

PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT
136 San Juan Road, Royal Oaks, CA 95076
O (831) 722-1389 | Fax (831) 722-2137
www.pajarosunnymesa.com

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
DISTRICT CONFERENCE BOARD ROOM
136 SAN JUAN ROAD, ROYAL OAKS, CA 95076

DECEMBER 19, 2024
5:30 P.M.

The Pajaro/Sunny Mesa Community Services District welcomes you to its meetings regularly scheduled on the fourth Thursday of each month, and your interest and participation is encouraged and appreciated.

Contact the District office at the email address or telephone number above if you believe you require any modification or accommodation for any disability which might impair your ability to participate in the meeting.

Members of the public may join the meeting from their computers via Zoom Meeting by entering the following link: <https://us06web.zoom.us/j/87541434659?pwd=3pivqPUrJ2BvKs43ZjF4D2D6zyHEcz.1> or by calling 1 (669) 444-9171 and when prompted, enter meeting ID: 875 4143 4659# and passcode 375000#. A link to the Zoom Meeting may also be found on our District's home page at www.pajarosunnymesa.com identified as "Board Meeting Zoom Link" You may submit written comments in writing either at District Office in person or by email info@pajarosunnymesa.com through and including the time of the meeting.

Documents provided to the District after the agenda has been published will be available at the District office and available for photocopying during ordinary business hours as Public Records at the cost set by resolution by the Board from time to time. This is ordinarily \$.25 per page. Documents provided to the Board for agenda items will ordinarily be placed on the District website if time permits. Otherwise, late documents will be provided to the Board at the meeting and a copy placed with the agendas available to the Public at Board meetings.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Pajaro Sunny Mesa Community Services District at (831) 722-1389 before the meeting to allow the District to make reasonable accomodations.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER AND ROLL CALL

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

ADMINISTRATIVE STAFF:

- General Manager Judy Vazquez-Varela _____
- Operations Manager Sergio Ochoa _____
- Bookkeeper Amy Saldate _____
- Recorder Rocio Fernandez _____
- Heidi Quinn _____

DISTRICT COUNSEL:

P/SMCSD REGULAR BOARD MEETING AGENDA – December 19, 2024**3. ADDITIONS TO AGENDA [SUBDIVISION (b), CALIFORNIA GOVERNMENT CODE § 54954.2]**

The Board may act on items of business not appearing on the posted agenda if (1) three members determine that an emergency (as defined in California Government Code Section 54956.5 exists), and (2) two-thirds vote of the members present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, find a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted.

4. COMMENTS FROM PUBLIC OR MEMBERS OF BOARD ON ITEMS NOT ON AGENDA

Any person may address the Board on any item not on the agenda when recognized by the Board President. Any Board member may comment on any item not on the agenda.

ACTION ITEMS**Consent Agenda**

Any person may comment on any item on the consent agenda.

1. REVIEW AND APPROVE DRAFT MINUTES OF NOVEMBER 21, 2024, SPECIAL AND REGULAR MEETING

Approval of draft minutes for Special and Regular Meeting on 11/21/2024¹

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- (11/25) President Donald Olsen _____
- (11/25) Vice President Sanford Coplin _____
- (11/27) Secretary Paul Anderson _____
- (11/25) Assistant Secretary Clinton Miller _____
- (11/27) Treasurer Donald Chesterman _____

2. REVIEW AND APPROVE DECEMBER PAYMENTS (CHECK LISTING)

Approval of December Payments (Check Listing)

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- (11/25) President Donald Olsen _____
- (11/25) Vice President Sanford Coplin _____
- (11/27) Secretary Paul Anderson _____
- (11/25) Assistant Secretary Clinton Miller _____
- (11/27) Treasurer Donald Chesterman _____

Old Business:**1. NONE**

¹ *Robert's Rules of Order Newly Revised, 12th edition* says: "It should be noted that a member's absence from the meeting for which minutes are being approved does not prevent the member from participating in their correction or approval." 41:11. A newly elected member may vote to approve minutes for a meeting held before the member was appointed, and a member who was not present at a meeting also has the right to move approval of the minutes of that meeting.

See also <https://jurassicparliament.com/approving-minutes-if-you-were-absent/>

P/SMCSD REGULAR BOARD MEETING AGENDA – December 19, 2024

New Business:

1. REVIEW AND APPROVE DRAFT FINANCIAL REPORTS FOR NOVEMBER 2024

- Financial notes
- Report from Staff
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Draft Financial Reports for November 2024

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

2. RECEIVE 2023-2024 DRAFT FINANCIAL AUDIT PRESENTATION AND CONSIDER APPROVAL OF AUDIT

- Audit presentation by Jarrod Penner of Bianchi, Kasavan & Pope
- Finance Committee Report
- Copy of Draft Financial Statement (delivered to Directors, and available on website www.pajarosunnymesa.com)
- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve the 2023-2024 Audit as presented

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____
 Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

3. CONSIDER APPROVAL OF RESOLUTION NO. 12-01-24 ADOPTING CALENDAR YEAR REGULAR MEETING SCHEDULE

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Resolution No. 12-01-24 Adopting Calendar Year Regular Meeting Schedule

Motioned by: Director _____ Seconded by: Director _____
 Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

P/SMCSD REGULAR BOARD MEETING AGENDA – December 19, 2024

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

4. ELECT BOARD OFFICERS FOR 2025

The District’s recorder will conduct the election. The election is public. Any member of the Board may nominate themselves or any other member of the Board for any office. Nominations do not require a second to be effective. More than one person may be nominated for consideration for each office.

After nominations are concluded the Board may discuss the nominations. No person nominated need accept their nomination. Any member may decline their nomination and may or may not state a reason for declining.

Any member may speak to support or oppose any nomination. After discussion is concluded, the District’s recorder may call for a vote. After the vote is counted, the person with the most votes is elected. However, a minimum of three votes are required for election to an office. The election for each office is conducted separately. If a candidate receives less than three votes for an office, the Board will vote again but with only the top two candidates from the first vote.

- Office: President
- Office: Vice President
- Office: Secretary
- Office: Assistant Secretary
- Office: Treasurer

5. CONSIDER WATER SUPPLY REQUEST FROM MOSS LANDING COMMERCIAL PARK AND PROVIDE DIRECTION TO STAFF

- Copy of Request from Safwat Malek on behalf of Moss Landing Commercial Park
- Copy of PSMCSD Board correspondence to and from Nader Agha

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Direct Staff to respond to Mr. Agha’s request

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

P/SMCSD REGULAR BOARD MEETING AGENDA – December 19, 2024

6. CONSIDER REQUEST FROM PARKS LEGACY PROJECT (PLP) AND PROVIDE DIRECTION TO STAFF

- Copy of Request

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Direct Staff and Sub Committee to work with PLP

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

7. CONSIDER APPROVING THE RIGHT OF ENTRY AND INDEMNIFICATION AGREEMENT BETWEEN THE COUNTY OF MONTEREY AND PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT, PENDING DISTRICT COUNSEL REVIEW

- Copy of the Right of Entry and Indemnification Agreement

- Clarifying and Technical Questions to Staff
- Public Input
- Motion/Second
- Board Deliberation
- Motion to Approve Right of Entry and Indemnification Agreement between the County of Monterey and PSMCSD, pending District Counsel review

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

STAFF/COMMITTEE REPORTS: (INFORMATION ONLY, NO ACTION)

This part of agenda is for the Staff to report to the Board on District operations however no action is agendized and no action may be taken other than asking for an action item to be brought to the Board at a future meeting.

1. Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project (PSMS)

- Progress Report

P/SMCSD REGULAR BOARD MEETING AGENDA – December 19, 2024

- 2. Delany WC Feasibility Study
 - Progress Report
- 3. Springfield Consolidation Project
 - Progress Report
- 4. District Operations Report
- 5. Usage Comparison Report 2023/2024

CLOSED SESSION:

A. NONE

MOTION TO ADJOURN

Next Board meeting date: January 23, 2025

Motioned by: Director _____ Seconded by: Director _____

Ayes: _____ Noes: _____ Absent: _____ Abstained: _____

Motion passed: _____ Motion Failed: _____

Roll Call Vote:

- o (11/25) President Donald Olsen _____
- o (11/25) Vice President Sanford Coplin _____
- o (11/27) Secretary Paul Anderson _____
- o (11/25) Assistant Secretary Clinton Miller _____
- o (11/27) Treasurer Donald Chesterman _____

Adjournment Time: _____ p.m.

MINUTES

The special and regular meeting of the Pajaro/Sunny Mesa Community Services District Board of Directors was called to order at 5:30 pm on November 21, 2024.

ROLL CALL:

President Donald Olsen
Vice President Sanford Coplin
Assistant Secretary Clinton Miller
Treasurer Donald Chesterman

ADMINISTRATIVE STAFF:

General Manager Judy Vazquez-Varela
Operations Manager Sergio Ochoa
Bookkeeper Amy Saldate
Recorder Rocio Fernandez

ABSENT DIRECTOR(S) & STAFF:

Secretary Paul Anderson

DISTRICT COUNSEL:

Absent

ADDITION(S) TO AGENDA: None

PUBLIC IN ATTENDANCE:

Margie Kay Elkhorn Community.

PUBLIC COMMENTS:

Director Coplin was the only Board Member during the latest Rate Study and he would like Staff to prepare a report to reflect the current position of the Reserve Funds, as we approach the last year of the rate schedule he would like to know if the District achieved the Reserve Fund Goal.

Action Items

1. Consider and approve the Minutes of October 24, 2024, Regular Board Meeting

No discussion.

The motion was made by Director Miller and seconded by Director Coplin to approve the Regular Board Meeting Minutes of October 24, 2024. Motion carried.

Roll Call Vote: Ayes: D. Olsen; S. Coplin; C. Miller; D. Chesterman
 Noes: None
 Absent: P. Anderson
 Abstain: None

OLD BUSINESS: None

NEW BUSINESS: (Action Items)

1. Review and consider approving financial reports for October 2024

MINUTES OF SPECIAL AND REGULAR BOARD MEETING – November 21, 2024

Bookkeeper Saldate reported to the Board of Directors that the Water Revenue of October was 100% of budget projection. In the Direct Expenses, the District saw an increase in Property Taxes due to annual special taxes and assessments of District owned parcels. The Office Utilities account saw an increase due to the sewer fee rate increase and billing method changing to annual. The Casualty/Liability Insurance account saw an increase impacted by the auto/liability program policy renewal which increased by 10%.

The Total Income surpassed Total Expenses by \$52,369. October's Cash was more than September's Cash by \$16,040. October's cash on hand was \$1,405,950.

The Net Income did not meet projected budget due to Auto/Liability Premium.

A motion was made by Director Miller and seconded by Director Olsen to approve the financial reports for October 2024. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; C. Miller; D. Chesterman
	Noes:	None
	Absent:	P. Anderson
	Abstain:	None

MONTHLY EXPENDITURES REPORT FOR REVIEW**APPROVAL OF PAYMENTS:**

2. Review and consider approving November 2024 payments
 1. General Fund 633: Total of \$0.00
 2. Operating Account: Check No. 25994 through Check No. 26019 totaling \$196,711.82
 3. Reserve Account: Check No. 126 totaling \$24,046.84
 4. Street Maintenance Account: Total of \$3,482.87
 5. Pajaro Park Account: Check No. 857 totaling \$6,236.86
 6. COP 2010 Account: Total of \$0.00
 7. Debt Service Reserve Account: Total of \$0.00

A motion was made by Director Coplin and seconded by Director Chesterman to approve the November 2024 payments. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; C. Miller; D. Chesterman
	Noes:	None
	Absent:	P. Anderson
	Abstain:	None

MINUTES OF SPECIAL AND REGULAR BOARD MEETING – November 21, 2024

3. Review and consider approving the MNS Engineers, Inc. Proposal and Sample Contract for Engineering Services for the Springfield Water System Consolidation Project, pending District Counsel Review.

General Manager Vazquez-Varela reported that the MNS Engineers proposal will be covered by the State Grant. Staff is working towards securing a Bridge Loan to pay invoices as they are received prior to submitting for reimbursement. Director Coplin asked for an update regarding the destruction of the Moss Landing Mobile Home Park well and a generator to be included in the project. He was informed that the well had been removed from the plans and to be destructed at a later date, and a generator permit has been received. Total project costs is approximately \$15 Million, this will provide a generator, storage tanks, pump and motor for the well, booster pumps and distribution line to provide potable water service to approximately 164 connections where we are currently distributing bottled water. The contract approval will be pending District Counsel review and execution of State Grant agreement.

