

**PAJARO/SUNNY MESA**  
COMMUNITY SERVICES DISTRICT  
136 San Juan Road, Royal Oaks, CA 95076  
O (831) 722-1389 | Fax (831) 722-2137  
[www.pajarosunnymesa.com](http://www.pajarosunnymesa.com)

P. 1

**AGENDA**

REGULAR MEETING OF THE BOARD OF DIRECTORS  
DISTRICT CONFERENCE BOARD ROOM  
136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

FEBRUARY 25, 2021  
5:30 P.M.

**“Notice of Teleconferenced Meeting”**

Pursuant to Governor Newsom’s March 17, 2020 Executive Order [N-29-20](#) regarding COVID-19, members of the Pajaro/Sunny Mesa Community Services District Board of Directors and staff may participate in this meeting by teleconference.

To reduce the spread of COVID-19, members of the public may listen to the meeting via teleconference by calling **1-425-436-6355** and entering passcode **407147** and then the pound sign (“#”). There will be no in-person participation in the meeting under the authority of Governor Newsom’s Executive Order [N-29-20](#). You may also submit written comments in writing either at District Offices in person or by email by 2:00 pm on February 25, 2021.

To submit a comment by email, please send to [info@pajarosunnymesa.com](mailto:info@pajarosunnymesa.com) and write “Public Comment” in the subject line. Include the item number and/or title of the item in the body of the email and your comments. All comments received by 2:00 pm will be emailed to the Board members and included as an “Add to Packet” on the District’s website before the meeting. Those comments received after 2:00 pm will be added to the record of the meeting and shared with Board members at the meeting.”

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accommodations.

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER AND ROLL CALL**

- o (11/21) President Sanford Coplin \_\_\_\_\_
- o (11/23) Vice President Robert Moody \_\_\_\_\_
- o (11/23) Secretary Darlene Lamboley \_\_\_\_\_
- o (11/21) Assistant Secretary Michael Moore \_\_\_\_\_
- o (11/21) Treasurer Harry Wiggins \_\_\_\_\_

<u>ADMINISTRATIVE STAFF:</u>	General Manager Don Rosa _____
	Bookkeeper Amy Saldate _____
	Recorder Judy Vazquez-Varela _____
<u>DISTRICT COUNSEL:</u>	Attorney Alan Smith _____

**3. ADDITIONS TO AGENDA [SUBDIVISION (b), GOVERNMENT CODE § 54954.2]**

The Board may act on items of business not appearing on the posted agenda if (1) three members determine that an emergency (as defined in Section 54956.5 exists), (2) two-thirds vote of the members present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, determine that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was being or (3) the item was posted for a prior Board meeting not more than five calendar days before the date action is taken, and at the prior meeting the item was continued to the meeting at which action is taken. Before discussing any item pursuant to this subdivision, the Board will publicly identify the item.

**4. COMMENTS FROM PUBLIC OR MEMBERS OF BOARD ON ITEMS NOT ON AGENDA**

Any person may address the Board on any item not on the agenda when recognized by the Board President.

Any Board member may comment on any item not on the agenda.

**ACTION ITEMS**

**Consent Agenda**

Any person may comment on any item on the consent agenda.

**1. DRAFT MINUTES OF JANUARY 28, 2021 REGULAR MEETING**

Approval of draft minutes for regular meeting on 1/28/2021

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_ Motion Tabled: \_\_\_\_\_

Roll Call Vote:

- o (11/21) President Sanford Coplin \_\_\_\_\_
- o (11/23) Vice President Robert Moody \_\_\_\_\_
- o (11/23) Secretary Darlene Lamboley \_\_\_\_\_
- o (11/21) Assistant Secretary Michael Moore \_\_\_\_\_
- o (11/21) Treasurer Harry Wiggins \_\_\_\_\_

Old Business:

1. NONE

New Business:

1. REVIEW AND MOTION TO APPROVE DRAFT FINANCIAL REPORTS FOR JANUARY 2021

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Draft Financial Reports January 2021

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_ Motion Tabled: \_\_\_\_\_

Roll Call Vote:

- o (11/21) President Sanford Coplin \_\_\_\_\_
- o (11/23) Vice President Robert Moody \_\_\_\_\_
- o (11/23) Secretary Darlene Lamboley \_\_\_\_\_
- o (11/21) Assistant Secretary Michael Moore \_\_\_\_\_
- o (11/21) Treasurer Harry Wiggins \_\_\_\_\_

2. REVIEW AND MOTION TO APPROVE CHECKS AND DIRECT STAFF TO SIGN CHECKS (CHECK LISTING)

1. General Fund 605: Check # \_\_\_\_\_ through check # \_\_\_\_\_ for a total of \$ \_\_\_\_\_
2. Water Account: Check # \_\_\_\_\_ through check # \_\_\_\_\_ for a total of \$ \_\_\_\_\_
3. Holding Acct: Check # \_\_\_\_\_ through check # \_\_\_\_\_ for a total of \$ \_\_\_\_\_
4. Street Maint. Acct: Check # \_\_\_\_\_ through check # \_\_\_\_\_ for a total of \$ \_\_\_\_\_
5. Reorganization Acct: Check # \_\_\_\_\_ through check # \_\_\_\_\_ for a total of \$ \_\_\_\_\_
6. Construction Acct: Check # \_\_\_\_\_ through check # \_\_\_\_\_ for a total of \$ \_\_\_\_\_
7. Acct: Check # \_\_\_\_\_ through check # \_\_\_\_\_ for a total of \$ \_\_\_\_\_

- Clarifying and Technical Questions to Staff
- Public Input

- Motion/Second
- Board Deliberation
- Motion to Approve checks and direct staff to sign checks

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_ Motion Tabled: \_\_\_\_\_

Roll Call Vote:

- o (11/21) President Sanford Coplin \_\_\_\_\_
- o (11/23) Vice President Robert Moody \_\_\_\_\_
- o (11/23) Secretary Darlene Lamboley \_\_\_\_\_
- o (11/21) Assistant Secretary Michael Moore \_\_\_\_\_
- o (11/21) Treasurer Harry Wiggins \_\_\_\_\_

3. MOTION TO SET PROP 218 PROTEST HEARING DATE, APPROVE NOTICE OF PUBLIC HEARING AND FORM OF BALLOT.

- Copy of Public Hearing Notice, for April 22, 2021, mailing date no later than 3/8/2021
- Proposed form of letter explaining emergency generator rate component
- Proposed protest letter

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Hearing date and time along with public notices packet

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_ Motion Tabled: \_\_\_\_\_

Roll Call Vote:

- o (11/21) President Sanford Coplin \_\_\_\_\_
- o (11/23) Vice President Robert Moody \_\_\_\_\_
- o (11/23) Secretary Darlene Lamboley \_\_\_\_\_
- o (11/21) Assistant Secretary Michael Moore \_\_\_\_\_
- o (11/21) Treasurer Harry Wiggins \_\_\_\_\_

4. APPROPRIATE MOTION DIRECTING STAFF TO PREPARE, MAIL TO RATE PAYERS AND PLACE FREQUENTLY ASKED QUESTION PAGE ON DISTRICT WEBSITE

- Form of proposed questions

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve a separate mailing to ratepayers

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_ Motion Tabled: \_\_\_\_\_

Roll Call Vote:

- o (11/21) President Sanford Coplin \_\_\_\_\_
- o (11/23) Vice President Robert Moody \_\_\_\_\_
- o (11/23) Secretary Darlene Lamboley \_\_\_\_\_
- o (11/21) Assistant Secretary Michael Moore \_\_\_\_\_
- o (11/21) Treasurer Harry Wiggins \_\_\_\_\_

5. APPROPRIATE MOTION DIRECTING STAFF AFTER RECEIVING RESPONSE LETTER FROM PG&E TO DISTRICT REQUEST FOR COOPERATION IN FUNDING EMERGENCY GENERATOR PROJECT

- Copy email response from Teri Vetere, PG&E, indicating no forward movement from them
- PG&E provided financing options. Loan only, no grant
- Discuss possibility of forwarding letter to Governor Newsom

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve forwarding letter to Governor Newsom or other appropriate action

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_ Motion Tabled: \_\_\_\_\_

Roll Call Vote:

- o (11/21) President Sanford Coplin \_\_\_\_\_
- o (11/23) Vice President Robert Moody \_\_\_\_\_
- o (11/23) Secretary Darlene Lamboley \_\_\_\_\_
- o (11/21) Assistant Secretary Michael Moore \_\_\_\_\_
- o (11/21) Treasurer Harry Wiggins \_\_\_\_\_

6. MOTION REGARDING PAJARO PARK PLAYGROUND RE-OPENING

- Temporary fencing required – cost is \$525.00 per month (paid by T.I.P.)
- Copy of Email from Mike Moore, T.I.P.
- Pedestrian access only, no vehicle parking, no access to restrooms
- Information was forwarded to TIP for discussion, District awaiting response
- Staff recommendation: Direct staff to report back to Board when Covid-19 risk is reduced

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve opening playground at Pajaro Park with temporary fencing, sharing cost with T.I.P.

Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_ Motion Tabled: \_\_\_\_\_

Roll Call Vote:

- o (11/21) President Sanford Coplin \_\_\_\_\_
- o (11/23) Vice President Robert Moody \_\_\_\_\_
- o (11/23) Secretary Darlene Lamboley \_\_\_\_\_
- o (11/21) Assistant Secretary Michael Moore \_\_\_\_\_
- o (11/21) Treasurer Harry Wiggins \_\_\_\_\_

**STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)**

This part of agenda is for the Staff to report to the Board on District operations however no action is agendized and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. Report on status of CalOES Grant Application for Pajaro WS Generator Project
  - Copy of Notification of Award Denial
  - Staff is exploring grant options with the State of California from State Revolving Funds
  
2. 2019-2020 Audited financials have been finalized
  - Electronic & bound copies are now available at office
  
3. District Operations Update: changes due to COVID-19 and “Shelter in Place” order  
Report from General Manager
  - No updates to current operational status
  - District office will remain open with strict guidelines
  - District Parks have been closed
  - Copies of notice at District Office and list of duties for Office
  - No vendors or members of public are allowed into Office
  - Payments are being received; no change given
  - District has a verbal agreement in place for Mutual Aid with both Castroville Community Services District and Aromas Water District. District Counsel is working on a written agreement.
  - President Wiggins and Vice President Coplin conducted a conference call with District General Manager and Operations Manager to plan for “worst case scenario”
    - o President now has District Office keys and alarm codes and has advised staff to have Operations Manuals, keys to facilities and system maps readily available on the conference room table
    - o Contact info for all Board Members, employees and vendors are in the binder
  - Notices mailed to customers with May bills indicating that their water is safe and unaffected by COVID-19 (copy included)
  - Office remains closed to public; continuing to take payments by phone or drop-off
  - Office will be at full staffing beginning July 6, 2020 with physical distancing requirements met and health screening protocols in place; masks or face coverings to be worn at all times while indoors.
  - All field personnel to work from home (stand-by) when air quality is bad
  - Office began operating with reduced staffing on November 30, 2020
  
4. District Operations Report
  
5. Usage Comparison Report 2020/2021

**CLOSED SESSION:**

A. NONE

**MOTION TO ADJOURN**

Next Board meeting date: \_\_\_\_\_  
 Motioned by: Director \_\_\_\_\_ Seconded by: Director \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Motion passed: \_\_\_\_\_ Motion Failed: \_\_\_\_\_ Motion Tabled: \_\_\_\_\_

- o (11/21) President Sanford Coplin \_\_\_\_\_
- o (11/23) Vice President Robert Moody \_\_\_\_\_
- o (11/23) Secretary Darlene Lambolely \_\_\_\_\_
- o (11/21) Assistant Secretary Michael Moore \_\_\_\_\_
- o (11/21) Treasurer Harry Wiggins \_\_\_\_\_

Adjournment Time: \_\_\_\_\_ p.m.

# MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors via teleconference was called to order at 5:33 pm on January 28, 2021.

**ROLL CALL:** President Harry Wiggins  
Vice President Sanford Coplin  
Secretary Robert Moody joined at 5:39 pm  
Assistant Secretary Darlene Lambolely  
Treasurer Michael Moore joined at 5:45 pm

**ADMINISTRATIVE STAFF:** General Manager Don Rosa  
Bookkeeper Amy Saldate  
Recorder Judy Vazquez-Varela

**ABSENT DIRECTOR(S) & STAFF:** None

**DISTRICT COUNSEL:** Alan Smith

**ADDITION(S) TO AGENDA:** None

**PUBLIC IN ATTENDANCE:** None

**PUBLIC COMMENTS:** None

## **Action Items**

1. Consider and approve the Minutes of the December 17, 2020 Special Board Meeting

Motion was made by Director Coplin and seconded by Director Lambolely to approve the Special Board Meeting Minutes of December 17, 2020. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; D. Lambolely; M. Moore  
Noes: None  
Absent: R. Moody  
Abstain: None

**OLD BUSINESS:** None

**NEW BUSINESS:** (Action Items)

1. Review and consider approving the Financial Reports for December 2020

Bookkeeper Saldate presented the financial report stating the District's current cash on hand as of December 31st, 2020 is \$451,662.39. The total income vs expense difference is \$176,941.67 due to the assessment collection and December cash difference of \$26,916.32 less than in November.

Motion made by Director Lambolely and seconded by Director Coplin to approve the December 2020 Financials. Motion carried.



