

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
136 San Juan Road, Royal Oaks, CA 95076
O (831) 722-1389 | Fax (831) 722-2137
www.pajarosunnymesa.com

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
DISTRICT CONFERENCE BOARD ROOM
136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

MAY 23, 2024
5:30 P.M.

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

Members of the public may join the meeting from their computers via Zoom Meeting by entering the following link: <https://us06web.zoom.us/j/87541434659?pwd=3pivqPUrJ2BvKs43ZjF4D2D6zyHEcz.1> or by calling 1 (669) 444-9171 and when prompted, enter meeting ID: 875 4143 4659# and passcode 375000#. A link to the Zoom Meeting may also be found on our District's home page at www.pajarosunnymesa.com identified as "Board Meeting Zoom Link" You may submit written comments in writing either at District Office in person or by email info@pajarosunnymesa.com through and including the time of the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accomodations.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER AND ROLL CALL

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

ADMINISTRATIVE STAFF:

- General Manager Judy Vazquez-Varela _____
- Operations Manager Sergio Ochoa _____
- Bookkeeper Amy Saldade _____
- Recorder Rocio Fernandez _____
- Attorney Alan Smith _____

DISTRICT COUNSEL:

P/SMCSD REGULAR BOARD MEETING AGENDA – May 23, 2024**3. ADDITIONS TO AGENDA [SUBDIVISION (b), CALIFORNIA GOVERNMENT CODE § 54954.2]**

The Board may act on items of business not appearing on the posted agenda if (1) three members determine that an emergency (as defined in California Government Code Section 54956.5 exists), and (2) two-thirds vote of the members present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, find a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted.

4. COMMENTS FROM PUBLIC OR MEMBERS OF BOARD ON ITEMS NOT ON AGENDA

Any person may address the Board on any item not on the agenda when recognized by the Board President. Any Board member may comment on any item not on the agenda.

ACTION ITEMS**Consent Agenda**

Any person may comment on any item on the consent agenda.

1. DRAFT MINUTES OF APRIL 25, 2024, REGULAR MEETING

Approval of draft minutes for Regular Meeting on 4/25/2024¹

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- (11/25) President Donald Olsen _____
- (11/25) Vice President Sanford Coplin _____
- (11/27) Secretary Paul Anderson _____
- (11/25) Assistant Secretary Clinton Miller _____
- (11/27) Treasurer Donald Chesterman _____

Old Business:**1. NONE****New Business:****1. REVIEW AND MOTION TO APPROVE DRAFT FINANCIAL REPORTS FOR APRIL 2024**

- Financial notes
- Report from Staff

-Clarifying and Technical Questions to Staff
 -Public Input
 -Motion/Second
 -Board Deliberation
 -Motion to Approve Draft Financial Reports for April 2024

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

¹ *Robert's Rules of Order Newly Revised, 12th edition* says: "It should be noted that a member's absence from the meeting for which minutes are being approved does not prevent the member from participating in their correction or approval." 41:11. A newly elected member may vote to approve minutes for a meeting held before the member was appointed, and a member who was not present at a meeting also has the right to move approval of the minutes of that meeting.

See also <https://jurassicparliament.com/approving-minutes-if-you-were-absent/>

P/SMCSD REGULAR BOARD MEETING AGENDA – May 23, 2024

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

2. REVIEW AND MOTION TO APPROVE MAY PAYMENTS (CHECK LISTING)

1. General Fund 633: Check # _____ through check # _____ for a total of \$ _____
2. Operating Account: Check # _____ through check # _____ for a total of \$ _____
3. Reserve Acct: Check # _____ through check # _____ for a total of \$ _____
4. Street Maint. Acct: Check # _____ through check # _____ for a total of \$ _____
5. Debt Service Acct: Check # _____ through check # _____ for a total of \$ _____
6. COP Acct: Check # _____ through check # _____ for a total of \$ _____
7. Pajaro Park Acct: Check # _____ through check # _____ for a total of \$ _____

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve May payments

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

3. 2024-2025 PAJARO STREET LIGHTING PRELIMINARY COMPARISON BUDGET TO PREVIOUS FISCAL YEAR

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve 2024-2025 Preliminary Pajaro Street Lighting Budget and publication

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

4. 2024-2025 STREET MAINTENANCE/SUBDIVISION MAINTENANCE BUDGET

- Clarifying and Technical Questions to Staff
- Public Input

P/SMCSD REGULAR BOARD MEETING AGENDA – May 23, 2024

- Motion/Second
- Board Deliberation
- Motion to Approve 2024-2025 Street Maintenance/Subdivision Budget and publication

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

5. 2024-2025 PAJARO COMMUNITY PARKS/PUBLIC AREA PRELIMINARY COMPARISON BUDGET TO PREVIOUS FISCAL YEAR

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve 2024-2025 Preliminary Pajaro Community Parks/Public Areas Budget and publication

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

6. 2024-2025 PAJARO PARK PRELIMINARY COMPARISON BUDGET TO PREVIOUS FISCAL YEAR

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve 2024-2025 Preliminary Pajaro Parks Budget and publication

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

7. CAPITAL IMPROVEMENT PLAN - 10 YEAR LOOK-AHEAD

- Staff Report - 2024-2025 Work plan
- 2024-2033 Capital Reserves and Expenses Summary
- 10-year Capital Improvement Plan

- Clarifying and Technical Questions to Staff
- Public Input

P/SMCSD REGULAR BOARD MEETING AGENDA – May 23, 2024

- Motion/Second
- Board Deliberation
- Motion to Approve Capital Improvement Plan 10-year look-ahead and 2024-2025 Work plan

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

- Roll Call Vote:
- o (11/25) President Donald Olsen _____
 - o (11/25) Vice President Sanford Coplin _____
 - o (11/27) Secretary Paul Anderson _____
 - o (11/25) Assistant Secretary Clinton Miller _____
 - o (11/27) Treasurer Donald Chesterman _____

8. 2024-2025 OPERATING/WATER PRELIMINARY COMPARISON BUDGET TO PREVIOUS FISCAL YEAR

- Notes to Budget
- Copy of 2024-2025 Preliminary Comparison Budget

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve 2024-2025 Preliminary Operating/Water Budget and publication in The Pajaronian and on the District website

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

- Roll Call Vote:
- o 11/25) President Donald Olsen _____
 - o (11/25) Vice President Sanford Coplin _____
 - o (11/27) Secretary Paul Anderson _____
 - o (11/25) Assistant Secretary Clinton Miller _____
 - o (11/27) Treasurer Donald Chesterman _____

9. PROPOSED WATER RATE INCREASE

- Copy of figure 16 from Current and Proposed Water Rates, taken from 2020 Water Rate Study update
- Rate payers were notified of the proposed 5-year increase through the prop. 218 process in 2020
- Board of Directors must annually review and decide if the proposed increase for the upcoming fiscal year is necessary
- Staff recommends approving rate increase of 4% for fiscal year 2024-2025 with rate increase taking effect July 1, 2024

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve an 4% Water Rate increase for fiscal year 2024-2025

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

P/SMCSD REGULAR BOARD MEETING AGENDA – May 23, 2024

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

10. NOLAND, HAMERLY, ETIENNE & HOSS ATTORNEY ENGAGEMENT AGREEMENT

• Copy of Engagement Agreement

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Attorney Engagement Agreement

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

11. CONSIDERATION, DISCUSSION AND MOTION GIVING DIRECTION REGARDING PROPOSED PUBLIC WORKS ORDINANCE

- Copy Proposed Draft Public Works Ordinance
- Report from General Counsel
- Review, discussion, and direction regarding proposed draft of Purchasing Ordinance.

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to directing Staff and General Counsel after Board review of proposed Pajaro/Sunny Mesa CSD Public Works Ordinance

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____



P/SMCSD REGULAR BOARD MEETING AGENDA – May 23, 2024

STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)

This part of agenda is for the Staff to report to the Board on District operations however no action is agendized and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. 2023 Flood Damage Report
 - Staff is preparing responses to California Governor’s Office of Emergency Services (Cal OES) requests.
2. Citation and Compliance received from State Water Boards
 - Pajaro and Sunny Mesa Water Systems received compliance order due to failure to test all backflow preventers annually for 2023.
 - Staff plans to petition for a reconsideration.
3. Water Conservation Program
 - Springfield Water System home toilet and shower head replacements project has been completed. Replacing 6 shower heads, 19 toilets and 7 leak repairs.
 - Staff attended kickoff meeting on April 29, 2024 to begin project in Sunny Mesa Water System.
4. Blackie Rd #18 Water System Easement Inquiry
 - New property owner is inquiring about well site located within his property. Staff contacted District Counsel for assistance.
5. District Operations Report
6. Usage Comparison Report 2023/2024

CLOSED SESSION:

A. NONE

MOTION TO ADJOURN

Next Board meeting date: June 27, 2024

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

Adjournment Time: _____ p.m.

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on April 25, 2024.

ROLL CALL: President Donald Olsen
Vice President Sanford Coplin
Assistant Secretary Clinton Miller arrived-5:36 pm
Treasurer Donald Chesterman

ADMINISTRATIVE STAFF: General Manager Judy Vazquez-Varela
Operations Manager Sergio Ochoa
Bookkeeper Amy Saldate
Recorder Rocio Fernandez

ABSENT DIRECTOR(S) & STAFF: Secretary Paul Anderson

DISTRICT COUNSEL: Alan Smith

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE: Marilyn Vierra, Supervisor Church Office Chief of Staff

PUBLIC COMMENTS: None

Action Items

1. Consider and approve the Minutes of the March 28, 2024, Regular Board Meeting

The motion was made by Director Olsen and seconded by Director Chesterman to approve the Regular Board Meeting Minutes of March 28, 2024. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; D. Chesterman
Noes: None
Absent: C. Miller; P. Anderson
Abstain: None

OLD BUSINESS:

None

NEW BUSINESS: (Action Items)

1. Review and consider approving financial reports for March 2024

Bookkeeper Saldate reported to the Board of Directors that the Water Revenue for February was 84 percent of the budget projection, which is normal for this time of year. The District saw an increase in the Computer Software budget due to the annual renewal of Microsoft 365 Business services. Also, the 2021 Bond Debt Service Interest budget experienced an increase due to the biannual bond payment to US Bank. March's Total Income surpassed

MINUTES OF REGULAR BOARD MEETING – April 25, 2024

Total Expenses by \$60,343. March's Cash was more than February's Cash by \$34,362. March cash on hand was \$1,193,322.

Bookkeeper Saldate informed the Board that the Net Income for February was \$60,343 mainly because of the low expenses.

A motion was made by Director Chesterman and seconded by Director Olsen to approve the financial reports for March 2024. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; C. Miller; D. Chesterman
	Noes:	None
	Absent:	P. Anderson
	Abstain:	None

MONTHLY EXPENDITURES REPORT FOR REVIEW**APPROVAL OF PAYMENTS:**

2. Review and consider approving April 2024 payments
 1. General Fund 633: Total of \$1,469.42
 2. Operating Account: Check No. 25788 through Check No. 25815 totaling \$171,320.63
 3. Reserve Account: Total of \$8,897.71
 4. Street Maintenance Account: Total of \$1,187.76
 5. Pajaro Park Account: Total of \$1,791.93
 6. COP 2010 Account: Total of \$0.00
 7. Debt Service Reserve Account: Total of \$0.00

A motion was made by Director Chesterman and seconded by Director Miller to approve the April 2024 payments. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; C. Miller; D. Chesterman
	Noes:	None
	Absent:	P. Anderson
	Abstain:	None

3. Review and consider Monterey County Auditor-Controller Agreement for Collection of Special Taxes, Fees, and Assessments

The Board of Directors were provided with a copy of the Draft Agreement. Per Mo. Co. Counsel's direction, the County is updating and requiring the agreement this year for consistency across all County Agencies. The County will not place the charges on the property tax roll without the agency's approval of the agreement and must be submitted no later than August 1st, 2024. District Counsel stated that the need for these agreements is common.

MINUTES OF REGULAR BOARD MEETING – April 25, 2024

A motion was made by Director Miller and seconded by Director Olsen to approve the Monterey County Auditor-Controller Agreement for Collection of Special Taxes, Fees, and Assessments. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; C. Miller; D. Chesterman
	Noes:	None
	Absent:	P. Anderson
	Abstain:	None

STAFF/COMMITTEE REPORTS: (Informational Only)

1. 2023 Flood Damage Report
 - Staff is preparing responses to California Governor's Office of Emergency Services (Cal OES) and it will not require Board approval. The responses are expected to be completed by May 24, 2024. Chair Olsen appointed directors Anderson and Chesterman to serve on the committee to work with Staff and Cal OES requests.
2. Per and Polyfluoroalkyl Substances (PFAS) Monitoring
 - General Manger Vazquez-Varela explained that the PFAS are human made, very stable substance from manufacturing facilities. The four major sources are fire training, industrial sites, landfills, and water treatment plants. Exposure to PFAS affects the development of fetuses, can cause cancer, liver, immune system, and thyroid issues. She also explained the long preparation for the collection of the water sample, operator must not come in contact with substances that may contain PFAS, like sunscreen, detergent, fast food wrapping, cosmetic products, pump fuel, etc. for at least twenty-four hours. Sample collection is required for the Pajaro, Moss Landing, Springfield, and Blackie Water Systems.
3. Pajaro Park Long-term funding
 - Since 2015 Mo. Co. has contributed \$25,000 annually, the Board of Supervisors approved a one-time payment of \$59,000 in 2023. Director Olsen proposed holding a food truck festival at Pajaro Park for future funding.
 - Marilyn Vierra, Chief of Staff for Supervisor Church informed the Board of Directors that Board of Supervisor has approved contribution to the Pajaro Park until the Monterey Parks Commission completes the park master plan, approximately 5 years.
4. District Operations Report
 - Springfield
 - The staging area agreement was drafted by UC Davis Staff and has provided it to North Monterey County School District for their review. Monterey County LPA is reviewing conditions of compliance for approval of the Coastal Development permit to be completed before end of next month.
 - Multi Community Bottled Water Project
 - December's 2023 reimbursement was received in March.

MINUTES OF REGULAR BOARD MEETING – April 25, 2024

LIHWAP

- The District has received \$58,456 to date. A one-time payment of \$198 was approved for all those who received/qualified for funding. District should receive the funds next month.

Pajaro Long-term Recovery

- Recovery assistance program is ongoing at Pajaro Park, and it has been extended until May 2, 2024.

Current Water System Repairs

Blackie Road #18 WS:

- The new neighbor property owner's plumber shut water system valves, assuming it was the property's water source. Staff place the PSMCSD property sign in a more visible location.

Langley/Valle Pacifico WS:

- Boring work began on April 23, 2024, to provide generator electrical power to the tank and booster pump station.
- Fire storage tanks overflow issue was resolved on April 12, 2024.

Moss Landing Harbor WS:

Normco WS:

- Well 1 air relief valve failed, it was replaced on 4/11/2024.
- Well 2 had a crack on the caustic soda check valve, staff switched to well 1 during the replacement of the valve.
- Well 2 air relief valve failed and was replaced on 4/17/2024.

Pajaro WS:

- A water leak reported at the corner of Allison and Railroad Ave., it was repaired on March 29, 2024 by staff and contractor.

Springfield Road WS:

- Well pump and motor failure on March 31, 2024. Both pump and motor were replaced on 4/1/2024.

Sunny Mesa WS:

- Well 1 rehabilitation continues, liner was installed.

Vega Road #01 WS:

Vierra Estates WS:

5. Usage Comparison Report 2023/2024-March

- Usage is up in most systems except for Moss Landing and Springfield. District wide we saw a 13 percent increase in usage compared to this month last year.

CLOSED SESSION: None**NEXT BOARD MEETING:**

The next Regular Board Meeting is to be held on Thursday May 23, 2024, at 5:30 pm at the District Office.

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 6:17 pm with motion made by Director Miller seconded by Director Chesterman. Motion carried.