A motion was made by Director Chesterman and seconded by Director Coplin to the MNS Engineers, Inc. Proposal and Sample Contract for Engineering Services for the Springfield Water System Consolidation Project, pending District Counsel Review. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; C. Miller; D. Chesterman
	Noes:	None
	Absent:	P. Anderson
	Abstain:	None

4. Review and consider approving the Denise Duffy & Associates, Inc. Contract Agreement for the Springfield Water System Consolidation Project, pending District Counsel Review.

General Manager Vazquez-Varela explained that the Denise Duffy & Associates contract is also for the environmental work for the Springfield Water System Consolidation Project. Director Miller is familiar with her work.

A motion was made by Director Coplin and seconded by Director Chesterman to approve the Denise Duffy & Associates, Inc. Contract Agreement for the Springfield Water System Consolidation Project, pending District Counsel Review. Motion carried.

Roll Call Vote:	Ayes:	D. Olsen; S. Coplin; C. Miller; D. Chesterman
	Noes:	None
	Absent:	P. Anderson
	Abstain:	None

STAFF/COMMITTEE REPORTS: (Informational Only)

- District Office Holliday Schedule
 - Office will be closed November 28-29, 2024, and December 23-27, 2024. Operators will work 4 half days, and an on-call operator will be available.
- Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project PSMS

MINUTES OF SPECIAL AND REGULAR BOARD MEETING – November 21, 2024

- The team continues the land acquisition which is a key element to the design and schedule of the Project. We will be using our current well site for the project pump station.

3. Delany WC Feasibility Study

- There are 5 other small water systems that have shown interests in a potential consolidation with the Vega Rd #01 WS, totaling 44 connections.
- The State is concerned with the Vega connection fee. They cannot fund construction that has been completed. Director Coplin recommended discussing this next meeting when Director Anderson returns and informed everyone to review the Districts Acquisition Policy.

4. Springfield Consolidation Project Grant

- The Bridge Loan application is pending District Counsel Opinion Letter, Draft Funding Agreement and approval of Engineering Contract.
- The Project design is 100 percent complete.
- District Counsel is reviewing the easements and should be ready for approval at the next Board meeting.
- Bid period will be November 19, 2024 through January 8, 2025. The pre-bid meeting is December 2, 2024, bid opening is January 8, 2025, contract will be awarded at the January 23, 2025 Board meeting.

5. District Operations Report

Multi Community Bottled Water Project

- The August reimbursement was received.

Pajaro Long-Term Recovery

- Received half of the beautification funding request and began office drought resilient landscape project.
- Meet with County of Monterey Department of Emergency Management for a Pajaro Park walkthrough as they are considering completing the turf replacement project.

Current Water System Repairs

Blackie Road #18 WS:

Langley/Valle Pacifico WS:

Moss Landing WS:

- Water service line leak on Potrero was repaired on 11/5/24.

Normco WS:

- Well 2 failed, Maggiora Bros. was dispatched, they installed pump and motor on 11/12/24, followed by disinfection and flushing process. Well has been placed online.

Pajaro WS:

Springfield Road WS:

Sunny Mesa WS:

- Well 1 required sampling collected awaiting results and DDW approval.

Vega Road #01 WS:

- Kari Lane booster station pump continues to fail, Maggiora Bros will upgrade motor saver.

MINUTES OF SPECIAL AND REGULAR BOARD MEETING – November 21, 2024

Vierra Estates WS:
Parks:

6. Usage Comparison Report 2023/2024-October

- Usage is down in all systems, except in Vierra Estates Water System. District wide we had a 13.3 percent decrease in usage compared to this month last year.

CLOSED SESSION:

None

NEXT BOARD MEETING:

The next Regular Board Meeting is to be held on Thursday December 19, 2024, at 5:30 pm at the District Office.

There being no further business, the Special and Regular Board Meeting of the Pajaro/Sunny Mesa Community Services District was adjourned at 6:26 pm with motion made by Director Chesterman, seconded by Director Miller. Motion carried.

Respectfully submitted by:

Donald Olsen, President

Sanford Coplin, Vice President

Rocio Fernandez, Recorder

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	AP	11/25/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.50
				5391 · Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Check	AP	11/29/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Check	AP	11/29/2024	Total Merchant Services	1001 · SCCB - Operating Account		-29.95
				5391 · Credit Card Transaction Fees	-29.95	29.95
TOTAL					-29.95	29.95
Check	AP	12/05/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.50
				5391 · Credit Card Transaction Fees	-0.50	0.50
TOTAL					-0.50	0.50
Check	AP	12/09/2024	FP Mailing Solutions-Online	1001 · SCCB - Operating Account		-1,000.00
				5245 · Postage	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Check	AP	12/09/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Bill Pmt -Check	AP	12/10/2024	Ace Hardware Prunedale- ACH	1001 · SCCB - Operating Account		-81.38
Bill	06130...	11/04/2024		5220 · Water System - Repair & Maint	-8.61	8.61
Bill	06135...	11/07/2024		5220 · Water System - Repair & Maint	-24.76	24.76
Bill	06146...	11/19/2024		5220 · Water System - Repair & Maint	-7.53	7.53
Bill	06148...	11/20/2024		5220 · Water System - Repair & Maint	-26.47	26.47
Bill	06150...	11/21/2024		5220 · Water System - Repair & Maint	-14.01	14.01
TOTAL					-81.38	81.38
Bill Pmt -Check	AP	12/10/2024	Ace Hardware Watsonville- ACH	1001 · SCCB - Operating Account		-359.20
Bill	234002	11/05/2024		5220 · Water System - Repair & Maint	-51.56	51.56
Bill	234154	11/12/2024		5220 · Water System - Repair & Maint	-25.21	25.21
Bill	234143	11/12/2024		5220 · Water System - Repair & Maint	-54.35	54.35
Bill	234227	11/15/2024		5220 · Water System - Repair & Maint	-9.86	9.86
Bill	234286	11/18/2024		5220 · Water System - Repair & Maint	-16.45	16.45
Bill	234281	11/18/2024		5220 · Water System - Repair & Maint	-98.74	98.74
Bill	234076	11/20/2024		5220 · Water System - Repair & Maint	-72.34	72.34
Bill	234344	11/20/2024		5220 · Water System - Repair & Maint	-30.69	30.69
TOTAL					-359.20	359.20
Bill Pmt -Check	AP	12/10/2024	ACWA-JPIA (med ins)-ACH	1001 · SCCB - Operating Account		-17,976.94
Bill	07047...	12/04/2024		5050 · Employee Health Insurance	-16,407.60	16,407.60
				2264 · Employee Insurance Payable	-1,569.34	1,569.34
TOTAL					-17,976.94	17,976.94
Bill Pmt -Check	AP	12/10/2024	Airtec Service	1001 · SCCB - Operating Account		-210.00
Bill	31777	12/04/2024		5140 · Building Repair & Maint	-210.00	210.00
TOTAL					-210.00	210.00

**Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
November 19 through December 16, 2024**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	12/10/2024	AT&T 3439-Online	1001 · SCCB - Operating Account		-31.57
Bill	DEC ...	12/01/2024		5310 · Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57
Bill Pmt -Check	AP	12/10/2024	Bianchi Alarm Systems-Online	1001 · SCCB - Operating Account		-78.00
Bill	Inv. 2...	10/29/2024		5340 · Burglar Alarm Monitoring	-78.00	78.00
TOTAL					-78.00	78.00
Bill Pmt -Check	AP	12/10/2024	C & N Tractors/Rentals- ACH	1001 · SCCB - Operating Account		-58.16
Bill	41W	11/04/2024		5230 · Park - Repair & Maint	-58.16	90.49
Bill	491W	11/19/2024	C & N Tractors/Rentals- ACH	2000 · Accounts Payable	0.00	-34.46
TOTAL					-58.16	56.03
Bill Pmt -Check	AP	12/10/2024	CALNET/ AT&T 2506	1001 · SCCB - Operating Account		-740.21
Bill	NOV ...	12/01/2024		5310 · Utilities - Well Site	-40.16	48.66
				5310 · Utilities - Well Site	-26.22	31.78
				5225 · Street Maintenance	-78.36	94.98
				5310 · Utilities - Well Site	-84.65	102.60
				5231 · Pajaro Park Expense	-51.13	61.97
				5330 · Telephone	-459.69	557.17
TOTAL					-740.21	897.16
Bill Pmt -Check	AP	12/10/2024	Castroville Ace Hardware-ACH	1001 · SCCB - Operating Account		-35.74
Bill	19840...	11/05/2024		5220 · Water System - Repair & Maint	-21.53	21.53
Bill	19866...	11/20/2024		5220 · Water System - Repair & Maint	-14.21	14.21
TOTAL					-35.74	35.74
Bill Pmt -Check	AP	12/10/2024	Century Environmental Services	1001 · SCCB - Operating Account		-18,145.59
Bill	4777	07/30/2024		5220 · Water System - Repair & Maint	-1,135.00	1,135.00
Bill	4779	10/02/2024		5220 · Water System - Repair & Maint	-7,257.50	7,257.50
Bill	4778	10/03/2024		5220 · Water System - Repair & Maint	-8,392.50	8,392.50
Bill	4780	10/29/2024		5220 · Water System - Repair & Maint	-259.80	259.80
Bill	4781	10/31/2024		5220 · Water System - Repair & Maint	-1,100.79	1,100.79
TOTAL					-18,145.59	18,145.59
Bill Pmt -Check	AP	12/10/2024	Chevrolet of Watsonville- Online	1001 · SCCB - Operating Account		-3,456.89
Bill	292136	11/19/2024		5270 · Automotive - Repair & Maint	-1,961.59	1,961.59
Bill	292568	12/05/2024		5270 · Automotive - Repair & Maint	-1,495.30	1,495.30
TOTAL					-3,456.89	3,456.89
Bill Pmt -Check	AP	12/10/2024	Corbin Willits Systems, Inc-Online	1001 · SCCB - Operating Account		-576.39
Bill	000C...	11/15/2024		5165 · Computer Software	-576.39	576.39
TOTAL					-576.39	576.39
Bill Pmt -Check	AP	12/10/2024	Ferguson Waterworks- ONLINE	1001 · SCCB - Operating Account		-1,431.61
Bill	18768...	11/05/2024		5145 · District Wide Repair & Maint	-26.70	26.70
Bill	18771...	11/06/2024		5220 · Water System - Repair & Maint	-1,186.42	1,186.42
Bill	18787...	11/22/2024		5220 · Water System - Repair & Maint	-109.24	109.24
				5220 · Water System - Repair & Maint	-109.25	109.25
TOTAL					-1,431.61	1,431.61
Bill Pmt -Check	AP	12/10/2024	GreatAmerica Financial-Online	1001 · SCCB - Operating Account		-472.92
Bill	37984...	11/27/2024		5160 · Office Equip Rental	-472.92	472.92