Roll Call Vote: Ayes: H. Wiggins; S. Coplin; D. Lamboley; M. Moore  
Noes: None  
Absent: R. Moody  
Abstain: None

**MONTHLY EXPENDITURES REPORT FOR REVIEW**  
**APPROVAL OF CHECKS:**

2. Review and consider approving of checks and directing Staff to sign checks
  1. General Fund 633: Total of \$0.00
  2. Operating Account: Check No. 24588 through Check No. 24615 for a total of \$178,363.75
  3. Reserve Account: Total of \$964.74
  4. Street Maintenance Account: Check No. 531 for a total of \$1,056.20
  5. Pajaro Park Account: Total of \$612.54
  6. COP 2010 Account: Total of \$9,475.95
  7. Debt Service Reserve Account: Total of \$0.00

Motion was made by Director Moody, seconded by Director Lamboley to approve the December 2020 Checks, and direct Staff to sign checks. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody; D. Lamboley; M. Moore  
Noes: None  
Absent: None  
Abstain: None

3. Elect Board Officers For 2021

Motion was made by Director Wiggins to nominate Director Coplin as President. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody; D. Lamboley  
Noes: M. Moore  
Absent: None  
Abstain: None

Motion was made by Director Coplin to nominate Director Moody as Vice President. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody; D. Lamboley; M. Moore  
Noes: None  
Absent: None  
Abstain: None

Motion was made by Director Moore to nominate Director Lambolely as Secretary. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody; D. Lambolely; M. Moore  
Noes: None  
Absent: None  
Abstain: None

Motion was made by Director Coplin to nominate Director Moore as Assistant Secretary. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody; D. Lambolely; M. Moore  
Noes: None  
Absent: None  
Abstain: None

Motion was made by Director Coplin to nominate Director Wiggins as Treasurer. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody; D. Lambolely; M. Moore  
Noes: None  
Absent: None  
Abstain: None

Election of Officers 2021 concluded as follows:

- Office: President-Sanford Coplin
- Office: Vice President-Robert Moody
- Office: Secretary-Darlene Lambolely
- Office: Assistant Secretary-Michael Moore
- Office: Treasurer-Harry Wiggins

4. Prop 218 Ballot Public Hearing Notice Packet

- A copy of the Hearing Notice, Emergency Generators Justification and Protest Letter, was provided to the Board Directors. The proposed hearing date is March 25, 2021 and mailing date February 4, 2021. The Board of Directors requested two modifications be made, first modification requested was on page 35 of packet, on last sentence to substitute the word charge for change. Second modification on page 37 of packet, on second paragraph to capitalize the word Notice.

Motion made by Director Coplin and seconded by Director Wiggins to approve the Hearing date and time along with the Public Notice Packet with modifications. Motion failed.

Roll Call Vote: Ayes: None  
Noes: H. Wiggins; S. Coplin; R. Moody; D. Lambolely; M. Moore  
Absent: None  
Abstain: None

Motion made by Director Coplin and seconded by Director Wiggins to approve the Public Notice Packet with modifications and delay the Hearing date. Motion carried.

Roll Call Vote:   Ayes:           H. Wiggins; S. Coplin; R. Moody; D. Lamboley; M. Moore  
                      Noes:           None  
                      Absent:       None  
                      Abstain:      None

5. Letter to PG&E Regarding Request for Funding of Generator Project

- Board Directors were provided a copy of the final draft of the Letter generated by Staff, Attorney Smith and Directors Wiggins and Moody.
- 3 modifications are to be made, remove language "composed largely" replace with the percentage of population served by District, Staff to provide the percentage to Director Wiggins tomorrow. Add language to letter indicating that if they are not the person to decide on request, to then pass it to the person who can make the decision. Last modification is to indicate that they should contact General Manager Rosa.

Motion made by Director Moody and seconded by Director Coplin to approve the letter to PG&E with modifications. Motion carried.

Roll Call Vote:   Ayes:           H. Wiggins; S. Coplin; R. Moody; D. Lamboley; M. Moore  
                      Noes:           None  
                      Absent:       None  
                      Abstain:      None

**STAFF/COMMITTEE REPORTS:** (Informational Only)

1. Pajaro Park, Possible Playground Opening

- In order to reopen the park, temporary fencing is required the cost is \$525.00 per month would be paid by T.I.P. Allowing pedestrian access only, no vehicle parking and no access to the restrooms.
- Staff recommends revisiting this at a later date, when Covid-19 risk is reduced.
- Director Moore requested the fencing proposal be emailed to him.
- District received the \$25,000 contribution from Monterey County for the Pajaro Park Operations.

2. District Operation: changes due to COVID-19 and "Shelter in Place" order

- District office will remain open with strict guidelines.
- District Parks have been closed.
- Copies of notice at District office and list of duties for office.
- No Vendors or members of the public are allowed into office.
- Payments are being received; no change given.
- District has a verbal agreement in place for Mutual Aid with both Castroville CSD and Aromas WD. District Counsel is working on a written agreement.

- President Wiggins and Vice President Coplin conducted a conference call with General Manager and Operations Manager to plan for “worst case scenario”
  - President now has District Office keys and alarm codes and has advised Staff to have Operations Manuals, keys to facilities and system maps readily available on the conference room table.
  - Contact information for all Board Members, employees and vendors are available in binder.
- Notices mailed to customers with May bills indicating that their water is safe and unaffected by COVID-19, copy of notice included in packet.
- Office remains closed to public; continuing to take payments by phone or drop-off.
- Office will be at full staffing beginning July 6, 2020 with physical distancing requirements met and health screening protocols in place; masks or face coverings to be worn always while indoors.
- All field personnel to work from home (stand-by) when air quality is bad.
- Office began operating with reduced staffing on November 30, 2020.
- No updates to current operational status.

3. District Operations Report

Pajaro Grant-Tank Project

- The project received an award from American Public Works Association for the Environmental aspect for projects under \$5 million.

Springfield Planning Grant

- Environmental and Technical packages are being finalized and will be submitted to State.

Emergency Generators

- A grant application was submitted to CalOES for the purchase of 3 generators for Pajaro Water System requesting a total of \$299,689. Award announcement has not been made.

Hazard Mitigation Plan

- 1<sup>st</sup> quarterly report was submitted to CalOES for the Pre-Disaster Mitigation Plan. Staff is working on advertisement for Engineering Request Proposal.

4. Usage Comparison Report 2019/2020

- The water usage was down in Moss Landing compared to this month last year.

**Closed Session:** None

**NEXT BOARD MEETING:**

The next Regular Board Meeting is to be held on Thursday, February 25, 2021 at 5:30 pm.

There being no further business, the Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 7:37 pm with motion made by Director Moore seconded by Director Lambolely. Motion carried.

Respectfully submitted by:

\_\_\_\_\_  
Harry Wiggins, President

\_\_\_\_\_  
Sanford Coplin, Vice President

\_\_\_\_\_  
Judith Vazquez-Varela, Recorder

February 22, 2021

**Balance Sheet**

Accrual Basis

As of January 31, 2021

	<u>Jan 31, 21</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1001 · SCCB - Operating Account	178,511.50
1002 · SCCB Reserve Account	249,534.34
1003 · SCCB - Sick Leave Account	14,451.84
1004 · SCCB - Street Maint Acct	197,740.20
1006 · SCCB-GF 633	263,429.15
1007 · SCCB - Debt Service Reserve	109,538.88
1032 · SCCB-COP Acct (aka Const. Acct)	45,130.73
1036 · PSM Pajaro Park Acct	86,516.83
1050 · Cash in County Treasury - DS	54,636.00
1051 · Cash in County Treasury - GF	102,477.81
1066 · Union Bank Vega 2303	147,530.00
1068 · Union Bank Vega 2301	40.03
1069 · Union Bank Vega-2302	10,532.42
1095 · Union Bank Wtr Bond-Res 2204	147,905.75
2201 · Union Bank-2015 Wtr Rfd Bd 2201	0.52
<b>Total Checking/Savings</b>	<u>1,607,976.00</u>
Accounts Receivable	
1110 · Invoice Accounts Recv	2,223.49
1231 · Grants Receivable-A/R	2,420,576.57
<b>Total Accounts Receivable</b>	<u>2,422,800.06</u>
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	173,692.10
1101 · Allowance for Doubtful Accounts	-9,135.09
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	1,907.14
1252 · Assessments Rec. - Street Maint	2,903.00
1253 · Assessments Rec. - Water bond	223,000.00
1253.1 · Assess Rec - Water Bond - Count	914.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
<b>Total Other Current Assets</b>	<u>377,981.24</u>
<b>Total Current Assets</b>	<u>4,408,757.30</u>
<b>Fixed Assets</b>	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-51,675.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	144,062.43
1551 · A/D - District Office Building	-125,704.73
1555 · Office Equipment/Furniture	30,573.05
1556 · A/D - Office Equip/Furniture	-30,572.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	510,984.21
1571 · A/D - Equipment - Pumping Plant	-443,661.87
1580 · Distribution Mains [P]	1,487,948.01
1581 · A/D - Distribution Mains	-1,090,371.68
1590 · Meters	86,141.13
1591 · A/D - Meters	-85,271.11
1600 · Hydrants	7,422.43

February 22, 2021

**Balance Sheet**

Accrual Basis

As of January 31, 2021

	<u>Jan 31, 21</u>
1601 · A/D - Hydrants	-4,704.72
1610 · Automotive Equipment	221,662.12
1611 · A/D - Automotive Equipment	-156,041.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-93,257.77
1622 · A/D - Moss Landing	-169,582.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-17,732.73
1650 · Trans & Distr Plant	139,408.08
1651 · A/D - Trans & Distr Plant	-72,965.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-8,794.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-101,276.45
1804 · CIP-Springfield	509,110.44
1805 · CIP-Vega Imprvmtnt Project	4,620,002.33
1805.1 · A/D - Vega	-2,186,481.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	247,543.58
1807.1 · A/D - Langley/VP	-78,160.74
1808 · CIP-Normco	296,974.74
1808.1 · A/D - Normco Tank	-127,796.73
1811 · CIP-Vierra Estate	175,238.16
1811.1 · A/D - Vierra Estates	-50,658.72
1812 · CIP-Moss Landing Water System	301,793.12
1812.1 · A/D - Moss Landing Water	-79,020.55
1814 · CIP-Pajaro	2,092,790.80
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-1,296,951.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-178,569.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-27,474.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-92,120.85
1821 · CIP-Sunny Mesa	-0.39
1822 · CIP-Vega	-0.19
1823 · CIP-Blackie	0.04
<b>Total Fixed Assets</b>	<b>12,307,348.41</b>
<b>Other Assets</b>	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,636,801.72
1900 · Due From Other Funds	159,690.92
1950 · Deferred amount on refunding	66,557.60
1951 · Deferred Amt of Ref-Vega Bds15	85,015.09
<b>Total Other Assets</b>	<b>3,948,323.18</b>
<b>TOTAL ASSETS</b>	<b>20,664,428.89</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	362,294.89
2500 · Due to Other Funds	159,693.06
<b>Total Accounts Payable</b>	<b>521,987.95</b>
<b>Credit Cards</b>	

February 22, 2021

**Balance Sheet**

Accrual Basis

As of January 31, 2021

	<u>Jan 31, 21</u>
2900 · Wells Fargo- Don	107.00
2910 · Elan	1,459.25
<b>Total Credit Cards</b>	<u>1,566.25</u>
<b>Other Current Liabilities</b>	
2005 · Accrued Liabilities	62,567.00
2050 · Accrued Payroll	14,229.69
2100 · Payroll Tax Liabilities	999.08
2121 · Customer Security Deposits	18,912.65
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	30,050.00
2225 · Accrued Vacation Liability	41,865.82
2230 · Accrued Sick Leave Liability	50,795.29
2263 · 457b EE Plan Payable	3,172.07
2264 · Employee Insurance Payable	-1,485.05
2265 · EE Aflac Insurance Payable	835.07
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	2,728.94
<b>Total Other Current Liabilities</b>	<u>292,788.25</u>
<b>Total Current Liabilities</b>	<u>816,342.45</u>
<b>Long Term Liabilities</b>	
2256 · Vehicle Loan Payable	52,650.78
2257 · Reorganization Loan	245,000.00
2267 · Pajaro Tank Loan-0190	1,188,510.18
2350 · Bonds Payable - Water Bond	193,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,945,000.00
2361 · Bonds Payable-2015 Vga Wtr Rf	3,502,899.67
2400 · Unamortized Discount on 2015	-31,095.01
2401 · Unamorized Discount-2015 Vega	-12,514.72
<b>Total Long Term Liabilities</b>	<u>7,083,450.90</u>
<b>Total Liabilities</b>	<u>7,899,793.35</u>
<b>Equity</b>	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	192,425.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	6,006,426.85
3999 · Suspense	13,037.78
Net Income	1,510,144.03
<b>Total Equity</b>	<u>12,764,635.54</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>20,664,428.89</u></u>



February 22, 2021

## Profit &amp; Loss

Accrual Basis

January 2021

	Jan 21
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	19,729.62
4002 · Route 2 - Pajaro	19,620.74
4003 · Route 3 - Commercial	14,977.38
4004 · Route 4 - Trailer Park	1,031.61
4005 · Route 5 - San Juan Rd Apts	863.19
4006 · Route 6 - Sunny Mesa	8,629.70
4007 · Route 7 - CSA 73	9,582.67
4008 · Route 8 - Vega	8,888.77
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	19,923.22
4012 · Route 12 - Blackie Road	2,333.17
4013 · Route 13 - Normco	21,139.76
4014 · Route 14 - Vierra	3,176.47
4015 · Route 15 - Langley/VP	1,985.14
Total Income	132,731.44
Gross Profit	132,731.44
Expense	
INDIRECT	
5000 · Salaries and Wages	102,360.99
5005 · Administrative Fees	487.60
5010 · Contract Labor	1,900.00
5030 · Payroll Tax Expense	4,168.52
5040 · Worker's Comp Insurance	4,242.72
5050 · Employee Health Insurance	15,310.63
5070 · Employee Retirement	8,477.55
5090 · Other Employee Expense	1,699.20
5130 · Utilities - Office	287.89
5140 · Building Repair & Maint	393.97
5145 · District Wide Repair & Maint	536.87
5150 · Garbage Service	307.46
5160 · Office Equip Rental	738.95
5165 · Computer Software	688.91
5170 · Office Equipment Repair & Maint	180.26
5240 · Office Supplies	493.10
5245 · Postage	1,000.00
5255 · Interest Expense	4,290.03
5256 · Interest Exp-Financed Items	227.55
5260 · Accounting & Bookkeeping	5,800.00
5270 · Automotive - Repair & Maint	1,570.15
5320 · Membership Fees and Dues	120.00
5330 · Telephone	952.02
5340 · Burglar Alarm Monitoring	78.00
5370 · Fuel - Trucks	1,946.56
5390 · Bank Charges	34.49
5391 · Credit Card Transaction Fees	1,017.58
5XXX · Indirect Allocation	0.00
Total INDIRECT	159,311.00
5190 · Soil and Water Tests	1,688.00
5220 · Water System - Repair & Maint	7,079.56
5225 · Street Maintenance	1,105.14
5231 · Pajaro Park Expense	1,102.63
5310 · Utilities - Well Site	10,042.30
5315 · Utilities - Street Lighting	2,156.74
5325 · Permits	1,459.25
5427 · Improvement Project-Springfield	1,785.95
5428 · COP Bond Expense	1,271.88
Total Expense	187,002.45
Net Ordinary Income	-54,271.01

