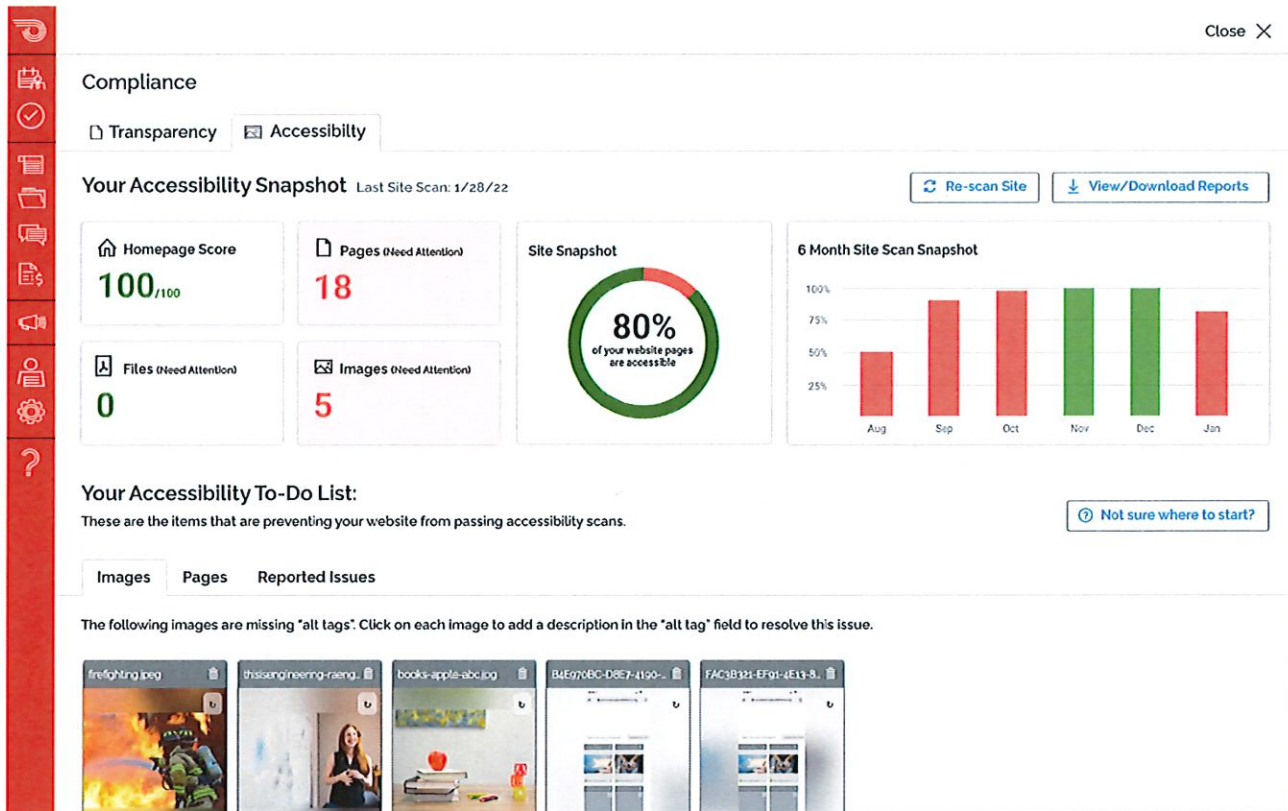
Ongoing training

Streamline offers CE-credit eligible ongoing accessibility training for special districts. Learn more or sign up for a class at getstreamline.com/accessibility.

How Streamline can help you

Streamline Accessibility Shield™

Streamline is the first and only company to offer ADA scanning built into its product for special districts.



What AccessibilityShield can do for your board members and management:

- Monthly comprehensive site scans
- Public accessibility policy landing page with up-to-date best practices for your state
- Website issue reporting form
- Scan results and remediation action reports
- Monthly board-ready compliance reports⁴

Why the person editing your website (e.g. a board secretary or communications director) will love it:

- AI-driven alt-text will automatically tag your images
- Color contrast boundaries, correctly-formatted headers, specific ADA-friendly fonts selected
- Mobile responsive designs that maintain ADA compliance for the 40% of people not on a desktop

What AccessibilityShield doesn't do (yet) that you will need to check manually:

- Check your PDFs for potential accessibility issues (coming soon)
- Check your images to make sure they don't have text in them that you should also have on your page, such as a flyer (coming soon)
- Check your videos for closed captioning (this is something you will want to have in place)
- Check third-party content or linked content, such as an embedded map or widget, so please place custom HTML with care, or just ask us for help!

⁴ Coming in 2023

Acme Municipal Utility District

Home Meetings About Us Services Updates Contact Us Donate Today

All text missing

All images must have alt text that explains the image that is being displayed on the page. To add your alt text, simply click on image in your page editor and you're all set.

Get it! Take me to my images "to-do list"

Accessibility Assistant

Your Page Score 99

Last Scanned: 1/28/22

Fix & Auto Re-scan

Accessibility Issues:

Click on each issue to learn how to resolve

- Heading order (1)
- All text missing (1)

Usability issues:

- Broken link (1)

ACME Cemetery District

222 ACME PARKWAY, ACMEVILLE, ACMEVILLE CA 95000

\$50

Pay Now

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CONTACT OUR INFECTIOUS DISEASE OFFICER
PRIVACY POLICY
WEBSITE ACCESSIBILITY POLICY
POWERED BY STREAMLINE | SIGN IN

Streamline's accessibility assistant will guide you through specific fixes right on the page, without having to go to another system. With other systems, it can take a few hours to go through all the identified items and fix them on your site. With Streamline, remediation is right at your fingertips, with most identified problems being automatically resolved by the tool. Because Streamline is so easy to use, you can do the fixes yourself, or with help from our responsive team.