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	1278877	11/21/2024		5090 · Other Employee Expense	-72.00	72.00
				5220 · Water System - Repair & Maint	-65.09	65.09
				5220 · Water System - Repair & Maint	-130.18	130.18
				5220 · Water System - Repair & Maint	-130.18	130.18
				5220 · Water System - Repair & Maint	-130.18	130.18
				5220 · Water System - Repair & Maint	-130.18	130.18
				5220 · Water System - Repair & Maint	-65.09	65.09
				5220 · Water System - Repair & Maint	-65.09	65.09
				5220 · Water System - Repair & Maint	-267.45	267.45
TOTAL					-1,901.68	1,901.68
Bill Pmt -Check	AP	12/10/2024	Palace Business Solutions-ACH	1001 · SCCB - Operating Account		-282.53
Bill	23866...	11/07/2024		5240 · Office Supplies	-73.24	73.24
				5170 · Office Equipment Repair & Maint	-105.87	105.87
Bill	23911...	11/26/2024		5200 · Billing Supplies	-103.42	103.42
TOTAL					-282.53	282.53
Bill Pmt -Check	AP	12/10/2024	PARS- ACH	1001 · SCCB - Operating Account		-532.97
Bill	56873	12/05/2024		5005 · Administrative Fees	-532.97	532.97
TOTAL					-532.97	532.97
Bill Pmt -Check	AP	12/10/2024	PG&E 1438-Online	1001 · SCCB - Operating Account		-1,855.34
Bill	10/23/...	11/21/2024		5310 · Utilities - Well Site	-1,855.34	1,855.34
TOTAL					-1,855.34	1,855.34
Bill Pmt -Check	AP	12/10/2024	PG&E 6022-Online	1001 · SCCB - Operating Account		-21.33
Bill	10/18/...	11/16/2024		5315 · Utilities - Street Lighting	-21.33	21.33
TOTAL					-21.33	21.33
Bill Pmt -Check	AP	12/10/2024	PG&E 6857-Online	1001 · SCCB - Operating Account		-6,757.99
Bill	10/24/...	11/22/2024		5310 · Utilities - Well Site	-2,196.11	2,196.11
				5310 · Utilities - Well Site	-1,262.75	1,262.75
				5130 · Utilities - Office	-259.82	259.82
				5310 · Utilities - Well Site	-296.48	296.48
				5315 · Utilities - Street Lighting	-2,742.83	2,742.83
TOTAL					-6,757.99	6,757.99
Bill Pmt -Check	AP	12/10/2024	Pure Water- ACH	1001 · SCCB - Operating Account		-9,253.87
Bill	445327	12/01/2024	State Water Resources Control Board	5427 · Improvement Project-Springfield	-2,274.58	2,274.58
Bill	445328	12/01/2024	State Water Resources Control Board	5427 · Improvement Project-Springfield	-6,979.29	6,979.29
TOTAL					-9,253.87	9,253.87
Bill Pmt -Check	AP	12/10/2024	Quinn Company- ACH	1001 · SCCB - Operating Account		-456.22
Bill	WON...	12/05/2024		5220 · Water System - Repair & Maint	-456.22	456.22
TOTAL					-456.22	456.22
Bill Pmt -Check	AP	12/10/2024	Santa Cruz Answering Service-ACH	1001 · SCCB - Operating Account		-93.06
Bill	1009 ...	11/22/2024		5330 · Telephone	-93.06	93.06
TOTAL					-93.06	93.06
Bill Pmt -Check	AP	12/10/2024	Singh Computech- ACH	1001 · SCCB - Operating Account		-270.00
Bill	10436	12/09/2024		5165 · Computer Software	-270.00	270.00
TOTAL					-270.00	270.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	12/10/2024	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-2,202.66
Bill	CP-00...	11/15/2024		5370 · Fuel - Trucks	-1,176.13	1,176.13
Bill	CP-00...	11/30/2024		5370 · Fuel - Trucks	-1,026.53	1,026.53
TOTAL					-2,202.66	2,202.66
Bill Pmt -Check	AP	12/10/2024	Thomas E Yeager, P.E.- ACH	1001 · SCCB - Operating Account		-82.50
Bill	Invoic...	12/03/2024	State Water Resources Control Board	5427 · Improvement Project-Springfield	-75.00	825.00
				5266 · Engineering Svcs-Dist Wide	-7.50	82.50
TOTAL					-82.50	907.50
Bill Pmt -Check	AP	12/10/2024	Tom's Site Service- ACH	1001 · SCCB - Operating Account		-220.11
Bill	99049	12/01/2024		5145 · District Wide Repair & Maint	-220.11	220.11
TOTAL					-220.11	220.11
Bill Pmt -Check	AP	12/10/2024	USA Blue Book- ONLINE	1001 · SCCB - Operating Account		-168.45
Bill	549879	11/21/2024		5220 · Water System - Repair & Maint	-168.45	168.45
TOTAL					-168.45	168.45
Bill Pmt -Check	AP	12/10/2024	Valvoline- online	1001 · SCCB - Operating Account		-231.76
Bill	93751	11/15/2024		5270 · Automotive - Repair & Maint	-115.88	115.88
Bill	94000	11/19/2024		5270 · Automotive - Repair & Maint	-115.88	115.88
TOTAL					-231.76	231.76
Bill Pmt -Check	AP	12/10/2024	Vestis	1001 · SCCB - Operating Account		-360.94
Bill	51105...	11/07/2024		5140 · Building Repair & Maint	-122.94	122.94
Bill	51105...	11/14/2024		5140 · Building Repair & Maint	-57.53	57.53
Bill	51105...	11/21/2024		5140 · Building Repair & Maint	-122.94	122.94
Bill	51105...	11/28/2024		5140 · Building Repair & Maint	-57.53	57.53
TOTAL					-360.94	360.94
Bill Pmt -Check	AP	12/10/2024	WM / Carmel Marina - Office-Online	1001 · SCCB - Operating Account		-426.40
Bill	00990...	12/01/2024		5150 · Garbage Service	-426.40	426.40
TOTAL					-426.40	426.40
Check	AP	12/16/2024	Total Merchant Services	1001 · SCCB - Operating Account		-0.25
				5391 · Credit Card Transaction Fees	-0.25	0.25
TOTAL					-0.25	0.25
Bill Pmt -Check	AP	12/16/2024	AT&T 1782-Online	1001 · SCCB - Operating Account		-31.57
Bill	12/7/2...	12/07/2024		5310 · Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57
Bill Pmt -Check	AP	12/16/2024	AT&T 2627-Online	1001 · SCCB - Operating Account		-31.57
Bill	12/7/2...	12/07/2024		5310 · Utilities - Well Site	-31.57	31.57
TOTAL					-31.57	31.57
Bill Pmt -Check	AP	12/16/2024	AT&T 6542-Online	1001 · SCCB - Operating Account		-61.81
Bill	12/7/2...	12/07/2024		5310 · Utilities - Well Site	-61.81	61.81
TOTAL					-61.81	61.81

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	12/16/2024	California Special Districts Assoc-Onl...	1001 · SCCB - Operating Account		-6,858.00
Bill	2025 ...	12/01/2024		5320 · Membership Fees and Dues	-6,858.00	6,858.00
TOTAL					-6,858.00	6,858.00
Bill Pmt -Check	AP	12/16/2024	Canon Financial Services Inc.	1001 · SCCB - Operating Account		-164.73
Bill	36827...	12/04/2024		5160 · Office Equip Rental	-164.73	164.73
TOTAL					-164.73	164.73
Bill Pmt -Check	AP	12/16/2024	Elan-Online	1001 · SCCB - Operating Account		-1,383.29
Bill		12/16/2024		2910 · Elan	-1,383.29	1,383.29
TOTAL					-1,383.29	1,383.29
Bill Pmt -Check	AP	12/16/2024	PG&E 0819-Online	1001 · SCCB - Operating Account		-11,198.20
Bill	11/1/2...	12/04/2024		5310 · Utilities - Well Site	-4,546.15	4,546.15
				5310 · Utilities - Well Site	-3,404.87	3,404.87
				5310 · Utilities - Well Site	-488.84	488.84
				5310 · Utilities - Well Site	-1,059.20	1,059.20
				5310 · Utilities - Well Site	-224.13	224.13
				5315 · Utilities - Street Lighting	-109.06	109.06
				5310 · Utilities - Well Site	-1,365.95	1,365.95
TOTAL					-11,198.20	11,198.20
Check	PARS	11/27/2024	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-5,087.05
				5070 · Employee Retirement	-5,087.05	5,087.05
TOTAL					-5,087.05	5,087.05
Check	PARS	12/11/2024	US Bank - PARS #6746022400	1001 · SCCB - Operating Account		-4,913.75
				5070 · Employee Retirement	-4,913.75	4,913.75
TOTAL					-4,913.75	4,913.75
Bill Pmt -Check	26020	11/21/2024	Noland, Hamerly, Etienne & Hoss	1001 · SCCB - Operating Account		-1,603.50
Bill	inv 25...	11/11/2024		5250 · Legal Expenses	-1,603.50	1,603.50
TOTAL					-1,603.50	1,603.50
Bill Pmt -Check	26021	11/21/2024	Santa Cruz Landscape & Maintenance	1001 · SCCB - Operating Account		-1,500.00
Bill	Beauti...	11/21/2024	The County of Monterey	5445 · Paj. Small Bus. Assist. Program	-1,500.00	3,000.00
TOTAL					-1,500.00	3,000.00
Bill Pmt -Check	26022	11/21/2024	Bianchi Kasavan & Pope-Online	1001 · SCCB - Operating Account		-12,000.00
Bill	01115...	10/31/2024		5260 · Accounting & Bookkeeping	-12,000.00	12,000.00
TOTAL					-12,000.00	12,000.00
Bill Pmt -Check	26023	11/21/2024	Mr. Aurelio Camarillo	1001 · SCCB - Operating Account		-150.00
Bill	Depos...	11/21/2024		2121 · Customer Security Deposits	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	26024	11/21/2024	Sturdy Oil Company- ACH	1001 · SCCB - Operating Account		-3,245.49
Bill	CP-00...	10/15/2024		5370 · Fuel - Trucks	-1,681.54	1,681.54
Bill	CP-00...	10/31/2024		5370 · Fuel - Trucks	-1,563.95	1,563.95
TOTAL					-3,245.49	3,245.49

Pajaro/Sunny Mesa Community Services District
Check Detail - Operating Account
 November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	26047	12/10/2024	Bianchi Alarm Systems-Online	1001 · SCCB - Operating Account		-84.00
Bill	27222	12/03/2024		5340 · Burglar Alarm Monitoring	-84.00	84.00
TOTAL					-84.00	84.00
Bill Pmt -Check	26048	12/10/2024	David Thorpe Construction	1001 · SCCB - Operating Account		-4,125.00
Bill	PSMd...	12/05/2024		5220 · Water System - Repair & Maint	-1,375.00	1,375.00
				5220 · Water System - Repair & Maint	-1,375.00	1,375.00
				5220 · Water System - Repair & Maint	-1,375.00	1,375.00
TOTAL					-4,125.00	4,125.00
Bill Pmt -Check	26049	12/10/2024	Jose Rodriguez Garcia	1001 · SCCB - Operating Account		-82.52
Bill	Credit...	12/09/2024		1100 · Water Customer Accounts Recv	-82.52	82.52
TOTAL					-82.52	82.52
Bill Pmt -Check	26050	12/10/2024	Santa Cruz County Bank	1001 · SCCB - Operating Account		-566.04
Bill	ACCT...	11/21/2024		2256 · Vehicle Loan Payable	-543.43	543.43
				5256 · Interest Exp-Financed Items	-22.61	22.61
TOTAL					-566.04	566.04
Bill Pmt -Check	26051	12/10/2024	Smog Masters	1001 · SCCB - Operating Account		-210.00
Bill	11186	12/06/2024		5270 · Automotive - Repair & Maint	-70.00	70.00
Bill	11191	12/06/2024		5270 · Automotive - Repair & Maint	-70.00	70.00
Bill	11184	12/06/2024		5270 · Automotive - Repair & Maint	-70.00	70.00
TOTAL					-210.00	210.00
Bill Pmt -Check	26052	12/11/2024	Chaz Towing	1001 · SCCB - Operating Account		-217.50
Bill	87333	11/18/2024		5270 · Automotive - Repair & Maint	-217.50	217.50
TOTAL					-217.50	217.50
Bill Pmt -Check	26053	12/16/2024	Bianchi Kasavan & Pope-Online	1001 · SCCB - Operating Account		-6,000.00
Bill	01115...	12/01/2024		5260 · Accounting & Bookkeeping	-6,000.00	6,000.00
TOTAL					-6,000.00	6,000.00
Bill Pmt -Check	26054	12/16/2024	Santa Cruz Landscape & Maintenance	1001 · SCCB - Operating Account		-8,300.00
Bill	Beauti...	11/15/2024	The County of Monterey	5445 · Paj. Small Bus. Assist. Program	-6,800.00	12,000.00
Bill	Beauti...	11/21/2024	The County of Monterey	5445 · Paj. Small Bus. Assist. Program	-1,500.00	3,000.00
TOTAL					-8,300.00	15,000.00

Pajaro/Sunny Mesa Community Services District
Check Detail - Reserve Account
November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	12/10/2024	Thomas E Yeager, P.E.- ACH	1002 · SCCB Reserve Account		-825.00
Bill	Invoic...	12/03/2024	State Water Resources Control Board	5427 · Improvement Project-Springfield 5266 · Engineering Svcs-Dist Wide	-750.00 -75.00	825.00 82.50
TOTAL					-825.00	907.50
Bill Pmt -Check	127	12/16/2024	The Pajaronian	1002 · SCCB Reserve Account		-905.20
Bill	128996	11/25/2024		5250 · Legal Expenses	-905.20	905.20
TOTAL					-905.20	905.20