MINUTES OF REGULAR BOARD MEETING – April 25, 2024

Respectfully submitted by:

Donald Olsen, President

Sanford Coplin, Vice President

Rocio Fernandez, Recorder

FINANCIAL NOTES -APRIL 2024

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	-	Water Revenue: 97% of budget projection
Expenses: Indirect			
5005	Administrative Fees	+	Property tax/Assessment admin fees to County of Monterey
5040	Worker's Comp Insurance	+	Final payment for Fiscal Year 23/24
5165	Computer Software	+	Annual Renewal: Splashtop Business Remote Access & Barracuda Firewall Protection
5175	Small Tools- Repair & Maint	+	Repair parts for gardening equipment
5250	Legal Expenses	+	Attorney Fees: January & February
Expenses: Direct			
5220	Water System Repair & Maint.	+	Main line leak repair, Pajaro Service line repair, Springfield
Other Income:			
4350	Interest Revenue	+	Interest collected from Bond accounts at US Bank
4341, 4355, 4360	Lighting: Admin, Audit/Bk, Legal Reimb.	+	Reimbursements to District for annual Lighting Assessment related expenses

Income & Cash Summary

Total Income	Total Expense	Difference
\$232,467.17	\$153,509.14	\$78,958.03

March Cash	April Cash	Difference
\$1,193,321.63	\$1,167,245.40	\$26,076.23

Balance Sheet

As of April 30, 2024

	Apr 30, 24
ASSETS	
Current Assets	
Checking/Savings	
1001 · SCCB - Operating Account	627,957.01
1002 · SCCB Reserve Account	539,288.39
1003 · SCCB - Sick Leave Account	5,501.02
1004 · SCCB - Street Maint Acct	288,359.65
1006 · SCCB-GF 633	96,910.29
1007 · SCCB - Debt Service Reserve	56,617.67
1032 · SCCB-COP Acct	146,118.72
1036 · PSM Pajaro Park Acct	157,129.73
1050 · Cash in County Treasury - DS	47,255.34
1051 · Cash in County Treasury - GF	206,125.27
1052 · US Bank 2021 Gen. Bond -8000	2,334.68
1054 · US Bank 2021 Gen. Bond -8002	312,787.32
1055 · US Bank 2021 Gen. Bond -8003	11.09
1056 · US Bank 2021 Gen. Bond -8004	9.15
1057 · US Bank 2021 Gen. Bond -8005	94,494.89
1066 · US Bank Vega 2303	156,851.02
1068 · US Bank Vega 2301	72.30
1069 · US Bank Vega-2302	576.38
1095 · US Bank Wtr Bond-Res 2204	147,820.00
1097 · US Bank Wtr Bond-2203	75,000.00
2201 · US Bank-2015 Wtr Rfd Bd 2201	10,843.46
2202 · US Bank 2015 Wtr Rfd Bd-2202	35,562.50
Total Checking/Savings	3,007,625.88
Accounts Receivable	
1110 · Invoice Accounts Recv	430.00
1231 · Grants Receivable-A/R	31,800.12
Total Accounts Receivable	32,230.12
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	243,271.19
1101 · Allowance for Doubtful Accounts	-8,630.02
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	3,090.14
1252 · Assessments Rec. - Street Maint	9,732.00
1253 · Assessments Rec. - Water bond	122,000.00
1253.1 · Assess Rec - Water Bond - Count	2,275.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
Total Other Current Assets	356,438.40
Total Current Assets	3,396,294.40
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-110,377.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	163,247.47
1551 · A/D - District Office Building	-136,819.73
1555 · Office Equipment/Furniture	36,030.86
1556 · A/D - Office Equip/Furniture	-30,572.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	515,504.21

Balance Sheet

As of April 30, 2024

	<u>Apr 30, 24</u>
1571 · A/D - Equipment - Pumping Plant	-479,329.87
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,196,485.68
1590 · Meters	90,114.13
1591 · A/D - Meters	-87,564.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-5,297.72
1610 · Automotive Equipment	229,909.12
1611 · A/D - Automotive Equipment	-220,727.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-104,318.77
1622 · A/D - Moss Landing	-219,829.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-26,164.73
1650 · Trans & Distr Plant	248,292.08
1651 · A/D - Trans & Distr Plant	-155,067.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-11,354.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-132,439.45
1804 · CIP-Springfield	393,869.39
1805 · CIP-Vega Imprvtmnt Project	4,599,594.33
1805.1 · A/D - Vega	-3,116,224.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	358,118.61
1807.1 · A/D - Langley/VP	-133,092.74
1808 · CIP-Normco	587,633.30
1808.1 · A/D - Normco Tank	-222,702.73
1811 · CIP-Vierra Estate	299,469.81
1811.1 · A/D - Vierra Estates	-162,998.72
1812 · CIP-Moss Landing Water System	594,222.45
1812.1 · A/D - Moss Landing Water	-228,385.55
1814 · CIP-Pajaro	2,310,941.58
1814.1 · A/D- Pajaro	-465,932.00
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-1,911,297.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-263,156.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-40,488.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-125,153.85
1821 · CIP-Sunny Mesa	232,246.45
1821.1 · A/D-Sunny Mesa	-166,957.00
1822 · CIP-Vega	124,106.80
1822.1 · A/D-Vega	-20,020.00
1823 · CIP-Blackie	71,557.55
1823.1 · A/D-Blackie	-9,925.00
1824 · CIP- Generator Project	68,489.00
1825 · Spare Equip not yet in Service	10,039.00
Total Fixed Assets	10,650,614.90
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,203,515.72
1950 · Deferred amount on refunding	56,573.60
1951 · Deferred Amt of Ref-Vega Bds15	70,012.09
Total Other Assets	3,330,359.26
TOTAL ASSETS	17,377,268.56

May 16, 2024

Balance Sheet

Accrual Basis

As of April 30, 2024

	<u>Apr 30, 24</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	47,551.20
Total Accounts Payable	47,551.20
Credit Cards	
2900 · Wells Fargo- 6120	-44.40
2910 · Elan	2,245.34
Total Credit Cards	2,200.94
Other Current Liabilities	
2005 · Accrued Liabilities	70,261.00
2050 · Accrued Payroll	42,446.80
2100 · Payroll Tax Liabilities	2,658.42
2110 · Direct Deposit Liabilities	-25,913.59
2121 · Customer Security Deposits	17,728.70
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	20,050.00
2225 · Accrued Vacation Liability	40,573.06
2230 · Accrued Sick Leave Liability	43,712.35
2263 · 457b EE Plan Payable	3,642.59
2264 · Employee Insurance Payable	-2,137.51
2265 · EE Aflac Insurance Payable	899.68
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	7,072.81
Total Other Current Liabilities	289,112.00
Total Current Liabilities	338,864.14
Long Term Liabilities	
2256 · Vehicle Loan Payable	11,674.12
2257 · Reorganization Loan	115,000.00
2350 · Bonds Payable - Water Bond	85,000.00
2355 · Bonds Payable- 2021 Gen. Bond	1,575,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,735,000.00
2361 · Bonds Payable-2015 Vega Wtr Rf	3,017,299.67
2400 · Unamortized Discount on 2015	-26,433.01
2401 · Unamortized Discount-2015 Vega	-10,306.72
2402 · 2021 Gen. Bond Premium	40,695.80
Total Long Term Liabilities	6,542,929.86
Total Liabilities	6,881,794.00
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	205,038.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	4,105,701.57
Net Income	1,142,133.11
Total Equity	10,495,474.56
TOTAL LIABILITIES & EQUITY	<u>17,377,268.56</u>

May 17, 2024

Profit & Loss

Accrual Basis

April 2024

	Apr 24
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	26,982.83
4002 · Route 2 - Pajaro	32,596.10
4003 · Route 3 - Commercial	27,197.24
4004 · Route 4 - Trailer Park	1,699.10
4005 · Route 5 - San Juan Rd Apts	0.00
4006 · Route 6 - Sunny Mesa	14,186.88
4007 · Route 7 - CSA 73	17,681.45
4008 · Route 8 - Vega	16,047.14
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	32,174.68
4012 · Route 12 - Blackie Road	3,875.73
4013 · Route 13 - Normco	36,364.05
4014 · Route 14 - Vierra	5,988.04
4015 · Route 15 - Langley/VP	3,706.18
	219,349.42
Total Income	219,349.42
Gross Profit	219,349.42
Expense	
INDIRECT	
5000 · Salaries and Wages	71,944.94
5005 · Administrative Fees	756.52
5030 · Payroll Tax Expense	1,088.74
5040 · Worker's Comp Insurance	4,346.62
5050 · Employee Health Insurance	16,131.37
5070 · Employee Retirement	10,024.21
5130 · Utilities - Office	321.81
5140 · Building Repair & Maint	369.12
5145 · District Wide Repair & Maint	548.89
5150 · Garbage Service	426.40
5160 · Office Equip Rental	668.21
5165 · Computer Software	2,259.48
5170 · Office Equipment Repair & Maint	160.79
5175 · Small Tools - Repair & Maint.	184.22
5200 · Billing Supplies	80.80
5240 · Office Supplies	80.77
5250 · Legal Expenses	2,325.00
5256 · Interest Exp-Financed Items	53.44
5270 · Automotive - Repair & Maint	306.35
5280 · Conferences, Meetings, Seminars	55.99
5300 · Books & Subscriptions	75.00
5330 · Telephone	1,153.05
5340 · Burglar Alarm Monitoring	78.00
5370 · Fuel - Trucks	3,444.81
5391 · Credit Card Transaction Fees	36.93
5XXX · Indirect Allocation	0.00
	116,921.46
Total INDIRECT	116,921.46
5190 · Water Testing- Labs	2,357.00
5220 · Water System - Repair & Maint	19,461.45
5225 · Street Maintenance	4,079.04
5230 · Park - Repair & Maint	54.68
5231 · Pajaro Park Expense	1,658.04
5310 · Utilities - Well Site	14,769.23
5315 · Utilities - Street Lighting	2,879.52
5426 · Vega Assmnt Bond Expense	1,578.90
5427 · Improvement Project-Springfield	-322.00
	163,437.32
Total Expense	163,437.32
Net Ordinary Income	55,912.10
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	380.59

Profit & Loss

April 2024

	<u>Apr 24</u>
4200 · Street Maintenance-Reimb	21,318.03
4210 · Vega Bond Assessments	125,298.33
4280 · Pro-Rata Tax Collection Share	10,461.74
4285 · P.V.W.M.A. Collection Fee	2,561.08
4311 · Interest on Pooled Investments	862.01
4339 · Agency Admin Reimb-Vega Bond	5,250.00
4340 · Utility Reimbursements	6,364.87
4341 · Lighting Admin Reimbursements	6,500.00
4350 · Interest Revenue	3,126.08
4355 · Audit/Bookkeeping Reimbursement	350.00
4360 · Legal Counsel Reimbursement	200.00
5404 · North of Moss Landing Project	751.25
5424 · Springfield Bottled Wtr Gr Reimb	494.76
5794 · Water Bond Assessments	12,165.28
	<hr/>
Total Other Income	196,084.02
	<hr/>
Net Other Income	196,084.02
	<hr/>
Net Income	<u><u>251,996.12</u></u>

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 April 2024

	Apr 24	Budget	% of Budget	Jul '23 - Apr 24	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	26,982.83	29,083.33	92.8%	252,334.20	290,833.34	86.8%	349,000.00
4002 · Route 2 - Pajaro	32,596.10	28,583.33	114.0%	291,722.79	285,833.34	102.1%	343,000.00
4003 · Route 3 - Commercial	27,197.24	29,083.33	93.5%	263,607.00	290,833.34	90.6%	349,000.00
4004 · Route 4 - Trailer Park	1,699.10	1,500.00	113.3%	15,795.08	15,000.00	105.3%	18,000.00
4005 · Route 5 - San Juan Rd Apts	0.00	1,250.00	0.0%	6,645.06	12,500.00	53.2%	15,000.00
4006 · Route 6 - Sunny Mesa	14,186.88	15,083.33	94.1%	151,621.35	150,833.34	100.5%	181,000.00
4007 · Route 7 - CSA 73	17,681.45	17,083.33	103.5%	171,645.05	170,833.34	100.5%	205,000.00
4008 · Route 8 - Vega	16,047.14	17,750.00	90.4%	171,482.45	177,500.00	96.6%	213,000.00
4010 · Route 10 -Springfield	850.00	833.33	102.0%	8,520.00	8,333.34	102.2%	10,000.00
4011 · Route 11 - Moss Landing	32,174.68	31,416.66	102.4%	312,977.03	314,166.68	99.6%	377,000.00
4012 · Route 12 - Blackie Road	3,875.73	4,416.66	87.8%	45,540.22	44,166.68	103.1%	53,000.00
4013 · Route 13 - Normco	36,364.05	39,250.00	92.6%	374,403.15	392,500.00	95.4%	471,000.00
4014 · Route 14 - Vierra	5,988.04	6,500.00	92.1%	62,802.90	65,000.00	96.6%	78,000.00
4015 · Route 15 - Langley/VP	3,706.18	3,750.00	98.8%	38,112.76	37,500.00	101.6%	45,000.00
Total Income	219,349.42	225,583.30	97.2%	2,167,209.04	2,255,833.40	96.1%	2,707,000.00
Gross Profit	219,349.42	225,583.30	97.2%	2,167,209.04	2,255,833.40	96.1%	2,707,000.00
Expense							
INDIRECT							
5000 · Salaries and Wages	71,944.94	77,583.33	92.7%	778,783.26	775,833.34	100.4%	931,000.00
5005 · Administrative Fees	756.52	541.66	139.7%	5,438.72	5,416.68	100.4%	6,500.00
5030 · Payroll Tax Expense	1,088.74	1,333.33	81.7%	12,625.21	13,333.34	94.7%	16,000.00
5040 · Worker's Comp Insurance	4,346.62	1,500.00	289.8%	18,135.46	15,000.00	120.9%	18,000.00
5050 · Employee Health Insurance	16,131.37	15,750.00	102.4%	149,683.81	157,500.00	95.0%	189,000.00
5070 · Employee Retirement	10,024.21	11,666.66	85.9%	104,068.27	116,666.68	89.2%	140,000.00
5090 · Other Employee Expense	0.00	250.00	0.0%	1,818.20	2,500.00	72.7%	3,000.00
5120 · Property Taxes	0.00	191.66	0.0%	2,309.52	1,916.68	120.5%	2,300.00
5130 · Utilities - Office	321.81	375.00	85.8%	3,491.52	3,750.00	93.1%	4,500.00
5140 · Building Repair & Maint	369.12	583.33	63.3%	4,497.11	5,833.34	77.1%	7,000.00
5145 · District Wide Repair & Maint	548.89	833.33	65.9%	9,825.48	8,333.34	117.9%	10,000.00
5150 · Garbage Service	426.40	416.66	102.3%	4,060.23	4,166.68	97.4%	5,000.00
5160 · Office Equip Rental	668.21	708.33	94.3%	6,682.10	7,083.34	94.3%	8,500.00
5165 · Computer Software	2,259.48	1,500.00	150.6%	17,014.01	15,000.00	113.4%	18,000.00
5170 · Office Equipment Repair & Maint	160.79	300.00	53.6%	1,326.23	3,000.00	44.2%	3,600.00
5175 · Small Tools - Repair & Maint.	184.22	83.33	221.1%	789.16	833.34	94.7%	1,000.00
5180 · Casualty Ins/Liability Ins	0.00	4,166.66	0.0%	50,965.41	41,666.68	122.3%	50,000.00
5200 · Billing Supplies	80.80	375.00	21.5%	4,483.76	3,750.00	119.6%	4,500.00
5240 · Office Supplies	80.77	333.33	24.2%	3,947.77	3,333.34	118.4%	4,000.00
5245 · Postage	0.00	891.66	0.0%	7,005.08	8,916.68	78.6%	10,700.00
5250 · Legal Expenses	2,325.00	1,416.66	164.1%	18,515.32	14,166.68	130.7%	17,000.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
April 2024

