

MINUTES

The regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on June 27, 2019.

ROLL CALL:

Vice President Sanford Coplin
Secretary Harry Wiggins
Assistant Secretary Darlene Lamboley
Treasurer Michael Moore
Director Robert Moody

ADMINISTRATIVE STAFF:

General Manager Don Rosa
Operations Manager Judy Vazquez-Varela
Recorder Simone Coke

ABSENT DIRECTOR(S) & STAFF:

DISTRICT COUNSEL:

Attorney Alan Smith

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE: None

PUBLIC COMMENTS: None

SCHEDULED ITEMS:

1. Public Hearing: 2019-2020 Final Budgets opened at 6:25 pm and closed at 6:41 pm

No Public Present

CONSENT ITEMS:

1. Consider and approve the regular Board Meeting Minutes of May 29, 2019

Motion was made by Director Moore and seconded by Director Lamboley to approve the regular Board Meeting Minutes of May 29, 2019. Motion carried.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins; R. Moody
Noes: None
Absent: None
Abstain: None

2. Consider and approve the May 2019 Financials

Motion made by Director Wiggins and seconded by Director Lamboley to approve the January 2019 Financials with check listing included. Motion carried.

Roll Call Vote: Ayes: D. Lamboley; M. Moore; H. Wiggins; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

MONTHLY EXPENDITURES REPORT FOR REVIEW

APPROVAL OF WARRANTS/CHECKS:

1. General Fund 633: None
2. Operating Account: Check No. 23618 through Check No. 23650 for a total of \$201,429.83
3. Capital Reserve Account: for a total of \$ 911.56
4. Street Maintenance Account: Check No. 496 through Check No. 498 for a total of \$ 1137.99
5. Pajaro Park Account: Check No. 829 through Check No. 830 for a total of \$ 1803.49
6. COP 2010 Account: Check No. 812 through Check No. 814 for a total of \$ 288,055.12

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Motion was made by Director Moody, seconded by Director Lamboley to approve all accounts for the month of May 2019. Motion carried.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins; R. Moody
Noes: None
Absent: None
Abstain: None

OLD BUSINESS: (Action Items)

1. Consider tabling the Water Rate Study to be completed by NBS Governmental until February 2020

Motion was made by Director Coplin and seconded by Director Moore to table the Water Rate Study to be completed by NBS Governmental until February 2020. Motion Tabled.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins; R. Moody
Noes: None
Absent: None
Abstain: None

2. Consider tabling the Compensation Plan Review to be completed by Robert DeLoach & Associates until February 2020

Motion was made by Director Coplin and seconded by Director Moore to table the Compensation Plan Review to be completed by Robert DeLoach & Associates until February 2020. Motion Tabled.

Roll Call Vote: Ayes: S. Coplin; D. Lamboley; M. Moore; H. Wiggins; R. Moody
Noes: None
Absent: None
Abstain: None

NEW BUSINESS:

Election of Officers on June 27, 2019

Election of Board President

Motion was made by Director Lamboley to nominate Director Moore as President. Motion denied.

Roll Call Vote: Ayes: M. Moore; D. Lamboley
Noes: H. Wiggins; S. Coplin; R. Moody
Absent: None
Abstain: None

Motion was made by Director Coplin to nominate Director Wiggins as President. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody
Noes: M. Moore; D. Lamboley
Absent: None
Abstain: None

Election of Board Vice President

Motion was made by Director Lamboley to nominate Director Moore for Vice President. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; R. Moody; S. Coplin; M. Moore; D. Lamboley
Noes: None
Absent: None
Abstain: None

Election of Board Secretary

Motion was made by Director Moore to nominate Director Lamboley as Secretary. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody; M. Moore; D. Lamboley
Noes: None
Absent: None
Abstain: None

Election of Board Assistant Secretary

Motion was made by Director Moore to nominate Director Coplin as Assistant Secretary. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody; M. Moore; D. Lamboley
Noes: None
Absent: None
Abstain: None

Election of Board Treasurer

Motion was made by Director Lamboley, to nominate Director Moody as Treasurer. Motion carried.

Roll Call Vote: Ayes: H. Wiggins; S. Coplin; R. Moody; M. Moore; D. Lamboley
Noes: None
Absent: None
Abstain: None

1. Consider and approve Resolution No. 06-01-2019 Authorizing General Manager to Execute Documents Related to Bottled Water Grants

Motion was made by Director Coplin and seconded by Director Moody to approve Resolution No. 06-01-2019 authorizing the General Manager to Execute Documents Related to Bottled Water Grants. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

2. Consider and approve of Resolution No. 06-02-2019 Certifying Compliance with State Law with Respect to Levying General Taxes

Motion was made by Director Lamboley and seconded by Director Moody to approve Resolution No. 06-02-2019 Certifying Compliance with State Law with Respect to Levying General Taxes. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

3. Consider and approve changing Santa Cruz County Bank (SCCB) Signature Card deleting Paul Miller and adding Robert Moody.