Pajaro/Sunny Mesa Community Services District
Check Detail - Pajaro Park Account
November 19 through December 16, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	12/05/2024	AT&T- 2458 Paj Park Uverse	1036 · PSM Pajaro Park Acct		-79.20
Bill	acct 3...	11/13/2024		5231 · Pajaro Park Expense	-79.20	79.20
TOTAL					-79.20	79.20
Bill Pmt -Check	AP	12/10/2024	CALNET/ AT&T 2506	1036 · PSM Pajaro Park Acct		-61.97
Bill	NOV ...	12/01/2024		5310 · Utilities - Well Site	-3.35	48.66
				5310 · Utilities - Well Site	-2.20	31.78
				5225 · Street Maintenance	-6.56	94.98
				5310 · Utilities - Well Site	-7.09	102.60
				5231 · Pajaro Park Expense	-4.28	61.97
				5330 · Telephone	-38.49	557.17
TOTAL					-61.97	897.16
Bill Pmt -Check	AP	12/10/2024	Mid Valley Supply- ACH	1036 · PSM Pajaro Park Acct		-429.88
Bill	I278758	11/13/2024		5231 · Pajaro Park Expense	-177.29	177.29
Bill	I278886	11/21/2024		5231 · Pajaro Park Expense	-252.59	252.59
TOTAL					-429.88	429.88
Bill Pmt -Check	AP	12/10/2024	Panther Protective Services- ACH	1036 · PSM Pajaro Park Acct		-475.00
Bill	00001...	11/18/2024		5231 · Pajaro Park Expense	-475.00	475.00
TOTAL					-475.00	475.00
Bill Pmt -Check	AP	12/10/2024	PG&E 3540 Pajaro Park-Online	1036 · PSM Pajaro Park Acct		-190.37
Bill	10/17/...	11/16/2024		5231 · Pajaro Park Expense	-190.37	190.37
TOTAL					-190.37	190.37
Bill Pmt -Check	AP	12/10/2024	WM / Carmel Marina - Pajaro Park-Onlin	1036 · PSM Pajaro Park Acct		-426.40
Bill	00998...	12/01/2024		5231 · Pajaro Park Expense	-426.40	426.40
TOTAL					-426.40	426.40

**Pajaro/Sunny Mesa Community Services District
Check Detail - Street Maintenance Account
November 19 through December 16, 2024**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	AP	12/10/2024	CALNET/ AT&T 2506	1004 · SCCB - Street Maint Acct		-94.98
Bill	NOV ...	12/01/2024		5310 · Utilities - Well Site	-5.15	48.66
				5310 · Utilities - Well Site	-3.36	31.78
				5225 · Street Maintenance	-10.06	94.98
				5310 · Utilities - Well Site	-10.86	102.60
				5231 · Pajaro Park Expense	-6.56	61.97
				5330 · Telephone	-58.99	557.17
TOTAL					-94.98	897.16
Bill Pmt -Check	AP	12/10/2024	Oscar Ortiz	1004 · SCCB - Street Maint Acct		-760.00
Bill	OCT ...	12/01/2024		5225 · Street Maintenance	-760.00	760.00
TOTAL					-760.00	760.00
Bill Pmt -Check	AP	12/10/2024	Pajaro/Sunny Mesa Comm Svcs Dist	1004 · SCCB - Street Maint Acct		-140.11
Bill	NOV ...	12/01/2024		5225 · Street Maintenance	-140.11	140.11
TOTAL					-140.11	140.11
Bill Pmt -Check	AP	12/10/2024	PG&E 9545 Street Maint-Online	1004 · SCCB - Street Maint Acct		-74.26
Bill	10/17/...	11/16/2024		5225 · Street Maintenance	-49.53	49.53
				5310 · Utilities - Well Site	-24.73	24.73
TOTAL					-74.26	74.26

FINANCIAL NOTES -NOVEMBER 2024

Account No:	Account Name:	Increase / Decrease	Description
Income:			
4001-4015	Total Income	=	Water Revenue: 100% of monthly budget
Expenses: Indirect			
5175	Small Tools- Repair & Maintenance	+	Calibration of backflow assembly test kit
5250	Legal Expenses	+	Noland, Hamerly, Etienne & Hoss: Timing of invoicing, two billing cycles captured
5270	Automotive- Repair & Maintenance	+	2009 Chevrolet: Service to fuel & brake systems
6577	COP Debt Service- Interest	+	US Bank: Biannual payment for 2015 Water Revenue Bonds
Expenses: Direct			
5220	Water System- Repair & Maintenance	-	Normal monthly maintenance
Other Income:			
4100	Late Payment Penalties	+	Increase in past due water bills
4350	Interest Revenue	+	Asset income collected from Bond accounts at US Bank

Income & Cash Summary

Total Income	Total Expense	Difference
\$251,770.73	\$171,678.17	\$80,092.56

October Cash	November Cash	Difference
\$1,405,949.76	\$1,420,804.22	\$14,854.46

December 13, 2024

Balance Sheet

Accrual Basis

As of November 30, 2024

	Nov 30, 24
ASSETS	
Current Assets	
Checking/Savings	
1001 · SCCB - Operating Account	893,721.26
1002 · SCCB Reserve Account	527,082.96
1003 · SCCB - Sick Leave Account	5,501.02
1004 · SCCB - Street Maint Acct	299,430.37
1006 · SCCB-GF 633	13,807.85
1007 · SCCB - Debt Service Reserve	112,900.66
1032 · SCCB-COP Acct	146,118.72
1036 · PSM Pajaro Park Acct	185,813.78
1050 · Cash in County Treasury - DS	6,781.95
1051 · Cash in County Treasury - GF	8,063.48
1052 · US Bank 2021 Gen. Bond -8000	4,692.93
1054 · US Bank 2021 Gen. Bond -8002	298,985.52
1055 · US Bank 2021 Gen. Bond -8003	23.68
1056 · US Bank 2021 Gen. Bond -8004	12.21
1057 · US Bank 2021 Gen. Bond -8005	94,840.96
1066 · US Bank Vega 2303	161,601.31
1068 · US Bank Vega 2301	198.07
1069 · US Bank Vega-2302	593.82
1095 · US Bank Wtr Bond-Res 2204	148,426.27
2201 · US Bank-2015 Wtr Rfd Bd 2201	15,083.53
Total Checking/Savings	2,923,680.35
Accounts Receivable	
1110 · Invoice Accounts Recv	2,396.44
1231 · Grants Receivable-A/R	-5,867.29
Total Accounts Receivable	-3,470.85
Other Current Assets	
1080 · Petty Cash	400.00
1100 · Water Customer Accounts Recv	308,373.94
1101 · Allowance for Doubtful Accounts	-8,630.02
1115 · Prepaid Expenses	1.31
1153 · Receivable from Monterey County	860.00
1251 · Assess. Rec. - Lighting	3,090.14
1252 · Assessments Rec. - Street Maint	9,732.00
1253 · Assessments Rec. - Water bond	122,000.00
1253.1 · Assess Rec - Water Bond - Count	2,275.43
1254 · Advanced Pay - Spec. Asses - WB	-16,561.65
Total Other Current Assets	421,541.15
Total Current Assets	3,341,750.65
Fixed Assets	
1084 · CIP-Springfield/Struve	18,967.36
1500 · Land	139,676.30
1510 · Land Improve (Non-office)	314,656.67
1520 · Land Improve (Office)	66,721.46
1521 · A/D - Land Impr (Off)	-95,821.40
1522 · Land - Parks	248,000.00
1530 · Wells	162,488.25
1540 · Pumping Plant Bldg	191,044.92
1541 · A/D - Pumping Plant Bldg	-191,045.00
1550 · District Office Building	163,247.47
1551 · A/D - District Office Building	-135,624.73
1555 · Office Equipment/Furniture	36,030.86
1556 · A/D - Office Equip/Furniture	-30,572.90
1557 · Equipment - Lighting	8,980.18
1559 · A/D - Lighting and Parks	-8,980.18
1560 · Electric Power to Sheds	2,598.59
1561 · A/D - Electric Power to Sheds	-2,599.00
1570 · Equipment - Pumping Plant	515,504.21
1571 · A/D - Equipment - Pumping Plant	-470,387.87
1580 · Distribution Mains [P]	1,487,948.01

December 13, 2024

Balance Sheet

Accrual Basis

As of November 30, 2024

	Nov 30, 24
1581 · A/D - Distribution Mains	-1,170,001.68
1590 · Meters	90,114.13
1591 · A/D - Meters	-87,167.11
1600 · Hydrants	7,422.43
1601 · A/D - Hydrants	-5,149.72
1610 · Automotive Equipment	229,909.12
1611 · A/D - Automotive Equipment	-204,177.31
1620 · Utility Trans/Distr Plant	115,702.65
1621 · A/D - Utility T&D Plant	-101,586.77
1622 · A/D - Moss Landing	-207,268.31
1630 · Utility Plant	107,992.45
1631 · A/D - Utility Plant	-107,992.00
1640 · Source of Supply Plant	54,616.59
1641 · A/D - Source of Supply Plant	-24,055.73
1650 · Trans & Distr Plant	248,292.08
1651 · A/D - Trans & Distr Plant	-132,947.30
1670 · Small Tools/Equipment	10,773.67
1671 · A/D - Small Tools/Equipment	-10,773.51
1680 · ALCO Water Project	155,809.38
1681 · A/D - ALCO Water Project	-124,648.45
1804 · CIP-Springfield	400,577.84
1805 · CIP-Vega Imprvmtnt Project	4,599,594.33
1805.1 · A/D - Vega	-2,881,608.90
1806 · Moss Landing Bridge Project	251,233.09
1807 · CIP-Langley/VP	380,518.61
1807.1 · A/D - Langley/VP	-115,930.74
1808 · CIP-Normco	611,581.66
1808.1 · A/D - Normco Tank	-188,832.73
1811 · CIP-Vierra Estate	313,402.88
1811.1 · A/D - Vierra Estates	-84,917.72
1812 · CIP-Moss Landing Water System	594,222.45
1812.1 · A/D - Moss Landing Water	-120,991.55
1813 · CIP-Normco Water System	2,835.00
1814 · CIP-Pajaro	2,314,636.55
1814.1 · A/D- Pajaro	-249,872.00
1816 · Land - Pajaro Park	781,632.00
1817 · Improvements - Pajaro Park	4,717,110.00
1817.1 · A/D - Improvements -Pajaro Park	-1,911,297.63
1818 · Buildings - Pajaro Park	796,400.00
1818.1 · A/D - Buildings-Pajaro Park	-263,156.26
1819 · Equipment - Pajaro Park	43,381.00
1819.1 · A/D - Equipment-Pajaro Park	-40,488.89
1820 · Normco Treatment Facility	127,374.00
1820.1 · A/D-Normco Treatment Facility	-122,067.85
1821 · CIP-Sunny Mesa	311,090.68
1821.1 · A/D-Sunny Mesa	-4,199.00
1822 · CIP-Vega	134,145.80
1822.1 · A/D-Vega	-5,139.00
1823 · CIP-Blackie	71,557.55
1823.1 · A/D-Blackie	-1,418.00
1824 · CIP- Generator Project	68,489.00
Total Fixed Assets	11,795,559.98
Other Assets	
1120 · Due From Gen Fund	0.66
1141 · Due From SC Grant Acct	100.00
1151 · Due from Maint Account	157.19
1220 · Spl Asmnt Revc-Long Term	3,203,515.72
1950 · Deferred amount on refunding	56,573.60
1951 · Deferred Amt of Ref-Vega Bds15	70,012.09
Total Other Assets	3,330,359.26
TOTAL ASSETS	18,467,669.89
LIABILITIES & EQUITY	
Liabilities	

Pajaro/Sunny Mesa Community Services District
Balance Sheet
As of November 30, 2024

December 13, 2024

Accrual Basis

	Nov 30, 24
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	52,747.35
Total Accounts Payable	52,747.35
Credit Cards	
2910 · Elan	609.11
Total Credit Cards	609.11
Other Current Liabilities	
2005 · Accrued Liabilities	70,261.00
2050 · Accrued Payroll	16,989.00
2100 · Payroll Tax Liabilities	2,658.42
2110 · Direct Deposit Liabilities	0.01
2121 · Customer Security Deposits	16,828.70
2122 · Future Water Conn. Deposits	36,600.00
2123 · Hydrant Meter Deposits	22,550.00
2225 · Accrued Vacation Liability	17,700.30
2230 · Accrued Sick Leave Liability	34,077.14
2263 · 457b EE Plan Payable	3,127.39
2264 · Employee Insurance Payable	-1,818.85
2265 · EE Aflac Insurance Payable	899.68
2320 · Due to 64 Original Sewer Accts	29,169.90
2324 · Payable to Customers	2,347.79
2325 · Payable to P.V.W.M.A.	14,618.22
Total Other Current Liabilities	266,008.70
Total Current Liabilities	319,365.16
Long Term Liabilities	
2256 · Vehicle Loan Payable	4,885.54
2257 · Reorganization Loan	115,000.00
2350 · Bonds Payable - Water Bond	44,000.00
2355 · Bonds Payable- 2021 Gen. Bond	1,530,000.00
2360 · Bonds Payable-2015 COP Wtr Rf	1,660,000.00
2361 · Bonds Payable-2015 Vega Wtr Rf	2,847,599.67
2400 · Unamortized Discount on 2015	-26,433.01
2401 · Unamortized Discount-2015 Vega	-10,306.72
2402 · 2021 Gen. Bond Premium	40,695.80
Total Long Term Liabilities	6,205,441.28
Total Liabilities	6,524,806.44
Equity	
3000 · Fund Balance	219,540.85
3001 · Restricted-Street Maintenance	205,038.80
3040 · Contributed Capital	248,000.00
3045 · Restricted for Debt Service	4,575,060.23
3050 · Retained Earnings	6,309,966.21
Net Income	385,257.36
Total Equity	11,942,863.45
TOTAL LIABILITIES & EQUITY	18,467,669.89