	<u>Apr 24</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Jul '23 - Apr 24</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
5255 · Interest Expense	0.00	658.33	0.0%	7,875.00	6,583.34	119.6%	7,900.00
5256 · Interest Exp-Financed Items	53.44	125.00	42.8%	750.30	1,250.00	60.0%	1,500.00
5260 · Accounting & Bookkeeping	0.00	3,208.33	0.0%	33,858.00	32,083.34	105.5%	38,500.00
5266 · Engineering Svcs-Dist Wide	0.00	1,083.33	0.0%	1,500.00	10,833.34	13.8%	13,000.00
5270 · Automotive - Repair & Maint	306.35	833.33	36.8%	13,451.30	8,333.34	161.4%	10,000.00
5280 · Conferences, Meetings, Seminars	55.99	41.66	134.4%	399.90	416.68	96.0%	500.00
5290 · Travel Expenses	0.00	41.66	0.0%	0.00	416.68	0.0%	500.00
5300 · Books & Subscriptions	75.00	125.00	60.0%	75.00	1,250.00	6.0%	1,500.00
5305 · Water Conservation Program	0.00	250.00	0.0%	0.00	2,500.00	0.0%	3,000.00
5320 · Membership Fees and Dues	0.00	1,791.66	0.0%	23,727.64	17,916.68	132.4%	21,500.00
5326 · Licenses and Certifications	0.00	166.66	0.0%	1,526.05	1,666.68	91.6%	2,000.00
5330 · Telephone	1,153.05	1,500.00	76.9%	9,764.09	15,000.00	65.1%	18,000.00
5340 · Burglar Alarm Monitoring	78.00	75.00	104.0%	626.00	750.00	83.5%	900.00
5370 · Fuel - Trucks	3,444.81	3,333.33	103.3%	29,556.82	33,333.34	88.7%	40,000.00
5390 · Bank Charges	0.00	25.00	0.0%	100.00	250.00	40.0%	300.00
5391 · Credit Card Transaction Fees	36.93	41.66	88.6%	552.58	416.68	132.6%	500.00
5400 · Miscellaneous Expense	0.00	16.66	0.0%	0.00	166.68	0.0%	200.00
6577 · COP Debt Service - Interest	0.00	5,933.33	0.0%	35,562.50	59,333.34	59.9%	71,200.00
Total INDIRECT	116,921.46	140,049.87	83.5%	1,364,790.81	1,400,500.26	97.5%	1,680,600.00
5190 · Water Testing- Labs	2,357.00	2,916.66	80.8%	23,908.45	29,166.68	82.0%	35,000.00
5220 · Water System - Repair & Maint	19,461.45	18,750.00	103.8%	174,004.84	187,500.00	92.8%	225,000.00
5265 · Engineering Expenses	0.00	83.33	0.0%	0.00	833.34	0.0%	1,000.00
5310 · Utilities - Well Site	14,769.23	14,583.33	101.3%	151,863.30	145,833.34	104.1%	175,000.00
5325 · Permits	0.00	3,000.00	0.0%	10,937.06	30,000.00	36.5%	36,000.00
5360 · Fuel - Generator	0.00	833.33	0.0%	5,084.81	8,333.34	61.0%	10,000.00
5428 · COP Bond Expense	0.00	350.00	0.0%	3,611.05	3,500.00	103.2%	4,200.00
6565 A · 2021 Bond Expense- Fees	0.00	375.00	0.0%	4,340.20	3,750.00	115.7%	4,500.00
Total Expense	153,509.14	180,941.52	84.8%	1,738,540.52	1,809,416.96	96.1%	2,171,300.00
Net Ordinary Income	65,840.28	44,641.78	147.5%	428,668.52	446,416.44	96.0%	535,700.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	380.59	416.66	91.3%	5,148.63	4,166.68	123.6%	5,000.00
4101 · Billing Adjustments	0.00	16.66	0.0%	0.00	166.60	0.0%	199.92
4110 · Hydrant Sales	0.00	1,250.00	0.0%	32,633.00	12,500.00	261.1%	15,000.00
4115 · Testing Fees	0.00	916.66	0.0%	2,520.00	9,166.68	27.5%	11,000.00
4140 · Connection Fees	0.00	616.66	0.0%	128,043.00	6,166.68	2,076.4%	7,400.00
4141 · Application Fees	0.00	45.83	0.0%	605.00	458.34	132.0%	550.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	333.34	0.0%	400.00
4285 · P.V.W.M.A. Collection Fee	2,561.08	2,416.66	106.0%	24,303.19	24,166.68	100.6%	29,000.00
4300 · Collection of Previous W/O Acct	0.00	20.83	0.0%	0.00	208.34	0.0%	250.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 April 2024

	<u>Apr 24</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Jul '23 - Apr 24</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
4305 · Miscellaneous Revenue	0.00	83.33	0.0%	360.00	833.34	43.2%	1,000.00
4341 · Lighting Admin Reimbursements	6,500.00	1,083.33	600.0%	13,000.00	10,833.34	120.0%	13,000.00
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	0.00	416.68	0.0%	500.00
4350 · Interest Revenue	3,126.08	1,250.00	250.1%	32,916.24	12,500.00	263.3%	15,000.00
4355 · Audit/Bookkeeping Reimbursement	350.00	58.33	600.0%	700.00	583.34	120.0%	700.00
4360 · Legal Counsel Reimbursement	200.00	33.33	600.1%	400.00	333.34	120.0%	400.00
Total Other Income	13,117.75	8,283.27	158.4%	240,629.06	82,833.38	290.5%	99,399.92
Net Other Income	13,117.75	8,283.27	158.4%	240,629.06	82,833.38	290.5%	99,399.92
Net Income	78,958.03	52,925.05	149.2%	669,297.58	529,249.82	126.5%	635,099.92

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 April 23 through May 20, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	AP	04/25/2024	Total Merchant Services	1001 - SCCB - Operating Account		-0.50
				5391 - Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Check	AP	04/29/2024	Total Merchant Services	1001 - SCCB - Operating Account		-0.25
				5391 - Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Check	AP	04/30/2024	Total Merchant Services	1001 - SCCB - Operating Account		-29.95
				5391 - Credit Card Transaction Fees	-29.95	29.95
TOTAL					-29.95	29.95
Check	AP	05/06/2024	Total Merchant Services	1001 - SCCB - Operating Account		-0.25
				5391 - Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Check	AP	05/06/2024	FP Malling Solutions-Online	1001 - SCCB - Operating Account		-1,000.00
				5245 - Postage	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Bill Pmt -Check	AP	05/10/2024	A. L. Lease Company, Inc.-Online	1001 - SCCB - Operating Account		-261.34
Bill	171233	04/23/2024		5220 - Water System - Repair & Maint	-211.86	211.86
Bill	171485	04/30/2024		5220 - Water System - Repair & Maint	-49.48	49.48
TOTAL					-261.34	261.34
Bill Pmt -Check	AP	05/10/2024	Ace Hardware Prunedale- ACH	1001 - SCCB - Operating Account		-167.67
Bill	05903...	04/03/2024		5175 - Small Tools - Repair & Maint.	-44.18	44.18
Bill	05906...	04/05/2024		5220 - Water System - Repair & Maint	-11.39	11.39
Bill	05908...	04/08/2024		5220 - Water System - Repair & Maint	-27.99	27.99
Bill	59084/1	04/08/2024		5220 - Water System - Repair & Maint	-54.05	54.05
Bill	05918...	04/15/2024		5220 - Water System - Repair & Maint	-21.88	21.88
Bill	05921...	04/16/2024		5140 - Building Repair & Maint	-8.18	8.18
TOTAL					-167.67	167.67
Bill Pmt -Check	AP	05/10/2024	Ace Hardware Watsonville- ACH	1001 - SCCB - Operating Account		-255.92
Bill	229566	04/10/2024		5220 - Water System - Repair & Maint	-14.26	14.26
Bill	229598	04/11/2024		5145 - District Wide Repair & Maint	-50.65	50.65
Bill	229604	04/12/2024		5220 - Water System - Repair & Maint	-88.39	88.39
Bill	229682	04/16/2024		5145 - District Wide Repair & Maint	-29.61	29.61
Bill	229695	04/16/2024		5230 - Park - Repair & Maint	-29.60	29.60
Bill	229808	04/19/2024		5220 - Water System - Repair & Maint	-23.03	23.03
Bill	229785	04/19/2024		5220 - Water System - Repair & Maint	-20.38	20.38
TOTAL					-255.92	255.92
Bill Pmt -Check	AP	05/10/2024	ACWA-JPIA (med ins)-ACH	1001 - SCCB - Operating Account		-17,931.82
Bill	07028...	05/02/2024		5050 - Employee Health Insurance	-16,131.37	16,131.37
				2264 - Employee Insurance Payable	-1,800.45	1,800.45
TOTAL					-17,931.82	17,931.82
Bill Pmt -Check	AP	05/10/2024	Bianchi Alarm Systems-Online	1001 - SCCB - Operating Account		-78.00
Bill	Inv. 2...	04/30/2024		5340 - Burglar Alarm Monitoring	-78.00	78.00
TOTAL					-78.00	78.00

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Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 April 23 through May 20, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	05/10/2024	C & N Tractors/Rentals- ACH	1001 - SCCB - Operating Account		-165.12
Bill	91530...	04/11/2024		5230 - Park - Repair & Maint	-25.08	25.08
Bill	91819...	04/18/2024		5175 - Small Tools - Repair & Maint.	-140.04	140.04
TOTAL					-165.12	165.12
Bill Pmt -Check	AP	05/10/2024	Castroville Ace Hardware-ACH	1001 - SCCB - Operating Account		-73.21
Bill	19506...	04/01/2024		5220 - Water System - Repair & Maint	-21.53	21.53
Bill	19510...	04/03/2024		5220 - Water System - Repair & Maint	-51.68	51.68
TOTAL					-73.21	73.21
Bill Pmt -Check	AP	05/10/2024	Corbin Willits Systems, Inc-Online	1001 - SCCB - Operating Account		-533.69
Bill	000C...	04/15/2024		5165 - Computer Software	-533.69	533.69
TOTAL					-533.69	533.69
Bill Pmt -Check	AP	05/10/2024	Core & Main- ACH	1001 - SCCB - Operating Account		-300.37
Bill	U647...	04/03/2024		5220 - Water System - Repair & Maint	-145.04	145.04
Bill	U655...	04/04/2024		5220 - Water System - Repair & Maint	-72.17	72.17
Bill	U712...	04/15/2024		5220 - Water System - Repair & Maint	-83.16	83.16
TOTAL					-300.37	300.37
Bill Pmt -Check	AP	05/10/2024	Data Flow Business Systems-Online	1001 - SCCB - Operating Account		-160.79
Bill	388626	04/25/2024		5170 - Office Equipment Repair & Maint	-160.79	160.79
TOTAL					-160.79	160.79
Bill Pmt -Check	AP	05/10/2024	Davis Auto Parts- ACH	1001 - SCCB - Operating Account		-54.61
Bill	21915	04/15/2024		5270 - Automotive - Repair & Maint	-54.61	54.61
TOTAL					-54.61	54.61
Bill Pmt -Check	AP	05/10/2024	Green Rubber Kennedy Ag- ACH	1001 - SCCB - Operating Account		-271.33
Bill	W-58...	04/08/2024		5220 - Water System - Repair & Maint	-35.79	35.79
Bill	W-58...	04/17/2024		5220 - Water System - Repair & Maint	-235.54	235.54
TOTAL					-271.33	271.33
Bill Pmt -Check	AP	05/10/2024	ICONIX Waterworks (US), Inc- ACH	1001 - SCCB - Operating Account		-1,136.08
Bill	U241...	04/03/2024		5220 - Water System - Repair & Maint	-193.02	193.02
Bill	U241...	04/17/2024		5220 - Water System - Repair & Maint	-938.58	938.58
Bill	U241...	04/25/2024		5220 - Water System - Repair & Maint	-4.48	4.48
TOTAL					-1,136.08	1,136.08
Bill Pmt -Check	AP	05/10/2024	J Johnson & Company, Inc.- ACH	1001 - SCCB - Operating Account		-20,076.38
Bill	24-00...	03/30/2024		5220 - Water System - Repair & Maint	-5,211.12	5,211.12
Bill	23-00...	04/28/2024		5220 - Water System - Repair & Maint	-10,891.12	10,891.12
Bill	24-00...	04/28/2024		5220 - Water System - Repair & Maint	-3,974.14	3,974.14
TOTAL					-20,076.38	20,076.38
Bill Pmt -Check	AP	05/10/2024	MBAS, Inc.- ACH	1001 - SCCB - Operating Account		-1,487.00
Bill	24031...	04/03/2024		5190 - Water Testing- Labs	-1,014.90	1,014.90
Bill	24031...	04/04/2024		5190 - Water Testing- Labs	-272.90	272.90
Bill	24040...	04/12/2024		5190 - Water Testing- Labs	-99.60	99.60
Bill	24040...	04/18/2024		5190 - Water Testing- Labs	-48.80	48.80
Bill	24041...	04/26/2024		5190 - Water Testing- Labs	-50.80	50.80
TOTAL					-1,487.00	1,487.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 April 23 through May 20, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	05/10/2024	Mid Valley Supply- ACH	1001 - SCCB - Operating Account		-1,001.34
Bill	I275198	04/09/2024		5220 - Water System - Repair & Maint	-125.16	125.16
				5220 - Water System - Repair & Maint	-62.58	62.58
				5220 - Water System - Repair & Maint	-62.58	62.58
				5220 - Water System - Repair & Maint	-62.58	62.58
				5220 - Water System - Repair & Maint	-62.58	62.58
				5220 - Water System - Repair & Maint	-250.36	250.36
Bill	I275464	04/23/2024		5220 - Water System - Repair & Maint	-125.16	125.16
				5220 - Water System - Repair & Maint	-62.58	62.58
				5220 - Water System - Repair & Maint	-62.58	62.58
				5220 - Water System - Repair & Maint	-62.58	62.58
				5220 - Water System - Repair & Maint	-62.60	62.60
TOTAL					-1,001.34	1,001.34
Bill Pmt -Check	AP	05/10/2024	Palace Business Solutions-ACH	1001 - SCCB - Operating Account		-80.80
Bill	23344...	04/02/2024		5200 - Billing Supplies	-80.80	80.80
TOTAL					-80.80	80.80
Bill Pmt -Check	AP	05/10/2024	PARS- ACH	1001 - SCCB - Operating Account		-522.52
Bill	55377	04/04/2024		5005 - Administrative Fees	-522.52	522.52
TOTAL					-522.52	522.52
Bill Pmt -Check	AP	05/10/2024	PG&E 1438-Online	1001 - SCCB - Operating Account		-1,506.10
Bill	3/26/2...	04/25/2024		5310 - Utilities - Well Site	-1,506.10	1,506.10
TOTAL					-1,506.10	1,506.10
Bill Pmt -Check	AP	05/10/2024	PG&E 6022-Online	1001 - SCCB - Operating Account		-21.33
Bill	3/21/2...	04/19/2024		5315 - Utilities - Street Lighting	-21.33	21.33
TOTAL					-21.33	21.33
Bill Pmt -Check	AP	05/10/2024	Preferred Pump- ACH	1001 - SCCB - Operating Account		-830.72
Bill	order ...	04/11/2024		5220 - Water System - Repair & Maint	-415.36	415.36
				5220 - Water System - Repair & Maint	-415.36	415.36
TOTAL					-830.72	830.72
Bill Pmt -Check	AP	05/10/2024	Pure Water- ACH	1001 - SCCB - Operating Account		-10,566.20
Bill	434446	05/01/2024	State Water Resources Control Board	5427 - Improvement Project-Springfield	-8,068.40	8,068.40
Bill	434445	05/01/2024	State Water Resources Control Board	5427 - Improvement Project-Springfield	-2,497.80	2,497.80
TOTAL					-10,566.20	10,566.20
Bill Pmt -Check	AP	05/10/2024	Santa Cruz Answering Service-ACH	1001 - SCCB - Operating Account		-184.40
Bill	1009 ...	04/22/2024		5330 - Telephone	-184.40	184.40
TOTAL					-184.40	184.40
Bill Pmt -Check	AP	05/10/2024	Soil Control Lab- ACH	1001 - SCCB - Operating Account		-870.00
Bill	40400...	04/03/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40400...	04/03/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40400...	04/03/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40400...	04/03/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40400...	04/03/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40400...	04/03/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40400...	04/03/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40400...	04/04/2024		5190 - Water Testing- Labs	-58.00	58.00
Bill	40402...	04/10/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40402...	04/10/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40402...	04/10/2024		5190 - Water Testing- Labs	-58.00	58.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 April 23 through May 20, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	40402...	04/10/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40402...	04/10/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40404...	04/17/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40404...	04/17/2024		5190 - Water Testing- Labs	-87.00	87.00
Bill	40404...	04/17/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40404...	04/17/2024		5190 - Water Testing- Labs	-58.00	58.00
Bill	40404...	04/17/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40405...	04/24/2024		5190 - Water Testing- Labs	-29.00	29.00
Bill	40406...	04/24/2024		5190 - Water Testing- Labs	-58.00	58.00
Bill	40405...	04/24/2024		5190 - Water Testing- Labs	-58.00	58.00
Bill	40407...	04/30/2024		5190 - Water Testing- Labs	-58.00	58.00
TOTAL					-870.00	870.00
Bill Pmt -Check	AP	05/10/2024	Sturdy Oil Company- ACH	1001 - SCCB - Operating Account		-3,444.81
Bill	CL07...	04/15/2024		5370 - Fuel - Trucks	-1,715.49	1,715.49
Bill	CL08...	04/30/2024		5370 - Fuel - Trucks	-1,729.32	1,729.32
TOTAL					-3,444.81	3,444.81
Bill Pmt -Check	AP	05/10/2024	Tom's Site Service- ACH	1001 - SCCB - Operating Account		-220.11
Bill	91393	04/21/2024		5145 - District Wide Repair & Maint	-220.11	220.11
TOTAL					-220.11	220.11
Bill Pmt -Check	AP	05/10/2024	Townsend's Auto Parts- ACH	1001 - SCCB - Operating Account		-181.43
Bill	T-254...	04/25/2024		5220 - Water System - Repair & Maint	-181.43	181.43
TOTAL					-181.43	181.43
Bill Pmt -Check	AP	05/10/2024	USA Blue Book- ONLINE	1001 - SCCB - Operating Account		-248.52
Bill	inv 00...	04/26/2024		5145 - District Wide Repair & Maint	-248.52	248.52
TOTAL					-248.52	248.52
Bill Pmt -Check	AP	05/10/2024	Valvoline- online	1001 - SCCB - Operating Account		-231.74
Bill	81369	04/04/2024		5270 - Automotive - Repair & Maint	-145.72	145.72
Bill	81438	04/05/2024		5270 - Automotive - Repair & Maint	-86.02	86.02
TOTAL					-231.74	231.74
Bill Pmt -Check	AP	05/10/2024	Vestis	1001 - SCCB - Operating Account		-360.94
Bill	51104...	04/04/2024		5140 - Building Repair & Maint	-57.53	57.53
Bill	51104...	04/11/2024		5140 - Building Repair & Maint	-122.94	122.94
Bill	51104...	04/18/2024		5140 - Building Repair & Maint	-57.53	57.53
Bill	51104...	04/25/2024		5140 - Building Repair & Maint	-122.94	122.94
TOTAL					-360.94	360.94
Bill Pmt -Check	AP	05/10/2024	WM / Carmel Marina - Office-Online	1001 - SCCB - Operating Account		-426.40
Bill	00301...	05/01/2024		5150 - Garbage Service	-426.40	426.40
TOTAL					-426.40	426.40
Check	AP	05/13/2024	Total Merchant Services	1001 - SCCB - Operating Account		-0.50
				5391 - Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Check	AP	05/19/2024	Santa Cruz County Bank	1001 - SCCB - Operating Account		-623.25
				2256 - Vehicle Loan Payable	-610.78	610.78
				5256 - Interest Exp-Financed Items	-12.47	12.47
TOTAL					-623.25	623.25