Motion was made by Director Moore and seconded by Director Lamboley approving changing the Santa Cruz County Bank (SCCB) Signature Card Deleting Paul Miller and Adding Robert Moody. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

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4. Consider and approve Pajaro Community Parks/Public Areas Final Budget 2019-2020

Motion was made by Director Coplin and seconded by Director Moody to approve the Pajaro Community Parks/Public Areas Final Budget 2018-2019. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

5. Consider and approve of Pajaro Street Lighting Final Budget 2019-2020.

Motion was made by Director Lamboley and seconded by Director Moody to approve the Street Lighting Final Budget for 2019–2020. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

6. Consider and approve the Street Maintenance/Subdivision Maintenance Final Budget 2019-2020.

Motion was made by Director Moody and seconded by Director Moore to approve the Street Maintenance/Subdivision Maintenance Final Budget for 2019-2020. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

7. Consider and approve the Pajaro Park Final Budget 2019-2020

Motion made by Director Moore and seconded by Director Lamboley to approve the Pajaro Park Final Budget 2019-2020. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

8. Consider and approve the Operating/Water Final Budget for 2019-2020.

Motion made by Director Moody and seconded by Director Lamboley to approve the Operating/Water Final Budget for 2019-2020. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

9. Consider and approve of General Manager's performance evaluation, incentive pay and salary for upcoming year.

Motion was made by Director Wiggins and seconded by Director Coplin to approve the General Manager's performance evaluation, incentive pay, and salary for the upcoming year. Motion carried.

Roll Call Vote: Ayes: M. Moore; D. Lamboley; H. Wiggins; S. Coplin; R. Moody
Noes: None
Absent: None
Abstain: None

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STAFF/COMMITTEE REPORTS: (Informational Only)

1. Copy of letter of thanks to Together in Pajaro (TIP) recognizing their generous donation to the Pajaro Park to fund the replacement of the worn out equipment
 - TIP in partnership with La Manzana is hosting a summer lunch program at Pajaro Park, program is going very well
2. Multi Community Bottled Water Project: Progress Report
 - Staff has contacted Pure Water, the bottled water purveyor and they are ready to go as soon as the District gets Resolution No. 06-01-2019 signed and sent to the State Water Board and as soon as the State finalizes the amendment.
 - When Pure Water is notified of start date, they will deliver hand pumps and five bottles of water to each of the households within the multi community project.
3. District Operations Report:
 - SRF Planning Grant Springfield & IRWMP
 - Pajaro Grant- Project currently delayed by 4-6 weeks, waiting for PG&E engineering to complete relocation of power lines
 - Springfield Planning Grant- Progress telephone conference held on 6/12/19 with State funding department, MNS Engineering team presented the detailed scope and budget to District and State. Staff and engineering team held conference call on 6/18/19, Staff has requested MNS to revise budget and stay within current remaining grant funds, MNS will submit revision to District Staff and Engineer at the earliest date possible
 - Tot Lot Park or Cayetano Park-
 - County Staff is working toward an August date for transfer
 - Monies Held by District-
 - Staff has submitted remit report and transferred funds to the State Controller's Office on June 11, 2019
4. Usage Comparison Report 2013/2019-
 - May 2019 Usage Comparison Report
 - Water usage up in Moss Landing, usage down in all other systems this month compared to usage in 2013

Closed Session:

A. Public Comments for Closed Session

Any person may address the Board on any item on the Closed Session Agenda when recognized by the Board President.

General Manager would like to discuss Incentive pay, base pay and a five (5) years extension of Employment Contract.

B. Conference with Legal Counsel- Existing Litigation (Government Code § 54957)

1. AWC Holdings Trust and AWC II Holdings Trust vs the County of Monterey through its Board of Supervisors et al Case No. 18CV001746, Monterey County Superior Court, filed May 11, 2018
2. Steve Pacheco, Trustee of the Salinas Land Holding Trust vs Pajaro/Sunny Mesa Community Services District et al Case No. (consolidated with above case), Monterey County Superior Court, filing date unknown

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C. Public Employee Performance Evaluation. Subd. (b)(1) of (§ 54957)

⇒ Title: General Manager

D. Conference with Labor Negotiators (§54957.6)

⇒ Agency negotiators: ad hoc general manager salary committee

Directors Michael Moore and Harry Wiggins

⇒ Unrepresented Employee: General Manager

Closed session opened at 7:05 pm
Adjourned closed session at 8:32 pm

No final action taken.

NEXT BOARD MEETING:

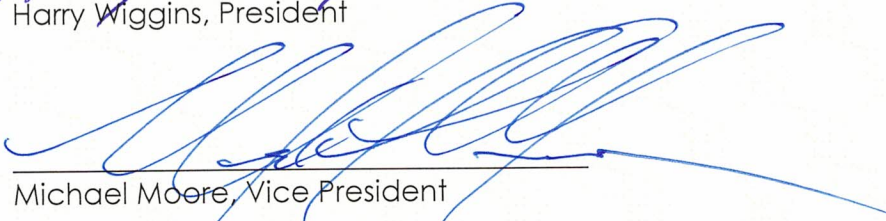
The next Board meeting is to be held on Thursday July 25, 2019 at 5:30 pm

There being no further business, the regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 8:36 pm with motion made by Director Moore, seconded by Director Lamboley. Motion Carried.

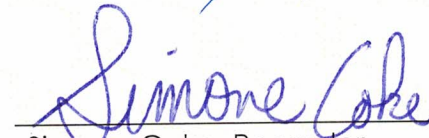
Respectfully submitted by:



Harry Wiggins, President



Michael Moore, Vice President



Simone Coke, Recorder