December 13, 2024

Profit & Loss

Accrual Basis

November 2024

	Nov 24
Ordinary Income/Expense	
Income	
4001 · Route 1 - Pajaro	29,454.50
4002 · Route 2 - Pajaro	33,629.03
4003 · Route 3 - Commercial	39,905.66
4004 · Route 4 - Trailer Park	1,775.88
4005 · Route 5 - San Juan Rd Apts	0.00
4006 · Route 6 - Sunny Mesa	16,908.77
4007 · Route 7 - CSA 73	18,606.46
4008 · Route 8 - Vega	18,901.91
4010 · Route 10 -Springfield	850.00
4011 · Route 11 - Moss Landing	28,655.82
4012 · Route 12 - Blackie Road	4,676.91
4013 · Route 13 - Normco	40,540.19
4014 · Route 14 - Vierra	6,114.62
4015 · Route 15 - Langley/VP	3,799.78
Total Income	243,819.53
Gross Profit	243,819.53
Expense	
INDIRECT	
5000 · Salaries and Wages	70,548.49
5005 · Administrative Fees	532.97
5030 · Payroll Tax Expense	1,007.75
5050 · Employee Health Insurance	15,010.35
5070 · Employee Retirement	10,038.97
5090 · Other Employee Expense	72.00
5130 · Utilities - Office	352.81
5140 · Building Repair & Maint	360.94
5145 · District Wide Repair & Maint	246.81
5150 · Garbage Service	426.40
5160 · Office Equip Rental	837.56
5165 · Computer Software	736.18
5170 · Office Equipment Repair & Maint	105.87
5175 · Small Tools - Repair & Maint.	190.00
5200 · Billing Supplies	103.42
5240 · Office Supplies	73.24
5245 · Postage	1,000.00
5250 · Legal Expenses	3,871.50
5256 · Interest Exp-Financed Items	22.61
5270 · Automotive - Repair & Maint	2,483.30
5330 · Telephone	1,019.50
5370 · Fuel - Trucks	2,202.66
5391 · Credit Card Transaction Fees	36.18
5XXX · Indirect Allocation	0.00
6577 · COP Debt Service - Interest	34,343.75
Total INDIRECT	145,623.26
5190 · Water Testing- Labs	2,289.10
5220 · Water System - Repair & Maint	5,540.28
5225 · Street Maintenance	272.40
5230 · Park - Repair & Maint	58.16
5231 · Pajaro Park Expense	1,663.00
5310 · Utilities - Well Site	17,805.04
5315 · Utilities - Street Lighting	2,873.20
5360 · Fuel - Generator	420.49
5427 · Improvement Project-Springfield	1,366.20
Total Expense	177,911.13
Net Ordinary Income	65,908.40
Other Income/Expense	
Other Income	
4100 · Late Payment Penalties	844.37
4110 · Hydrant Sales	1,359.18

Profit & Loss

November 2024

	<u>Nov 24</u>
4280 · Pro-Rata Tax Collection Share	1,337.80
4285 · P.V.W.M.A. Collection Fee	2,960.34
4311 · Interest on Pooled Investments	501.22
4340 · Utility Reimbursements	100.93
4350 · Interest Revenue	2,787.31
5424 · Springfield Bottled Wtr Gr Reimb	494.76
5794 · Water Bond Assessments	124.39
Total Other Income	<u>10,510.30</u>
Other Expense	
5445 · Paj. Small Bus. Assist. Program	9,425.00
Total Other Expense	<u>9,425.00</u>
Net Other Income	<u>1,085.30</u>
Net Income	<u><u>66,993.70</u></u>

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 November 2024

	Nov 24	Budget	% of Budget	Jul - Nov 24	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4001 · Route 1 - Pajaro	29,454.50	31,410.00	93.8%	149,560.49	157,050.00	95.2%	376,920.00
4002 · Route 2 - Pajaro	33,629.03	30,870.00	108.9%	175,868.26	154,350.00	113.9%	370,440.00
4003 · Route 3 - Commercial	39,905.66	31,410.00	127.0%	201,123.94	157,050.00	128.1%	376,920.00
4004 · Route 4 - Trailer Park	1,775.88	1,620.00	109.6%	8,736.84	8,100.00	107.9%	19,440.00
4005 · Route 5 - San Juan Rd Apts	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
4006 · Route 6 - Sunny Mesa	16,908.77	16,290.00	103.8%	92,192.41	81,450.00	113.2%	195,480.00
4007 · Route 7 - CSA 73	18,606.46	18,450.00	100.8%	101,550.35	92,250.00	110.1%	221,400.00
4008 · Route 8 - Vega	18,901.91	19,170.00	98.6%	108,866.59	95,850.00	113.6%	230,040.00
4010 · Route 10 -Springfield	850.00	900.00	94.4%	4,250.00	4,500.00	94.4%	10,800.00
4011 · Route 11 - Moss Landing	28,655.82	33,930.00	84.5%	170,858.44	169,650.00	100.7%	407,160.00
4012 · Route 12 - Blackie Road	4,676.91	4,770.00	98.0%	28,328.17	23,850.00	118.8%	57,240.00
4013 · Route 13 - Normco	40,540.19	42,390.00	95.6%	230,889.07	211,950.00	108.9%	508,680.00
4014 · Route 14 - Vierra	6,114.62	7,020.00	87.1%	36,335.02	35,100.00	103.5%	84,240.00
4015 · Route 15 - Langley/VP	3,799.78	4,050.00	93.8%	23,791.10	20,250.00	117.5%	48,600.00
Total Income	243,819.53	242,280.00	100.6%	1,332,350.68	1,211,400.00	110.0%	2,907,360.00
Gross Profit	243,819.53	242,280.00	100.6%	1,332,350.68	1,211,400.00	110.0%	2,907,360.00
Expense							
INDIRECT							
5000 · Salaries and Wages	70,548.49	81,750.00	86.3%	371,274.00	408,750.00	90.8%	981,000.00
5005 · Administrative Fees	532.97	541.66	98.4%	2,110.98	2,708.38	77.9%	6,500.00
5030 · Payroll Tax Expense	1,007.75	1,333.33	75.6%	5,602.19	6,666.69	84.0%	16,000.00
5040 · Worker's Comp Insurance	0.00	1,500.00	0.0%	10,212.17	7,500.00	136.2%	18,000.00
5050 · Employee Health Insurance	15,010.35	17,325.00	86.6%	70,567.65	86,625.00	81.5%	207,900.00
5070 · Employee Retirement	10,038.97	13,416.66	74.8%	55,085.21	67,083.38	82.1%	161,000.00
5090 · Other Employee Expense	72.00	250.00	28.8%	714.88	1,250.00	57.2%	3,000.00
5120 · Property Taxes	0.00	195.83	0.0%	2,223.71	979.19	227.1%	2,350.00
5130 · Utilities - Office	352.81	375.00	94.1%	2,607.47	1,875.00	139.1%	4,500.00
5140 · Building Repair & Maint	360.94	583.33	61.9%	2,955.68	2,916.69	101.3%	7,000.00
5145 · District Wide Repair & Maint	246.81	833.33	29.6%	4,285.57	4,166.69	102.9%	10,000.00
5150 · Garbage Service	426.40	433.33	98.4%	2,132.00	2,166.69	98.4%	5,200.00
5160 · Office Equip Rental	837.56	708.33	118.2%	3,510.40	3,541.69	99.1%	8,500.00
5165 · Computer Software	736.18	1,666.66	44.2%	8,407.26	8,333.38	100.9%	20,000.00
5170 · Office Equipment Repair & Maint	105.87	300.00	35.3%	741.67	1,500.00	49.4%	3,600.00
5175 · Small Tools - Repair & Maint.	190.00	83.33	228.0%	424.18	416.69	101.8%	1,000.00
5180 · Casualty Ins/Liability Ins	0.00	4,416.66	0.0%	59,104.04	22,083.38	267.6%	53,000.00
5200 · Billing Supplies	103.42	375.00	27.6%	4,233.75	1,875.00	225.8%	4,500.00
5240 · Office Supplies	73.24	375.00	19.5%	1,067.62	1,875.00	56.9%	4,500.00
5245 · Postage	1,000.00	833.33	120.0%	3,000.00	4,166.69	72.0%	10,000.00
5250 · Legal Expenses	3,871.50	1,416.66	273.3%	8,757.24	7,083.38	123.6%	17,000.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 November 2024

	Nov 24	Budget	% of Budget	Jul - Nov 24	YTD Budget	% of Budget	Annual Budget
5255 · Interest Expense	0.00	508.33	0.0%	3,018.75	2,541.69	118.8%	6,100.00
5256 · Interest Exp-Financed Items	22.61	125.00	18.1%	152.30	625.00	24.4%	1,500.00
5260 · Accounting & Bookkeeping	0.00	3,208.33	0.0%	14,000.00	16,041.69	87.3%	38,500.00
5266 · Engineering Svcs-Dist Wide	0.00	1,083.33	0.0%	0.00	5,416.69	0.0%	13,000.00
5270 · Automotive - Repair & Maint	2,483.30	833.33	298.0%	3,411.82	4,166.69	81.9%	10,000.00
5280 · Conferences, Meetings, Seminars	0.00	41.66	0.0%	63.96	208.38	30.7%	500.00
5290 · Travel Expenses	0.00	41.66	0.0%	0.00	208.38	0.0%	500.00
5300 · Books & Subscriptions	0.00	125.00	0.0%	0.00	625.00	0.0%	1,500.00
5305 · Water Conservation Program	0.00	250.00	0.0%	0.00	1,250.00	0.0%	3,000.00
5320 · Membership Fees and Dues	0.00	2,000.00	0.0%	5,246.75	10,000.00	52.5%	24,000.00
5326 · Licenses and Certifications	0.00	166.66	0.0%	40.00	833.38	4.8%	2,000.00
5330 · Telephone	1,019.50	1,333.33	76.5%	5,186.87	6,666.69	77.8%	16,000.00
5340 · Burglar Alarm Monitoring	0.00	166.66	0.0%	302.00	833.38	36.2%	2,000.00
5370 · Fuel - Trucks	2,202.66	3,333.33	66.1%	14,188.82	16,666.69	85.1%	40,000.00
5390 · Bank Charges	0.00	25.00	0.0%	0.00	125.00	0.0%	300.00
5391 · Credit Card Transaction Fees	36.18	54.16	66.8%	184.74	270.88	68.2%	650.00
5400 · Miscellaneous Expense	0.00	16.66	0.0%	0.00	83.38	0.0%	200.00
6577 · COP Debt Service - Interest	34,343.75	5,741.66	598.2%	34,343.75	28,708.38	119.6%	68,900.00
Total INDIRECT	145,623.26	147,766.54	98.5%	699,157.43	738,834.22	94.6%	1,773,200.00
5190 · Water Testing- Labs	2,289.10	2,458.33	93.1%	15,613.90	12,291.69	127.0%	29,500.00
5220 · Water System - Repair & Maint	5,540.28	18,750.00	29.5%	66,564.99	93,750.00	71.0%	225,000.00
5265 · Engineering Expenses	0.00	83.33	0.0%	82.50	416.69	19.8%	1,000.00
5310 · Utilities - Well Site	17,805.04	16,250.00	109.6%	102,555.41	81,250.00	126.2%	195,000.00
5325 · Permits	0.00	3,000.00	0.0%	3,308.00	15,000.00	22.1%	36,000.00
5360 · Fuel - Generator	420.49	833.33	50.5%	420.49	4,166.69	10.1%	10,000.00
5428 · COP Bond Expense	0.00	366.66	0.0%	3,689.86	1,833.38	201.3%	4,400.00
6565 A · 2021 Bond Expense- Fees	0.00	375.00	0.0%	3,794.86	1,875.00	202.4%	4,500.00
Total Expense	171,678.17	189,883.19	90.4%	895,187.44	949,417.67	94.3%	2,278,600.00
Net Ordinary Income	72,141.36	52,396.81	137.7%	437,163.24	261,982.33	166.9%	628,760.00
Other Income/Expense							
Other Income							
4100 · Late Payment Penalties	844.37	416.66	202.7%	3,435.35	2,083.38	164.9%	5,000.00
4101 · Billing Adjustments	0.00	16.66	0.0%	0.00	83.38	0.0%	200.00
4110 · Hydrant Sales	1,359.18	1,250.00	108.7%	4,388.06	6,250.00	70.2%	15,000.00
4115 · Testing Fees	0.00	916.66	0.0%	6,180.00	4,583.38	134.8%	11,000.00
4140 · Connection Fees	0.00	616.66	0.0%	0.00	3,083.38	0.0%	7,400.00
4141 · Application Fees	0.00	45.83	0.0%	0.00	229.19	0.0%	550.00
4146 · Other Fees	0.00	33.33	0.0%	0.00	166.69	0.0%	400.00
4285 · P.V.W.M.A. Collection Fee	2,960.34	2,583.33	114.6%	16,272.72	12,916.69	126.0%	31,000.00
4300 · Collection of Previous W/O Acct	0.00	20.83	0.0%	0.00	104.19	0.0%	250.00