Acme Municipal Utility District

Website Accessibility Compliance Report [Download or Share](#)

Reporting Period: April 2022

Compliance Snapshot:

Overall Website Score: 80

At the time of this report, 80% of the pages on your website meet accessibility requirements

Number of pages scanned: 56

Your website currently has 56 pages that are accessible to the public. All of these pages were scanned and evaluated in preparation of this report

Pages in the process of remediation: 11

Your website currently has 11 pages that require remediation to meet full compliance.

[View your list of pages that require remediation](#)

Page	Score
About Us	98
Something Else	99
Another Page	99

Comprehensive reports, policies, and workflows will be developed for your organization, bringing you into full compliance.

ADA Legal Shield™ *Coming Soon*

We won't just stand by our product, we'll stand by you in court.

Streamline is the first and only company to offer a robust legal defense as part of its offering.

We will indemnify your district against website ADA claims. Our Harvard and MIT-trained attorneys will defend your district against website accessibility claims and demand letters at no cost to you. We'll strike fear into the hearts of trial attorneys looking to make a quick buck off your district, and more importantly, we will make users with genuine disability-related issues get the respect and support they deserve.

Note that ADA Legal Shield™ requires having the accessibility shield criteria met, as well as the district agreeing to reasonable provisions, such as giving Streamline and its legal team strategic control of litigation and waivers/exclusion of claims against physical property matters (such as wheelchair ramps), class action lawsuits, and third-party content. We'll explain all of this in detail if you're interested in learning more.

All offerings are subject to the terms and conditions of the contract. The Streamline Accessibility Shield is in Beta and developed in active collaboration with districts, attorneys, district associations, and state and local government officials. Pricing and features are subject to change over time.





STREAMLINE

Streamline's Unlimited Training and Support

Small things, big things, and anywhere in between. Our support team is always here to jump on a call, address your support ticket, or train that new staff member. We've got your back!

Free training and support from a real human whenever you need it

Training

We'll teach you how to use your website

- 1 - hour start-up training for all users
- New staff member training as needed
- Hundreds of on-demand tutorials
- Monthly Masterclass webinars

Support

We'll jump in if you need help getting it done

- Email support
- Dedicated phone support hotline
- Request help through your website
- One-on-one Zoom session

*When you reach out, we guarantee a response from a real-human in **less than an hour***

Honestly, support might be the thing our customers love most about us

Our customers give us a 94%, all-time, positive support rating



"Streamline has made my life so much easier! I don't procrastinate because I'm intimidated and I know that if I need help I can ask. Thank you for taking a daunting task and making it easy, even fun, so that our patrons can find the information they need when they need it."

- *Su Liudahl, Creswell Library District*



"When I needed help getting more detailed work done on the website, I was able to schedule a one-on-one with Chris in no time. During our meeting, he showed me some cool tricks and got our website looking outstanding! Plus he's just friendly and great to work with. Definitely recommend Streamline to everyone who needs it."

- *Taylor Gullikson, Los Olivos Community Services District*

DISTRICT OPERATIONS REPORT
February 23, 2023

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Grants & Loans Active	SRF Planning Grant Springfield: Springfield Planning Grant – Denisse Duffy and Associates continues Environmental work. Planning Commission hearing is set for March 8, 2023.	February 2023
Pajaro Park	Board and Staff are considering Operations funding.	No Report
Generator Project	Transfer switch installation has begun.	February 2023
Hazard Mitigation Plan	The Hazard Mitigation Plan has been submitted to FEMA for review.	February 2023
Multi Community Bottled Water Project	Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen and Giberson Roads. Staff submitted a request for time extension and additional funds to continue providing bottled water to the Springfield WS and all neighboring areas. Request for time extension and additional funds is in progress via a new funding source.	No Report
Sunny Mesa Sewer	District is holding monies that is to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report
Small Community Drought Relief Grant	Grant application has been submitted and received by Department of Water Resources Small Community Drought Relief Staff.	No Report
LIHWAP	Fourth referred customer has been approved for payment, District should receive payment before end of month, and five other customers referred to program are in the application/review process.	February 2023

Usage Comparison in Gallons 2022-2023

Water Systems	Jan-20	Jan-21	Jan-22	Jan-23
Pajaro	4,885,936	4,962,980	4,771,492	4,128,212
Normco	1,104,796	1,678,512	1,579,028	1,277,584
Sunny Mesa	1,498,992	1,510,960	1,585,012	1,218,492
Moss Landing	1,993,420	1,888,700	2,315,060	1,482,536
Vega	554,268	729,300	848,232	549,032
Vierra Estates	175,032	195,228	255,816	157,828
Springfield (pumped)	393,822	493,680	400,928	318,648
Langley/Valle Pacifico	116,688	151,096	180,268	148,104
Blackie	81,532	152,592	118,932	86,020
District Total	10,804,486	11,763,048	12,054,768	9,366,456

Water Systems	Jan-22	Jan-23	Percentage
Pajaro	4,771,492	4,128,212	↓ -13.5%
Normco	1,579,028	1,277,584	↓ -19.1%
Sunny Mesa	1,585,012	1,218,492	↓ -23.1%
Moss Landing	2,315,060	1,482,536	↓ -36.0%
Vega	848,232	549,032	↓ -35.3%
Vierra Estates	255,816	157,828	↓ -38.3%
Springfield (pumped)	400,928	318,648	↓ -20.5%
Langley/Valle Pacifico	180,268	148,104	↓ -17.8%
Blackie	118,932	86,020	↓ -27.7%
District Total	12,054,768	9,366,456	↓ -22.3%