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 April 23 through May 20, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	AP	05/20/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Bill Pmt -Check	AP	05/20/2024	Ace Hardware Prunedale- ACH	1001 · SCCB - Operating Account		-12.91
Bill	59000/1	04/01/2024		5220 · Water System - Repair & Maint	-12.91	12.91
TOTAL					-12.91	12.91
Bill Pmt -Check	AP	05/20/2024	AT&T 1782-Online	1001 · SCCB - Operating Account		-31.57
Bill	5/7/24...	05/07/2024		5310 · Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57
Bill Pmt -Check	AP	05/20/2024	AT&T 2627-Online	1001 · SCCB - Operating Account		-31.57
Bill	5/7/24...	05/07/2024		5310 · Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57
Bill Pmt -Check	AP	05/20/2024	AT&T 3439-Online	1001 · SCCB - Operating Account		-31.57
Bill	MAY ...	05/01/2024		5310 · Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57
Bill Pmt -Check	AP	05/20/2024	AT&T 6542-Online	1001 · SCCB - Operating Account		-61.81
Bill	5/7/24...	05/07/2024		5310 · Utilities - Well Site	-61.81	61.81
TOTAL					-61.81	61.81
Bill Pmt -Check	AP	05/20/2024	Bianchi Alarm Systems-Online	1001 · SCCB - Operating Account		-162.00
Bill	Inv. 2...	11/01/2023		5340 · Burglar Alarm Monitoring	-78.00	78.00
Bill	26503	11/30/2023		5340 · Burglar Alarm Monitoring	-84.00	84.00
TOTAL					-162.00	162.00
Bill Pmt -Check	AP	05/20/2024	CALNET/ AT&T 2506	1001 · SCCB - Operating Account		-641.21
Bill	APR s...	05/01/2024		5310 · Utilities - Well Site	-38.24	47.02
				5310 · Utilities - Well Site	-24.52	30.14
				5225 · Street Maintenance	-71.90	88.39
				5310 · Utilities - Well Site	-81.83	100.60
				5231 · Pajaro Park Expense	-47.74	58.69
				5330 · Telephone	-376.98	463.45
TOTAL					-641.21	788.29
Bill Pmt -Check	AP	05/20/2024	Core & Main- ACH	1001 · SCCB - Operating Account		-321.29
Bill	U869...	05/10/2024		5220 · Water System - Repair & Maint	-321.29	321.29
TOTAL					-321.29	321.29
Bill Pmt -Check	AP	05/20/2024	Elan-Online	1001 · SCCB - Operating Account		-4,264.31
Bill	May 2...	05/15/2024		2910 · Elan	-4,264.31	4,264.31
TOTAL					-4,264.31	4,264.31
Bill Pmt -Check	AP	05/20/2024	EverBank	1001 · SCCB - Operating Account		-195.29
Bill	99908...	05/08/2024		5160 · Office Equip Rental	-195.29	195.29
TOTAL					-195.29	195.29

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 April 23 through May 20, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	05/20/2024	GreatAmerica Financial-Online	1001 · SCCB - Operating Account		-472.92
Bill	36449...	04/29/2024		5160 · Office Equip Rental	-472.92	472.92
TOTAL					-472.92	472.92
Bill Pmt -Check	AP	05/20/2024	Green Rubber Kennedy Ag- ACH	1001 · SCCB - Operating Account		-12.65
Bill	W-58...	04/30/2024		5220 · Water System - Repair & Maint	-12.65	12.65
TOTAL					-12.65	12.65
Bill Pmt -Check	AP	05/20/2024	Monterey One Water- Online	1001 · SCCB - Operating Account		-25.73
Bill	MAY ...	04/30/2024		5130 · Utilities - Office	-25.73	25.73
TOTAL					-25.73	25.73
Bill Pmt -Check	AP	05/20/2024	Palace Business Solutions-ACH	1001 · SCCB - Operating Account		-76.63
Bill	23433...	05/08/2024		5240 · Office Supplies	-76.63	76.63
TOTAL					-76.63	76.63
Bill Pmt -Check	AP	05/20/2024	PG&E 0819-Online	1001 · SCCB - Operating Account		-11,492.40
Bill	4/5/24...	05/06/2024		5310 · Utilities - Well Site	-4,671.74	4,671.74
				5310 · Utilities - Well Site	-3,440.05	3,440.05
				5310 · Utilities - Well Site	-406.15	406.15
				5310 · Utilities - Well Site	-1,180.10	1,180.10
				5310 · Utilities - Well Site	-225.60	225.60
				5315 · Utilities - Street Lighting	-109.22	109.22
				5310 · Utilities - Well Site	-1,459.54	1,459.54
TOTAL					-11,492.40	11,492.40
Bill Pmt -Check	AP	05/20/2024	PG&E 6857-Online	1001 · SCCB - Operating Account		-6,007.59
Bill	3/27/2...	04/26/2024		5310 · Utilities - Well Site	-1,839.30	1,839.30
				5310 · Utilities - Well Site	-955.10	955.10
				5130 · Utilities - Office	-203.09	203.09
				5310 · Utilities - Well Site	-260.88	260.88
				5315 · Utilities - Street Lighting	-2,749.22	2,749.22
TOTAL					-6,007.59	6,007.59
Bill Pmt -Check	AP	05/20/2024	Singh Computech- ACH	1001 · SCCB - Operating Account		-360.00
Bill	10169	05/10/2024		5165 · Computer Software	-270.00	270.00
Bill	10179	05/18/2024		5165 · Computer Software	-90.00	90.00
TOTAL					-360.00	360.00
Bill Pmt -Check	AP	05/20/2024	USA Blue Book- ONLINE	1001 · SCCB - Operating Account		-134.40
Bill	inv 00...	05/09/2024		5090 · Other Employee Expense	-134.40	134.40
TOTAL					-134.40	134.40
Check	PARS	05/01/2024	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-5,050.42
				5070 · Employee Retirement	-5,050.42	5,050.42
TOTAL					-5,050.42	5,050.42
Check	PARS	05/15/2024	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-5,017.68
				5070 · Employee Retirement	-5,017.68	5,017.68
TOTAL					-5,017.68	5,017.68
Bill Pmt -Check	25827	04/29/2024	Petty Cash	1001 · SCCB - Operating Account		-80.77

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 April 23 through May 20, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	Petty ...	04/23/2024		5240 · Office Supplies	-80.77	80.77
TOTAL					-80.77	80.77
Bill Pmt -Check	25828	05/10/2024	Santa Cruz County Bank	1001 · SCCB - Operating Account		-566.04
Bill	ACCT...	04/22/2024		2256 · Vehicle Loan Payable	-528.07	528.07
				5256 · Interest Exp-Financed Items	-37.97	37.97
TOTAL					-566.04	566.04

Pajaro/Sunny Mesa Community Services District
Check Detail - Reserve Account
April 23 through May 20, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	05/10/2024	Maggiora Bros. Drilling, Inc.- ACH	1002 - SCCB Reserve Account		-412.50
Bill	110164	04/18/2024		1812 - CIP-Moss Landing Water System	-412.50	412.50
TOTAL					-412.50	412.50

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Pajaro/Sunny Mesa Community Services District
Check Detail- GF 633
April 23 through May 20, 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	05/10/2024	NBS- ACH		1006 · SCCB-GF 633		-109.48
Bill	20240...	04/22/2024			5426 · Vega Assmnt...	-109.48	109.48
TOTAL						-109.48	109.48

Pajaro/Sunny Mesa Community Services District
Check Detail - Pajaro Park Account
 April 23 through May 20, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	05/03/2024	AT&T- 2458 Paj Park Uverse	1036 · PSM Pajaro Park Acct		-68.50
Bill	acct 3...	04/13/2024		5231 · Pajaro Park Expense	-68.50	68.50
TOTAL					-68.50	68.50
Bill Pmt -Check	AP	05/10/2024	Ace Hardware Watsonville- ACH	1036 · PSM Pajaro Park Acct		-48.65
Bill	229431	04/04/2024		5231 · Pajaro Park Expense	-23.03	23.03
Bill	229822	04/22/2024		5231 · Pajaro Park Expense	-25.62	25.62
TOTAL					-48.65	48.65
Bill Pmt -Check	AP	05/10/2024	C & N Tractors/Rentals- ACH	1036 · PSM Pajaro Park Acct		-20.47
Bill	92050...	04/23/2024		5231 · Pajaro Park Expense	-20.47	20.47
TOTAL					-20.47	20.47
Bill Pmt -Check	AP	05/10/2024	Mid Valley Supply- ACH	1036 · PSM Pajaro Park Acct		-286.70
Bill	1275174	04/08/2024		5231 · Pajaro Park Expense	-98.23	98.23
Bill	12745...	04/19/2024		5231 · Pajaro Park Expense	-188.47	188.47
TOTAL					-286.70	286.70
Bill Pmt -Check	AP	05/10/2024	Panther Protective Services- ACH	1036 · PSM Pajaro Park Acct		-475.00
Bill	0004-...	04/24/2024		5231 · Pajaro Park Expense	-475.00	475.00
TOTAL					-475.00	475.00
Bill Pmt -Check	AP	05/10/2024	PG&E 3540 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-188.99
Bill	3/20/2...	04/19/2024		5231 · Pajaro Park Expense	-188.99	188.99
TOTAL					-188.99	188.99
Bill Pmt -Check	AP	05/10/2024	WM / Carmel Marina - Pajaro Park-Onlin	1036 · PSM Pajaro Park Acct		-426.40
Bill	00308...	05/01/2024		5231 · Pajaro Park Expense	-426.40	426.40
TOTAL					-426.40	426.40
Bill Pmt -Check	AP	05/20/2024	CALNET/ AT&T 2506	1036 · PSM Pajaro Park Acct		-58.69
Bill	APR s...	05/01/2024		5310 · Utilities - Well Site	-3.51	47.02
				5310 · Utilities - Well Site	-2.24	30.14
				5225 · Street Maintenance	-6.58	88.39
				5310 · Utilities - Well Site	-7.49	100.60
				5231 · Pajaro Park Expense	-4.37	58.69
				5330 · Telephone	-34.50	463.45
TOTAL					-58.69	788.29
Bill Pmt -Check	AP	05/20/2024	Pajaro Valley Lock Shop	1036 · PSM Pajaro Park Acct		-70.64
Bill	1-4097	05/06/2024		5231 · Pajaro Park Expense	-70.64	70.64
TOTAL					-70.64	70.64

12:49 PM
May 20, 2024

Pajaro/Sunny Mesa Community Services District
Check Detail - Street Maintenance Account
April 23 through May 20, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	05/20/2024	C.C.O.I Gate & Fence-Online	1004 · SCCB - Street Maint Acct		-106.80
Bill	36521...	01/15/2024		5225 · Street Maintenance	-106.80	106.80
TOTAL					-106.80	106.80
Bill Pmt -Check	AP	05/20/2024	CALNET/ AT&T 2506	1004 · SCCB - Street Maint Acct		-88.39
Bill	APR s...	05/01/2024		5310 · Utilities - Well Site	-5.27	47.02
				5310 · Utilities - Well Site	-3.38	30.14
				5225 · Street Maintenance	-9.91	88.39
				5310 · Utilities - Well Site	-11.28	100.60
				5231 · Pajaro Park Expense	-6.58	58.69
				5330 · Telephone	-51.97	463.45
TOTAL					-88.39	788.29
Bill Pmt -Check	574	05/01/2024	C.C.O.I Gate & Fence-Online	1004 · SCCB - Street Maint Acct		-3,260.00
Bill	36521...	04/26/2024		5225 · Street Maintenance	-3,260.00	3,260.00
TOTAL					-3,260.00	3,260.00
Bill Pmt -Check	575	05/10/2024	Charles R. Fischer	1004 · SCCB - Street Maint Acct		-50.00
Bill	Notary...	05/02/2024		5225 · Street Maintenance	-50.00	50.00
TOTAL					-50.00	50.00
Bill Pmt -Check	576	05/10/2024	White Law Group, Inc.	1004 · SCCB - Street Maint Acct		-600.00
Bill	Inv 863	04/30/2024		5225 · Street Maintenance	-600.00	600.00
TOTAL					-600.00	600.00
Bill Pmt -Check	577	05/10/2024	Pajaro/Sunny Mesa Comm Svcs Dist	1004 · SCCB - Street Maint Acct		-130.26
Bill	APR 2...	05/01/2024		5225 · Street Maintenance	-130.26	130.26
TOTAL					-130.26	130.26

PAJARO STREET LIGHTING ASSESMENT 2024-2025 Preliminary Comparison Budget

	2023-2024	2024-2025
REVENUE		
Parcel Assessments	41,100.00	48,750.00
EXPENSE		
Utilities (PG&E)	27,000.00	34,000.00
Maintenance & Administration	13,000.00	13,650.00
Professional Services (Legal & Accounting)	1,100.00	1,100.00
	<u>41,100.00</u>	<u>48,750.00</u>
REVENUE	41,100.00	48,750.00
EXPENSE	<u>41,100.00</u>	<u>48,750.00</u>
	0	0

We saw a 22% increase in PG&E rates

STREET MAINTENANCE / SUBDIVISION MAINTENANCE
CONTRACT OPERATIONS AND MAINTENANCE PRELIMINARY COMPARISON BUDGET
2024-2025

REVENUE

Parcel Assessments through Monterey County Tax Roll	64,300
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EXPENSE

Monies held in restricted Acct. for street sealing and repairs	24,635
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Fees for service paid to vendors	8,015
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Contract fees paid to District	<u>31,650</u>
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Total Expense	64,300
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	REVENUE	64,300
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	EXPENSE	<u>64,300</u>
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		0
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Notes: Restricted bank account balance as of 5-16-24 is \$284,319.00

Monies are held for the following subdivisions:

Stone Ridge Estates, Fair Way, Paris Ct, Rose Ct., Heritage Cr., Golf Cr., Colonial Cr.