Pajaro/Sunny Mesa Community Services District
Profit & Loss Budget Performance- Water Enterprise
 November 2024

	Nov 24	Budget	% of Budget	Jul - Nov 24	YTD Budget	% of Budget	Annual Budget
4305 · Miscellaneous Revenue	0.00	83.33	0.0%	360.00	416.69	86.4%	1,000.00
4341 · Lighting Admin Reimbursements	0.00	1,137.50	0.0%	0.00	5,687.50	0.0%	13,650.00
4346 · District 25% Overhead Fee	0.00	41.66	0.0%	0.00	208.38	0.0%	500.00
4350 · Interest Revenue	2,787.31	1,250.00	223.0%	15,111.54	6,250.00	241.8%	15,000.00
4355 · Audit/Bookkeeping Reimbursement	0.00	58.33	0.0%	0.00	291.69	0.0%	700.00
4360 · Legal Counsel Reimbursement	0.00	33.33	0.0%	0.00	166.69	0.0%	400.00
Total Other Income	7,951.20	8,504.11	93.5%	45,747.67	42,521.23	107.6%	102,050.00
Net Other Income	7,951.20	8,504.11	93.5%	45,747.67	42,521.23	107.6%	102,050.00
Net Income	80,092.56	60,900.92	131.5%	482,910.91	304,503.56	158.6%	730,810.00

RESOLUTION NO. 12-01-24

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PAJARO/SUNNY MESA
COMMUNITY SERVICES DISTRICT (PSMCSD) ADOPTING CALENDAR YEAR
REGULAR MEETING SCHEDULE**

Where Section 4.3 of the Board's Bylaws adopted by Board Resolution 04-04-23 on or about April 27, 2023, provides that Board meetings shall be held on the fourth Thursday of every month on dates and at times set annually by Board Resolution on or before the Board's February meeting.

WHEREAS, the Board intends by this resolution to adopt an annual meeting schedule with at least twelve regular meetings and to allow Special, Emergency and Adjourned meetings as provided in Bylaw section 4.3 and the Ralph E. Brown Act.

WHEREAS, the proposed schedule provides for regular meetings to occur with starting times of 5:30 p.m. on the fourth Thursday of the month with exceptions

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Pajaro/Sunny Mesa Community Services District that the Board adopts the 2025 regular meeting schedule on the fourth Thursday of the month except in November and December when the meetings are on the third Thursday of the month.

Meetings shall be at 5:30 PM at District Offices at 136 San Juan Road, Royal Oaks, CA 95076.

Thursday, January 23
Thursday, February 27
Thursday, March 27
Thursday, April 24
Thursday, May 22
Thursday, June 26
Thursday, July 24
Thursday, August 28
Thursday, September 25
Thursday, October 23
Thursday, November 20
Thursday, December 18

PASSED AND ADOPTED this 19th of December 2024 upon motion of Director _____, seconded by Director _____, and carried by the following vote, to wit:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

President of the Board of Directors

CERTIFICATE OF SECRETARY

I, Judith Vazquez-Varela, as the duly elected Secretary of the Board of Directors of the Pajaro/Sunny Mesa Community Services District, Monterey County, California, do hereby certify that the above resolution is a full, true and correct copy of said Resolution passed and adopted by the Board of Directors at a meeting held on the 19th day of December 2024, and that said Resolution is now spread upon the minutes of said Board.

Secretary of the Board of Directors

Judy Vazquez

From: Info
Sent: Tuesday, November 19, 2024 1:10 PM
To: Judy Vazquez
Subject: FW: 900 AF water , Moss Landing Commercial Park

-----Original Message-----

From: Safwat Malek <samalek@me.com>
Sent: Tuesday, November 19, 2024 12:08 PM
To: Info <info@pajarosunnymesa.com>; Nader Agha <naderagha43@gmail.com>
Subject: 900 AF water , Moss Landing Commercial Park

Dear Ms Judy,

I'm writing this email to let you know that we are proposing to supply water to Pajaro Sunny Mesa in amount of 900 AF

We request your approval to purchase this water for \$900 per AF

We look forward to working with you.

Safwat Malek
On behalf of Moss Landing Commercial Park

PAJARO / SUNNY MESA

COMMUNITY SERVICES DISTRICT
136 San Juan Road, Royal Oaks, CA 95076
(831) 722-1389 • (831) 663-2181 • Fax (831) 722-2137

November 21, 2011

Mr. Nader Agha
The People's Moss Landing Water Desal Project
449 Alvarado Street
Monterey CA 93940

Mr. Agha,

In reviewing the documentation you presented, we note that on page 10 of the brochure Pajaro/Sunny Mesa Community Services District (PSMCSD-District) is detailed as being a public agency participant. PSMCSD is reviewing your presentation and will be making a decision in the future. At this time it is not accurate to represent the District as being involved in this project.

Therefore, we respectfully request that you amend this document to reflect that we are not affiliated with this project.

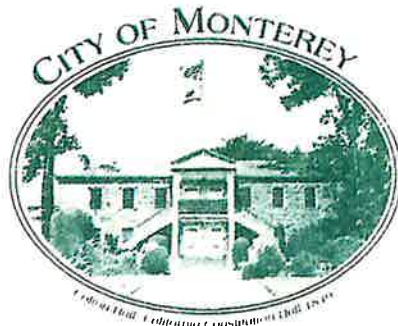
Further, we request that you submit a correction of this document to any individual or entity that may have received it.

Thank you for taking the time to present this exciting project. The District will communicate to you it's decision as to whether or not it will participate.

Respectfully,



Steve Snodgrass
President, Board of Directors



December 5, 2011

Don Rosa
Pajaro Sunny Mesa Water District
136 San Juan Road
Royal Oaks, CA 95076

Dear Mr. Rosa,

In light of a variety of issues regarding a safe and sustainable potable water supply on the Monterey Peninsula, the City Council recently held a water forum. We invited several groups to present water supply projects including the People's Moss Landing Desalination Project and Deep Water Desalination Project. Both of these projects require open-ocean intake and brine disposal. The presenters for both of these potential projects made either direct or indirect representations regarding relationships or associations with your organization.

This correspondence is to specifically inquire about any relationship Moss Landing Marine Labs has with either of these desalination projects. Any information you can share will be immensely helpful.

Thank you for your attention to this matter. Please contact me if you have any questions or require additional information.

Sincerely,

Chip Rerig, AICP
Chief of Planning, Engineering, and Environmental Compliance

CR:ja



PAJARO / SUNNY MESA

COMMUNITY SERVICES DISTRICT
136 San Juan Road, Royal Oaks, CA 95076
(831) 722-1389 • (831) 663-2181 • Fax (831) 722-2137

December 12, 2011

Chip Rerig
City of Monterey
City Hall
Monterey CA 93940

Dear Mr. Rerig,

Enclosed please find copies of letters sent to Nader Agha of Peoples DeSal and Brent Constanz of DeepWater Desal both of Moss Landing. We have decided it is not in the best interest of the Pajaro/Sunny Mesa Community Services District to enter into a partnership with either of the DeSal Projects at this time.

Please do not hesitate to contact me if you have further questions.

Sincerely,



Stephen Snodgrass
President, Board of Directors
Pajaro/Sunny Mesa Community Services District.

enc.

COPY

PAJARO / SUNNY MESA

COMMUNITY SERVICES DISTRICT
136 San Juan Road, Royal Oaks, CA 95076
(831) 722-1389 • (831) 663-2181 • Fax (831) 722-2137

December 12, 2011

Nader Agha
Peoples DeSal
Moss Landing Green Commercial Park
Hwy 1 & Dolan Road
Moss Landing, CA 95039

Dear Mr. Agha,

Pajaro Sunny/Mesa Community Services District (District) would like to inform you of the decision of the Board of Directors on Thursday, December 8, 2011 regarding your desalination project. The Board carefully considered both Moss Landing projects and concluded that it is not in the best interests of the District to enter into a partnership at this time, with either the DeepWater DeSal or the Peoples DeSal Projects. While we believe there is merit to your project, the water issues facing Monterey County are regional issues and are best addressed by a regional agency. As you are well aware Pajaro/Sunny Mesa CSD is a small District and we do not believe we have the resources to participate in a project of this magnitude.

Therefore, we request that any reference to the Pajaro Sunny/Mesa CSD be stricken from your literature and that you refrain from representing to others either orally or in writing that the District is involved in your project.

Please feel free to stay in contact with us and we welcome further information as your project develops. Thank you for considering us a potential partner in your project and we wish you the best in your endeavors.

Sincerely,



Stephen Snodgrass
President, Board of Directors
Pajaro/Sunny Mesa Community Services District



December 22, 2011

Stephen Snodgrass
Pajaro/Sunny Mesa Community Services District
136 San Juan Road
Watsonville, CA 95076

Dear Mr. Snodgrass:

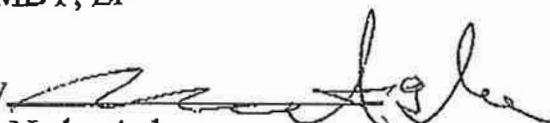
In reference to your letter of December 12, I understand this letter to be your final decision that the district is ending its discussions with us regarding the possibility of building a desalination plant on our property. As you know, your lease with us expired March 3, 2011. As a result all rights you had to use our fresh water wells on Dolan Road and our obligation to make available any of the existing tall storage tanks on our property as back up capacity for your use terminated.

In the event you desire to make arrangements for your future use of any of our facilities, I am quite willing to discuss with you the terms of such an arrangement.

Sincerely,

HMBY, LP

By



Nader Agha

cc Monterey County Health Dep't.

PAJARO / SUNNY MESA

COMMUNITY SERVICES DISTRICT
136 San Juan Road, Royal Oaks, CA 95076
(831) 722-1389 • (831) 663-2181 • Fax (831) 722-2137

2/27/12
Pg 39
mailed &
faxed

February 27, 2012

Mr. Nader Agha
449 Alvarado Street
Monterey CA 93940

Dear Mr. Agha;

The purpose of this letter is to request that you reconsider your position of tying the backup well that serves Moss Landing residents and business to Pajaro/Sunny Mesa Community Services Districts (District) participation in the desalination project. Philosophically, we are not opposed to the project, however, the District does not have the knowhow or the resources necessary to embark upon a project of this scope. The water problems of Monterey County are regional in nature and regional solutions need to be developed. The District would be willing to reconsider participation in the future should a regional plan emerge.

We have researched alternatives to the use of your well and we are prepared to move forward if your position remains the same. The cost to replace this well is approximately \$160,000 to \$175,000. The District has the resources to drill the well but the money could be better utilized elsewhere. Pajaro/Sunny Mesa has several water systems with severe quality issues. Furthermore, the District is moving to a model where the ratepayers of each water system will ultimately be required to pay back any funds advanced to improve the infrastructure of their systems. This model has already been employed with a system that was annexed by the District and it would not be equitable to ask ratepayers to pay for the cost of infrastructure of other systems. We estimate that the average cost to each Moss Landing ratepayer will be approximately \$1,200 to \$1,500.

In summary, we would like to reopen negotiations with you with the goal of establishing a long term lease on the well. We believe it is in all of our best interests to continue this relationship. Please respond to this letter in a timely manner as no longer having a backup well is considered an emergency and the well replacement is being fast tracked by Monterey County.

Thank you for your consideration.