## Profit &amp; Loss

January 2021

	Jan 21
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	432.04
4110 · Hydrant Sales	1,495.06
4140 · Connection Fees	27,657.00
4200 · Street Maintenance-Reimb	1,920.12
4210 · Vega Bond Assessments	2,481.14
4280 · Pro-Rata Tax Collection Share	218.12
4285 · P.V.W.M.A. Collection Fee	1,657.43
4307 · Returned Check Charges	25.00
4340 · Utility Reimbursements	146.93
4350 · Interest Revenue	6.82
5424 · Springfield Bottled Wtr Gr Reimb	371.07
5794 · Water Bond Assessments	136.56
5796 · Pajaro Park Revenue	25,000.00
Total Other Income	61,547.29
Other Expense	
5435 · Improvement Project-Pajaro	136.00
Total Other Expense	136.00
Net Other Income	61,411.29
Net Income	7,140.28

## FINANCIAL NOTES - January 2021

Account No:	Account Name:	Increase / Decrease	Description
<b>Income:</b>			
4001-4015	Total Income	-	Decrease in Usage: All Systems
<b>Expenses: Indirect</b>			
5040	Worker's Comp Insurance	+	Quarterly Payment
5090	Other Employee Expense	+	Employee Uniform Order
5255	Interest Expense	+	Interest Payment for Pajaro Tank Loan
5260	Accounting & Bookkeeping	+	Bianchi, Kasavan & Pope: Final payment for Fiscal Year 2020 Audit and submittal of 2019-2020 Special Districts' Financial Transaction Report to the CA State Controller
<b>Expenses: Direct</b>			
5220	Water System Repair & Maintenance	-	No major repairs necessary
5428	COP Bond Expense	+	NBS: 2015 Water Revenue Refunding Bonds Annual Report
<b>Other Income:</b>			
4140	Connection Fees	+	New Fire Service Connection for North Monterey County School District

# Pajaro/Sunny Mesa Community Services District Profit & Loss Budget Performance

January 2021

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February 22, 2021  
Accrual Basis

Ordinary Income/Expense	Jan 21	Budget	% of Budget	Jul '20 - Jan 21	YTD Budget	% of Budget	Annual Budget
<b>Income</b>							
4001 · Route 1 - Pajaro	19,729.62	22,583.34	87.4%	165,434.09	156,083.38	104.6%	271,000.00
4002 · Route 2 - Pajaro	19,620.74	23,000.00	85.3%	159,338.56	161,000.00	99.0%	276,000.00
4003 · Route 3 - Commercial	14,977.38	23,083.34	64.9%	153,361.42	161,583.38	94.9%	277,000.00
4004 · Route 4 - Trailer Park	1,031.61	1,125.00	91.7%	7,639.46	7,875.00	97.0%	13,500.00
4005 · Route 5 - San Juan Rd Apts	863.19	1,116.67	77.3%	6,923.64	7,816.69	88.6%	13,400.00
4006 · Route 6 - Sunny Mesa	8,629.70	11,975.00	72.1%	83,967.25	83,825.00	99.7%	143,700.00
4007 · Route 7 - CSA 73	9,582.67	13,166.67	72.8%	87,713.13	92,166.69	95.2%	158,000.00
4008 · Route 8 - Vega	8,888.77	13,025.00	68.2%	96,610.81	91,175.00	106.0%	156,300.00
4010 · Route 10 - Springfield	850.00	875.00	97.1%	5,975.00	6,125.00	97.6%	10,500.00
4011 · Route 11 - Moss Landing	19,923.22	22,583.34	88.2%	154,627.32	158,083.38	97.8%	271,000.00
4012 · Route 12 - Blackie Road	2,333.17	2,641.67	88.3%	21,209.91	18,491.69	114.7%	31,700.00
4013 · Route 13 - Normco	21,139.76	28,750.00	73.5%	204,973.22	201,250.00	101.9%	345,000.00
4014 · Route 14 - Vierra	3,176.47	4,383.34	72.5%	30,898.08	30,683.38	100.7%	52,600.00
4015 · Route 15 - Langley/VP	1,985.14	2,741.67	72.4%	19,206.85	19,191.69	100.1%	32,900.00
<b>Total Income</b>	<b>132,731.44</b>	<b>171,050.04</b>	<b>77.6%</b>	<b>1,197,479.74</b>	<b>1,197,350.28</b>	<b>100.0%</b>	<b>2,052,600.00</b>
<b>Gross Profit</b>	<b>132,731.44</b>	<b>171,050.04</b>	<b>77.6%</b>	<b>1,197,479.74</b>	<b>1,197,350.28</b>	<b>100.0%</b>	<b>2,052,600.00</b>
<b>Expense</b>							
<b>INDIRECT</b>							
5000 · Salaries and Wages	102,360.99	63,500.00	161.2%	483,683.70	444,500.00	108.8%	782,000.00
5005 · Administrative Fees	487.60	500.00	97.5%	2,915.04	3,500.00	83.3%	6,000.00
5010 · Contract Labor	1,900.00	2,000.00	95.0%	12,445.00	14,000.00	88.9%	24,000.00
5030 · Payroll Tax Expense	4,168.54	1,333.34	312.6%	9,554.09	9,333.38	102.4%	16,000.00
5040 · Worker's Comp Insurance	4,242.72	1,666.67	254.6%	8,485.49	11,666.69	72.7%	20,000.00
5050 · Employee Health Insurance	15,310.63	15,666.67	97.7%	109,038.21	109,666.69	99.4%	188,000.00
5070 · Employee Retirement	8,477.55	9,525.00	89.0%	67,974.75	66,675.00	101.9%	114,300.00
5090 · Other Employee Expense	1,699.20	208.34	815.6%	2,034.84	1,458.38	139.5%	2,500.00
5120 · Property Taxes	0.00	125.00	0.0%	-4,099.58	875.00	-468.5%	1,500.00
5130 · Utilities - Office	287.89	333.34	86.4%	1,963.18	2,333.38	84.1%	4,000.00
5140 · Building Repair & Maint	393.97	1,250.00	31.5%	11,211.24	8,750.00	128.1%	15,000.00
5145 · District Wide Repair & Maint	536.87	1,333.34	40.3%	7,763.23	9,333.38	83.2%	16,000.00
5150 · Garbage Service	307.46	308.34	99.7%	1,844.76	2,158.38	85.5%	3,700.00
5160 · Office Equip Rental	738.95	833.34	88.7%	5,111.14	5,833.38	87.6%	10,000.00
5165 · Computer Software	688.91	833.34	82.7%	5,918.31	5,833.38	101.5%	10,000.00
5170 · Office Equipment Repair & Maint	180.26	300.00	60.1%	1,566.28	2,100.00	74.6%	3,600.00
5175 · Small Tools - Repair & Maint.	0.00	83.34	0.0%	278.16	583.38	47.7%	1,000.00
5180 · Casualty Ins./Liability Ins	0.00	2,583.34	0.0%	30,100.96	18,083.38	166.5%	31,000.00
5200 · Billing Supplies	0.00	308.34	0.0%	2,511.66	2,158.38	116.4%	3,700.00
5240 · Office Supplies	493.10	291.67	169.1%	1,993.90	2,041.69	97.7%	3,500.00
5245 · Postage	1,000.00	708.34	141.2%	5,000.00	4,958.38	100.8%	8,500.00
5250 · Legal Expenses	0.00	2,250.00	0.0%	11,894.48	15,750.00	75.5%	27,000.00
5255 · Interest Expense	4,290.03	1,083.34	396.0%	27,203.32	7,583.38	358.7%	13,000.00
5256 · Interest Exp-Financed Items	227.55	200.00	113.8%	1,001.36	1,400.00	71.5%	2,400.00
5260 · Accounting & Bookkeeping	5,800.00	3,083.34	188.1%	36,570.00	21,583.38	169.4%	37,000.00
5266 · Engineering Svcs-Dist Wide	0.00	3,416.67	0.0%	39,000.00	23,916.69	163.1%	41,000.00
5270 · Automotive - Repair & Maint	1,570.15	833.34	188.4%	2,538.50	5,833.38	43.5%	10,000.00
5280 · Conferences, Meetings, Seminars	0.00	41.67	0.0%	0.00	291.69	0.0%	500.00
5290 · Travel Expenses	0.00	41.67	0.0%	0.00	291.69	0.0%	500.00
5300 · Books & Subscriptions	0.00	125.00	0.0%	0.00	875.00	0.0%	1,500.00
5305 · Water Conservation Program	0.00	125.00	0.0%	0.00	875.00	0.0%	1,500.00
5320 · Membership Fees and Dues	120.00	1,666.67	7.2%	15,314.10	11,666.69	131.3%	20,000.00
5326 · Licenses and Certifications	0.00	166.67	0.0%	490.05	1,166.69	42.0%	2,000.00

Pajaro/Sunny Mesa Community Services District  
**Profit & Loss Budget Performance**  
 January 2021

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 February 22, 2021  
 Accrual Basis

	Jan 21	Budget	% of Budget	Jul '20 - Jan 21	YTD Budget	% of Budget	Annual Budget
5330 · Telephone	952.02	1,416.67	67.2%	11,388.94	9,916.69	114.8%	17,000.00
5340 · Burglar Alarm Monitoring	78.00	66.67	117.0%	462.00	466.69	99.0%	800.00
5370 · Fuel - Trucks	1,946.56	2,000.00	97.3%	13,131.32	14,000.00	93.8%	24,000.00
5390 · Bank Charges	34.49	16.67	206.9%	858.29	116.69	735.5%	200.00
5391 · Credit Card Transaction Fees	1,017.58	500.00	203.5%	5,612.95	3,500.00	160.4%	6,000.00
5400 · Miscellaneous Expense	0.00	16.67	0.0%	-199.75	116.69	-171.2%	200.00
5XXX · Indirect Allocation	0.00			0.00			
6560 · Payroll Processing Expenses	0.00	50.00	0.0%	1.75	350.00	0.5%	600.00
6577 · COP Debt Service - Interest	0.00	6,500.00	0.0%	38,677.50	45,500.00	85.0%	78,000.00
<b>Total INDIRECT</b>	<b>159,311.00</b>	<b>127,291.90</b>	<b>125.2%</b>	<b>971,240.17</b>	<b>891,042.60</b>	<b>109.0%</b>	<b>1,527,500.00</b>
5190 · Soil and Water Tests	1,688.00	2,666.67	63.3%	14,728.30	18,666.69	78.9%	32,000.00
5220 · Water System - Repair & Maint	7,079.56	18,750.00	37.8%	110,660.78	131,250.00	84.3%	225,000.00
5225 · Street Maintenance	1,105.14	2,720.84	40.6%	14,509.53	19,045.88	76.2%	32,650.00
5230 · Park - Repair & Maint	0.00	83.34	0.0%	539.39	583.38	92.5%	1,000.00
5231 · Pajaro Park Expense	1,102.63			14,986.41			
5265 · Engineering Expenses	0.00	166.67	0.0%	0.00	1,166.69	0.0%	2,000.00
5310 · Utilities - Well Site	10,042.30	14,166.67	70.9%	83,997.66	99,166.69	84.7%	170,000.00
5315 · Utilities - Street Lighting	2,156.74	2,333.34	92.4%	12,927.38	16,333.38	79.1%	28,000.00
5325 · Permits	1,459.25	2,083.34	70.0%	9,662.45	14,583.38	66.3%	25,000.00
5360 · Fuel - Generator	0.00	125.00	0.0%	776.90	875.00	88.8%	1,500.00
5426 · Vega Assmnt Bond Expense	0.00			4,246.05			
5427 · Improvement Project-Springfield	1,785.95			-12,836.45			
5428 · COP Bond Expense	1,271.88	291.67	436.1%	3,426.88	2,041.69	167.8%	3,500.00
5433 · Pajaro Water Bond Interest Exp	0.00	883.34	0.0%	7,140.00	6,183.38	115.5%	10,600.00
6575 · Vega Debt Service-Interest	0.00	11,916.67	0.0%	72,830.00	83,416.69	87.3%	143,000.00
<b>Total Expense</b>	<b>187,002.45</b>	<b>183,479.35</b>	<b>101.9%</b>	<b>1,308,835.45</b>	<b>1,284,355.45</b>	<b>101.9%</b>	<b>2,201,750.00</b>
<b>Net Ordinary Income</b>	<b>-54,271.01</b>	<b>-12,429.31</b>	<b>436.6%</b>	<b>-111,355.71</b>	<b>-87,005.17</b>	<b>128.0%</b>	<b>-149,150.00</b>
<b>Other Income/Expense</b>							
Other Income							
4100 · Late Payment Penalties	432.04	416.67	103.7%	3,105.31	2,916.69	106.5%	5,000.00
4101 · Billing Adjustments	0.00	41.67	0.0%	0.00	291.69	0.0%	500.00
4110 · Hydrant Sales	1,495.06	416.67	358.8%	12,029.15	2,916.69	412.4%	5,000.00
4115 · Testing Fees	0.00	625.00	0.0%	480.00	4,375.00	11.0%	7,500.00
4140 · Connection Fees	27,657.00	358.34	7,718.1%	31,961.00	2,508.38	1,274.2%	4,300.00
4141 · Application Fees	0.00	45.84	0.0%	275.00	320.88	85.7%	550.00
4146 · Other Fees	0.00	33.34	0.0%	0.00	233.38	0.0%	400.00
4200 · Street Maintenance-Reimb	1,920.12	5,316.67	36.1%	35,620.21	37,216.69	95.7%	63,800.00
4210 · Vega Bond Assessments	2,481.14	23,166.67	10.7%	162,359.14	162,166.69	100.1%	278,000.00
4280 · Pro-Rata Tax Collection Share	218.12	2,083.34	10.5%	14,265.09	14,583.38	97.8%	25,000.00
4285 · P.V.W.M.A. Collection Fee	1,657.43	2,250.00	73.7%	17,054.64	15,750.00	108.3%	27,000.00
4300 · Collection of Previous W/O Acct	0.00	41.67	0.0%	0.00	291.69	0.0%	500.00
4305 · Miscellaneous Revenue	0.00	125.00	0.0%	0.00	875.00	0.0%	1,500.00
4307 · Returned Check Charges	25.00			50.00			
4311 · Interest on Pooled Investments	0.00			575.40			
4340 · Utility Reimbursements	146.93	2,333.34	6.3%	25,172.03	16,333.38	154.1%	28,000.00
4341 · Lighting Admin Reimbursements	0.00	1,000.00	0.0%	0.00	7,000.00	0.0%	12,000.00
4345 · Customer Order Reimbursements	0.00			5,870.96			
4346 · District 25% Overhead Fee	0.00	41.67	0.0%	0.00	291.69	0.0%	500.00
4350 · Interest Revenue	6.82	475.00	1.4%	105.57	3,325.00	3.2%	5,700.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.34	0.0%	0.00	408.38	0.0%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.34	0.0%	0.00	233.38	0.0%	400.00