District provides services to the seven subdivisions, such as, street maintenance, storm drain maintenance, landscape maintenance, banking, and bill payments to vendors.

District provides the assessment information to Mo. Co., annually, per data bond capture review.

District charges actual cost of \$31,650 to perform these services.(PSMCS D Revenue)

**PAJARO COMMUNITY PARKS/PUBLIC AREAS
OPERATIONS AND MAINTENANCE BUDGET
Preliminary Comparison Budget
2024-2025**

		2023-2024	2024-2025
REVENUE			
(1% Special District Tax-Assessed/ collected by Mo. Co.)		25,000	25,000
 EXPENSE			
Tot-Lot (Cayetano Park-Florence @ Cayetano)	1.50 hrs./week	7,800	8,190
Berlanga Park (Stender Ave.)	0 hrs./week	0	-
Memorial Park (Salinas Rd. @ Stender Ave.)	1.00 hrs./week	5,200	5,460
Monument Park (Porter Dr. @ San Juan Rd.)	1.00 hrs./week	5,200	5,460
Misc.(Pajaro Sign maintenance, curb painting, graffiti	0 hrs/week		-
Total Labor	3.5 hrs./week	<u>18,200</u>	<u>19,110</u>
(3.5 hrs./week X 52 wks. X \$105./hr)			
Groundskeeping Materials and Supplies		<u>1,000</u>	<u>1,600</u>
Total Expense		<u>19,200</u>	<u>20,710</u>
 REVENUE			
		25,000	25,000
EXPENSE			
		<u>19,200</u>	<u>20,710</u>
Surplus transferred to Operating		<u>5,800</u>	<u>4,290</u>

Notes: Pro-Rata Tax Assessment (1% Special District Tax) is projected at \$25000 for this fiscal year.

Pajaro Park
Preliminary Comparison Budget
2023-2024

	2023-2024	2024-2025
Personnel Costs		
Management & Administration	1,000	1,000
Park Labor	41,100	43,155
TOTAL PERSONNEL:	42,100	44,155
Operating Costs		
Sewer	-	-
Garbage Service	4,900	5,270
Electricity - Lights/Special Events - Phone	4,800	4,200
Alarm Service	500	500
Janitorial Supplies	4,200	4,200
Office Supplies	-	-
Building & Grounds Materials	600	600
Other Supplies & Materials	-	-
Pajaro Water Bond and Property Tax	2,600	3,200
Gate closing (Security Patrol)	5,700	5,700
TOTAL OPERATING:	23,300	23,670
Reserve	-	22,175
ANNUAL OPERATIONS & MAINTENANCE	\$ 65,400	\$ 90,000

90,000 Total Park Expense

Revenue
25,000 Rio Vista Farms H2A Housing
6,000 Board Stipend
59,000 Mo Co Contribution

0 Annual withdrawal from Park Fund
Balance as of 4/30/24 \$157,130

**STAFF REPORT/WORK PLAN
2024-2025**

Capital Expenditures:

2023 Flood Damage Repair and Replacement Motor Control Panels:

- Pajaro Well Site
- Sunny Mesa Well Site

Manzanita Well pump possible replacement

Blackie Road #18 replace 500 gallons hydropneumatics tank and 3 horsepower booster pump

Langley/Valley Pacifico well pump control electrical panels

CAPITAL RESERVE AND EXPENSES

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Capital Reserves	\$ 474,700	\$ 472,200	\$ 320,200	\$ 410,200	\$ 527,700	\$ 637,700	\$ 735,200	\$ 657,700	\$ 775,700	\$ 918,200
Annual Reserve Contribution	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Annual Expenses	\$ 152,500	\$ 302,000	\$ 60,000	\$ 32,500	\$ 40,000	\$ 52,500	\$ 227,500	\$ 32,000	\$ 7,500	\$ 80,000
Net Reserve	\$ 472,200	\$ 320,200	\$ 410,200	\$ 527,700	\$ 637,700	\$ 735,200	\$ 657,700	\$ 775,700	\$ 918,200	\$ 988,200

DISTRICT WIDE PROPOSED FUTURE EXPENSES (not included)

Meter Replacement Program (Automated Meter Reading)	\$1,000,000
Hydro Vac Trailer w/Valve Exerciser and GPS	\$100,000
Site Safety Enhancements (Lighting, Cameras, Fencing)	\$500,000
Facility Communication Improvements (Scada Monitoring and Controls)	\$500,000
Total Proposed	\$2,100,000

PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT
10 YEAR CAPITAL IMPROVEMENT PLAN

DESCRIPTION	EST. REPLACEMENT VALUE	YEAR CONSTR	USEFUL LIFE	YEARS IN USE 2024	LIFE LEFT	ANNUAL RESERVE	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Pajaro																
Generator	\$ 83,850	2021	30	1	29	\$ 2,900.00	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -
610,000 Gal Tank (1 ea.) Re-furbish	\$ 1,000,000	1985	35	39	-4	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -
60 HP Well Pump 200 ft	\$ 7,500	1985	40	39	1	\$ 7,500.00	\$ 7,500	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
60 HP Well Pump Motor	\$ 5,000	2007	25	17	8	\$ 625.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -
100 HP Vertical Turbine Pump/Motor	\$ 25,000	2020	40	4	36	\$ 694.44	\$ -		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
60 HP Vertical Turbine Pump/Motor	\$ 20,000	2021	25	3	22	\$ 909.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14000 Gal Hydropneumatic Tank	\$ 40,000	1987	40	37	3	\$ 13,333.33	\$ -	\$ -	\$ 40,000				\$ -	\$ -	\$ -	\$ -
8000 Gal Hydropneumatic Tank	\$ 30,000	1985	40	39	1	\$ 30,000.00	\$ 30,000	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -
Chlorination Bldg. (25 sf)	\$ 5,000	1985	50	39	11	\$ 454.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chlorination Equip.	\$ 2,500	2021	10	3	7	\$ 357.14		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ -		
Pump Control Panel and Elec.	\$ 100,000	1985	50	39	11	\$ 9,090.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pajaro Subtotal						\$ 65,864.47	\$ 37,500	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 2,500	\$ 5,000		
Sunny Mesa																
Generator Tank Site	\$ 57,350	2023	30	1	29	\$ 1,977.59	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -
Generator Well Site	\$ 59,755	2023	30	1	29	\$ 2,060.52	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -
200,000 Gal Tank (1 ea)	\$ 250,000	1985	75	39	36	\$ 6,944.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
#1 Well pump (250 feet)-60 HP(needs casing repair)	\$ 25,000	2022	25	2	23	\$ 1,086.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
#2 Well Pump - 25 HP	\$ 15,000	2019	30	5	25	\$ 600.00	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Booster Pump Bldg (96 sf)	\$ 5,000	1986	50	38	12	\$ 416.67	\$ -		\$ -	\$ -	\$ -		\$ -			
2 Booster Pumps – 15 hp	\$ 10,000	2004	25	20	5	\$ 2,000.00	\$ -	\$ -	\$ -		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
1 Booster Pumps – 50 hp	\$ 10,000	2012	25	12	13	\$ 769.23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
480v Pump Control Panel and Elec. (2 ea.)	\$ 25,000	1985	50	39	11	\$ 2,272.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chlorine Building	\$ 2,500	2015	40	9	31	\$ 80.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chlorine Equip.	\$ 2,500	2018	10	6	4	\$ 625.00	\$ -		\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sunny Mesa Subtotal						\$ 18,833.77	\$ -	\$ -	\$ -	\$ 2,500	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Vega Mutual																
Vista Verde Well Pump (30 hp, 420 ft)	\$ 30,000	2018	25	6	19	\$ 1,578.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chlorine Building	\$ 2,500	2015	40	9	31	\$ 80.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chlorine Equip.	\$ 2,500	2018	10	6	4	\$ 625.00	\$ -	\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vista Verde Tank (65,000 gal)	\$ 100,000	2004	75	20	55	\$ 1,818.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vista Verde Electrical Bldg. (100 SF)	\$ 25,000	2004	40	20	20	\$ 1,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vista Verde Generator (80 kW)	\$ 30,000	2004	30	20	10	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000

PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT
10 YEAR CAPITAL IMPROVEMENT PLAN

DESCRIPTION	EST. REPLACEMENT VALUE	YEAR CONSTR	USEFUL LIFE	YEARS IN USE 2024	LIFE LEFT	ANNUAL RESERVE	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Vista Verde Pump Control Panel and Elec.	\$ 50,000	2004	30	20	10	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Oakleaf Well - 25 HP																
Well Pump	\$ 8,000	2013	25	11	14	\$ 571.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Well Pump Motor - 25 HP	\$ 8,000	2013	25	11	14	\$ 571.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Oakleaf Tank (95,000 gal)	\$ 100,000	2010	75	14	61	\$ 1,639.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Oakleaf Pump Bldg. (260 sf)	\$ 50,000	2015	40	9	31	\$ 1,612.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Oakleaf Booster Pumps (2ea. @ 60 hp)	\$ 50,000	2010	30	14	16	\$ 3,125.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Oakleaf Hydropneumatic Tank (6,000 gal)	\$ 25,000	2010	40	14	26	\$ 961.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Oakleaf Generator (100kW)	\$ 30,000	2010	30	14	16	\$ 1,875.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Oakleaf Pump Control Panel and Elec.	\$ 25,000	2010	25	14	11	\$ 2,272.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Kari Lane Tank																
Kari Lane Tank (51,100 gal)	\$ 75,000	2010	75	14	61	\$ 1,229.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Kari Lane 5 hp booster pump and press tanks	\$ 5,000	2018	20	6	14	\$ 357.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marlin Pump Station																
Marlin Pump Bldg. (260 sf)	\$ 50,000	2010	25	14	11	\$ 4,545.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marlin Booster Pumps (2 @ 40 hp)	\$ 45,000	2010	30	14	16	\$ 2,812.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marlin Generator (80kW)	\$ 30,420	2022	30	2	28	\$ 1,086.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marlin Pump Control Panel and Elec.	\$ 50,000	2010	25	14	11	\$ 4,545.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Andreas Tank																
Andreas Tank (126,000 gal)	\$ 150,000	2010	75	14	61	\$ 2,459.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Andreas booster pump and bladder tanks	\$ 20,000	2017	15	7	8	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -
Covenant Site																
1 HP pump and Electrical	\$ 5,000	2013	20	11	9	\$ 555.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -
4 pressure Tanks	\$ 5,000	2013	20	11	9	\$ 555.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ -
Vega Subtotal						\$ 46,628.76	\$ -	\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$ 20,000	\$ 7,500	\$ 80,000
Blackie #18																
15,000 Gal Tank (2 ea) Re-Habilitate	\$ 35,000	1981	35	43	-8	\$ -		\$ 35,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Generator (80kW)	\$ 43,000	2018	30	6	24	\$ 1,791.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.5 HP Well Pump (378 ft)	\$ 10,000	2018	35	6	29	\$ 344.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5 HP Vertical Turbine Pump	\$ 5,000	2017	15	7	8	\$ 625.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -
3 HP Vertical Turbine Pump(upsized to 5hp)	\$ 5,000	2010	15	14	1	\$ 5,000.00	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
500 Gal Hydropneumatic Tank - (Replace with Bladder Tanks- VFD Motors)	\$ 25,000	1981	35	43	-8	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pump Control Panel and Elec.	\$ 10,000	1981	40	43	-3	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT
10 YEAR CAPITAL IMPROVEMENT PLAN

DESCRIPTION	EST. REPLACEMENT VALUE	YEAR CONSTR	USEFUL LIFE	YEARS IN USE 2024	LIFE LEFT	ANNUAL RESERVE	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Blackie #18 Subtotal						\$ 7,761.49	\$ 40,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -
Langley Canyon Monique #3 OUT OF SERVICE																
352 SF Building	\$ 20,000	1996	75				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
40 HP Well pump (250 ft)	\$ 20,000	1996	25				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
480v Pump Control Panel and Elec.	\$ 2,500	1996	30				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Langley /Valle Pacifico - Tank Site																
15,000 Gal Tank (2 ea)	\$ 225,000	1984	30	40	-10	\$ -	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 HP Booster Pump (2 ea)	\$ 15,000	2009	25	15	10	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1000 Gal Hydropneumatic Tank	\$ 25,000	1984	40	40	0	\$ 25,000.00	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pump Control Panel and Elec.	\$ 10,000	1984	40	40	0	\$ 10,000.00	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Langley /VP-Joshua, Well Site																
96 SF Building	\$ 10,000	1980	75	44	31	\$ 322.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Generator (80kW)	\$ 50,530	2023	30	1	29	\$ 1,742.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cl2 Chemical System (2 ea)	\$ 5,000	2017	10	7	3	\$ 1,666.67	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2 Greensand Tanks	\$ 14,000	2013	40	11	29	\$ 482.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ -
2 Arsenic Tanks	\$ 26,000	2013	40	11	29	\$ 896.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,000	\$ -	\$ -	\$ -	\$ -
1 HP Recir pump	\$ 2,500	2017	10	7	3	\$ 833.33	\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recir pump control panel	\$ 2,500	2013	25	11	14	\$ 178.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2500 Poly tank	\$ 1,600	2013	40	11	29	\$ 55.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5 HP Well Pump (250 ft)	\$ 3,200	2011	25	13	12	\$ 266.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pump Control Panel and Elec.	\$ 2,500	2012	50	12	38	\$ 65.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15,000 Gal Fire Tank (2 ea)	\$ 80,000	2013	40	11	29	\$ 2,758.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Langley/Valle Pacifico-Well Abandonment (2 ea.)							\$ -	\$ -		\$ 20,000						
Langley /Valle Pacifico -Subtotal						\$ 45,769.13	\$ 35,000	\$ 225,000	\$ 7,500	\$ 20,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Moss Landing - Well site																
64 SF Building	\$ 12,800	2000	75	24	51	\$ 250.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Generator (125 kW)	\$ 27,020	2023	30	1	29	\$ 931.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50 HP VT Well Pump (750 ft) - Pump	\$ 10,000	1999	30	25	5	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
50 HP VT Well Pump - Motor	\$ 5,000	2011	25	13	12	\$ 416.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
120v Pump Control Panel and Elec.	\$ 2,500	2000	30	24	6	\$ 416.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$ -
480v Well Panel	\$ 25,000	2023	20	1	19	\$ 1,315.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50 HP well and Pump Control Panel (2013)	\$ 25,000	2013	25	11	14	\$ 1,785.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
144 SF Building	\$ 3,500	2013	40	11	29	\$ 120.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chlorine Equip.	\$ 5,000	2018	10	6	4	\$ 1,250.00	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT
10 YEAR CAPITAL IMPROVEMENT PLAN