Stephen Snodgrass

Stephen Snodgrass
President, Board of Directors

COPY



**PARKS
LEGACY**

14602 NORTH TATUM BLVD.

PHOENIX, ARIZONA 85032

602-493-5100

WWW.PARKSLEGACY.COM

December 13, 2024

Judith Vazquez-Varela
General Manager
Pajaro Sunny Mesa Community Services District
136 San Juan Rd., Royal Oaks, CA 95076

Re: Pajaro - Will-Serve Letter

I am writing to request a will-serve letter for the Parks Legacy Project at the Pajaro Valley Golf Club. As previously discussed, the project includes 160 new residential units in the portion of the property currently zoned for high-density residential use, renovation of the golf course and clubhouse, additional visitor-serving facilities, including an RV park, golf cabins, restaurants, fitness and a small commercial zone with sundries market, coffee shop and sales center. The areas to be served would need to be annexed into the Sunny Mesa Water System.

We also understand that a formal Water Supply Assessment will be required for this project because it will increase the number of service connections in the Sunny Mesa System by more than 10% of the Parks Legacy Project Water Demand Estimate. Per the requirements of the California Water Code, the water supplier would prepare the Water Supply Assessment. Please let us know if you want our consultant to prepare the report for your approval.

The will-serve letter is required to consider our county planning application complete, so we would need that by early February 2025. The Water Supply Assessment is a required attachment to the Project's Environmental Impact Report, so we will need that not later than Early February 2025. The formal LAFCO annexation is not needed until we complete the permitting and design phases and begin construction.

We look forward to working with you through this process. If you have any questions, please do not hesitate to contact me.

Thank you and regards,

A handwritten signature in black ink, appearing to read 'Mark Swartz', with a long horizontal line extending to the right.

Mark Swartz
Director of Design & Entitlements

**RIGHT OF ENTRY AND INDEMNIFICATION AGREEMENT
BETWEEN
THE COUNTY OF MONTEREY,
AND
PAJARO/SUNNY MESA COMMUNITY SERVICES DISTRICT**

This Right of Entry and Indemnification Agreement (Agreement) is made by and between the **Pajaro/Sunny Mesa Community Services District**, a community services district of Monterey County formed pursuant to Title 6, Division 3 of the Government Code (hereinafter referred to as "PSMCSD") and the **County of Monterey**, a political subdivision of the State of California (hereinafter referred to as "County"), and collectively referred to as "the Parties".

This Agreement permits the right to enter and temporarily use the PSMCSD's Pajaro Park property identified as Assessor's Parcel Number 117-341-009, 117-341-010, and 117-331-025, located at **24 San Juan Road, Pajaro, California 95076** ("Property"), for the purposes set forth below.

Term:	Start Date – December 31, 2025
Hours:	Monday through Friday 7:30 am – 7:30 pm* *By arranged access with District based on agreed upon construction schedule
County Contact:	Department of Public Works, Facilities & Parks, Chief of Parks Bryan Flores 831-796-6425 FloresB1@co.monterey.ca.us
District Contact:	General Manager Judith Vazquez-Varela 831-722-1389 judyvazquez@pajarosunnymesa.com

1. PURPOSE

An atmospheric river brought heavy rain across the County leading to a breach of the Pajaro Levee on March 10, 2023. California Assembly Bill 102 (hereinafter, "AB102") allocated \$20,000,000 to the County to support the community of Pajaro. Pajaro Park, the Property, maintained and operated by PSMCSD, is an integral component of the social fabric of the community of Pajaro. The County has awarded \$1,200,000 of AB102 funding to repairs and refurbishments at the Property.

Funding for the Property may be utilized for replacement of the soccer field turf, playground refurbishment, and/or replacement or addition of benches, tables, and/or park infrastructure and equipment. The Project directly benefits Monterey County residents by repairing public park facilities that are within walking distance from the entire Pajaro community and play a role in improving the lives of residents by enhancing community involvement in health, education, and pride. The purpose of this Agreement is to formalize the requirements associated with AB102 funding, ensure all governing guidance is clearly outlined for compliance purposes, and permit Right of Entry for the performance of grant funded work by the County on PSMCSD property.

2. UNDERSTANDING OF THE PARTIES

2.1 With this funding the County will work with PSMCSD to complete repairs at the Property. Total funds expended by the County on repairs shall be at the discretion of the County. The County will determine the final scope of work in coordination with PSMCSD.

2.2 This Agreement covers temporary access by County to PSMCSD'S property Pajaro Park for the purposes of design and construction of repairs/ replacements to Pajaro Park facilities. The County will coordinate with PSMCSD to determine an agreed upon construction timeline. PSMCSD shall comply with the established construction schedule once created. PSMCSD is responsible for notifying the public and relevant entities of any construction activities, including park closures, restricted access, or other impacts, such as but not limited to, noise and traffic. Additionally, PSMCSD shall take sole responsibility for engaging with the community to provide timely and accurate updates regarding the construction work. This includes issuing notices, posting signage, and utilizing other communication methods to properly inform the community of project timelines, progress, and any changes that may affect park access or use.

2.3 **Maintenance:** PSMCSD must have adequate maintenance procedures to keep the awarded repairs/ replacements in good condition. PSMCSD must regularly inspect, service and maintain the awarded repairs/ replacements and keep in good working condition. PSMCSD shall establish and maintain accurate maintenance records related to the awarded repairs/replacements. Maintenance records must be retained by the PSMCSD for the life of the repairs/replacements and must be provided to County upon request.

2.4 Governing Guidance

This award is subject to all applicable grant requirements, guidelines, information bulletins, instructions, terms, and conditions. PSMCSD shall comply with all applicable statutes, regulations, executive orders, requirements, policies, guides, guidelines, information bulletins, grant memos, instructions, terms, and conditions related to this award including California Assembly Bill 102 (AB 102), the California Governor's Office of Emergency Services (Cal OES) 2023 Winter Storms Flood Relief (WS) Program Grant requirements, the Cal OES 2024 Subrecipient Handbook (SRH), and applicable federal, state, and local policies and law. Per the Subrecipient Handbook (SRH), PSMCSD certifies that PSMCSD is responsible for reviewing SRH and adhering to all of the requirements set forth therein, including, but not limited to, the following areas:

- i. Proof of Authority – SRH 1.055: PSMCSD certifies they have authority to enter into an agreement with County.
- ii. Civil Rights Compliance – SRH 2.020: PSMCSD acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. PSMCSD certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.
- iii. Equal Employment Opportunity – SRH 2.025: PSMCSD certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.
- iv. Lobbying – SRH Sections 2.040 and 4.105: PSMCSD and any of its contractors/ subcontractors certify they will not use funds under this Agreement for any lobbying activities and will comply with all requirements of these sections of the SRH.
- v. Drug-Free Workplace Act of 1990 – SRH 2.030: PSMCSD certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.
- vi. California Environmental Quality Act (CEQA) – SRH 2.035: PSMCSD certifies that, if the activities of the grant subaward meet the definition of a "project" pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.
- vii. Debarment and Suspension: PSMCSD certifies they are not debarred, suspended, or otherwise excluded from, or ineligible for, participation in federal assistance programs.

2.5 Grant Funds

AB 102 funds shall be expended by the County on behalf of the PSMCSD. PSMCSD acknowledges and agrees that if it takes any action, informal or formal, to appropriate, encumber, or expend any grant funds, PSMCSD shall assume all financial obligation for such spending and shall not be entitled to reimbursement from the County. County's obligations under this award shall not at any time exceed the amount approved in the grant award, unless otherwise directed by the County of Monterey Board of Supervisors.

2.6 Duplication of Benefits

PSMCSD certifies that the awarded project does not duplicate or replace funds that have been received through other existing programs. The awarded project shall be solely used to supplement existing funds. PSMCSD may be required to provide documentation certifying that a reduction of non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds. Supplanting shall result in the disallowance of the awarded project and repayment of awarded funds where applicable. Acceptance of this funding may disqualify PSMCSD from receiving other state and federal funding that they may otherwise have qualified for.

2.7 Collaboration

PSMCSD shall collaborate with County throughout the grant period of performance. This may include, but not be limited to, acquiring necessary quotes, drafting scopes of work, Request for Proposal (RFP) or Request for Quotation (RFQ) creation, preapproval documentation, and obtaining and furnishing requisite information, material, and records. PSMCSD must make a good faith effort to collaborate with County in a timely manner consistent with grant milestones, guidance, and assurances. Should PSMCSD deny County requests and/or refuse to engage in a timely manner, said PSMCSD shall forfeit all rights to the award.

2.8 Monitoring

PSMCSD shall cooperate in good faith with County in any evaluation, inspection, auditing, or monitoring activities conducted or authorized by Cal-OES, and/or County.

2.9 Misrepresentation

Any falsified or misleading statement, representation, certification, or documentation submitted to County by PSMCSD shall result in the immediate termination of the award.

2.10 Violation

Violation of the policies and procedures contained herein may result in the withholding of a grant award, suspension from grant eligibility and/or termination of the grant award.

3. INDEMNIFICATION

PSMCSD shall indemnify, defend, and hold harmless the County, its officers, agents, and employees, from and against any and all claims, liabilities, and losses whatsoever (including damages to property and injuries to or death of persons, court costs, and reasonable attorneys' fees) occurring or resulting to any and all persons, firms

or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims, liabilities, and losses occurring or resulting to any person, firm, or corporation for damage, injury, or death arising out of or connected with the PSMCSD's performance of this Agreement, unless such claims, liabilities, or losses arise out of the sole negligence or willful misconduct of the County. "PSMCSD's performance" includes PSMCSD's action or inaction and the action or inaction of PSMCSD's officers, employees, agents and subcontractors.

4. INSURANCE REQUIREMENTS

4.1 Evidence of Coverage: Prior to commencement of this Agreement, PSMCSD shall provide a "Certificate of Insurance" certifying that coverage as required herein has been obtained. Individual endorsements executed by the insurance carrier shall accompany the certificate. In addition, the PSMCSD upon request shall provide a certified copy of the policy or policies. This verification of coverage shall be sent to the County, unless otherwise directed. Work under this agreement shall not proceed until the County has obtained all insurance required and the County has approved such insurance. This approval of insurance shall neither relieve nor decrease the liability of the PSMCSD.

4.2 Qualifying Insurers: All coverages, except surety, shall be issued by companies which hold a current policy holder's alphabetic and financial size category rating of not less than A- VII, according to the current A.M. Best's Rating Guide or a company of equal financial stability that is approved by the County's Purchasing Agent.

4.3 Insurance Coverage Requirements: Without limiting PSMCSD duty to indemnify, PSMCSD shall maintain in effect throughout the term of this Agreement a policy or policies of insurance with the following minimum limits of liability:

Commercial General Liability Insurance: including but not limited to premises and operations, including coverage for Bodily Injury and Property Damage, Personal Injury, Contractual Liability, Broad form Property Damage, Independent Contractors, Products and Completed Operations, with a combined single limit for Bodily Injury and Property Damage of not less than \$1,000,000 per occurrence, and \$2,000,000 in the aggregate.

Auto Liability Coverage: must include motor vehicles, including scheduled, non-owned, and hired vehicles, used in providing services under this Agreement, with a combined single limit or Bodily Injury and Property Damage of not less than \$1,000,000 per occurrence.

Workers' Compensation Insurance: if PSMCSD employs others in the performance of this Agreement, in accordance with California Labor Code section 3700 and with Employer's Liability limits not less than \$1,000,000 each person, \$1,000,000 each accident and \$1,000,000 each disease.

Professional Liability Insurance: if required for the professional services being provided, (e.g., those persons authorized by a license to engage in a business or profession regulated by the California Business and Professions Code), in the amount of not less than \$1,000,000 per claim and \$2,000,000 in the aggregate, to cover liability for malpractice or errors or omissions made in the course of rendering professional services. If professional liability insurance is written on a "claims-made" basis rather than an occurrence basis, the PSMCSD shall, upon the expiration or earlier termination of this Agreement, obtain extended reporting coverage ("tail coverage") with the same liability limits. Any such tail coverage shall continue for at least three years following the expiration or earlier termination of this Agreement.

If the PSMCSD maintains broader coverage and/or higher limits than the minimums shown above, the County requires and shall be entitled to the broader coverage and/or higher limits maintained by the PSMCSD.

4.4 Other Requirements:

All insurance required by this Agreement shall be with a company acceptable to the County and issued and executed by an admitted insurer authorized to transact Insurance business in the State of California. Unless otherwise specified by this Agreement, all such insurance shall be written on an occurrence basis, or, if the policy is not written on an occurrence basis, such policy with the coverage required herein shall continue in effect for a period of three years following the date PSMCSD completes its performance of services under this Agreement.

Each liability policy shall provide that the County shall be given notice in writing at least thirty days in advance of any endorsed reduction in coverage or limit, cancellation, or intended non-renewal thereof. Each policy shall provide coverage for Contractor and additional insureds with respect to claims arising from each subcontractor, if any, performing work under this Agreement, or be accompanied by a certificate of insurance from each subcontractor showing each subcontractor has identical insurance coverage to the above requirements.