**Pajaro/Sunny Mesa Community Services District  
Profit & Loss Budget Performance**

January 2021

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February 22, 2021  
Accrual Basis

	Jan 21	Budget	% of Budget	Jul '20 - Jan 21	YTD Budget	% of Budget	Annual Budget
5408 · Springfield Project-Grant Reimb	0.00			115,866.38			
5409 · Pajaro Improve Proj-Grant Reimb	0.00			1,149,742.35			
5424 · Springfield Bottled Wtr Gr Reimb	371.07			2,968.56			
5794 · Water Bond Assessments	136.56	3,375.00	4.0%	26,104.45	23,625.00	110.5%	40,500.00
5796 · Pajaro Park Revenue	25,000.00			25,000.00			
<b>Total Other Income</b>	<b>61,547.29</b>	<b>42,237.57</b>	<b>145.7%</b>	<b>1,628,605.24</b>	<b>295,662.99</b>	<b>550.8%</b>	<b>506,850.00</b>
<b>Other Expense</b>	<b>136.00</b>			<b>6,905.50</b>			
5435 · Improvement Project-Pajaro	0.00			200.00			
6260 · Lighting Expenses							
<b>Total Other Expense</b>	<b>136.00</b>			<b>7,105.50</b>			
<b>Net Other Income</b>	<b>61,411.29</b>	<b>42,237.57</b>	<b>145.4%</b>	<b>1,621,499.74</b>	<b>295,662.99</b>	<b>548.4%</b>	<b>506,850.00</b>
<b>Net Income</b>	<b>7,140.28</b>	<b>29,808.26</b>	<b>24.0%</b>	<b>1,510,144.03</b>	<b>208,657.82</b>	<b>723.7%</b>	<b>357,700.00</b>

**Pajaro/Sunny Mesa Community Services District**  
**Profit & Loss Budget vs. Actual**  
 January 2021

	Jan 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4001 · Route 1 - Pajaro	19,729.62	22,583.34	-2,853.72	87.36%
4002 · Route 2 - Pajaro	19,620.74	23,000.00	-3,379.26	85.31%
4003 · Route 3 - Commercial	14,977.38	23,083.34	-8,105.96	64.88%
4004 · Route 4 - Trailer Park	1,031.61	1,125.00	-93.39	91.7%
4005 · Route 5 - San Juan Rd Apts	863.19	1,116.67	-253.48	77.3%
4006 · Route 6 - Sunny Mesa	8,629.70	11,975.00	-3,345.30	72.06%
4007 · Route 7 - CSA 73	9,582.67	13,166.67	-3,584.00	72.78%
4008 · Route 8 - Vega	8,888.77	13,025.00	-4,136.23	68.24%
4010 · Route 10 -Springfield	850.00	875.00	-25.00	97.14%
4011 · Route 11 - Moss Landing	19,923.22	22,583.34	-2,660.12	88.22%
4012 · Route 12 - Blackie Road	2,333.17	2,641.67	-308.50	88.32%
4013 · Route 13 - Normco	21,139.76	28,750.00	-7,610.24	73.53%
4014 · Route 14 - Vierra	3,176.47	4,383.34	-1,206.87	72.47%
4015 · Route 15 - Langley/VP	1,985.14	2,741.67	-756.53	72.41%
<b>Total Income</b>	<b>132,731.44</b>	<b>171,050.04</b>	<b>-38,318.60</b>	<b>77.6%</b>
<b>Gross Profit</b>	<b>132,731.44</b>	<b>171,050.04</b>	<b>-38,318.60</b>	<b>77.6%</b>
<b>Expense</b>				
<b>INDIRECT</b>				
5000 · Salaries and Wages	102,360.99	63,500.00	38,860.99	161.2%
5005 · Administrative Fees	487.60	500.00	-12.40	97.52%
5010 · Contract Labor	1,900.00	2,000.00	-100.00	95.0%
5030 · Payroll Tax Expense	4,168.52	1,333.34	2,835.18	312.64%
5040 · Worker's Comp Insurance	4,242.72	1,666.67	2,576.05	254.56%
5050 · Employee Health Insurance	15,310.63	15,666.67	-356.04	97.73%
5070 · Employee Retirement	8,477.55	9,525.00	-1,047.45	89.0%
5090 · Other Employee Expense	1,699.20	208.34	1,490.86	815.59%
5120 · Property Taxes	0.00	125.00	-125.00	0.0%
5130 · Utilities - Office	287.89	333.34	-45.45	86.37%
5140 · Building Repair & Maint	393.97	1,250.00	-856.03	31.52%
5145 · District Wide Repair & Maint	536.87	1,333.34	-796.47	40.27%

Pajaro/Sunny Mesa Community Services District  
 Profit & Loss Budget vs. Actual

January 2021

	Jan 21	Budget	\$ Over Budget	% of Budget
5150 · Garbage Service	307.46	308.34	-0.88	99.72%
5160 · Office Equip Rental	738.95	833.34	-94.39	88.67%
5165 · Computer Software	688.91	833.34	-144.43	82.67%
5170 · Office Equipment Repair & Maint	180.26	300.00	-119.74	60.09%
5175 · Small Tools - Repair & Maint.	0.00	83.34	-83.34	0.0%
5180 · Casualty Ins/Liability Ins	0.00	2,583.34	-2,583.34	0.0%
5200 · Billing Supplies	0.00	308.34	-308.34	0.0%
5240 · Office Supplies	493.10	291.67	201.43	169.06%
5245 · Postage	1,000.00	708.34	291.66	141.18%
5250 · Legal Expenses	0.00	2,250.00	-2,250.00	0.0%
5255 · Interest Expense	4,290.03	1,083.34	3,206.69	396.0%
5256 · Interest Exp-Financed Items	227.55	200.00	27.55	113.78%
5260 · Accounting & Bookkeeping	5,800.00	3,083.34	2,716.66	188.11%
5266 · Engineering Svcs-Dist Wide	0.00	3,416.67	-3,416.67	0.0%
5270 · Automotive - Repair & Maint	1,570.15	833.34	736.81	188.42%
5280 · Conferences, Meetings, Seminars	0.00	41.67	-41.67	0.0%
5290 · Travel Expenses	0.00	41.67	-41.67	0.0%
5300 · Books & Subscriptions	0.00	125.00	-125.00	0.0%
5305 · Water Conservation Program	0.00	125.00	-125.00	0.0%
5320 · Membership Fees and Dues	120.00	1,666.67	-1,546.67	7.2%
5326 · Licenses and Certifications	0.00	166.67	-166.67	0.0%
5330 · Telephone	952.02	1,416.67	-464.65	67.2%
5340 · Burglar Alarm Monitoring	78.00	66.67	11.33	116.99%
5370 · Fuel - Trucks	1,946.56	2,000.00	-53.44	97.33%
5390 · Bank Charges	34.49	16.67	17.82	206.9%
5391 · Credit Card Transaction Fees	1,017.58	500.00	517.58	203.52%
5400 · Miscellaneous Expense	0.00	16.67	-16.67	0.0%
6560 · Payroll Processing Expenses	0.00	50.00	-50.00	0.0%
6577 · COP Debt Service - Interest	0.00	6,500.00	-6,500.00	0.0%
<b>Total INDIRECT</b>	<b>159,311.00</b>	<b>127,291.80</b>	<b>32,019.20</b>	<b>125.15%</b>
5190 · Soil and Water Tests	1,688.00	2,666.67	-978.67	63.3%
5220 · Water System - Repair & Maint	7,079.56	18,750.00	-11,670.44	37.76%



Pajaro/Sunny Mesa Community Services District  
**Profit & Loss Budget vs. Actual**  
 January 2021

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 February 22, 2021  
 Accrual Basis

	Jan 21	Budget	\$ Over Budget	% of Budget
5225 · Street Maintenance	1,105.14	2,720.84	-1,615.70	40.62%
5230 · Park - Repair & Maint	0.00	83.34	-83.34	0.0%
5265 · Engineering Expenses	0.00	166.67	-166.67	0.0%
5310 · Utilities - Well Site	10,042.30	14,166.67	-4,124.37	70.89%
5315 · Utilities - Street Lighting	2,156.74	2,333.34	-176.60	92.43%
5325 · Permits	1,459.25	2,083.34	-624.09	70.04%
5360 · Fuel - Generator	0.00	125.00	-125.00	0.0%
5428 · COP Bond Expense	1,271.88	291.67	980.21	436.07%
5433 · Pajaro Water Bond Interest Exp	0.00	883.34	-883.34	0.0%
6575 · Vega Debt Service-Interest	0.00	11,916.67	-11,916.67	0.0%
<b>Total Expense</b>	<b>184,113.87</b>	<b>183,479.35</b>	<b>634.52</b>	<b>100.35%</b>
Net Ordinary Income	-51,382.43	-12,429.31	-38,953.12	413.4%
Other Income/Expense				
Other Income				
4100 · Late Payment Penalties	432.04	416.67	15.37	103.69%
4101 · Billing Adjustments	0.00	41.67	-41.67	0.0%
4110 · Hydrant Sales	1,495.06	416.67	1,078.39	358.81%
4115 · Testing Fees	0.00	625.00	-625.00	0.0%
4140 · Connection Fees	27,657.00	358.34	27,298.66	7,718.09%
4141 · Application Fees	0.00	45.84	-45.84	0.0%
4146 · Other Fees	0.00	33.34	-33.34	0.0%
4200 · Street Maintenance-Reimb	1,920.12	5,316.67	-3,396.55	36.12%
4210 · Vega Bond Assessments	2,481.14	23,166.67	-20,685.53	10.71%
4280 · Pro-Rata Tax Collection Share	218.12	2,083.34	-1,865.22	10.47%
4285 · P.V.W.M.A. Collection Fee	1,657.43	2,250.00	-592.57	73.66%
4300 · Collection of Previous W/O Acct	0.00	41.67	-41.67	0.0%
4305 · Miscellaneous Revenue	0.00	125.00	-125.00	0.0%
4340 · Utility Reimbursements	146.93	2,333.34	-2,186.41	6.3%
4341 · Lighting Admin Reimbursements	0.00	1,000.00	-1,000.00	0.0%
4346 · District 25% Overhead Fee	0.00	41.67	-41.67	0.0%
4350 · Interest Revenue	6.82	475.00	-468.18	1.44%
4355 · Audit/Bookkeeping Reimbursement	0.00	58.34	-58.34	0.0%

Pajaro/Sunny Mesa Community Services District  
 Profit & Loss Budget vs. Actual

January 2021

	Jan 21	Budget	\$ Over Budget	% of Budget
4360 · Legal Counsel Reimbursement	0.00	33.34	-33.34	0.0%
5794 · Water Bond Assessments	136.56	3,375.00	-3,238.44	4.05%
Total Other Income	36,151.22	42,237.57	-6,086.35	85.59%
Other Expense				
Total Other Expense	0.00			
Net Other Income	36,151.22	42,237.57	-6,086.35	85.59%
Net Income	-15,231.21	29,808.26	-45,039.47	-51.1%

Total Income      Total Expense      Difference  
 \$168,882.66      \$184,113.87      \$ (15,231.21)

December Cash      January Cash      Difference  
 \$451,662.39      \$428,045.84      \$ (23,616.55)

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Operating Account**  
February 1 - 22, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	ACH	02/08/2021	ACWA/JPIA-Workers Comp-ACH	1001 · SCCB - Operating Account		-4,242.72
Bill	10/01...	01/26/2021		5040 · Worker's Comp Insurance	-4,242.72	4,242.72
TOTAL					-4,242.72	4,242.72
Bill Pmt -Check	ACH	02/08/2021	Agustin Sorroza-Moreno	1001 · SCCB - Operating Account		-1,280.00
Bill	1/25/...	02/08/2021		5010 · Contract Labor	-1,280.00	1,280.00
TOTAL					-1,280.00	1,280.00
Bill Pmt -Check	ACH	02/08/2021	Coastal Paving & Excavating- ACH	1001 · SCCB - Operating Account		-6,952.25
Bill	Inv. 7...	02/04/2021		5220 · Water System - Repair & Maint	-6,952.25	6,952.25
TOTAL					-6,952.25	6,952.25
Bill Pmt -Check	ACH	02/08/2021	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-917.61
Bill	CL59...	01/31/2021		5370 · Fuel - Trucks	-917.61	917.61
TOTAL					-917.61	917.61
Bill Pmt -Check	ACH	02/22/2021	ACWA-JPIA (med ins)-ACH	1001 · SCCB - Operating Account		-17,046.13
Bill	0662...	02/05/2021		5050 · Employee Health Insurance 2264 · Employee Insurance Payable	-15,310.63 -1,735.50	15,310.63 1,735.50
TOTAL					-17,046.13	17,046.13
Bill Pmt -Check	ACH	02/22/2021	Agustin Sorroza-Moreno	1001 · SCCB - Operating Account		-640.00
Bill	2/16/...	02/22/2021		5010 · Contract Labor	-640.00	640.00
TOTAL					-640.00	640.00
Bill Pmt -Check	ACH	02/22/2021	Aramark- Online	1001 · SCCB - Operating Account		-1,518.94
Bill	0007...	01/01/2021		5140 · Building Repair & Maint	-33.07	33.07
Bill	2313...	01/13/2021		5090 · Other Employee Expense	-26.92	26.92
Bill	2314...	01/19/2021		5090 · Other Employee Expense	-1,048.69	1,048.69
Bill	2315...	01/21/2021		5090 · Other Employee Expense	-312.37	312.37
Bill	5110...	02/05/2021		5140 · Building Repair & Maint	-32.63	32.63
Bill	5110...	02/12/2021		5140 · Building Repair & Maint	-32.63	32.63
Bill	5110...	02/19/2021		5140 · Building Repair & Maint	-32.63	32.63
TOTAL					-1,518.94	1,518.94
Bill Pmt -Check	ACH	02/22/2021	ICONIX Waterworks (US), Inc- ACH	1001 · SCCB - Operating Account		-499.97
Bill	U211...	01/26/2021		5220 · Water System - Repair & Maint	-428.57	428.57
Bill	U211...	02/10/2021		5220 · Water System - Repair & Maint	-71.40	71.40
TOTAL					-499.97	499.97
Bill Pmt -Check	ACH	02/22/2021	MBAS- ACH	1001 · SCCB - Operating Account		-180.00
Bill	2101...	02/03/2021		5190 · Soil and Water Tests	-45.00	45.00
Bill	2102...	02/11/2021		5190 · Soil and Water Tests	-90.00	90.00
Bill	2102...	02/11/2021		5190 · Soil and Water Tests	-45.00	45.00
TOTAL					-180.00	180.00
Bill Pmt -Check	ACH	02/22/2021	Mid Valley Supply-Online	1001 · SCCB - Operating Account		-650.26
Bill	I2508...	01/27/2021		5220 · Water System - Repair & Maint 5220 · Water System - Repair & Maint 5220 · Water System - Repair & Maint 5220 · Water System - Repair & Maint 5220 · Water System - Repair & Maint	-65.02 -32.51 -32.51 -32.51 -32.51	65.02 32.51 32.51 32.51 32.51