DESCRIPTION	EST. REPLACEMENT VALUE	YEAR CONSTR	USEFUL LIFE	YEARS IN USE 2024	LIFE LEFT	ANNUAL RESERVE	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Moss Landing - Tank Site																
352 SF Building	\$ 20,000	1998	75	26	49	\$ 408.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
59,000 Gal Conc Tank (3 ea)	\$ 270,000	1998	75	26	49	\$ 5,510.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Generator(175 kW)	\$ 34,400	2023	30	1	29	\$ 1,186.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
40 HP Booster Pump (20 ft) (2 ea)	\$ 40,000	2021	25	3	22	\$ 1,818.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15 HP Booster Pump (20 ft)	\$ 7,500	2012	15	12	3	\$ 2,500.00	\$ -	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bladder Tanks (4 ea)	\$ 2,000	2012	20	12	8	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -
480v Pump Control Panel and Elec.	\$ 65,000	2012	50	12	38	\$ 1,710.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Moss Landing Subtotal						\$ 21,871.51	\$ -	\$ -	\$ 7,500	\$ 5,000	\$ 10,000	\$ 2,500	\$ -	\$ 2,000	\$ -	\$ -
Springfield Water																
400 SF Building	\$ 20,000	1960	75	64	11	\$ 1,818.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
150 Gal Pressure Tank (4 ea)	\$ 2,000	2005	30	19	11	\$ 181.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25 HP Well Pump (200 ft)	\$ 10,000	2010	25	14	11	\$ 909.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pump Control Panel and Elec.	\$ 1,500	2010	50	14	36	\$ 41.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Springfield Subtotal	\$ 33,500					\$ 2,950.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NORMCO - Berta Canyon																
200 SF Building	\$ 20,000	1995	75	29	46	\$ 434.78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Generator (40 kW)	\$ 42,905	2023	30	1	29	\$ 1,479.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
120,000 Gal Tank (WS)	\$ 185,000	2010	75	14	61	\$ 3,032.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
120,000 Gal Tank (BS)(needs repair)	\$ 185,000	1980	75	44	31	\$ 5,967.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5 HP Pump	\$ 1,800	2013	25	11	14	\$ 128.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5 HP Pump	\$ 1,800	2020	25	4	21	\$ 85.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1000 Hydropneumatic w/ comp.	\$ 25,000	1995	40	29	11	\$ 2,272.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pump Control Panel and Elec.	\$ 5,000	2011	50	13	37	\$ 135.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NORMCO - Manzanita Well																
450 SF Building	\$ 30,000	1994	75	30	45	\$ 666.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Generator (125kW)	\$ 37,395	2023	25	1	24	\$ 1,558.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
150 HP Well Pump (360 ft)(Possible failure)	\$ 40,000	2017	25	7	18	\$ 2,222.22	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1000 Hydropneumatic w/ comp.	\$ 25,000	1980	40	44	-4	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corrosion Control Treatment Equip.	\$ 100,000	2015	25	9	16	\$ 6,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chlorine Equip.	\$ 5,000	2015	10	9	1	\$ 5,000.00	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pump Control Panel and Elec.	\$ 5,000	2013	50	11	39	\$ 128.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT
10 YEAR CAPITAL IMPROVEMENT PLAN

DESCRIPTION	EST. REPLACEMENT VALUE	YEAR CONSTR	USEFUL LIFE	YEARS IN USE		ANNUAL RESERVE	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
				2024	LIFE LEFT											
NORMCO - Berta Well																
352 SF Building	\$ 25,000	1980	75	44	31	\$ 806.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Generator (80 kW)	\$ 38,282	2023	30	1	29	\$ 1,320.07										
30 HP Well Pump (320 ft)	\$ 15,000	2012	25	12	13	\$ 1,153.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chlorine Equip.	\$ 2,500	2017	10	7	3	\$ 833.33			\$ 2,500					\$ -		
Pump Control Panel and Elec.	\$ 10,000	1980	50	44	6	\$ 1,666.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -			
NORMCO Berta Ridge PRV	\$ 15,000	2013	50	11	39	\$ 384.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NORMCO - Coker Road																
7.5 HP Well Pump (280 ft)	\$ 10,000	1992	25	32	-7	\$ -		\$ 10,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pump Control Panel	\$ 2,500	1992	40	32	8	\$ 312.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Normco Subtotal						\$ 35,839.64	\$ 40,000	\$ 40,000	\$ -	\$ 2,500	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Vierra Estates - Matterhorn Tank Site																
15,000 Gal Tank (2 ea) Re-Habilitate	35,000	1985	70	39	31	\$ 1,129.03	\$ -	\$ -			\$ -			\$ -	\$ -	\$ -
1 HP Pump and Bladder Tank	2000	1985	35	39	-4	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vierra Estates - Matterhorn Well Site																
2500 Gal Sedimentation Tank	\$ 2,000	2012	40	12	28	\$ 71.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1 HP booster pump	\$ 2,500	2012	15	12	3	\$ 833.33	\$ -	\$ -	\$ 2,500		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chlorination Equipment	\$ 2,500	2017	10	7	3	\$ 833.33	\$ -		\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2 Greensand Tanks	\$ 14,000	2012	40	12	28	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pump Control Panel	\$ 10,000	2012	40	12	28	\$ 357.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Generator (40 kW)	\$ 10,000	2023	30	1	29	\$ 344.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Via Guiseppe - Booster Site																
5 HP Booster Pump	\$ 1,800	2018	25	6	19	\$ 94.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
119 Gal Bladder Tank (4 ea)	\$ 2,000	2013	20	11	9	\$ 222.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vierra Estates - Plainview/Arrowhead Tank Site																
Demo Wells 1 and 2							\$ -				\$ 20,000					
15,000 Gal Tank (2 ea)	225000	1975	40	49	-9	\$ -				\$ -	\$ -	\$ -	\$ 225,000	\$ -	\$ -	\$ -
Vierra Subtotal						\$ 4,386.06	\$ -	\$ 2,000	\$ 5,000	\$ -	\$ 20,000	\$ -	\$ 225,000	\$ -	\$ -	\$ -
TOTALS (RESERVE TARGET)																
(2024-2033) Capital expenditures)																
						\$ 249,905.59	\$ 152,500	\$ 302,000	\$ 60,000	\$ 32,500	\$ 40,000	\$ 52,500	\$ 227,500	\$ 32,000	\$ 7,500	\$ 80,000

**2024-2025
NOTES TO BUDGET**

Account No:	Account Name:	Description
Income:		
4001-4015	Water Rate Revenue	Projected increase of 8% or 4% over 2023-2024 actual
4005	Route 5	San Juan Apts closed 0 revenue expected this year
4140	Connection Fees	2 possible connections to be added this year
Expenses: Indirect		
5000	Salaries and Wages	Increase represents a wage increase to all employees based on approved compensation schedule, overtime and vacation payout projections. Temporary position for Lead Pipe Inventory.
5050	Employee Health Insurance	10% Increase expected this year
5070	Employee Retirement	Increase aligns with wages. Retirement Contribution = 15%
5165	Computer Software	Increase due to new website service annual fee
5180	Casualty/Liability Insurance	Projected 2.5% increase in premium
5240	Office Supplies	Increase due to ink and paper cost
5245	Postage	Slight decrease electronic billing enrollment
5320	Membership Fees & Dues	Increase in membership fees
5340	Burglar Alarm Monitoring	Increase due to change in service provider and necessary equipment upgrade
5391	Credit Card Transaction Fees	Increase to capture annual regulatory fee
Expenses: Direct		
5190	Soil and Water Testing	Decreased sampling quantity due this year
Debt Service		
	2015 COP & 2021 Water Rev bonds and Re-Org Loan	\$275,800/year, \$23,000 per month
Capital Reserve		
	Add to Capital Reserve \$150,000	Expenditures- \$152,500
Operating Reserve		
	Add surplus funds, end of year	\$406,322 if 8% or \$298,642 if % rate increase approved

Preliminary Comparison Budget

Income			2023-2024	2024-2025 (8%)	2024-2025 (4%)
4001	Route 1	Pajaro	349,000	376,920	362,960
4002	Route 2	Pajaro	343,000	370,440	356,720
4003	Route 3	Commercial (Pajaro)	349,000	376,920	362,960
4004	Route 4	Trailer Park (Pajaro)	18,000	19,440	18,720
4005	Route 5	San Juan Apts	15,000	0	0
4006	Route 6	Sunny Mesa	181,000	195,480	188,240
4007	Route 7	C.S.A. 73 Hillcrest/Bay Farms	205,000	221,400	213,200
4008	Route 8	Vega/Vista Verde	213,000	230,040	221,520
4010	Route 10	Springfield	10,000	10,800	10,400
4011	Route 11	Moss Landing	377,000	407,160	392,080
4012	Route 12	Blackie Road	53,000	57,240	55,120
4013	Route 13	Normco	471,000	508,680	489,840
4014	Route 14	Vierra Estates	78,000	84,240	81,120
4015	Route 15	Langley/Valle Pacifico	45,000	48,600	46,800
		Water Services SubTotal	2,707,000	2,907,360	2,799,680
4100		Late Payment Penalties	5,000	5,000	5,000
4101		Billing Adjustments	200	200	200
4110		Hydrant Sales	15,000	15,000	15,000
4115		Test Fees (Cross Conn-Yearly-Pajaro)	11,000	11,000	11,000
4140		Connection Fees/Capacity Fees	7,400	7,400	7,400
4141		Application Fees	550	550	550
4146		Other Fees	400	400	400
4200		Street Maintenance-Reimbursement	64,300	64,300	64,300
4210		Vega Bond Assessments	298,000	286,500	286,500
4280		Pro Rata Tax Collection	25,000	25,000	25,000
4285		PVWMA Collection Fee	29,000	31,000	31,000
4300		Collection Previous w/o account	250	250	250
4305		Miscellaneous Revenue	1,000	1,000	1,000
4339		Agency Admin Revenue Vega Bond	5,250	5,250	5,250
4340		Utility Reimbursement	27,000	34,000	34,000
4341		Lighting Admin Reimbursement	13,000	13,650	13,650
4345		Customer Reimbursements			
4346		District 25% Overhead Fee	500	500	500
4350		Interest Revenue	15,000	15,000	15,000
4355		Audit/Bookkeeping Re-imbusement	700	700	700
4360		Legal Counsel Reimbursement	400	400	400
5794		Pajaro Water Bond	40,300	40,530	40,530
		Other Subtotal	559,250	557,630	557,630
		Total Income	3,266,250	3,464,990	3,357,310
Expenses INDIRECT			2023-2024	2023-2024	2023-2024
5000		Salaries and Wages	931,000	981,000	981,000
5005		Administrative Fees	6,500	6,500	6,500
5030		Payroll Tax Expense	16,000	16,000	16,000
5040		Workers Comp Insurance	18,000	18,000	18,000

Preliminary Comparison Budget

5050	Employee Health Insurance	189,000	207,900	207,900
5070	Employee Retirement	140,000	161,000	161,000
5090	Other Employee Expense	3,000	3,000	3,000
5120	Property Taxes	2,300	2,350	2,350
5130	Utilities - Office	4,500	4,500	4,500
5140	Building Repair & Maintenance	7,000	7,000	7,000
5145	District Wide Repair & Maint	10,000	10,000	10,000
5150	Garbage Service	5,000	5,200	5,200
5160	Office Equipment Rental	8,500	8,500	8,500
5165	Computer Software	18,000	20,000	20,000
5170	Office Equipment Repair & Maint	3,600	3,600	3,600
5175	Small Tools - Repair & Maint.	1,000	1,000	1,000
5180	Casulty Insurance/Liability Insurance	50,000	53,000	53,000
5200	Billing Supplies	4,500	4,500	4,500
5240	Office Supplies	4,000	4,500	4,500
5245	Postage	10,700	10,000	10,000
5250	Legal Expenses	17,000	17,000	17,000
5255	Interest Expense Re Org Loan	7,900	6,100	6,100
5256	Interest Exp-Financed Items	1,500	1,500	1,500
5260	Accounting & Bookkeeping	38,500	38,500	38,500
5266	Engineering Expense District Wide	13,000	13,000	13,000
5270	Automotive - Repair & Maint	10,000	10,000	10,000
5280	Seminars & Conferences	500	500	500
5290	Travel Expenses	500	500	500
5300	Books & Subscriptions	1,500	1,500	1,500
5305	Water Conservation Program	3,000	3,000	3,000
5320	Membership Fees & Dues	21,500	24,000	24,000
5326	Licenses and Certifications	2,000	2,000	2,000
5330	Telephone	18,000	16,000	16,000
5340	Burglar Alarm Monitoring	900	2,000	2,000
5350	Cash Over/Short			
5370	Fuel - Trucks	40,000	40,000	40,000
5390	Bank Charges	300	300	300
5391	Credit Card Transaction Fees	500	650	650
5400	Miscellaneous Expense	200	200	200
6577	2015 COP Bond - Interest	71,200	68,900	68,900
6578	2021 Water Revenue Bond -Interest	46,800	45,800	45,800
Total Expenses INDIRECT		1,727,400	1,819,000	1,819,000
Expenses DIRECT		2023-2024	2023-2024	2023-2024
5190	Water Testing-labs	35,000	29,500	29,500
5220	Water System - Repair & Maint	225,000	225,000	225,000
5225	Street Maintenance	32,650	32,650	32,650
5230	Parks - Repair & Maintenance	1,000	1,600	1,600
5265	Engineering Expenses	1,000	1,000	1,000
5310	Utilities - Well Site	175,000	195,000	195,000
5315	Utilities - Street Lighting	27,000	34,000	34,000
5325	Permits	36,000	36,000	36,000
5360	Fuel - Generator	10,000	10,000	10,000

Preliminary Comparison Budget

5426	Vega Assmnt Bond Expense	7,000	11,700	11,700
5428	2015 COP Bond Expense	4,200	4,400	4,400
5433	Water Bond Expense - Interest	4,600	5,400	5,400
6565	2021 Bond Expense	4,500	4,500	4,500
6575	Vega Debt Service - Interest	124,600	117,418	117,418
Total Expenses DIRECT		687,550	708,168	708,168
Total Expenses INDIRECT		1,727,400	1,819,000	1,819,000
Total Expenses		2,414,950	2,527,168	2,527,168
Total Income		3,266,250	3,464,990	3,357,310
Total Expenses		2,414,950	2,527,168	2,527,168
Gross Net		851,300	937,822	830,142
Debt Service				
	Auto Loan	12,500	12,500	12,500
	2015 COP Bond (Principal only)	75,000	75,000	75,000
	Re-Organization Loan (Principal only)	35,000	35,000	35,000
	Vega Debt Service (Principal only)	170,000	170,000	170,000
	Meeting Stipend (donated to Pajaro Park)	6,000	6,000	6,000
	Water Bond (Principal only)	35,300	38,000	38,000
	2021 Water Rev Bonds(Principal only)	45,000	45,000	45,000
	Total	378,800	381,500	381,500
Gross Net		851,300	937,822	830,142
Debt Service		378,800	381,500	381,500
Reserve Fund		150,000	150,000	150,000
Surplus (Remains in operating fund)		322,500	406,322	298,642
Debt Service Fund \$23,000 per month=\$275,800/year				
Capital Reserve Fund \$12,500 per month=\$150,000/year				
Transfer from Reserve 0				
Capital Outlay-Planned \$152,500				

E. Current vs. Proposed Water Rates

One of the District's key decisions at the beginning of this study was to maintain the existing rate structure, although a 50/50 fixed/variable percentage replaced the current 30/70 allocation.

Figure 16 compares the current and proposed water rates for FY 2021/22 through FY 2025/26 for each meter size. Projected rates for each fiscal year⁹ reflect adjustments based on the cost-of-service analysis that is used to establish the rates for the first year in the five-year rate plan. In the subsequent four years, proposed charges are simply adjusted by the proposed increase in the total rate revenue needed to meet projected revenue requirements. More detailed tables on the development of the proposed water rates are documented in *Appendix A*.

Figure 16. Current and Proposed Water Rates

Current vs. Proposed Rates	Current Rates ^{1,2}	Proposed Water Rates				
		FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Projected Increase in Rate Revenue per Financial Plan		15.00%	13.00%	11.00%	8.00%	5.00%
Fixed Charges - All Users (Excl. Commercial Fire)						
5/8 x 3/4 inch	\$16.86	\$28.02	\$31.66	\$35.15	\$37.96	\$39.86
3/4 inch	16.86	\$28.02	\$31.66	\$35.15	\$37.96	\$39.86
1 inch	31.03	\$59.84	\$67.62	\$75.06	\$81.07	\$85.12
1.5 inch	54.64	\$112.88	\$127.55	\$141.58	\$152.91	\$160.56
2 inch	82.98	\$176.52	\$199.47	\$221.41	\$239.12	\$251.08
3 inch	172.71	\$378.06	\$427.21	\$474.20	\$512.13	\$537.74
4 inch	304.95	\$675.06	\$762.82	\$846.73	\$914.46	\$960.19
6 inch	621.39	\$1,385.74	\$1,565.89	\$1,738.13	\$1,877.19	\$1,971.04
8 inch	1329.82	\$2,976.82	\$3,363.80	\$3,733.82	\$4,032.53	\$4,234.16
Springfield Customers ³	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Hydrant Meter Charge (2 1/2 inch)	\$172.71	\$378.06	\$427.21	\$474.20	\$512.13	\$537.74
Volumetric Charges						
Rate per hcf	\$5.65	\$4.81	\$5.44	\$6.04	\$6.52	\$6.85

1. Fixed charges shown are for inside District customers only, without additional charges for additional units/rooms/spaces.