Additional Insured Status:

The County of Monterey, its officers, officials, employees, and volunteers are to be covered as additional insureds on the commercial general liability policy with respect to liability arising out of work or operations performed by or on behalf of the PSMCSD including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the PSMCSD's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

Primary Coverage:

For any claims related to this contract, the PSMCSD's insurance coverage shall be primary and non-contributory and at least as broad as ISO CG 20 01 04 13 as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of the PSMCSD's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

Waiver of Subrogation:

PSMCSD hereby grants to County a waiver of any right to subrogation which any insurer of said PSMCSD may acquire against the County by virtue of the payment of any loss under such insurance. PSMCSD agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.

Prior to the execution of this Agreement by the County, PSMCSD shall file certificates of insurance with the County, showing that the PSMCSD has in effect the insurance required by this Agreement. The PSMCSD shall file a new or amended certificate of insurance within five calendar days after any change is made in any insurance policy, which would alter the information on the certificate then on file. Acceptance or approval of insurance shall in no way modify or change the indemnification clause in this Agreement, which shall continue in full force and effect. PSMCSD shall always during the term of this Agreement maintain in force the insurance coverage required under this Agreement and shall send, without demand by County, annual

certificates to County's Contract Administrator. If the certificate is not received by the expiration date, County shall notify PSMCSD and PSMCSD shall have five calendar days to send in the certificate, evidencing no lapse in coverage during the interim. Failure by PSMCSD to maintain such insurance is a default of this Agreement, which entitles County, at its sole discretion, to terminate this Agreement immediately.

5. MISCELLANEOUS

5.1 Amendments

This Agreement may be amended only by written agreement signed by each of the Parties.

5.2 Waivers

No waiver of any provision of this AGREEMENT will be valid unless it is in writing and signed by all of the Parties. Waiver by any Party at any time of any breach of this AGREEMENT cannot be deemed a waiver of or consent to a breach of the same or any other provision of this AGREEMENT. If a Party's action requires the consent or approval of any other Party, that consent or approval on any one occasion cannot be deemed a consent to or approval of that action on any later occasion or a consent or approval of any other action.

5.3 Binding Effect and Assignment

This AGREEMENT shall be binding upon and inure to the benefit of the Parties and their successors or assigns. This AGREEMENT is for the benefit only of the Parties, and no third parties are intended to be benefited by this AGREEMENT.

5.4 Governing Law

This AGREEMENT, and the Parties' performance under this AGREEMENT, will be exclusively governed by the laws of the State of California without regard to its conflict of law provisions.

5.5 Construction

The headings used in this AGREEMENT are for convenience only and will not affect the meaning or interpretation of this AGREEMENT. This AGREEMENT will not be construed against any Party as the principal draftsman. The words "include" and "including" when used are not exclusive and mean "include, but are not limited to" and "including but not limited to," respectively.

5.6 Capitalized Terms

Capitalized terms have the meanings given to them in this AGREEMENT.

5.7 Severability

If any term of this AGREEMENT is inconsistent with applicable law, then upon the request of any Party, the Parties will promptly meet and confer to determine how to amend the inconsistent term in a manner consistent with law, but all parts of this AGREEMENT not affected by the inconsistency will remain in full force and effect.

5.8 Further Assurances

The Parties agree to cooperate reasonably and in good faith with one another to implement the terms of this AGREEMENT, and to negotiate and execute any further Agreements and perform any additional acts that are reasonably necessary to carry out the terms of this AGREEMENT.

5.9 Notices

Any notices or other communications to be sent by one Party to the other under this AGREEMENT shall be in writing and shall be given by personal or electronic delivery to the persons designated above, with copies delivered as indicated, or by U.S. Mail, return receipt requested, with copies mailed as indicated.

IN WITNESS WHEREOF, the Parties have executed this MOU as of the day and year written below.

COUNTY OF MONTEREY

PAJARO SUNNY MESA COMMUNITY SERVICES DISTRICT

Date

Date

Progress Report
Pajaro-Sunny Mesa-Springfield Area Regional Consolidation Project
(PSMS)
December 19, 2024

Project Overview

The consolidation of the Pajaro, Sunny Mesa Water Systems and Springfield Area to provide reliable water quality that meets State water standards.

Land Acquisition

The team continues to work on land acquisition and staging areas, as this is a key element to the design and the project schedule.

Boundary Survey

The Aerial survey was completed, currently working on creating the boundary survey.

30% Design

MNS is working on the design. **Due to the time constraint of 3 years the team is exploring an alternate form of project delivery by using design—build.**

Environmental Permitting

Denise Duffy and Associates (DDA) has begun the pre-application process with the County of Monterey. The Tribal Consultation efforts are in process, met with 3 tribes regarding Tribal Sensitivity.

Construction

The construction of the project may be phased out depending on approval of the EPA Community Change Grant. The Grant would require the work to be completed in 3 years from funding execution and it must provide direct benefit to community. The first phase to include land acquisition, iron/manganese treatment for the Pajaro Well 1, consolidation pipeline Pajaro & Sunny Mesa Water Systems, pump station, Pajaro tank 1 rehabilitation, destruction of Struve #2 and Sunny Mesa Wells, partial SCADA system, and auto read meters upgrade.

Progress Report
Delany WC Feasibility Study
December 19, 2024

Project Overview

Delany WC (17 water connections) received Technical Assistance for the completion of a Feasibility Study for the consolidation to the Vega Rd #01 Water System.

Feasibility Study

Draft is due 1/31/2025 and final is due 4/30/2025. **Water quality will be a critical factor in the consolidation needs. Due to the nature of the terrain in the area, the consideration for consolidation will be evaluated by zones based on feasibility.**

Community Outreach

5 other small water systems have shown interest in a potential consolidation with the Vega Rd #01 WS, totaling 44 connections. Is the Board willing to explore the consolidation of the additional water systems?

PSMCSD Connection Fees

The State has reported a concern with the Vega connection fee. They cannot fund construction that has been completed. The group would like to know if the Board is willing to negotiate the connection fee, they would like to attend a Board meeting to discuss.

Progress Report-Springfield Consolidation Project December 19, 2024

Bridge Loan

District Staff began the application process with Rural Community Assistance Corporation for a bridge loan. The application is pending District Counsel Opinion Letter, Draft Funding Agreement and approval of Engineering Contract.

Financial Security Package

Completed, being reviewed by Department of Financial Assistance (DFA)

Technical Package

Completed by District and uploaded to FFAST, being reviewed by DFA

Water System Consolidation Agreement

The Consolidation Agreement has been executed and uploaded to FFAST, being reviewed by DFA

Construction Funding Agreement

The source of funding for the construction phase of the Project is Emerging Contaminants in Small or Disadvantaged Communities (ECSDC) the agreement is expected to be executed in September of this year. The funding is dependent on compliance with the upcoming revised intended Use Plan provided by MNS Engineers (MNS).

Design

The 100% design is complete.

Staging Area

The Temporary Staging Area Easement Agreement was approved on 9/26/24.

Easements

The easements are being reviewed by District Counsel and should be ready for review at the January 2025 Board meeting.

Construction Bidding Documents

Bid Period: November 19 through January 15, 2025.

Pre-Bid meeting: December 2, 2024.

Bid Opening: January 15, 2025.

Contract award: January 23, 2025.

Environmental Package

- California Department of Fish and Wildlife (CDFW)- Received the Incidental Take Permit (ITP). Denise Duffy & Associates (DD&A) continue to negotiate permit conditions with CDFW for the ITP.
- Coastal Development Permit-DD&A continues to work with engineers and County of Monterey on condition compliance.

DISTRICT OPERATIONS REPORT
December 19, 2024

TOPIC	STATUS	DATE OF PLANNED RESPONSE
Grants & Loans Active	SRF Planning Grant Springfield: Springfield Planning Grant – The California Department of Fish and Wildlife, Incidental Take Permit Application has been deemed complete. Technical, Design and Environmental packets are complete and under review by State. MNS Engineers completed 100% plans and design.	On Agenda
Pajaro Park	The Board and Staff are considering Operations funding. Per Marilyn Vierra, Chief of Staff Supervisor Church, Mo. Co. will provide \$59,000 per year to the Pajaro Park, until the parks master plan is complete. On December 14, 2024, a tree uprooted and damaged approximately 96 feet of fence, the tree is in the process of being removed in order to replace the damaged fence. Staff will submit a claim to ACWA JPIA.	December 2024
Generator Project	Electrical work was completed at the Moss Landing Well Site. Langley/Valle Pacifico Well generator battery charger failed, Quinn will troubleshoot on Monday, January 22, 2024. Generator installation is complete.	No Report
Hazard Mitigation Plan	The Local Hazard Mitigation Plan has been officially adopted by FEMA on April 5, 2023. Final invoice has been reimbursed. Close-out documentation has been submitted to CalOES for review.	No Report
Multi Community Bottled Water Project	Springfield Water System, Moss Landing Mobile Home Park, Springfield/Bluff/Jensen and Giberson Roads. Staff has submitted a reimbursement request for September and October's services.	December 2024
ACWA JPIA 2024 Wellness Grant	2024 Wellness Grant application was approved.	No Report
Tank Replacement/Rehab Grant Project	Presented the District needs to State Water Boards-Division of Financial Assistance (DFA). State Representatives requested a pre-application to be submitted to find the correct funding source for project. Pre-application has been submitted.	No Report
Pajaro Long-term Recovery	Working with Monterey County Department of Emergency Management to replace Pajaro Park field and play area turf. Also, to add more benches, tables and shaded areas. County of Monterey Applications for recovery assistance are still under review. District applied for a \$15,000 beautification grant to replace grass with drought resilient plants at the District office. Monterey County Parks Department is considering completing the turf replacement project and playground area upgrade to save Engineering and bidding process. County of Monterey Department of Emergency Management has provided a draft Memorandum of Understanding for Board Review.	On Agenda

DISTRICT OPERATIONS REPORT
December 19, 2024

Current Water System Repairs	<p>Blackie Road #18 WS: Langley/Valle Pacifico WS: Moss Landing Harbor WS:</p> <ul style="list-style-type: none"> • The San Jose State University saltwater service line had a leak, we received inquiries. • Tank site building door was replaced on 12/5/24. <p>Normco WS:</p> <ul style="list-style-type: none"> • Well #1 and #2 building doors were replaced on 12/5/24. <p>Pajaro WS: Springfield Road WS:</p> <ul style="list-style-type: none"> • Held pre-bid meeting on 12/2/24. <p>Sunny Mesa WS:</p> <ul style="list-style-type: none"> • Well #1 results have been received and submitted DDW for approval. • Generator failed on 11/26/24. <p>Vega Road #01 WS:</p> <ul style="list-style-type: none"> • Kari Lane booster station motor saver was replaced. <p>Vierra Estates WS:</p> <ul style="list-style-type: none"> • We received the leak inspection report, 3 customer leaks were detected, and a faulty meter was identified and will be replaced. <p>Parks:</p>	December 2024
Sunny Mesa Sewer	The district is holding monies that are to be refunded to the original Sunny Mesa Sewer customers. Balance Sheet Account #2320-Amount \$29,169.90. Staff is currently reviewing, and has spoken to Bianchi, Kasavan, and Pope for their opinion and assistance if needed.	No Report

Usage Comparison in Gallons 2023-2024

Water Systems	Nov-21	Nov-22	Nov-23	Nov-24
Pajaro	6,542,008	5,577,088	5,005,616	7,290,756
Normco	2,184,908	1,621,664	1,934,328	2,137,784
Sunny Mesa	1,816,144	1,616,428	1,736,108	2,065,228
Moss Landing	2,577,608	1,993,420	2,209,592	1,641,860
Vega	1,008,304	818,312	853,468	997,084
Vierra Estates	316,404	219,912	243,848	196,724
Springfield (pumped)	384,472	363,528	308,924	261,052
Langley/Valle Pacifico	216,920	166,056	206,448	179,520
Blackie	133,892	128,656	237,116	161,568
District Total	15,180,660	12,505,064	12,735,448	14,931,576

Water Systems	Nov-23	Nov-24	Percentage	
Pajaro	5,005,616	7,290,756	↑	45.7%
Normco	1,934,328	2,137,784	↑	10.5%
Sunny Mesa	1,736,108	2,065,228	↑	19.0%
Moss Landing	2,209,592	1,641,860	↓	-25.7%
Vega	853,468	997,084	↑	16.8%
Vierra Estates	243,848	196,724	↓	-19.3%
Springfield (pumped)	308,924	261,052	↓	-15.5%
Langley/Valle Pacifico	206,448	179,520	↓	-13.0%
Blackie	237,116	161,568	↓	-31.9%
District Total	12,735,448	14,931,576	↑	17.2%