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Operating Account**  
February 1 - 22, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	I2508...	02/03/2021		5220 · Water System - Repair & Maint	-65.04	65.04
				5220 · Water System - Repair & Maint	-32.51	32.51
Bill	I2509...	02/10/2021		5220 · Water System - Repair & Maint	-32.52	32.52
				5220 · Water System - Repair & Maint	-65.02	65.02
				5220 · Water System - Repair & Maint	-32.51	32.51
				5220 · Water System - Repair & Maint	-32.52	32.52
Bill	I2510...	02/17/2021		5220 · Water System - Repair & Maint	-97.53	97.53
				5220 · Water System - Repair & Maint	-32.51	32.51
				5220 · Water System - Repair & Maint	-32.51	32.51
				5220 · Water System - Repair & Maint	-32.53	32.53
<b>TOTAL</b>					<b>-650.26</b>	<b>650.26</b>
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>02/22/2021</b>	<b>NBS- ACH</b>	<b>1001 · SCCB - Operating Account</b>		<b>-1,271.88</b>
Bill	Inv. 1...	01/25/2021		5428 · COP Bond Expense	-1,271.88	1,271.88
<b>TOTAL</b>					<b>-1,271.88</b>	<b>1,271.88</b>
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>02/22/2021</b>	<b>Singh Computech- ACH</b>	<b>1001 · SCCB - Operating Account</b>		<b>-255.00</b>
Bill	8609	02/03/2021		5165 · Computer Software	-255.00	255.00
<b>TOTAL</b>					<b>-255.00</b>	<b>255.00</b>
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>02/22/2021</b>	<b>Soil Control Lab- ACH</b>	<b>1001 · SCCB - Operating Account</b>		<b>-1,000.00</b>
Bill	1010...	01/20/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1010...	01/20/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1010...	01/20/2021		5190 · Soil and Water Tests	-75.00	75.00
Bill	1010...	01/20/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1010...	01/21/2021		5190 · Soil and Water Tests	-50.00	50.00
Bill	1010...	01/21/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1010...	01/21/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1010...	01/21/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1010...	01/27/2021		5190 · Soil and Water Tests	-75.00	75.00
Bill	1020...	02/04/2021		5190 · Soil and Water Tests	-75.00	75.00
Bill	1020...	02/04/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1020...	02/04/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1020...	02/04/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1020...	02/04/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1020...	02/04/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1020...	02/04/2021		5190 · Soil and Water Tests	-75.00	75.00
Bill	1020...	02/04/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1020...	02/04/2021		5190 · Soil and Water Tests	-50.00	50.00
Bill	1020...	02/11/2021		5190 · Soil and Water Tests	-50.00	50.00
Bill	1020...	02/11/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1020...	02/11/2021		5190 · Soil and Water Tests	-75.00	75.00
Bill	1020...	02/11/2021		5190 · Soil and Water Tests	-75.00	75.00
Bill	1020...	02/11/2021		5190 · Soil and Water Tests	-50.00	50.00
Bill	1020...	02/11/2021		5190 · Soil and Water Tests	-25.00	25.00
Bill	1020...	02/11/2021		5190 · Soil and Water Tests	-25.00	25.00
<b>TOTAL</b>					<b>-1,000.00</b>	<b>1,000.00</b>
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>02/22/2021</b>	<b>Taylor's Office City- ACH</b>	<b>1001 · SCCB - Operating Account</b>		<b>-104.61</b>
Bill	3273...	01/27/2021		5240 · Office Supplies	-90.22	90.22
Bill	3273...	01/28/2021		5240 · Office Supplies	-14.39	14.39
<b>TOTAL</b>					<b>-104.61</b>	<b>104.61</b>
<b>Bill Pmt -Check</b>	<b>AP</b>	<b>02/01/2021</b>	<b>Staples Credit Plan-Online</b>	<b>1001 · SCCB - Operating Account</b>		<b>-25.85</b>
Bill	6035 ...	01/08/2021		5240 · Office Supplies	-25.85	25.85
<b>TOTAL</b>					<b>-25.85</b>	<b>25.85</b>
<b>Bill Pmt -Check</b>	<b>AP</b>	<b>02/08/2021</b>	<b>Ace Hardware Prunedale-Online</b>	<b>1001 · SCCB - Operating Account</b>		<b>-89.74</b>
Bill	0510...	01/22/2021		5220 · Water System - Repair & Maint	-37.57	37.57
Bill	0510...	01/25/2021		5220 · Water System - Repair & Maint	-19.48	19.48
Bill	0510...	01/29/2021		5220 · Water System - Repair & Maint	-11.59	11.59
Bill	0511...	02/05/2021		5145 · District Wide Repair & Maint	-21.10	21.10

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Operating Account**  
February 1 - 22, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-89.74	89.74
Bill Pmt -Check	AP	02/08/2021	Aramark- Online	1001 · SCCB - Operating Account		-98.77
Bill	0007 ...	01/15/2021		5140 · Building Repair & Maint	-33.07	33.07
Bill	0007 ...	01/22/2021		5140 · Building Repair & Maint	-33.07	33.07
Bill	5110 ...	01/29/2021		5140 · Building Repair & Maint	-32.63	32.63
TOTAL					-98.77	98.77
Bill Pmt -Check	AP	02/08/2021	AT&T 2043-Online	1001 · SCCB - Operating Account		-407.88
Bill	JAN ...	01/26/2021		5330 · Telephone	-407.88	407.88
TOTAL					-407.88	407.88
Bill Pmt -Check	AP	02/08/2021	AT&T 2486-Online	1001 · SCCB - Operating Account		-178.70
Bill	JAN ...	01/26/2021		5310 · Utilities - Well Site	-178.70	178.70
TOTAL					-178.70	178.70
Bill Pmt -Check	AP	02/08/2021	Bianchi Alarm Systems-Online	1001 · SCCB - Operating Account		-78.00
Bill	Inv. 2...	01/28/2021		5340 · Burglar Alarm Monitoring	-78.00	78.00
TOTAL					-78.00	78.00
Bill Pmt -Check	AP	02/08/2021	Corbin Willits Systems-Online	1001 · SCCB - Operating Account		-237.42
Bill	000C...	01/15/2021		5165 · Computer Software	-237.42	237.42
TOTAL					-237.42	237.42
Bill Pmt -Check	AP	02/08/2021	Data Flow Business Systems-Online	1001 · SCCB - Operating Account		-180.26
Bill	302966	01/25/2021		5170 · Office Equipment Repair & Ma...	-180.26	180.26
TOTAL					-180.26	180.26
Bill Pmt -Check	AP	02/08/2021	Monterey One Water- Online	1001 · SCCB - Operating Account		-69.98
Bill	FEB ...	01/31/2021		5130 · Utilities - Office	-25.73	25.73
Bill	01/1/...	01/31/2021		5310 · Utilities - Well Site	-44.25	44.25
TOTAL					-69.98	69.98
Bill Pmt -Check	AP	02/08/2021	PG&E 1438-Online	1001 · SCCB - Operating Account		-1,167.08
Bill	12/24...	01/26/2021		5310 · Utilities - Well Site	-1,167.08	1,167.08
TOTAL					-1,167.08	1,167.08
Bill Pmt -Check	AP	02/08/2021	PG&E 6022-Online	1001 · SCCB - Operating Account		-14.55
Bill	12/19...	01/20/2021		5315 · Utilities - Street Lighting	-14.55	14.55
TOTAL					-14.55	14.55
Bill Pmt -Check	AP	02/08/2021	Santa Cruz Answering Service-Onl...	1001 · SCCB - Operating Account		-158.60
Bill	1009 ...	01/22/2021		5330 · Telephone	-158.60	158.60
TOTAL					-158.60	158.60
Bill Pmt -Check	AP	02/08/2021	Tom's Site Service-Online	1001 · SCCB - Operating Account		-203.49
Bill	53803	01/31/2021		5145 · District Wide Repair & Maint	-203.49	203.49
TOTAL					-203.49	203.49

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Operating Account**  
February 1 - 22, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	02/08/2021	WM / Carmel Marina - Office-Online	1001 - SCCB - Operating Account		-348.96
Bill	9553...	02/01/2021		5150 - Garbage Service	-348.96	348.96
TOTAL					-348.96	348.96
Check	AP	02/19/2021	Santa Cruz County Bank	1001 - SCCB - Operating Account		-623.25
				2256 - Vehicle Loan Payable	-517.20	517.20
				5256 - Interest Exp-Financed Items	-106.05	106.05
TOTAL					-623.25	623.25
Bill Pmt -Check	AP	02/22/2021	Ace Hardware Prunedale-Online	1001 - SCCB - Operating Account		-25.88
Bill	0511...	02/08/2021		5220 - Water System - Repair & Maint	-20.93	20.93
Bill	0511...	02/11/2021		5220 - Water System - Repair & Maint	-4.95	4.95
TOTAL					-25.88	25.88
Bill Pmt -Check	AP	02/22/2021	AT&T 0646-Online	1001 - SCCB - Operating Account		-208.16
Bill	2/5/2...	02/05/2021		5310 - Utilities - Well Site	-208.16	208.16
TOTAL					-208.16	208.16
Bill Pmt -Check	AP	02/22/2021	AT&T 1782-Online	1001 - SCCB - Operating Account		-33.34
Bill	2/7/2...	02/07/2021		5310 - Utilities - Well Site	-33.34	33.34
TOTAL					-33.34	33.34
Bill Pmt -Check	AP	02/22/2021	AT&T 2627-Online	1001 - SCCB - Operating Account		-33.34
Bill	2/7/2...	02/07/2021		5310 - Utilities - Well Site	-33.34	33.34
TOTAL					-33.34	33.34
Bill Pmt -Check	AP	02/22/2021	AT&T 3439-Online	1001 - SCCB - Operating Account		-33.34
Bill	2/1/2...	02/01/2021		5310 - Utilities - Well Site	-33.34	33.34
TOTAL					-33.34	33.34
Bill Pmt -Check	AP	02/22/2021	AT&T 5283-Online	1001 - SCCB - Operating Account		-178.27
Bill	2/11/...	02/11/2021		5310 - Utilities - Well Site	-178.27	178.27
TOTAL					-178.27	178.27
Bill Pmt -Check	AP	02/22/2021	AT&T 6542-Online	1001 - SCCB - Operating Account		-65.26
Bill	2/7/2...	02/07/2021		5310 - Utilities - Well Site	-65.26	65.26
TOTAL					-65.26	65.26
Bill Pmt -Check	AP	02/22/2021	AT&T 8925-Online	1001 - SCCB - Operating Account		-385.47
Bill	x020...	02/01/2021		5330 - Telephone	-385.47	385.47
TOTAL					-385.47	385.47
Bill Pmt -Check	AP	02/22/2021	Bianchi Kasavan & Pope-Online	1001 - SCCB - Operating Account		-5,800.00
Bill	0110...	01/31/2021		5260 - Accounting & Bookkeeping	-2,500.00	2,500.00
Bill	0110...	01/31/2021		5260 - Accounting & Bookkeeping	-3,300.00	3,300.00
TOTAL					-5,800.00	5,800.00
Bill Pmt -Check	AP	02/22/2021	C & N Tractors/Rentals- online	1001 - SCCB - Operating Account		-81.66