2. Volumetric charges shown are for inside District customers only with standard service charges.

3. Per District staff, the fixed charges for Springfield customers will remain the same.

F. Comparison of Current and Proposed Monthly Water Bills

Figure 17 and Figure 18 compare a range of monthly water bills for the current and proposed water rates during the first year of implementation for single-family residential customers (with a 5/8 x 3/4-inch meter) and commercial customers (with a 2-inch meter). These monthly bills are based on typical meter sizes, and the average consumption levels for each customer class are highlighted.

⁹ The initial rate adjustment and all future rate adjustments are scheduled to be effective on January 1st of each year.

NOLAND, HAMERLY, ETIENNE & HOSS
Attorney Engagement Agreement

THIS ATTORNEY ENGAGEMENT AGREEMENT (“**Agreement**”) is entered into between PAJARO SUNNY MESA COMMUNITY SERVICES DISTRICT (“**Client**”) and NOLAND, HAMERLY, ETIENNE & HOSS, A Professional Corporation (“**NHEH**”). This Agreement is required by Business and Professions Code section 6148 and is intended to fulfill the requirements of that section. This Agreement sets forth the terms of NHEH’s professional services in the matter described below. When signed, this Agreement will constitute a binding contract and should be carefully reviewed.

1. Conditions. NHEH’s obligation to provide legal services begins only upon each of the following occurring: (i) NHEH’s receipt of a Client-signed copy of this Agreement; and (ii) NHEH’s acceptance of representation by counter-signing this Agreement and returning a fully executed copy to Client.

2. Scope of Engagement. Client engages NHEH to provide legal services in connection with **general representation** (“**Matter**”). This Agreement will also govern any future matters for which NHEH undertakes to represent Client unless the parties agree in writing to a different arrangement. For such future matters, NHEH will endeavor to confirm in a separate agreement with Client, or in an addendum to this Agreement, the scope of NHEH’s representation in such matters at the time they arise. NHEH will provide legal services as reasonably required to represent Client, will take reasonable steps to keep Client informed of material developments and will respond promptly to Client’s inquiries. Client shall cooperate with NHEH and keep NHEH informed of all material facts and developments which may come to Client’s attention; carefully review and provide necessary feedback on all documents NHEH prepares on Client’s behalf; timely pay all statements for services rendered; keep NHEH advised of Client’s current address, telephone and fax numbers, e-mail address and whereabouts; and otherwise abide by the terms of this Agreement.

3. Tax Advice. NHEH has not been retained to provide Client with any tax advice concerning any of the services described in section 2 of this Agreement. Documents prepared by NHEH and business advice may have specific tax ramifications. To ensure Client understands all the potential tax consequences of any documents or advice, Client should consult with Client’s tax advisors regarding these matters.

4. No Guaranty of Results. NHEH will represent Client within the bounds of ethics and the law. Nothing in this Agreement or in NHEH’s statements to Client is to be construed as a promise or guarantee about the outcome of the Matter. NHEH makes no such promises or guarantees. NHEH’s comments about the outcome of the Matter are expressions of opinion only, are neither promises nor guarantees, and are not to be construed as promises or guarantees.

5. No Duty to Advise of Changes in Law. On occasion, NHEH may voluntarily inform Client of developments in the law that may be of interest to Client. However, because laws change frequently and NHEH represents many clients with a wide variety of interests, NHEH cannot provide updates on changes in the law absent a specific request from Client for such updates. NHEH therefore does not undertake to keep Client advised on changes in the law. If at any time

Client wants NHEH to provide Client with information regarding changes in the law, Client agrees to make a specific written request for that information.

6. Retainer. NHEH will not initially require a retainer (“**Retainer**”) in this case. NHEH may later determine that a Retainer is appropriate, and may request Client deposit a Retainer. A Retainer deposited by Client and any estimate of fees given by NHEH are not a representation by NHEH of a flat fee for NHEH’s services and will not be a limitation on fees or a guarantee that fees and costs will not exceed the amount of the Retainer or estimate. Actual fees may vary significantly from estimates given. If a Retainer is requested, it will be deposited in a trust account and will not be credited against Client’s monthly statement but will be held in reserve and applied in accordance with this Agreement. If the Retainer is depleted, Client shall deposit additional funds at NHEH’s request.

If the Matter is set for trial, arbitration or other dispositive hearing, Client will be required to deposit an additional retainer (“**Trial Retainer**”) within fifteen (15) days of NHEH’s request for such deposit, but in no event later than seventy-five (75) days before the commencement of trial, arbitration or other dispositive hearing. Prior to requesting a Trial Retainer, NHEH will provide Client a budget. Failure to deposit the Trial Retainer or to replenish any Retainer previously reduced or depleted, within fifteen (15) days after NHEH requests the replenishment of any Retainer constitutes Client’s consent that NHEH withdraw as counsel for Client, and Client agrees promptly to sign a substitution of counsel relieving NHEH as counsel of record.

Client agrees that NHEH’s right to use the Retainer or the Trial Retainer held in a trust account becomes fixed thirty (30) days after the date a bill is sent to Client. Client authorizes NHEH to withdraw the funds from a trust account which holds the Client’s Retainer to pay NHEH’s fees and costs. If NHEH receives a written objection from Client within sixty (60) days of date the bill is sent to Client, NHEH’s right to withdraw the amount that is identified in the objection will be deemed to be disputed, and NHEH will not withdraw the disputed fees and/or costs from the trust account until the dispute is resolved. If NHEH receives an objection from Client more than sixty (60) days after the date the bill is sent to Client and after funds have been withdrawn from the trust account, NHEH shall not be required to redeposit the disputed fees and/or costs into the trust account during the pendency of the dispute.

Upon conclusion of NHEH’s representation of Client, NHEH will apply the Retainer to any outstanding statements and promptly refund the remaining unused Retainer, if any. Client authorizes NHEH to withdraw amounts from the trust account in which the Retainer has been deposited in accordance with this Agreement.

7. Interest on Deposits. By law, interest earned on commingled trust accounts is paid to a fund of the State Bar of California, unless NHEH establishes a separate trust account to accrue interest for the benefit of Client and the payment of NHEH’s billings.

8. NHEH’s Fees. NHEH’s legal fees are generally based upon the number of hours devoted to NHEH’s representation of Client at the agreed hourly rate(s). Hourly rates of attorneys in the firm range from \$275.00 to \$650.00 per hour, depending on which attorney works on the Matter and on the services rendered. Law clerk time is billed between \$150.00 and \$225.00 per hour. Paralegal time is billed between \$185.00 and \$235.00 per hour. Staff time is billed between

\$80.00 and \$125.00 per hour. Time is recorded in increments of one-tenth of an hour and billed accordingly.

The hourly rate of Heidi A. Quinn for the Matter is \$420.00 per hour. Other attorneys and staff of NHEH may assist in providing legal services to Client. Time spent on this engagement may include conferences between attorneys and staff of NHEH. NHEH may change its hourly rates, costs, or other terms of this Agreement from time to time. Client's acceptance of services after notice of changes in fees, costs and/or terms (including a change in billing shown in NHEH's periodic statements) shall be conclusive proof of the Client's approval of the changes. If Client objects to the change of terms, please immediately notify NHEH.

NHEH personnel may confer among themselves about the Matter. When they do confer, each person will charge for the time expended. Likewise, if more than one of NHEH's attorneys or paralegals attends a meeting, court hearing or other proceeding, each may charge for the time spent. NHEH's attorneys will charge for waiting time in court and elsewhere and for travel time, both local and out of town. Client acknowledges that NHEH has made no promises about the total amount of attorneys' fees to be incurred by Client under this Agreement.

9. Costs and Expenses. In addition to attorneys' fees, NHEH may incur various costs and expenses in performing legal services under this Agreement such as notary fees, investigation expenses, translator/interpreter fees, computer legal research, filing fees, courier deliveries, e-filing charges, and other out-of-pocket expenditures NHEH may incur on Client's behalf. NHEH will bill Client for actual costs and expenses advanced on Client's behalf; Client also agrees to pay transportation, meals, lodging and all other costs of any necessary out-of-town travel by NHEH's personnel on behalf of Client.

10. Experts, Consultants and Investigators. With prior Client consent, NHEH may engage expert witnesses, consultants, investigators or others to provide professional services for Client. Client agrees to pay the fees, and any costs charged by any such witness, consultant, investigator or others engaged by NHEH.

11. Responsibility for Payment. Client is responsible for the timely and full payment of all statements for services rendered by NHEH to Client. If Client recovers legal fees or costs from a third party when prevailing in litigation or under an indemnity agreement, such recovery of legal fees and costs will generally be for the benefit of Client; provided, however, if Client is delinquent in paying NHEH for its billed fees and costs, Client agrees that said legal fees and costs received from third-parties may, at NHEH's discretion, be paid to NHEH by such third party.

NHEH will send Client periodic statements showing the fees, costs and expenses incurred, any amounts withdrawn from the Trust account in which the Retainer is deposited and any current balance owed. The statement will identify the fees, costs and expenses incurred. If no attorneys' fees, costs or expenses are incurred for a particular month, or if they are minimal, the statement may be held and combined with that for the following month. Client may request a statement at intervals of thirty (30) days or greater. NHEH will provide the statement within ten (10) days after Client's request.

Client shall promptly review all statements rendered by NHEH and promptly communicate to NHEH any objections, questions, or concerns about their contents. Client shall pay

NHEH in full for any balance owed within fifteen (15) days after the statement is mailed. If the balance is not timely paid, fees and costs will be deemed delinquent for purposes of this Agreement. A finance charge, currently calculated at 12% per annum, will be added to any portion of the balance for which payment is not made within thirty (30) days. Upon written notice to Client, this finance charge may vary from time to time. The failure to pay NHEH's statement within thirty (30) days will constitute good cause under this Agreement for NHEH to withdraw from representation of Client. Except for the Retainer or any advance payment for costs, Client may pay its bill by MasterCard, VISA, or Discover Card by calling NHEH's Accounting Department.

12. Communication and File Retention. NHEH takes seriously its duties to protect all of Client's confidential information and will take reasonable steps to protect Client's confidential information in the Matter. NHEH may communicate with Client about the Matter by telephone, letter, fax, e-mail, and/or other medium. Because digital communication continues to evolve, there may be risks communicating in this manner, including risks related to confidentiality and security. By entering into this Agreement, Client consents to NHEH using digital communication mediums to communicate with Client and Client's representatives and agents. If Client does not want NHEH to use any particular means of communication (such as fax or e-mail), Client must advise NHEH in writing; upon receipt of such notice, NHEH will follow Client's instructions. Client authorizes NHEH to store Client's case information electronically on NHEH's computer systems. At the conclusion of NHEH's representation of Client, NHEH will close Client's file and retain it for a period of five years, unless Client provides written instructions as to its disposition in less than five years. After five years, Client's file may be permanently destroyed. If Client wants documents from Client's file at the time the Matter is concluded, Client must advise NHEH in writing and NHEH will return such documents to Client. In the event Client requests that NHEH transfer possession of Client's file to Client or a third party, NHEH is authorized to retain copies of Client's file for NHEH's use at Client's expense. Client's file includes client materials and property as defined in California Rules of Professional Conduct ("CRPC") Rule 1.16(e)(1).

13. Attorneys' Fee Award. Attorneys' fees and/or costs that are awarded to Client as part of a judgment or arbitrator's award are owned by Client. As consideration for entering this Agreement, Client hereby irrevocably assigns to NHEH any fees or costs that Client is awarded in connection with the subject matter of this representation. Accordingly, all attorneys' fees awarded to Client shall belong exclusively to NHEH. However, if Client has paid NHEH all fees, costs and expenses billed to Client by NHEH, then NHEH shall promptly pay over to Client any fees or costs paid by a third party.

Notwithstanding anything else in this Agreement, Client is responsible for payment of NHEH's fees and promises to pay NHEH all of the fees and costs NHEH actually incurs, even if an award of attorneys' fees is less than all of the fees NHEH has incurred in the Matter.

14. Attorneys' Lien. NHEH shall have a lien for unpaid attorneys' fees and costs on all claims and causes of action which are the subject of NHEH's representation of Client under this Agreement and in all proceeds of any recovery obtained (whether by settlement, arbitration, award, court judgment or other order). The lien in favor of NHEH may become detrimental to Client, in that NHEH would have the right and power to delay payment to Client of any recovery or settlement proceeds until any disputes over the lien are resolved. The delay could be caused by a court order, by NHEH's declination to endorse a settlement check, or NHEH's withholding any disputed amount of fees from Client when placed in NHEH's Client trust account. NHEH is

obligated under CRPC Rule 1.8.1 to disclose this reasonably foreseeable detriment to Client; to provide Client an opportunity to obtain independent legal advice concerning the imposition of an attorneys' lien under this Agreement; and to obtain Client's written consent to the imposition of an attorneys' lien. **Client is entitled to seek the advice of independent counsel of Client's choice regarding this lien provision and its consequences, and any other provision in this Agreement prior to signing it. By signing this Agreement, Client acknowledges that it has been advised of the terms of this lien agreement and agrees that the terms are fair and reasonable to Client.** Client's signature on this Agreement will constitute Client's informed written consent to the imposition of an attorneys' lien on any settlement proceeds or recovery, which is the subject of NHEH's representation of Client under this Agreement.

15. Termination. Client has the absolute right to terminate this Agreement and the attorney-client relationship between Client and NHEH at any time without cause. NHEH also reserves the right to terminate the attorney-client relationship at any time, with or without cause, as provided in CRPC Rule 1.16 and applicable law. Once a decision to terminate the Agreement and the attorney-client relationship has been made, NHEH will continue to do sufficient work on the Matter to provide for an orderly transition to new counsel. NHEH will charge for all services provided before the termination, and for the cost of making duplicate files, briefing new counsel, and transferring files to other counsel. Notwithstanding the termination of this Agreement and the attorney-client relationship, Client will remain obligated to pay NHEH at the agreed rates for all services provided and to reimburse NHEH for all costs advanced.

16. Conflicts. Client has given NHEH the identities of the persons Client knows are involved in the Matter for which Client seeks advice. Based on this information, NHEH would have no conflicts of interest.

17. Duty of Confidentiality. NHEH is professionally obligated under Business and Professions Code section 6068(e), CRPC 1.6, CRPC 1.8.2 and CRPC 1.9(c) to maintain in confidence any confidential client information acquired in representing Client in this and in all other matters. NHEH will not disclose any confidential communication between NHEH and Client or use any of Client's confidential information to Client's disadvantage.

18. Arbitration. The parties acknowledge that in any dispute over attorneys' fees, costs or both subject to the jurisdiction of the State of California over attorney's fees, charges, costs or expenses, Client has the right to elect arbitration pursuant to procedures as set forth in Business and Professions Code sections 6200-6206 ("**Mandatory Fee Arbitration Act**"). Arbitration pursuant to the Mandatory Fee Arbitration Act is non-binding unless the parties agree in writing, after the dispute has arisen, to be bound by the arbitration award.

If, after receiving a Notice of Client's Right to Fee Arbitration, Client does not elect to proceed under the Mandatory Fee Arbitration Act procedures by failing to file a request for fee arbitration within thirty (30) days, any dispute over fees, charges, costs or expenses, will be resolved in the following order:

- By binding arbitration conducted by the Monterey County Bar Association.
- If that Association is unable or unwilling to conduct such arbitration, then by binding arbitration by the State Bar of California.

- If the State Bar is unable or unwilling to conduct such arbitration, then by binding arbitration by a single arbitrator selected by the parties.
- If the parties are unable to agree on an arbitrator, the arbitration will be conducted by an arbitrator appointed by the Monterey County Superior Court pursuant to the provisions of the Code of Civil Procedure.

The parties agree that any other dispute under this Agreement or in connection with the provision of NHEH's legal services, including, without limitation, the construction, application or performance of any services under this Agreement, and any claim arising out of or relating to this Agreement or its breach, including, without limitation, professional negligence, or breach of fiduciary duty, shall be resolved by binding arbitration, using a single arbitrator, who is an attorney (active or retired) or a retired judge or justice of a California court of law, in accordance with the rules of the California Judicial Arbitration Act (California Code of Civil Procedure sections 1280 et seq.). Each party shall bear its own costs, expenses, attorneys' fees and an equal share of the administrative fees and arbitrator's fees.

By signing this Agreement in the space provided below, Client and NHEH confirm that they have read and understand this section 18, and voluntarily agree to binding arbitration. In doing so, Client and NHEH voluntarily give up important constitutional rights to trial by judge or jury, as well as rights to appeal. Client may consult with an independent lawyer of Client's choice to review these arbitration provisions, and this entire agreement, prior to signing this Agreement.

General information regarding arbitration of disputes can be obtained from the Monterey County Bar Association. Before signing this Agreement and agreeing to binding arbitration, Client is advised to seek independent advice and counsel.

19. Approval for Settlement. NHEH will not make any settlement or compromise of any nature of any of Client's claims without Client's prior approval. Client retains the absolute right to accept or reject any settlement.

20. Severability. In the event any portion of this Agreement is determined to be invalid or unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect.

21. Entire Agreement; Binding Effect. This Agreement contains the entire agreement of the parties with regard to the Matter. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties with regard to the Matter. This Agreement will bind and benefit NHEH, Client, and their respective successors and assigns, and may be changed only by a writing signed by NHEH and Client.

22. Authority. Any individuals signing this Agreement on behalf of Client represent, covenant, and warrant that they have the full and absolute authority and ability to bind Client and that no other parties must execute this Agreement to make it effective as to Client. Each Client that is a corporation, limited liability company, limited partnership, partnership, association or similar type entity, represents and warrants to NHEH that it is in good standing in its state of incorporation or organization, and that it is qualified to conduct business in the State of California.

23. Time of the Essence. Time is of the essence of this Agreement and failure to comply strictly with this provision and the time periods specified herein (unless waived or extended by written agreement) shall be a material breach of this Agreement.

24. Effective Date. This Contract will take effect when it is signed by NHEH and Client, but its effective date will be retroactive to the date NHEH first provided services to Client.

25. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. The signature page of each counterpart may be detached from such counterpart and attached to a single document which shall for all purposes be treated as an original. To facilitate execution and delivery of this Agreement, the parties may execute and exchange by facsimile or electronic image (i.e., as a “.pdf” file) counterparts of the signature pages and/or sign by electronic means (i.e., with DocuSign).

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE NHEH FIRST PROVIDED SERVICES. IF MORE THAN ONE CLIENT SIGNS BELOW, EACH AGREES TO BE LIABLE, JOINTLY AND SEVERALLY, FOR ALL OBLIGATIONS UNDER THIS AGREEMENT.

NHEH
NOLAND, HAMERLY, ETIENNE & HOSS
A Professional Corporation

CLIENT
PAJARO SUNNY MESA COMMUNITY
SERVICES DISTRICT

By _____
Heidi A. Quinn, Shareholder

By _____
Don Olsen, President

Dated: _____

Dated: _____

Proposed Draft PSM CSD Public Works Ordinance

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##.01 Purpose.

This chapter is enacted for the purpose of implementing the Uniform Public Construction Cost Accounting Act (Public Contracts Sections 22000 et seq.) and to provide for bidding procedures in undertaking public works.

##.02 Bid limitations.

The following bid limitations shall apply:

- (a) If the project expense is the same or less than the amount specified in subdivision (a) of California Public Contract Code § 22032, it may be performed by District employees by force account, by negotiated contract, or by purchase order;
- (b) Public projects of less than the amount set forth in subdivision (b) of California Public Contract Code Section 22032 to be let to contract by informal procedure as set forth in this chapter and promulgated by the State Controller; and

- (c) Public projects exceeding the amount set forth in subdivision (b) of California Public Contract Code Section 22032, except as otherwise provided by State legislation, the project shall be let to contract by the formal bidding procedure of this ordinance.

##.03 Informal bidding.

Public works projects of an estimated value less than the amount set forth in subdivision (c) of California Public Contract Code Section 22032, may be awarded by the General Manager as follows:

- (a) Minimum Number of Bids. The award of bids, whenever possible, shall be based on at least three (3) bids and shall be awarded to the lowest responsible bidder.
- (b) Notices Inviting Bids: Contractors. The General Manager shall solicit bids by written requests to contractors licensed and experienced for the type of public work to be performed.
- (c) The General Manager shall maintain a list of qualified contractors, identified according to categories of work. The minimum criteria for the development and maintenance of the contractors' lists shall be determined by the California Uniform Construction Cost Accounting Commission (CUCCAC). All qualified contractors on the list for the category of work to be performed and/or all construction trade journals specified by the CUCCAC shall be mailed a notice inviting informal bids, unless the product or service is proprietary. All mailings of notices to such qualified contractors and construction trade journals shall be completed not less than ten (10) calendar days before the bids are due to be opened and awarded.
- (d) Notices Inviting Bids: Forms. The notice inviting informal bids shall be uniform and shall describe the project in general terms, describe how to obtain more detailed information concerning the project, and state the time and place for the submission of bids.
- (d) Written Bids. Sealed written bids to be opened at the time specified shall be submitted to the General Manager who shall keep a record of all informal bids for a period of one year after the submission of the bids or the awarding of the contract. Such record, while so kept, shall be opened to public inspection.
- (e) Award of Bids. The award of bids shall be made to the lowest responsible bidder, and the General Manager is authorized to execute the construction contract provided the bid does not exceed the budgeted amount for the project and the contractor has posted the required bonds and insurance as established by resolution by the Board of Directors for all informal bids. If the lowest responsible bid exceeds the budgeted amount for the project, the General Manager shall obtain authority by resolution of the Board of Directors to award the bid, together with the additional budget allocation. The General Manager shall report to the Board of Directors the results of the bidding procedure.
- (f) Award of Bids: All bids exceeding the amount set forth in subdivision (b) of California Public Contract Code Section 22032. If all bids received exceed the amount set forth in subdivision (b) of California Public Contract Code Section 22032, the Board of Directors

may by adoption of a resolution by a four-fifths (4/5) vote, award the contract, up to the highest amount set forth in subdivision (f) of California Public Contract Code Section 22034, to the lowest responsible bidder, if it determines the cost estimate of the project was reasonable.

##.04 Maintenance of contractors' lists.

During November of each year, the General Manager shall mail a written notice to all construction trade journals designated by the CUCCAC, inviting all licensed contractors to submit the names of their firms to the General Manager for inclusion on the list of qualified bidders for the following calendar year according to category. The notice shall require that the contractor provide the name and address to which a notice to contractors or proposal should be mailed, a telephone number at which the contractor may be reached, the type or category of work in which the contractor is interested and currently licensed to do, together with the class of the contractor's license or licenses held and the contractor's license number or numbers. The General Manager shall create a new contractors' list starting January 1 of each year which shall include at a minimum all contractors who submitted one or more valid bids to the District during the preceding calendar year and all contractors who have properly provided the General Manager with the information required to be added to the list. A contractor may be added to the list at any time by providing the required information.

##.05 Public projects included.

The following public projects may be performed under the Uniform Public Construction Cost Accounting Act:

- (a) Construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work involving any publicly owned, leased, or operated facility or within any public street, land, or property; and
- (b) Painting or repainting any publicly owned, leased, or operated facility.

##06 Public projects excluded.

The following public projects shall be excluded under the Uniform Public Construction Cost Accounting Act:

- (a) Routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated facility for its intended purposes;
- (b) Minor re-painting;
- (c) Resurfacing of streets and highways at less than one inch;
- (d) Landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems; and
- (e) Work performed to keep, operate, and maintain publicly owned buildings and facilities.

##.07 Rejection of or no informal bids.

- (a) The District reserves the right to reject any and all bids presented. If, after the first invitation for informal bids, all bids are rejected, the General Manager shall have the option, after reevaluating the project cost estimates, to do one of the following:
 - (1) Abandon the project or re-advertise for bids in the manner described in this chapter;
 - (2) By adoption of a resolution by a four-fifths (4/5) majority of the Board of Directors, declare that the project can be performed more economically by District employees, and the District may then have the project constructed by force account.
- (b) If no bids are received, the project may be performed by District employees by force account or the General Manager may re-advertise for bids in the manner described in this chapter.

##.08 Formal bidding.

Formal bidding of an estimated value in an amount exceeding the amount set forth in subdivision (b) of California Public Contract Code Section 22032 shall be made as follows:

- (a) Authorization to Call for Bids. The Board of Directors shall adopt by resolution the plans, specifications, and working details for all public projects subject to formal bidding.
- (b) Notices Inviting Bids. The General Manager shall solicit bids by written requests to prospective contractors. The notice inviting formal bids shall state the time and place for receiving and opening sealed bids and distinctly describe the project. The notice shall be published at least fourteen (14) calendar days before the date of opening in a newspaper of general circulation printed and published in the District. The notice inviting bids shall also be mailed to all construction trade journals specified by the CUCCAC. The notice shall be mailed at least fifteen (15) calendar days before the date of opening the bids.
- (c) Written Bids. All bids shall be accompanied by either a certified or cashier's check or a bidder's bond, executed by a corporate surety authorized to engage in such business in the State, made payable to the District. Such security shall be in an amount not less than that specified in the notice inviting bids or in the specifications referred to therein or, if no amount is so specified, then in an amount not less than ten (10%) percent of the aggregate amount of the bid. If the successful bidder neglects or refuses to enter into the contract within the time specified in the notice inviting bids or specifications referred to therein, the amount of the bidder's security may be declared forfeited to the District and may be collected and paid into its District's Treasury, and all bonds so forfeited shall be prosecuted in the amount thereof collected and paid into the Treasury. The bid shall also be accompanied by a certificate of insurance or endorsement, together with any and all bonds required by resolution of the Board of Directors.

- (d) Award of Bids. All bids shall be sealed and be filed with the General Manager no later than the opening time specified in the notice inviting bids. The General Manager shall receive and be the custodian of such bids and keep the bids confidential until they are opened and declared. All bids shall be publicly opened and declared at the time and at the place fixed in the notice inviting bids. The bids shall be tabulated and analyzed by the General Manager who shall submit them, together with recommendations thereon, to the General Manager. The General Manager shall review the bids and submit them to the Board of Directors with appropriate recommendations at the next regular Board of Directors meeting. The Board of Directors shall have the right to waive any informality or minor irregularity in a bid. The Board of Directors may award the bid to the lowest responsible bidder by the adoption of a resolution.

##.09 Rejection of or no formal bids.

- (a) The District reserves the right to reject any and all bids presented. If, after the first invitation for formal bids, all bids are rejected, the Board of Directors shall have the option, after reevaluating the project cost estimates, to do one of the following:
- (1) Abandon the project or readvertise for bids in the manner described in this chapter;
 - (2) By adoption of a resolution by a four-fifths (4/5) majority of the Board of Directors, declare that the project can be performed more economically by District employees, and the District may then have the project constructed by force amount.
- (b) If no bids are received, the Board of Directors shall have the option to do one of the following:
- (1) Have the project performed by District employees by force account after the adoption of a resolution by at least five (5) affirmative votes;
 - (2) Use the informal bidding procedures set forth in this chapter without further complying with this chapter; or
 - (3) Abandon the project or re-advertise for bids in the manner described in this chapter.

##.10 Tie bids.

If two (2) or more bids received are for the same total amount and the lowest, unit price, quality, and service being equal, the Board of Directors may accept the bid it chooses.

##.11 Performance bonds.

The Board of Directors shall have the authority to require a performance bond or labor and material bond in such amount as the Board of Directors shall establish by resolution to protect the best interests of the District before entering into a contract. If the Board of

Directors requires a performance bond, the form and amount of the bond shall be described in the notice inviting bids.

DISTRICT OPERATIONS REPORT

May 23, 2024

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Grants & Loans Active	SRF Planning Grant Springfield: Springfield Planning Grant – The California Department of Fish and Wildlife, Incidental Take Permit Application has been deemed complete. Technical, Design and Environmental packets are complete and under review by State. MNS Engineers are working on 100% plans and design. Construction Agreement is still a few months from execution. A staging area agreement has been drafted by UC Davis and has been provided to North Monterey County School District for their review. It will be included in the next School District Board Meeting. Monterey County LPA approved conditions of compliance for Coastal Development Permit.	May 2024
Pajaro Park	The Board and Staff are considering Operations funding. Per Marilyn Vierra, Chief of Staff Supervisor Church, Mo. Co. will provide \$59,000 per year to the Pajaro Park, until the parks master plan is complete.	May 2024
Generator Project	Electrical work was completed at the Moss Landing Well Site. Langley/Valle Pacifico Well generator battery charger failed, Quinn will troubleshoot on Monday, January 22, 2024. Staff continues to work with Monterey Bay Air Resources District to finalize permit process for generators.	No Report
Hazard Mitigation Plan	The Local Hazard Mitigation Plan has been officially adopted by FEMA on April 5, 2023. Final invoice has been reimbursed. Close-out documentation has been submitted to CalOES for review.	No Report
Multi Community Bottled Water Project	Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen and Giberson Roads. A funding agreement has been executed. The district received reimbursement request for July 2023-September 2023 payment of \$29,438. January and February reimbursements have been received totaling \$20,622.32.	May 2024
ACWA JPIA 2023 Wellness Grant	The Blue Zones Project presented on May 9, 2024, at 10 am. Staff received prizes (gift cards to sporting goods stores).	May 2024
LIHWAP	The District received \$74,512 from LIHWAP. The District received final disbursement of \$17,047.78, of which \$991.15 will have to be returned due to closed accounts. Final amount of \$16,056.63 will benefit 81 customers, each receiving \$198.23.	May 2024
Tank Replacement/Rehab Grant Project	Presented the District needs to State Water Boards-Division of Financial Assistance (DFA). State Representatives requested a pre-application to be submitted to find the correct funding	No Report

DISTRICT OPERATIONS REPORT
May 23, 2024

	source for project, staff is working on pre-application submittal.	
Pajaro Long-term Recovery	Working with Monterey County Department of Emergency Management to replace Pajaro Park field and play area turf. Also, to add more benches, tables and shaded areas. Recovery assistance program has ended.	May 2024
Current Water System Repairs	<p>Blackie Road #18 WS:</p> <p>Langley/Valle Pacifico WS:</p> <p>Moss Landing Harbor WS:</p> <ul style="list-style-type: none"> • Pump #3 VFD failed, to be repaired by the electrician. <p>Normco WS:</p> <p>Pajaro WS:</p> <p>Springfield Road WS:</p> <ul style="list-style-type: none"> • Main water line repaired by contractor and staff on 4/30/24. • Pump and motor replaced by Maggiora on 5/14/24. <p>Sunny Mesa WS:</p> <p>Vega Road #01 WS:</p> <ul style="list-style-type: none"> • Customer hit a 2" main water line, repaired by staff on 4/26/24. <p>Vierra Estates WS:</p> <ul style="list-style-type: none"> • Sala Brothers trucked 3 loads of water into Arrowhead tanks and 1 into Mattherhorn tank due to a 6" water leak on Vierra Canyon Rd. The leak was repaired by contractor on 5/8/24. 	May 2024
Sunny Mesa Sewer	The district is holding monies that are to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report

Usage Comparison in Gallons 2023-2024

Water Systems	Apr-21	Apr-22	Apr-23	Apr-24
Pajaro	6,248,044	6,768,652	4,084,080	6,190,448
Normco	2,575,364	2,442,220	1,982,200	1,946,296
Sunny Mesa	2,220,812	2,149,752	1,774,256	1,893,188
Moss Landing	2,631,464	2,612,764	2,612,016	2,341,240
Vega	1,282,072	1,178,100	956,692	837,760
Vierra Estates	436,832	270,028	228,888	239,360
Springfield (pumped)	593,912	418,880	387,464	330,616
Langley/Valle Pacifico	281,996	221,408	207,944	202,708
Blackie	246,092	192,984	136,884	100,232
District Total	16,516,588	16,254,788	12,370,424	14,081,848

Water Systems	Apr-23	Apr-24	Percentage	
Pajaro	4,084,080	6,190,448	↑	51.6%
Normco	1,982,200	1,946,296	↓	-1.8%
Sunny Mesa	1,774,256	1,893,188	↑	6.7%
Moss Landing	2,612,016	2,341,240	↓	-10.4%
Vega	956,692	837,760	↓	-12.4%
Vierra Estates	228,888	239,360	↑	4.6%
Springfield (pumped)	387,464	330,616	↓	-14.7%
Langley/Valle Pacifico	207,944	202,708	↓	-2.5%
Blackie	136,884	100,232	↓	-26.8%
District Total	12,370,424	14,081,848	↑	13.8%