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Operating Account**  
February 1 - 22, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	91909	01/14/2021		5145 · District Wide Repair & Maint	-81.66	81.66
<b>TOTAL</b>					<b>-81.66</b>	<b>81.66</b>
Bill Pmt -Check	AP	02/22/2021	Chevrolet of Watsonville- Online	1001 · SCCB - Operating Account		-319.49
Bill	243270	01/28/2021		5270 · Automotive - Repair & Maint	-319.49	319.49
<b>TOTAL</b>					<b>-319.49</b>	<b>319.49</b>
Bill Pmt -Check	AP	02/22/2021	Elan-Online	1001 · SCCB - Operating Account		-1,763.51
Bill	FEB ...	02/17/2021		5145 · District Wide Repair & Maint	-1,763.51	1,763.51
<b>TOTAL</b>					<b>-1,763.51</b>	<b>1,763.51</b>
Bill Pmt -Check	AP	02/22/2021	GreatAmerica Financial-Online	1001 · SCCB - Operating Account		-506.43
Bill	2868...	02/02/2021		5160 · Office Equip Rental	-506.43	506.43
<b>TOTAL</b>					<b>-506.43</b>	<b>506.43</b>
Bill Pmt -Check	AP	02/22/2021	Green Rubber Kennedy Ag-Online	1001 · SCCB - Operating Account		-167.41
Bill	w-55...	01/22/2021		5090 · Other Employee Expense	-117.33	117.33
Bill	W-55...	01/27/2021		5145 · District Wide Repair & Maint	-9.91	9.91
Bill				5220 · Water System - Repair & Maint	-40.17	40.17
<b>TOTAL</b>					<b>-167.41</b>	<b>167.41</b>
Bill Pmt -Check	AP	02/22/2021	Gutierrez Consultants	1001 · SCCB - Operating Account		-1,102.50
Bill	1562	02/09/2021		5435 · Improvement Project-Pajaro	-1,102.50	1,102.50
<b>TOTAL</b>					<b>-1,102.50</b>	<b>1,102.50</b>
Bill Pmt -Check	AP	02/22/2021	Mission Uniform Service-Online	1001 · SCCB - Operating Account		-297.54
Bill	5139...	01/04/2021		5140 · Building Repair & Maint	-40.73	40.73
Bill	5140...	01/25/2021		5090 · Other Employee Expense	-93.89	93.89
Bill	5141...	02/01/2021		5140 · Building Repair & Maint	-40.73	40.73
Bill	5141...	02/08/2021		5140 · Building Repair & Maint	-40.73	40.73
Bill	5141...	02/15/2021		5140 · Building Repair & Maint	-40.73	40.73
<b>TOTAL</b>					<b>-297.54</b>	<b>297.54</b>
Bill Pmt -Check	AP	02/22/2021	Optimum Business Services	1001 · SCCB - Operating Account		-373.12
Bill	IN351...	02/08/2021		5170 · Office Equipment Repair & Ma...	-373.12	373.12
<b>TOTAL</b>					<b>-373.12</b>	<b>373.12</b>
Bill Pmt -Check	AP	02/22/2021	Orkin Pest Control	1001 · SCCB - Operating Account		-101.40
Bill	338793	02/12/2021		5140 · Building Repair & Maint	-101.40	101.40
<b>TOTAL</b>					<b>-101.40</b>	<b>101.40</b>
Bill Pmt -Check	AP	02/22/2021	PG&E 0819-Online	1001 · SCCB - Operating Account		-5,288.39
Bill	1/6/2...	02/04/2021		5310 · Utilities - Well Site	-2,373.18	2,373.18
				5310 · Utilities - Well Site	-1,595.91	1,595.91
				5310 · Utilities - Well Site	-130.95	130.95
				5310 · Utilities - Well Site	-472.72	472.72
				5310 · Utilities - Well Site	-231.85	231.85
				5315 · Utilities - Street Lighting	-88.54	88.54
				5310 · Utilities - Well Site	-395.24	395.24
<b>TOTAL</b>					<b>-5,288.39</b>	<b>5,288.39</b>

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Operating Account**  
February 1 - 22, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	02/22/2021	PG&E 6857-Online	1001 · SCCB - Operating Account		-4,100.37
Bill	12/28...	02/01/2021		5310 · Utilities - Well Site	-1,021.92	1,021.92
				5310 · Utilities - Well Site	-728.35	728.35
				5130 · Utilities - Office	-200.64	200.64
				5310 · Utilities - Well Site	-95.17	95.17
				5315 · Utilities - Street Lighting	-2,054.29	2,054.29
TOTAL					-4,100.37	4,100.37
Bill Pmt -Check	AP	02/22/2021	Praxair	1001 · SCCB - Operating Account		-50.38
Bill	6147...	01/27/2021		5220 · Water System - Repair & Maint	-20.37	20.37
Bill	6167...	02/03/2021		5220 · Water System - Repair & Maint	-30.01	30.01
TOTAL					-50.38	50.38
Bill Pmt -Check	AP	02/22/2021	Royal Oaks Auto Repair Inc.	1001 · SCCB - Operating Account		-20.00
Bill	34082	02/02/2021		5270 · Automotive - Repair & Maint	-20.00	20.00
TOTAL					-20.00	20.00
Bill Pmt -Check	AP	02/22/2021	TIAA Commercial Finance, Inc.	1001 · SCCB - Operating Account		-194.40
Bill	7913...	02/08/2021		5160 · Office Equip Rental	-194.40	194.40
TOTAL					-194.40	194.40
Bill Pmt -Check	AP	02/22/2021	Valvoline	1001 · SCCB - Operating Account		-285.25
Bill	19022	01/21/2021		5270 · Automotive - Repair & Maint	-109.63	109.63
Bill	19089	01/22/2021		5270 · Automotive - Repair & Maint	-74.34	74.34
Bill	20276	02/18/2021		5270 · Automotive - Repair & Maint	-101.28	101.28
TOTAL					-285.25	285.25
Bill Pmt -Check	AP	02/22/2021	Wells Fargo- 6120 ONLINE	1001 · SCCB - Operating Account		-116.99
Bill	FEB. ...	02/08/2021		5145 · District Wide Repair & Maint	-116.99	116.99
TOTAL					-116.99	116.99
Bill Pmt -Check	AP	02/22/2021	Pure Water- ACH	1001 · SCCB - Operating Account		-9,027.55
Bill	373309	02/01/2021	State Water Resources Control Board	5427 · Improvement Project-Springfield	-1,896.60	1,896.60
Bill	373310	02/01/2021	State Water Resources Control Board	5427 · Improvement Project-Springfield	-7,130.95	7,130.95
TOTAL					-9,027.55	9,027.55
Check	PARS	02/10/2021	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,268.91
				5070 · Employee Retirement	-4,268.91	4,268.91
TOTAL					-4,268.91	4,268.91
Bill Pmt -Check	24616	02/01/2021	Santa Cruz County Bank-0190	1001 · SCCB - Operating Account		-4,290.03
Bill	Intere...	01/19/2021		5255 · Interest Expense	-4,290.03	4,290.03
TOTAL					-4,290.03	4,290.03
Bill Pmt -Check	24626	02/08/2021	Santa Cruz County Bank	1001 · SCCB - Operating Account		-594.34
Bill	ACC...	01/24/2021		2256 · Vehicle Loan Payable	-446.87	446.87
				5256 · Interest Exp-Financed Items	-119.17	119.17
				5390 · Bank Charges	-28.30	28.30
TOTAL					-594.34	594.34
Bill Pmt -Check	24627	02/17/2021	Monterey County Auditor-Controller	1001 · SCCB - Operating Account		-3,193.00



Pajaro/Sunny Mesa Community Services District  
Check Detail - Operating Account  
February 1 - 22, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	Invoic...	02/16/2021		5320 · Membership Fees and Dues	-3,193.00	3,193.00
TOTAL					-3,193.00	3,193.00
Bill Pmt -Check	24637	02/22/2021	Carlos Cortez-Gonzalez	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	02/17/2021		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	24638	02/22/2021	Department of Motor Vehicles	1001 · SCCB - Operating Account		-1.00
Bill	0684...	02/10/2021		5090 · Other Employee Expense	-1.00	1.00
TOTAL					-1.00	1.00
Bill Pmt -Check	24639	02/22/2021	Grunsky Law Firm	1001 · SCCB - Operating Account		-549.75
Bill	Inv. 9...	02/09/2021		5250 · Legal Expenses	-549.75	549.75
TOTAL					-549.75	549.75
Bill Pmt -Check	24640	02/22/2021	James Misa	1001 · SCCB - Operating Account		-39.39
Bill	Depo...	02/01/2021		2121 · Customer Security Deposits	-39.39	39.39
TOTAL					-39.39	39.39
Bill Pmt -Check	24641	02/22/2021	Kroeker Inc.	1001 · SCCB - Operating Account		-2,500.00
Bill	HM D...	02/01/2021		2123 · Hydrant Meter Deposits	-2,500.00	2,500.00
TOTAL					-2,500.00	2,500.00
Bill Pmt -Check	24642	02/22/2021	Mark & Sandi Harshman	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	02/17/2021		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	24643	02/22/2021	Michael & Desiree Hyde	1001 · SCCB - Operating Account		-94.56
Bill	Depo...	02/01/2021		2121 · Customer Security Deposits	-94.56	94.56
TOTAL					-94.56	94.56
Bill Pmt -Check	24644	02/22/2021	Ms. Olivia Cruz	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	02/17/2021		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	24645	02/22/2021	Ms. Shelley Tucker	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	02/17/2021		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	24646	02/22/2021	Petty Cash	1001 · SCCB - Operating Account		-153.97
Bill	Petty ...	02/17/2021		5090 · Other Employee Expense	-32.71	32.71
				5270 · Automotive - Repair & Maint	-40.00	40.00
				5220 · Water System - Repair & Maint	-16.36	16.36
				5220 · Water System - Repair & Maint	-21.53	21.53
				5220 · Water System - Repair & Maint	-21.54	21.54
				5145 · District Wide Repair & Maint	-21.83	21.83
TOTAL					-153.97	153.97
Bill Pmt -Check	24647	02/22/2021	Phil Vanderhorst	1001 · SCCB - Operating Account		-100.00

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Operating Account**  
February 1 - 22, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	Reim...	02/01/2021		5090 · Other Employee Expense	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pmt -Check	24648	02/22/2021	VSS INTERNATIONAL, INC.	1001 · SCCB - Operating Account		-2,500.00
Bill	Hydra...	02/17/2021		2123 · Hydrant Meter Deposits	-2,500.00	2,500.00
TOTAL					-2,500.00	2,500.00
Bill Pmt -Check	24649	02/22/2021	Will Soto	1001 · SCCB - Operating Account		-150.00
Bill	Depo...	02/17/2021		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Pajaro Park Account**  
February 1 - 22, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	ACH	02/22/2021	Ace Hardware Watsonville- ACH	1036 · PSM Pajaro Park Acct		-37.63
Bill	203534	02/17/2021		5231 · Pajaro Park Expense	-37.63	37.63
TOTAL					-37.63	37.63
Bill Pmt -Check	AP	02/08/2021	AT&T 0577 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-345.75
Bill	11/13...	01/13/2021		5231 · Pajaro Park Expense	-345.75	345.75
TOTAL					-345.75	345.75
Bill Pmt -Check	AP	02/08/2021	PG&E 3540 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-144.34
Bill	12/18...	01/20/2021		5231 · Pajaro Park Expense	-144.34	144.34
TOTAL					-144.34	144.34

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - Street Maintenance Account**  
 February 1 - 22, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	02/08/2021	PG&E 9545 Street Maint-Online	1004 · SCCB - Street Maint Acct		-66.98
Bill	11/19...	01/20/2021		5225 · Street Maintenance 5310 · Utilities - Well Site	-48.94 -18.04	48.94 18.04
TOTAL					-66.98	66.98
Bill Pmt -Check	AP	02/22/2021	AT&T 5203 Street Maint-Online	1004 · SCCB - Street Maint Acct		-195.54
Bill	2/1/2...	02/01/2021		5225 · Street Maintenance	-195.54	195.54
TOTAL					-195.54	195.54
Bill Pmt -Check	532	02/22/2021	Pajaro/Sunny Mesa Comm Svcs Dist	1004 · SCCB - Street Maint Acct		-31.03
Bill	Jan 2...	02/02/2021		5225 · Street Maintenance	-31.03	31.03
TOTAL					-31.03	31.03

**Pajaro/Sunny Mesa Community Services District**  
**Check Detail - COP 2010 Account**  
February 1 - 22, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	ACH	02/22/2021	Quinn Company- ACH	1032 · SCCB-COP Acct (aka Const...		-4,935.35
Bill	E241...	02/08/2021		5220 · Water System - Repair & Maint	-4,935.35	4,935.35
TOTAL					-4,935.35	4,935.35
Bill Pmt -Check	AP	02/22/2021	Contractor Compliance& Monitorin...	1032 · SCCB-COP Acct (aka Const...		-136.00
Bill	Inv. 1...	01/31/2021		5435 · Improvement Project-Pajaro	-136.00	136.00
TOTAL					-136.00	136.00
Bill Pmt -Check	AP	02/22/2021	Thomas E Yeager, P.E.-Online	1032 · SCCB-COP Acct (aka Const...		-112.50
Bill	Invoic...	02/01/2021		5435 · Improvement Project-Pajaro	-112.50	112.50
TOTAL					-112.50	112.50

**PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT**  
**136 SAN JUAN ROAD**  
**ROYAL OAKS, CALIFORNIA 95076**  
**831-722-1389**

Name  
Address  
Zip

**PUBLIC HEARING NOTICE:**  
**PROPOSED INCREASES IN WATER RATES, FEES AND THE PURCHASE**  
**AND INSTALLATION OF EMERGENCY GENERATORS**

A public hearing on a proposal to increase water rates, fees and the purchase of emergency generators together with their installation within the Pajaro/Sunny Mesa Community Services District ("District") will be held as follows:

- **Date:** TBD
- **Time:** 5:30 pm
- **Location:** TBD

This notice provides information concerning the proposed rate increases, and the purchase and installation of emergency generators, the place to contact for more information and the process to be followed if you wish to protest the proposed increases together with the purchase and installation of emergency generators.

At the public hearing, the Board of Directors of the District will consider adopting a resolution amending Ordinance No. 88-4-01 which will authorize the implementation of the proposed rate increases and purchase of emergency generators. The Board will only proceed to adoption of the Resolution after the public hearing is completed, and fewer than 50% of the affected customers protest the rate increases together with the purchase of the emergency generators and their installation.

If approved by the Board of the District, the rate increases will become effective on July 1<sup>st</sup>, 2021, and will be in effect for the following five (5) calendar years. If more than 50% of the affected customers of the District protest the increases, it will be rejected and will not go into effect.

Copies of the complete proposed Resolution and the amended Ordinance are available at the District's office located at 136 San Juan Road, Royal Oaks, CA.

The rate increases as shown in the below chart are being proposed to fund on going increases incurred by the District in providing water services to its customers including, but not limited to: increasing payroll, purchase and installation of permanent emergency generators\*, replacement and repair of equipment. In addition, the District's Financial Reserves need to be brought up to recommended level.

\*See attached letter explaining the need for the purchase and installation of emergency generators.

TBD

Current vs. Proposed Rates	Current Rates <sup>1</sup>	Proposed Water Rates				
		FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
<b>Fixed Charges - All Users (Excl. Commercial Fire)</b>						
5/8 x 3/4 inch	\$16.86	\$28.02	\$31.66	\$35.15	\$37.96	\$39.86
3/4 inch	16.86	\$28.02	\$31.66	\$35.15	\$37.96	\$39.86
1 inch	31.03	\$59.84	\$67.62	\$75.06	\$81.07	\$85.12
1.5 inch	54.64	\$112.88	\$127.55	\$141.58	\$152.91	\$160.56
2 inch	82.98	\$176.52	\$199.47	\$221.41	\$239.12	\$251.08
3 inch	172.71	\$378.06	\$427.21	\$474.20	\$512.13	\$537.74
4 inch	304.95	\$675.06	\$762.82	\$846.73	\$914.46	\$960.19
6 inch	621.39	\$1,385.74	\$1,565.89	\$1,738.13	\$1,877.19	\$1,971.04
8 inch	1329.82	\$2,976.82	\$3,363.80	\$3,733.82	\$4,032.53	\$4,234.16
Springfield Customers <sup>2</sup>	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Hydrant Meter Charge (2 1/2 inch)	\$172.71	\$378.06	\$427.21	\$474.20	\$512.13	\$537.74
<b>Volumetric Charges</b>						
Rate per hcf	\$5.65	\$4.81	\$5.44	\$6.04	\$6.52	\$6.85

1. Volumetric charges shown are for standard service charges.

2. Fixed charges for Springfield customers will remain the same.

1 hcf equals 748 gallons.

**THE PROPOSED FIXED RATES INCLUDES THE PURCHASE AND INSTALLATION OF THE EMERGENCY GENERATORS FOR ALL SYSTEMS IN THE WATER DISTRICT. THE FIXED RATES SHOWN ON THE CHART STARTING WITH THE FISCAL YEAR 21/22 INCLUDES THE PURCHASE AND FINANCING OF THE GENERATORS FOR A TERM OF 25 YEARS.**

The current wate rate for a single family residence with a 5/8"x 3/4" water meter and using 5 hcf (3740 gallons) is \$45.11 per month.

The proposed water rate for a single family residence with a 5/8" x 3/4" water meter and using 5 hcf (3740 gallons) would be \$52.09 per month and include the purchase and installation of the emergency generators.

The Pajaro/Sunny Mesa Community Services District rate schedule has been reallocated from a 30% fixed charge and 70% volumetric charge (the amount of water used by the customer) to a 50% fixed charge and 50% volumetric charge. This change in proportional charges will enable the District to minimize the financial impact of future droughts and subsequent reductions of water usage.

**PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT**  
**136 SAN JUAN ROAD**  
**ROYAL OAKS, CALIFORNIA 95076**  
**831-722-1389**

Nombre  
 Domicilio  
 Codigo Postal

**AVISO DE AUDIENCIA PÚBLICA:  
 AUMENTOS PROPUESTOS A LAS TARIFAS DEL AGUA Y LA COMPRA E  
 INSTALACIÓN DE GENERADORES DE EMERGENCIA**

Se llevará a cabo una audiencia pública sobre una propuesta para aumentar las tarifas del agua, las tarifas y la compra de generadores de emergencia junto con su instalación dentro de Pajaro/Sunny Mesa Community Services District ("Distrito") se llevará a cabo de la siguiente manera:

- **Fecha:**
- **Hora: 5:30 pm**
- **Lugar:**

Este aviso proporciona información sobre los aumentos de tarifas propuestos y la compra e instalación de generadores de emergencia, el lugar de contacto para obtener más información y el proceso a seguir si desea protestar los aumentos propuestos junto con la compra e instalación de generadores de emergencia.

En la audiencia pública, los Directivos del Distrito considerará la adopción de una resolución que enmienda la Ordenanza No. 88-4-01 que autorizará la implementación de los aumentos de tarifas propuestos junto con la compra de generadores de emergencia. La Junta solo procederá a la adopción de la Resolución después de que se complete la audiencia pública y menos del 50% de los clientes afectados protesten por los aumentos de tarifas junto con la compra e instalación de generadores de emergencia.

Si la propuesta es aprobada por los Directivos del Distrito, los aumentos de tarifas tomarán efecto el 1 de July del 2021 y estarán vigentes durante los siguientes cinco (5) años. Si más del 50% de los clientes afectados del Distrito protestan por los aumentos, estos serán rechazados y no entrarán en vigor.

Las copias de la Resolución propuesta y la Ordenanza enmendada están disponibles en la oficina del Distrito ubicada en 136 San Juan Road, Royal Oaks, CA 95076.

Los aumentos de tarifas, como se muestra en el gráfico a continuación, se proponen para financiar los aumentos continuos incurridos por el Distrito al brindar servicios de agua a sus clientes, incluidos, entre otros: aumento de la nómina, compra e instalación de generadores de emergencia permanentes\*, reemplazo y reparación de equipo. Además, las Reservas Financieras del Distrito deben elevarse al nivel recomendado.

\* Ver carta adjunta explicando la necesidad de compra e instalación de generadores de emergencia.

TBD



Current vs. Proposed Rates	Current Rates <sup>1</sup>	Proposed Water Rates				
		FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
<b>Fixed Charges - All Users (Excl. Commercial Fire)</b>						
5/8 x 3/4 inch	\$16.86	\$28.02	\$31.66	\$35.15	\$37.96	\$39.86
3/4 inch	16.86	\$28.02	\$31.66	\$35.15	\$37.96	\$39.86
1 inch	31.03	\$59.84	\$67.62	\$75.06	\$81.07	\$85.12
1.5 inch	54.64	\$112.88	\$127.55	\$141.58	\$152.91	\$160.56
2 inch	82.98	\$176.52	\$199.47	\$221.41	\$239.12	\$251.08
3 inch	172.71	\$378.06	\$427.21	\$474.20	\$512.13	\$537.74
4 inch	304.95	\$675.06	\$762.82	\$846.73	\$914.46	\$960.19
6 inch	621.39	\$1,385.74	\$1,565.89	\$1,738.13	\$1,877.19	\$1,971.04
8 inch	1329.82	\$2,976.82	\$3,363.80	\$3,733.82	\$4,032.53	\$4,234.16
Springfield Customers <sup>2</sup>	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Hydrant Meter Charge (2 1/2 inch)	\$172.71	\$378.06	\$427.21	\$474.20	\$512.13	\$537.74
<b>Volumetric Charges</b>						
Rate per hcf	\$5.65	\$4.81	\$5.44	\$6.04	\$6.52	\$6.85

1. Volumetric charges shown are for standard service charges.

2. Fixed charges for Springfield customers will remain the same.

1 hcf es igual a 748 galones

**LAS TARIFAS FIJAS PROPUESTAS INCLUYEN LA COMPRA E INSTALACIÓN DE LOS GENERADORES DE EMERGENCIA PARA TODOS LOS SISTEMAS DEL DISTRITO DE AGUA. LAS TARIFAS FIJAS QUE SE MUESTRAN EN EL GRÁFICO A PARTIR DEL EJERCICIO 21/22 INCLUYEN LA COMPRA Y FINANCIAMIENTO DE LOS GENERADORES POR UN PLAZO DE 25 AÑOS.**

La tarifa actual de agua para una residencia unifamiliar con un medidor de agua de 5/8" x 3/4" y que usa 5 hcf (3740 galones) es de \$ 45.11 por mes.

La tarifa de agua propuesta para una residencia unifamiliar con un medidor de agua de 5/8" x 3/4" y usando 5 hcf (3740 galones) sería de \$ 52.09 por mes e incluiría la compra e instalación de los generadores de emergencia.

El programa de tarifas del Distrito de Servicios Comunitarios de Pajaro/Sunny Mesa se ha reasignado de un cargo fijo del 30% y un cargo volumétrico del 70% (la cantidad de agua utilizada por el cliente) a un cargo fijo del 50% y un cargo volumétrico del 50%. Este cambio en los cargos proporcionales permitirá al Distrito minimizar el impacto financiero de futuras sequías y las reducciones subsiguientes del uso de agua.

**PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT**

P. 42

**136 SAN JUAN ROAD  
ROYAL OAKS, CALIFORNIA 95076  
831-722-1389**

TO: All Pajaro/Sunny Mesa Community Services District ratepayers  
FROM: The Pajaro/Sunny Mesa Water District Board of Directors  
SUBJECT: Proposed Emergency Generator Justification

Dear Customers:

Your Water District finds itself facing a difficult and complicated issue: whether to purchase and install permanent back-up diesel powered generators in all 9 water systems. The generators if purchased will cost approximately \$1,440,000 which would be financed over a period of 25 years. The proposed expenditure for generators constitutes the bulk of the proposed rate increase. Some of the proposed increase will go towards augmentation of our reserves, as well as a few capital projects to be funded by this proposed rate increase.

Why are these generators necessary? Because of the "rolling blackouts" policy adopted a few years ago by the large, state controlled public utilities (PG&E and Southern California Edison). These rolling blackouts historically have occurred during the most extreme heat events of each year, when power demands for air conditioning are at their peak, and, most importantly, when the most extreme fire dangers exist. Since the power grid is increasingly dependent upon renewable energy (wind and solar power), and since these sources of power may not be available at night or in windless conditions, and since many of our fossil-fuel power plants have been permanently shut down, the electrical grid is not always able to provide enough power to go around, so the power shortages have to be spread out among the population by these planned blackouts. **We at Pajaro/Sunny Mesa are all subject to these blackouts, which are unpredictable both as to when they happen and how long they last.** The problem is that if all or part of our District is deprived of electrical power there will be no way for us to pump water from our wells to local fire suppression efforts, not to mention all of the other risks associated with shutting off water to our customers. In a fire event, water stored in tanks will be depleted very quickly. It is important to understand that the fire agencies depend on local water providers for water to fight fires - it is impractical to transport water for that purpose. Back-up diesel powered generators are the only way for us to insure our ability to pump water during blackout periods, or unplanned outages due to wildfires, faulty PG&E equipment, earthquakes, windstorms or other unforeseen circumstances.

The results of a fire that we could not combat could be catastrophic for those who lose homes. People with rooftop sprinklers would have no water to operate them.

Fire insurance providers have been increasingly reluctant to write new policies, and in fact have often been cancelling existing ones, including some of our customers, and increasing insurance rates threaten to price many people out of the market.

The Board of Directors has carefully reviewed the Water Rate Study, has looked at all of the variables and options available to us concerning the generator issue, and has unanimously recommended to you that the purchase of back-up generators is necessary and prudent. The Board members all serve without compensation of any kind, have no financial interest whatsoever in generators. While we deeply regret the need to spend this money, we have all concluded that the risk of catastrophic losses from fire without the generators is simply unacceptable. We would have to rely on mere hope that none of the above contingencies would occur for the next 25 years.

136 SAN JUAN ROAD  
ROYAL OAKS, CALIFORNIA 95076  
831-722-1389

PARA: Todos los contribuyentes de Pajaro/Sunny Mesa Community Services District  
DE: Los Directivos del Distrito de Agua de Pajaro/Sunny Mesa  
ASUNTO: Justificación Para Propuesta De Generadores De Emergencia

Estimados clientes:

Su Distrito de agua enfrenta un problema difícil y complicado: se debe comprar e instalar generadores de motor diésel permanentes en los 9 sistemas de agua. Los generadores, si se compran, costarán aproximadamente \$1,440,000 que se financiarían en un período de 25 años. El gasto propuesto para generadores constituye la mayor parte del aumento propuesto a las tarifas. Parte del aumento propuesto se destinará a nuestras reservas, también para algunos proyectos de capital que serán financiados por este aumento de tarifas propuesto.

¿Por qué son necesarios estos generadores? Debido a la política de "apagones continuos" adoptada hace unos años por los grandes servicios públicos controlados por el estado (PG&E y Southern California Edison). Estos apagones continuos históricamente han ocurrido durante los eventos de calor más extremos de cada año, cuando las demandas de energía para el aire acondicionado están en su punto máximo y, lo más importante, cuando existen los peligros de incendio más extremos. Dado que la red eléctrica depende cada vez más de la energía renovable (energía eólica y solar), y dado que estas fuentes de energía pueden no estar disponibles por la noche o en condiciones sin viento, y dado que muchas de nuestras plantas de energía de combustibles fósiles han sido cerradas permanentemente, la red eléctrica no siempre puede proporcionar suficiente energía para todos, por lo que la escasez de energía debe extenderse entre la población por estos apagones planificados. **En Pajaro/Sunny Mesa todos estamos sujetos a estos apagones, que son impredecibles tanto en cuanto a cuándo suceden y cuánto duran.** El problema es que, si todo o parte de nuestro Distrito se ve privado de energía eléctrica, no habrá forma de que bombeemos agua de nuestros pozos para los esfuerzos locales de extinción de incendios, sin mencionar todos los demás riesgos asociados con cerrar el suministro de agua a nuestras instalaciones. En caso de incendio, el agua almacenada en los tanques se agotará muy rápidamente. Es importante comprender que los bomberos dependen del agua proveída por las agencias de agua locales para combatir los incendios; no es práctico transportar agua para este propósito. Los generadores que funcionan con diésel son la única forma en que podemos asegurar nuestra capacidad de bombear agua durante los períodos de apagón, o cortes no planificados debido a incendios forestales, equipos de PG&E defectuosos, terremotos, tormentas de viento u otras circunstancias imprevistas.

Los resultados de un incendio que no podamos combatir podrían ser catastróficos para quienes pierden su hogar. Las personas con rociadores en la azotea no tendrían agua para operarlos.

Los proveedores de seguros contra incendios se han mostrado cada vez más reacios a suscribir nuevas pólizas y, de hecho, a menudo han cancelado las existentes, incluidos algunos de nuestros clientes, y el aumento de las tarifas de seguros amenaza con sacar a muchas personas del mercado.

Los Directivos ha revisado cuidadosamente el Estudio de Tarifas de Agua, han analizado todas las variables y opciones disponibles para nosotros en relación con el tema del generador y le ha recomendado unánimemente que la compra de generadores es necesaria y prudente. Todos los Directivos se desempeñan sin compensación de ningún tipo, no tienen ningún interés financiero en los generadores. Si bien lamentamos profundamente la necesidad de gastar este dinero, todos hemos llegado a la conclusión de que el riesgo de pérdidas catastróficas por incendio sin los generadores es simplemente inaceptable. Tendríamos que confiar en la mera esperanza de que ninguna de las contingencias anteriores ocurriera durante los próximos 25 años.

**You Can Oppose the Proposed Rate Increases**

You can use the form in this notice to register your protest to the proposed water rate adjustments. You can also choose to write a letter to Pajaro/Sunny Mesa Community Services District (District), following the requirements below, or appear at the public hearing listed on the front cover of this notice to submit your written protest.

**How can I participate?**

Interested parties can comment on the proposed rates. California Constitution Article XIII D section 6 (Proposition 218) prohibits the District from implementing the new rates if a majority of the affected ratepayers file written protests opposing the rates before the end of the public hearing. Only one written protest per affected connection will be counted towards the majority protest. Written protests must be received by the District, Pajaro/Sunny Mesa Community Services District, 136 San Juan Road, Royal Oaks, CA 95076, before the end of the public hearing which is scheduled for 5:30 pm, April 22nd 2021. Each protest must identify the affected property (by street address or Assessor's Parcel Number) and include the signature of the ratepayer of record. In compliance with Proposition 218, e-mail protests will not be accepted. Fax protests will also not be accepted. Although oral comments at the public hearing will not qualify as formal protests unless accompanied by a written protest, the District Board of Directors welcomes input from the community during the public hearing.

**Some customers will receive multiple notices**

In order to ensure that all District's ratepayers are informed about possible water rate increases, these notices are being sent to all District's ratepayers. If you are responsible for more than one bill, you will receive more than one notice, but only one written protest per affected connection will be counted towards the majority protest.

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**USE THIS FORM TO PROTEST THE PROPOSED WATER RATE INCREASES**

I \_\_\_\_\_ am opposed to this proposed increase to water rates.  
*(Print first and last name)*

Property Address or  
Assessor's Parcel Number: \_\_\_\_\_

Signature: \_\_\_\_\_

If you wish to use this form as your protest, please fill out and mail in a stamped envelope to: Pajaro/Sunny Mesa Community Services District, 136 San Juan Road, Royal Oaks, CA 95076 or deliver it to the District before the end of the Public Hearing on April 22, 2021

**Puede Oponerse a la Propuesta de Aumentos a las Tarifas**

Puede utilizar este formulario para registrar su protesta por los ajustes propuestos en las tarifas del agua. También puede optar por escribir una carta a Pajaro/Sunny Mesa Community Services District (Distrito), siguiendo los requisitos a continuación, o presentarse en la audiencia pública que se indica en la portada de este aviso para presentar su protesta por escrito.

**¿Cómo Puedo Participar?**

El público interesado puede comentar sobre las tarifas propuestas. El Artículo XIII D sección 6 de la Constitución de California (Proposición 218) prohíbe al Distrito implementar las nuevas tarifas si la mayoría de los contribuyentes afectados presentan protestas por escrito oponiéndose a las tarifas antes del final de la audiencia pública. Solo una protesta por escrito será aceptada por conexión afectada. Las protestas por escrito deben ser recibidas por el Distrito, Pajaro/Sunny Mesa Community Services District, 136 San Juan Road, Royal Oaks, CA 95076, antes del final de la audiencia pública que está programada para el 22 de abril del 2021 a las 5:30 pm. Cada protesta debe identificar la propiedad afectada (por domicilio o el número de parcela) e incluir la firma del contribuyente registrado. De conformidad con la Proposición 218, no se aceptarán protestas por correo electrónico. Tampoco se aceptarán protestas por fax. Aunque la Mesa de Directivos del Distrito agradece los comentarios de la comunidad durante la audiencia pública, estos comentarios orales no calificarán como protestas formales a menos que vayan acompañados de una protesta por escrito.

**Algunos Clientes Recibirán Varios Avisos**

Este aviso será enviado a todos los contribuyentes del Distrito con el fin de garantizar que todos los contribuyentes del Distrito estén informados sobre los posibles aumentos en las tarifas del agua. Si es responsable de más de una factura, recibirá más de un aviso, pero solo una protesta por escrito por conexión afectada se contará para la protesta.

\_\_\_\_\_

**UTILICE ESTE FORMULARIO PARA PROTESTAR AUMENTOS PROPUESTOS EN LA TARIFA DE AGUA**

Yo \_\_\_\_\_ me opongo a este aumento propuesto en las tarifas del agua.  
(Escriba nombre y apellido en letra imprenta)

Domicilio de propiedad o  
Número de parcela: \_\_\_\_\_

Firma: \_\_\_\_\_

Si desea utilizar este formulario como protesta, por favor complete y envíe en un sobre sellado a: Pajaro/Sunny Mesa Community Services District, 136 San Juan Road, Royal Oaks, CA 95076 o entréguelo al Distrito antes de que finalice la Audiencia pública el 22 de abril del 2021

**Don Rosa**

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**From:** Sandy coplin <sandycoplin08@gmail.com>  
**Sent:** Sunday, February 21, 2021 6:00 PM  
**To:** Don Rosa  
**Subject:** agenda addition

This is a proposal for a separate mailing of the Pajaro SunnyMesa water district ratepayers. I am proposing we send a list of questions and answers prior to the public hearing concerning the water rate increases. I believe this mailing will significantly reduce the number of questions asked at the public hearing. I have not attempted to provide answers to the questions because I think the Staff and Board Member should decide how to frame their answers to the questions if it is agreed to prepare a separate mailing .

1. The cost of the Emergency Generators seems high. Did the District go to bid?
2. Why aren't we using mobile generators?
3. We haven't had a county wide electric shut down. Do we really need this Emergency Generator System?
4. How long will it take to install the system?
5. Will everyone be protected from electrical power shut down?
6. Will the system self start if there is an electrical power shut down?
7. Why can't we decide by each water system to opt in or out of the emergency generator installation?
- 8 Did we try to get a grant to fund the purchase of the emergency generators.?
9. What is meant by Administrative Expense?
10. How much are you going to add to the Reserve Account?
11. How will the purchase be financed?

**Don Rosa**

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**From:** Vetere, Therese <TXVE@pge.com>  
**Sent:** Wednesday, February 17, 2021 12:43 PM  
**To:** Don Rosa  
**Cc:** Johnson, Aaron; Morse, Rob; Smith, Alan; Harry & Clarice Wiggins; Robert Moody  
**Subject:** FW: Follow-up to our Phone conversation -  
**Attachments:** 20210129141221808.pdf; Outage Details for Pajaro Sunny Mesa SPIDs (2018-10 Feb 2021).xlsx

Hello Don,

It was so nice to finally connect and discuss your agency's concerns. I would like to follow up on our discussion. Your service points are now designated as essential in our system. I have provided historical outage report for the last two years - planned & unplanned. (Please note your service points were not involved in any PSPS events to date). I also shared the letter to Aaron Johnson and Patti Poppe with my Manager for awareness.

Unfortunately, there can't be any forward movement on your proposal for PGE to cover material and installation of backup generators. PG&E's responsibility and Regulatory requirements focus on mitigating wild fire risks within our system and making the PSPS smaller, shorter and smarter to our customers. All outages that you experienced were from natural occurring events and in no way related to PSPS events. We encourage our customers to prepare for outages by having a back-up plan should there be interruptions in service. In support of your plan to install backup generators, I have attached helpful link from PGE on back up power:

[https://www.pge.com/en\\_US/safety/electrical-safety/electric-generator-safety/electric-generator-safety.page](https://www.pge.com/en_US/safety/electrical-safety/electric-generator-safety/electric-generator-safety.page)

I believe you have hired Electrical contractor to assist you with design and installation of the remaining (16) backup generators. Please initiate a Service Planning application for the upgrade from a 3 to 4 wire service at your Moss Landing location. Here is the [link](#) to the application.

Feel free to reach out to me anytime.

Sincerely,

*Teri Vetere*

Therese (Teri) M Vetere  
PGE  
Local Customer Relationship Manager  
De Anza & Central Coast Divisions  
831-359-9933



**From:** Don Rosa <[donrosa@pajarosunnymesa.com](mailto:donrosa@pajarosunnymesa.com)>  
**Sent:** Tuesday, February 9, 2021 2:06 PM

To: Vetere, Therese <[TXVE@pge.com](mailto:TXVE@pge.com)>

Cc: Harry & Clarice Wiggins <[hcwiggins8@gmail.com](mailto:hcwiggins8@gmail.com)>; Robert Moody <[moody8622w@aol.com](mailto:moody8622w@aol.com)>; Smith, Alan  
([ajsmith@grunskylaw.com](mailto:ajsmith@grunskylaw.com)) <[ajsmith@grunskylaw.com](mailto:ajsmith@grunskylaw.com)>

Subject: Follow-up to our Phone conversation

**\*\*\*\*\*CAUTION: This email was sent from an EXTERNAL source. Think before clicking links or opening attachments.\*\*\*\*\***

Hi Teri,

Thank you again for taking the time to speak with us last Wednesday, it is very much appreciated.

Just wanted to reach out and see if there might have been any movement on our discussion about the Pajaro/Sunny Mesa generator project, or, any feedback on the letter that was sent to P G & E's Vice President. Should you have any questions or comments, do not hesitate to call.

I have added links to newspaper articles below. It appears that our proposal is aligned with P G & E's Wildfire Risk Reduction Plan.

[https://enewspaper.santacruzsentinel.com/?publink=16e1bda24\\_1345c43](https://enewspaper.santacruzsentinel.com/?publink=16e1bda24_1345c43) <https://www.sacbee.com/news/california/fires/article249015860.html>

Look forward to hearing from you soon,

Don Rosa  
General Manager  
Pajaro/Sunny Mesa CSD  
136 San Juan Rd.  
Royal Oaks, Ca.  
831-722-1389

We respect your privacy. Please review our privacy policy for more information.  
<http://www.pge.com/en/about/company/privacy/customer/index.page>



**Don Rosa**

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**From:** Michael Moore <Michael.Moore@driscolls.com>  
**Sent:** Monday, February 22, 2021 7:29 AM  
**To:** Don Rosa  
**Subject:** Park Fencing Proposal

Don,

TIP would be interested in funding three out of six months of the fencing if PSMCSD would pick up the other three months. If we felt that the current state of COVID restrictions extends beyond the initial six months, we could discuss what further support looks like.

/Mike

GAVIN NEWSOM  
GOVERNOR

MARK S. GHILARDUCCI  
DIRECTOR



February 4, 2021

Don Rosa  
General Manager  
Pajaro/Sunny Mesa Community Services District  
136 San Juan Road  
Royal Oaks, CA 95076-5237

SUBJECT: **NOTIFICATION OF AWARD DENIAL**  
Fiscal Year (FY) 2020 Community Power Resiliency Allocation to Special Districts

Dear Mr. Rosa:

The California Governor's Office of Emergency Services (Cal OES) received your agency's proposal for the FY 2020 Community Power Resiliency Allocation Program Request for Proposal (RFP). Through the competitive RFP process, we received 233 proposals. Unfortunately, your proposal was not selected for funding. Your proposal score was 104.67 out of a possible 156 points. Please find enclosed a copy of the appeal guidelines and your agency's scores.

You have 15 calendar days from the date of this letter to appeal. All appeals must adhere to the procedures detailed in the appeal guidelines. Formal letters of appeal should be directed to:

Cal OES Office of Legal Affairs  
3650 Schriever Avenue  
Mather, California 95655  
appeals@caloes.ca.gov

We encourage your agency to check the Cal OES website for future funding opportunities. Thank you for your interest in this RFP.

Sincerely,

GINA BUCCIERI-HARRINGTON  
Assistant Director

Enclosure



3650 SCHRIEVER AVENUE, MATHER, CA 95655  
(916) 845-8513 TELEPHONE

## DISTRICT OPERATIONS REPORT

### February 25, 2021

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Arrowhead Tank Replacement Project	Bid docs prepared by Wyeast Engineering. Documents 100% complete. Project is ready to go out for bid, will need updating. Board has given direction to monitor the integrity of the tanks and report as needed.	No Report
Grants & Loans Active	<p>A. SRF Planning Grant Springfield &amp; IRWMP Grant Pajaro.</p> <ul style="list-style-type: none"> <li>• Pajaro Grant – Preparing project close out documents.</li> <li>• Springfield Planning Grant – Conference call February 2<sup>nd</sup> with Lisa Eastman (Moss Landing Mobile Home Park owner) and Gary Chan from State to discuss the consolidation agreement between Moss Landing Mobile Home Park Water System and Pajaro/Sunny Mesa CSD.</li> </ul>	<p>February 2021</p> <p>February 2021</p>
Pajaro Park	<p>Pajaro Park remains closed.</p> <p>Per meeting with Monterey County Director of Health, Pajaro Park is to remain closed.</p> <p>Staff will provide a plan and recommendation regarding opening of play structure only and fencing of the rest of the park.</p>	On Agenda
Sunny Mesa Sewer	District is holding monies that is to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report
Emergency Generators	Staff is working with United States Department of Agriculture (USDA) in completing the application.	No Report
Hazard Mitigation Plan	<p>Generate a Disaster Mitigation Plan for submission to Monterey County and FEMA.</p> <ul style="list-style-type: none"> <li>• Staff is preparing an Request For Proposal for Professional Engineering Services</li> </ul>	February 2021
Water Rate Study	Public Hearing proposed date April 22, 2021 at 5:30 pm. Notification to go out on March 8 <sup>th</sup> , 2021.	On Agenda
Multi Community Bottled Water Project	Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen/Giberson Roads. Three more sign-ups, totaling 194 homes currently receiving bottled water.	No Report

## Usage Comparison in Gallons 2020-2021

Water Systems	Jan-18	Jan-19	Jan-20	Jan-21
Pajaro	5,604,764	5,489,572	4,885,936	4,962,980
Normco	1,902,912	1,683,748	1,104,796	1,678,512
Sunny Mesa	1,594,736	1,466,828	1,498,992	1,510,960
Moss Landing	1,983,696	2,033,064	1,993,420	1,888,700
Vega	791,384	722,568	554,268	729,300
Vierra Estates	255,816	175,780	175,032	195,228
Springfield (pumped)	617,848	448,276	393,822	493,680
Langley/Valle Pacifico	181,764	172,040	116,688	151,096
Blackie	130,152	103,972	81,532	152,592
District Total	13,063,072	12,295,848	10,804,486	11,763,048

Water Systems	Jan-20	Jan-21		Percentage
Pajaro	4,885,936	4,962,980	↑	1.6%
Normco	1,104,796	1,678,512	↑	51.9%
Sunny Mesa	1,498,992	1,510,960	↑	0.8%
Moss Landing	1,993,420	1,888,700	↓	-5.3%
Vega	554,268	729,300	↑	31.6%
Vierra Estates	175,032	195,228	↑	11.5%
Springfield (pumped)	393,822	493,680	↑	25.4%
Langley/Valle Pacifico	116,688	151,096	↑	29.5%
Blackie	81,532	152,592	↑	87.2%
District Total	10,804,486	11,763,048	↑	8.9%